

**MEETING MINUTES**  
**EPHRAIM CITY COUNCIL**  
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
**JANUARY 7, 2026**  
**7:00 PM**

**CALL TO ORDER & ROLL CALL**

The Ephraim City Council Meeting, having been properly noticed, was called to order at 7:00 p.m. by Mayor Larsen.

**MEMBERS PRESENT**

Chris Larsen; Mayor, Dennis Nordfelt; Mayor Pro Tem, Anthony Beal, Troy Birch, Loren Steck, Jack Dalene

**MEMBERS EXCUSED**

**STAFF PRESENT**

Katie Witt; City Manager, Candice Maudsley; City Recorder, Bryan Kimball; Community Development, Jordan Howe; Rec Director

**PLEDGE AND INVOCATION**

The Pledge of Allegiance was led by Katie Witt.

The Invocation was offered by Council Member Beal.

**PUBLIC COMMENT**

- **Ned Armstong** presented information on a new pageant titled *The Spirit of Freedom Pageant*, which focuses on themes of religious liberty and is scheduled to take place during the last week of June at the Sanpete County Fairgrounds. He reported that the script and music have been completed and that there is growing interest across Utah. Mr. Armstrong explained that the number of performances will be determined by advanced ticket sales and requested the City Council's consideration of financial support for the project. No formal action was taken at this time.
- **Glade Nielson** of Sunrise Engineering introduced himself to the newly seated council members. He stated that Sunrise Engineering is currently working with Ephraim City on a water project and is available to assist with future projects as needed. Mr. Nielson shared background on Sunrise Engineering's regional presence and experience, and briefly noted his prior service in local government.

## CONSENT AGENDA

### CONSENT AGENDA ITEMS

- A) APPROVAL OF WARRANT REGISTER
- B) APPROVAL OF THE DECEMBER 3, 2026, MINUTES

*Councilmember Beal moved to approve the Consent Agenda. The motion was seconded by Councilmember Nordfelt. The vote was unanimous. The motion carried.*

## STUDY AGENDA

### A) CITY VEHICLE POLICY

City Manager Katie Witt presented a proposed revision to the City Vehicle Policy that would prohibit the use of city vehicles outside city limits for lunch or non-city-related business. The revision is intended to formalize existing practices regarding appropriate vehicle use. Council discussed concerns related to the security of tools and equipment stored in vehicles and overnight parking for employees who reside outside city limits. It was clarified that public safety departments would be exempt from this policy revision. The Council provided direction to include clarifying language and will consider the policy for formal action at a future meeting.

### B) EPHRAIM CITY ORDINANCE 26-01 CEMETERY REVISIONS

The Council reviewed proposed revisions to the cemetery ordinance intended to clarify cleanup timeframes and maintenance expectations. Changes included updates to Memorial Day cleanup procedures and clarification of policies related to planting and ongoing maintenance within the cemetery. A typo was also discovered, which will be fixed before final draft.

## ACTION AGENDA

### A) RAP TAX FUND ALLOCATION

- a) Recreation Director Jordan Howe presented the recommendation to the City Council regarding the allocation of RAP Tax funds. Director Jordan Howe presented the recommendation to council for the allocation of RAP Tax funds.

*Councilmember Birch moved to approve Rap Tax Funding recommended by the Rap tax Committee. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.*

### B) BOARD APPOINTMENTS & COUNCIL EX-OFFICIO APPOINTMENTS

*Councilmember Nordfelt moved to appoint Amanda Hansen to a three-year term on the Scandinavian Heritage Festival Board and Margie Anderson to a four-year term on the Historical Board. The motion was seconded by Councilmember Dalene. The vote was unanimous. The motion carried.*

The Mayor assigned City Council members to various city boards and committees and designated ex-officio roles. Mayor Larsen also appointed **Councilmember Dennis Nordfelt to serve as Mayor Pro Tem.**

The following assignments were made:

- **Mayor Pro Tem:** Dennis Nordfelt
- **Cemetery Board:** Troy Birch
- **Utility Board:** Troy Birch
- **Airport Board:** Chris Larsen
- **Recreation Board:** Dennis Nordfelt
- **Scandinavian Festival Board:** Dennis Nordfelt
- **Library Board:** Anthony Beal
- **Youth City Council:** Anthony Beal
- **Historic Preservation Board:** Loren Steck
- **Chamber of Commerce:** Loren Steck
- **Planning Commission:** Jack Dalene
- **RAP Tax Committee:** Jack Dalene
- **Housing Authority Board:** Jack Dalene (upon the board reconvening)

#### CITY MANAGER REPORT


- Strategic Plan retreat will be on Friday January 9<sup>th</sup>
- Utah inland port authority February 25<sup>th</sup> will be at capitol hill
- A calendar of the city council meetings and events was given to the council members.

#### ADJOURNMENT

*There being no further business to come before the Council for consideration, Councilmember Nordfelt moved the Regular Council Meeting adjourn at 7:34 p.m. The motion was seconded by Councilmember Birch. The vote was unanimous. The motion carried.*

The next regular City Council meeting is scheduled to be held on Wednesday, January 21, 2026, starting at 7:00 p.m. in the Ephraim City Council room.

#### MINUTES APPROVED:

  
\_\_\_\_\_  
Chris Larsen, Mayor

21 Jan 26  
Date

#### ATTEST:

  
\_\_\_\_\_  
Candice Maudsley, City Recorder



1-21-26  
Date