

**MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION
MEETING HELD MONDAY, JANUARY 12, 2026, BEGINNING AT 9:00 A.M. IN
DUCHESNE, UTAH**

Present –

Commissioner Jeff Chugg, Commissioner Tracy Killian, Deputy Attorney Grant Charles, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Human Resource Director Judy Stevenson, Economic Development Director Deborah Herron, Clerk-Auditor Chelise Curtis, Human Resource Payroll & Benefits Administrator Jamie Park, Lynn Sitterud with Senator Curtis' Office, State of Utah Senior Advisor of Community Outreach and Intergovernmental Relations Mike Mower, Duchesne County Resident Jennilee Thompson, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Excused – Commissioner Greg Miles

Opening Comments

(9:00 a.m.)

Interim Chairman Chugg welcomed everyone to the meeting.

Commission Executive Assistant Melissa Hughes said the prayer.

Pledge of Allegiance

(9:01 a.m.)

Public Works Update

(9:02 a.m.)

Public Works Director Mike Casper gave an update on upcoming and existing projects. His crew is working on 3000 South (CR 154), then they will move back to North Crescent (CR 176). Potholes are being fixed. The parties commented on the Cedarview project.

Discussion & Consideration of Purchasing a Side Dump Trailer for the Road Department

(9:04 a.m.)

Public Works Director Mike Casper presented two quotes for a side dump trailer:

- Western Truck & Trailer Sales, Inc. - \$80,150.00
- Wheeler Cat - \$80,365.00

Director Casper recommended the trailer from Wheeler Cat for \$80,365.00. The parties discussed the purchase. *Commissioner Killian made a motion to accept the bid from Wheeler Cat for \$80,365.00. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

Discussion & Consideration of Purchasing a Belly Dump Trailer for the Road Department

(9:06 a.m.)

Public Works Director Mike Casper presented two quotes for a side dump trailer:

- Western Truck & Trailer Sales, Inc. - \$143,150.00
- Wheeler Cat - \$149,612.00

Director Casper recommended the Western Truck & Trailer Sales, Inc. trailer. The parties discussed the purchase. *Commissioner Killian made a motion to accept the bid from Western Truck & Trailer Sales, Inc. for \$143,150.00. Commissioner Chugg seconded the*

motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.

Discussion & Consideration of Purchasing Semi Trucks for the Road Department

(9:09 a.m.)

Public Works Director Mike Casper presented two quotes for semi trucks:

- Kenworth Sales Company Inc. – 2026 Kenworth W990 - \$188,365.00 – 2 in stock in Salt Lake City, Utah.
- Doug Jarvis New & Used Trucks – 2026 Peterbilt 567 - \$187,769 – 2 in stock in Colorado.

Director Casper recommended the Kenworth trucks that are in Salt Lake City. The parties discussed the semi trucks. *Commissioner Killian made a motion to purchase two Kenworth trucks for \$188,365.00 each using fund 41. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

Discussion & Consideration of Approach Permits

(9:13 a.m.)

Public Works Deputy Director Clint Curtis presented two commercial approach permits. A25-065 – Fourpoint Resources. The parties discussed the area and a traffic study to determine the impact on the road. *Commissioner Killian made a motion to approve approach permit A25-065 with Deputy Director Curtis' recommendations as stated. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

A26-001 – Richens RRRock. The parties discussed the commercial approach, permit, and standards. *Commissioner Killian made a motion to approve approach permit A26-001. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

The parties discussed an upcoming approach request.

Discussion & Consideration of Commission Chair Appointment

(9:24 a.m.)

The parties discussed the great job that Commissioner Miles has done as the Chair. *Commissioner Killian made a motion to appoint Commissioner Miles as the Commission Chair for 2026. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

Discussion & Consideration of Commission Assignments

(9:25 a.m.)

Commissioner Executive Assistant Melissa Hughes presented the Duchesne County Commission Delegation of Boards and Assignments. The parties discussed the list. *Commissioner Killian made a motion to approve the Commission Assignments as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

Discussion of Upcoming Legislation Concerns

(9:28 a.m.)

The parties discussed the upcoming legislative bills of concern. The Gas Tax bill is a concern because it is unknown whether the State will replace the money lost. The County depends on these funds for road maintenance. This will also affect the investment in the

railroad. The parties are also concerned about the water bills and the Colorado River Compact.

Auditor's Office – Vouchers

(9:36 a.m.)

Clerk-Auditor Chelise Curtis presented the vouchers for 2025 and 2026 check numbers 171653 through 171796, dated January 12, 2026, totaling \$1,416,000.36. The parties reviewed the submitted 2025 vouchers. *Commissioner Killian made a motion to approve the 2025 budget vouchers, as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

The parties reviewed the submitted 2026 vouchers. *Commissioner Killian made a motion to accept the 2026 vouchers as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

Consideration of Minutes of the Combined Commission Meeting held January 5, 2026

(9:41 a.m.)

The parties reviewed the combined minutes of the Commission meeting held on January 05, 2026. *Commissioner Killian made a motion to approve the minutes of January 05, 2026, as corrected. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

Discussion of Possible Subjects for the Next Meeting

(9:44 a.m.)

HR Office – Payroll

(9:45 a.m.)

Human Resource Payroll & Benefits Administrator Jamie Park presented the payroll report for the period ending January 03, 2026; 230 employees were paid. The parties reviewed the payroll. *Commissioner Killian made a motion to approve the payroll for the period ending January 03, 2025, as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

Discussion & Consideration of the 2026 IRS Mileage Rate

(9:47 a.m.)

Human Resource Payroll & Benefits Administrator Jamie Park presented a County Commissioners' Approval Form for the 2026 IRS mileage rate of \$0.72.5 per mile. The parties discussed the rate and the rate for employees if a fleet vehicle is available. *Commissioner Killian made a motion to accept the mileage rate change of .72.5 cents per mile. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.*

Calendaring & Weekly Update on Events

(9:49 a.m.)

Human Resource Update

(9:55 a.m.)

Human Resource Director Judy Stevenson gave an update on her department. They are working on the COLA increases. There is a staff meeting on Tuesday, January 20, 2026, at 9:00 am. They are working on the Department Recognition for the Commission Meeting

on January 26, 2026. A booking clerk/control room position is open at the jail. They are waiting for the candidate to accept the Deputy Clerk-Auditor position.

Closed Session – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual

(10:02 a.m.)

Commissioner Killian made a motion to go in and out of a closed session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, and Commissioner Chugg voted aye. The motion passed.

Consideration to take action during the closed session

(10:53 a.m.)

No action to be taken.

Adjournment

(10:53 a.m.)

Commissioner Killian made a motion to adjourn the meeting at 10:53 a.m. Commissioner Chugg stated that the end of the agenda had been reached, and the forum adjourned.

Read and approved this on the 26th day of January 2026.

Greg Miles

Commission Chairman

Chelise Curtis

Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes