



MINUTES  
Springville City Council Regular Meeting - November 18, 2025

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, NOVEMBER 18, 2025, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

## Presiding and Conducting: Mayor Matt Packard

<b>Elected Officials in Attendance:</b>	Craig Jensen	
	Logan Millsap	Excused
	Jake Smith	
	Mike Snelson	
	Mindi Wright	

**City Staff in Attendance:** City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administration Patrick Monney, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Safety Director Lance Haight, and Public Works Director Brad Stapley

## CALL TO ORDER

Mayor Packard called the meeting to order at 7:01 p.m.

## INVOCATION AND PLEDGE

Councilmember Snelson offered the invocation, and Councilmember Smith led the Pledge of Allegiance.

## APPROVAL OF THE MEETING'S AGENDA

**Motion:** Councilmember Snelson moved to approve the agenda as written. **Councilmember Wright** seconded the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap EXCUSED, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 4-0 with 1 absent.**

## **MAYORS COMMENTS**

Mayor Packard welcomed the Council, staff, and those in attendance.

## CEREMONIAL AGENDA

## 1. Recognition of the Springville High School Cross-Country Team State Championship

Attorney John Penrod introduced and congratulated the Springville High School Girls 2025 State Championship Cross Country Team. He recognized this as Springville's 6<sup>th</sup> championship over the last eight years. He awarded the team the Art City Spirit Award, explaining that it represents talent, dedication, and influence, and was inspired by Springville Artist John Hafen's Mountain Stream painting and the works of Cyrus Dallin.

John presented coach Valerie Bodily. She introduced the team. Anna Kent, Mya Boyer, Chloe Boyer, Maryanna Taylor, Sienna Francom, Hope Cooper, Ella Young, Lena Love, and Adrian Stonier.

## 2. CERT Graduate Recognition - Lance Haight, Public Safety Director

Chief Haight presented the graduates of the recent CERT (Community Emergency Response Team) program.

Micah Richards, Rod Hjelm, Jordyn Hjelm, Chad Barraclough, Kevin Anthony, Daniel Bowers, and Kristie Bowers. A special recognition was given to Martin Palmer, who has been involved with CERT for over twenty years and recertified during this last session.

## PUBLIC COMMENT

Mayor Packard introduced the Public Comment section of the agenda and inquired if there were any written requests to speak.

Shane Nielson introduced himself as the shooting coach for the Springville Jr. Rifle Club for 10 years. Where they have achieved state championships. He wanted to express the sadness of having the shooting range at the senior building being closed. He expressed that there have been national champions, Olympic champions, and those who have earned scholarships for college participating at the facility. He suggested an option of portable targets for air rifles with canvas backing. The facility would need 14 lanes. He wrote an article out of frustration with the city for not knowing what was going on. Over hundreds of thousands of kids and adults have used the facility.

Josh Sensinger stated he was not a resident and has been involved with the outdoor and indoor range. His children have participated in the program. He questioned the numbers for lead acceptability, whether it is continuous occupancy, limited time, or weighted time average. He has experience in running a range and proper exposure levels.

Kempton Nord stated he has been involved with shooting for about 5 years and participated in the Jr. Olympics in 2024. Because of losing access to the range, the numbers have decreased and affected participation. Colleges are actively recruiting skilled shooters. Bring back a place where youth can safely train and compete.

Connie Hansen expressed that the kids have worked so hard. Olympic gold medalists have trained at the Springville facility and for the Jr. Olympics. Many special things are happening, and she is hopeful a solution will be found.

Mayor Packard expressed that maybe something can happen simultaneously. He asked Parks and Recreation Director Stacey Child to help formulate a conversation with those at the meeting to look at possible locations.

Lincoln Hubbard reported on the Spanish Fork Hospital with Intermountain Health. He highlighted the 2024 numbers of emergency visits and births, recognizing it as a high-performance facility. Recent accomplishments with new software. Community involvement with the Chamber of Commerce. He stated the Emergency Room is running 45% above capacity they will be breaking ground for an expansion early next year.

## CONSENT AGENDA

3. Approval of the minutes for the November 04, 2025, work and regular meetings.
4. Approval of a Resolution and renewal of the Juro software agreement - Scott Sensanbaugh, Internal Services Director

Mayor Packard asked for a discussion or a motion on the consent agenda.



**Motion:** Councilmember Jensen moved to approve the consent as written. **Councilmember Wright seconded** the motion. **Roll Call Vote:** Voting Yes: Councilmember Jensen, Councilmember Millsap EXCUSED, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 4-0 with 1 absent. **Resolution #2025-37 adopted.**

## PUBLIC HEARING AGENDA

### 5. Public Hearing for consideration of a Resolution and amendment to the Springville City FY2025-2026 Budget - Bruce Riddle, Assistant City Administrator/Finance Director

Assistant City Administrator/Finance Director Bruce Riddle reported that during the course of the FY 2026 budget year, a number of unexpected revenues and expenses have emerged. This amendment resolves those issues and allows the affected departments to proceed with resolving the issues that have come to light since the beginning of the budget year.

Mayor Packard opened the public hearing.

**Motion:** Councilmember Snelson moved to close the public hearing. **Councilmember Wright seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap EXCUSED, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 4-0, with 1 absent.

**Motion:** Councilmember Snelson moved to approve Resolution #2025-39, to open and amend the General Fund, Streets Fund, Capital Improvement Fund, Special Revenue Fund, Electric Fund, and Golf Fund budgets for operating and capital expenses applying to the Fiscal Year ending June 30, 2026, as outlined in Exhibit A. **Councilmember Smith seconded** the motion. **Roll Call Vote Yes:** Councilmember Jensen, Councilmember Millsap EXCUSED, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 4-0 with 1 excused. **Resolution #2025-39 Adopted**

## REGULAR AGENDA

### 6. Consideration of approving Resolution and a Betterment Agreement for 1600 South - Chris Wilson, City Engineer

City Engineer Chris Wilson reported that the UDOT widening of 1600 South from Interstate 15 to State Route 51 will provide all new roadway improvements. With the completion of this project, UDOT will have a “no roadway cut” moratorium for underground work for several years, which will limit the ability for future City or Developer-driven utility work.

The City has a master planned PI pipeline that is needed to service the area’s growth. Additionally, there are several developers showing interest in projects with the completion of UDOT’s project. This drives additional utility stubs at intersections to serve future development along the roadway.

Other betterments are tied to the City’s desired look and feel of the 1600 S corridor based on adopted plans such as the General Plan and Dry Creek Community Plan. These betterments include street lighting, conduits, and water services to medians. The agreement proposes to remove concrete from areas of center medians and credit that cost to the City for future betterments. These betterments would be completed by the City after UDOT’s project is completed by the end of 2026.

**Motion:** Councilmember Jensen moved to approve Resolution #2025-40, entering into a Local Agency Cost Estimate Betterment Agreement with the Utah Department of Transportation for the construction of underground utilities and other betterments within the 1600 South corridor as part of the UDOT 1600 South Phase 3 Widening Project. **Councilmember Wright seconded** the motion. **Roll Call**



Vote Yes: Councilmember Jensen, Councilmember Millsap EXCUSED, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 4-0 with 1 excused.** **Resolution #2025-40 Adopted**

## MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for any further discussion. There was none.

## CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

*The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.*

## ADJOURNMENT

**Motion:** Councilmember Snelson moved to adjourn the meeting at 7:52 p.m. and go into a closed meeting to discuss property. Councilmember Smith seconded the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap EXCUSED, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. **The motion Passed Unanimously, 4-0 with 1 excused.**

*This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, November 18, 2025.*

*I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, November 18, 2025.*

DATE APPROVED: December 16, 2025



Kim Crane  
City Recorder

