



**CITY OF NORTH SALT LAKE
CIVIC EVENTS COMMITTEE MEETING
NOTICE & AGENDA
JANUARY 27, 2026
6:00 PM**

Notice is given that the City of North Salt Lake's Civic Events Committee will hold a meeting on the above noted date and time at the NSL Public Works building located at 642 North 400 West, North Salt Lake, Utah. Some committee members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits:

AGENDA ITEMS

1. Welcome and Introduction
2. Public Comment
3. Open and Public Meetings Act Training
4. Election of Chair, Vice Chair, and Treasurer
5. Planning for City Council Report on February 17, 2026
6. Joint Committee Coordination Update
7. Recap of Events
 - a. Winter Lights Fest
8. Upcoming Event Planning
 - a. 250th Anniversary of America in 2026 Incorporation into Events
 - b. Kite Festival - May 16
 - c. Unity in Community & Vendor Fair: Pride – June 1
 - d. Unity in Community & Vendor Fair: America 250 – June 8
 - e. Unity in Community & Vendor Fair: Juneteenth – June 15
9. Public Works Update
10. City Council Updates – Councilmember Tammy Clayton
11. Approval of Minutes of November 25, 2025
12. Schedule for the Next Civic Events Committee Meeting
13. Adjourn

Civic Events Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

Dated this 22nd of January, 2026

/s/Wendy Page, City Recorder

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmnl/>, City’s Website: <https://www.nslcity.gov>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: January 22, 2026


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 CIVIC EVENTS COMMITTEE MEETING
3 PUBLIC WORKS BUILDING 642 NORTH 400 WEST, NORTH SALT LAKE
4 NOVEMBER 25, 2025

5
6 **DRAFT**

7
8 PRESENT: Elexis Contreras
9 Dallas Golden, Chair
10 Catherine Johnson, Vice Chair
11 Tammy Clayton, City Council

12
13 EXCUSED: Emily Carr
14 Sarah Jensen

15
16 STAFF PRESENT: Jon Rueckert, Public Works Director; Randy Simmons, Operations Manager;
17 Carmen Wilson, Operations Manager; Linda Horrocks, Communications Coordinator.

18
19 1. WELCOME AND INTRODUCTION

20
21 Dallas Golden, Chair, called the meeting to order at 6:00 p.m. and welcomed all in attendance.

22
23 2. PUBLIC COMMENT

24
25 There were no public comments.

26
27 3. DATA PRIVACY TRAINING

28
29 The Committee received training on Data Privacy Awareness in accordance with the Government
30 Data Privacy Act (GDPA). The training reviewed baseline privacy obligations for governmental
31 entities, the relationship between records management and data privacy, required privacy
32 practices (including designating a privacy officer, data inventories, privacy notices, minimum-
33 data collection, and proper disposal), and best practices for collecting, storing, and sharing
34 personal data.

35
36 4. RECAP OF EVENTS

37
38 a. SEMIQUINCENTENNIAL EVENT FOR VETERANS IN CONJUNCTION WITH
39 SENIOR LUNCH BUNCH

40
41 The Committee recapped the November 12, 2025 Semiquincentennial Veterans Event held with
42 the Senior Lunch Bunch. Catherine Johnson noted attendance reached approximately 81 people
43 (significantly higher than typical Senior Lunch Bunch gatherings), including 8–9 veterans plus

44 guests. She praised the large display of flags along City Hall provided by Public Works staff and
45 noted that veterans deeply appreciated the recognition.

46
47 Councilmember Clayton stated Dee Lallis reported positively on the event at a recent City
48 Council meeting. She wondered if any photos of the event were taken.

49
50 The Committee Members reported no photos were taken despite the strong turnout and décor.
51 The Committee confirmed plans to hold a similar Veterans Day celebration in 2026 (which falls
52 on the actual holiday) and emphasized the need to assign dedicated photographers and continue
53 building the event.

54

55 5. UPCOMING EVENT PLANNING

56

57 a. WINTER LIGHTS FEST

58

59 The Committee conducted detailed planning for the Winter Lights Fest scheduled for Monday,
60 December 1, 2025, beginning at 6:00 p.m.:

- 61 • The event will open with the mural debut at 6:00 p.m. in Hatch Park (kitty-corner from
62 City Hall). Public Works will adjust construction fencing for crowd space. The mayor
63 will welcome attendees, the artist will speak briefly, spotlights will dramatically unveil
64 the mural, and the group will return to City Hall (police will assist with crossing the
65 street).
- 66 • Carolers (secured by Catherine Johnson) will perform from approximately 5:45–6:45
67 p.m. near the amphitheater and may sing “Here Comes Santa Claus” or a similar song as
68 Santa arrives. Tammy Clayton will perform a short solo/group interactive song upon
69 Santa’s arrival.
- 70 • Santa and Mrs. Claus will arrive at 6:30 p.m. on the fire truck. Sam Hudson will
71 participate in the event dressed as Buddy the Elf. He will be picked up by the fire truck at
72 the south end of Main Street prior to its arrival at City Hall. If needed, he will escort
73 Santa and Mrs. Claus from the fire truck to the Santa area. This will be Sam Hudson’s
74 final year portraying Buddy the Elf, as he will be leaving City employment.
- 75 • Hot chocolate and scones will be served in the City Hall parking lot under a tent with
76 string lights. Youth City Council members will assist with serving and crowd control.
77 Scones will be pre-portioned on trays (powdered sugar and cinnamon-sugar varieties) to
78 simplify service; dough will be removed from refrigeration around 2:00 p.m. by City Hall
79 staff on event day for uniform size. Bottled water will also be available.
- 80 • Face painting, cornhole, and Santa photos will run from 6:30–8:00 p.m. Public Works
81 will add additional stanchions/panels to help manage the Santa line.
- 82 • A food-drive collection for the Center of Hope Food Pantry (non-perishables) will occur
83 with QR code for monetary donations.

- 84 • Setup begins early afternoon; cleanup will follow the natural conclusion around 8:00 p.m.
85 All members and staff committed to assist with cleanup.
86

87 b. 250TH ANNIVERSARY OF AMERICA IN 2026 INCORPORATION INTO EVENTS
88

89 The Committee discussed incorporating the nation’s 250th anniversary theme into future events.
90 Ideas included patriotic elements at this year’s Kite Festival (red/white/blue kites or decorating
91 stations, possible prizes using America250 swag, potential historical character appearances).
92 Committee Members agreed to finalize swag orders and develop a Kite Festival patriotic theme
93 at the January meeting.
94

95 c. 2025 COMMITTEE COUNCIL UPDATE
96

97 Linda Horrocks reminded the Committee that an annual report/presentation to City Council is
98 required per the bylaws. Dallas Golden (or Vice Chair) planned to prepare a summary of 2025
99 events including attendance numbers, expenditures, successes, and 2026 plans, drawing from the
100 shared-drive recaps and past meeting minutes.
101

102 d. KITE FESTIVAL
103

104 The Committee briefly discussed and reaffirmed the intent to give the 2026 Kite Festival
105 (scheduled for Saturday, May 16) a strong patriotic/America250 theme, including possible
106 specialty kites and activities.
107

108 6. PUBLIC WORKS UPDATE
109

110 Jon Rueckert showed photos of the newly fabricated fire barrels for Winter Lights Fest featuring
111 the updated City logo (four barrels, 934 precisely drilled holes each). He indicated the old barrels
112 have been retired. He reminded the committee of the Mayor and City Council Holiday Party on
113 December 4, 2025, at Eaglewood and urged RSVPs be given to Wendy Page, City Recorder.
114

115 7. CITY COUNCIL UPDATES - COUNCILMEMBER TAMMY CLAYTON
116

117 Tammy Clayton expressed appreciation to Public Works staff and the Youth City Council for
118 their ongoing support of Committee events. She noted she had conveyed the Committee’s thanks
119 at a recent City Council meeting.
120

121 8. APPROVAL OF MINUTES FROM OCTOBER 23, 2025 AND OCTOBER 28, 2025
122 MEETINGS
123

124 The Committee reviewed and approved the Civic Events Committee minutes of October 23,
125 2025 and October 28, 2025, as written.

126

127 **Committee Member Dallas Golden moved to approve the Events Committee meeting**
128 **minutes from October 23, 2025 and October 28, 2025, as written. Committee Member**
129 **Catherine Johnson seconded the motion. The motion was approved by Committee**
130 **Members Contreras, Golden, and Johnson.** Committee Members Jensen and Carr were
131 excused.

132

133 9. SCHEDULE FOR THE NEXT CIVIC EVENTS COMMITTEE

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135 The Committee scheduled its next meeting for January 27, 2026, at 6:00 p.m. at the Public
136 Works Building (no December meeting due to holidays).

137

138 10. ADJOURN

139

140 The meeting was adjourned at 7:15 p.m.

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142 *The foregoing was approved by the Civic Events Committee of the City of North*
143 *Salt Lake on January 27, 2026 by unanimous vote of all members present.*

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147 _____
Dallas Golden, Chair

_____ *Wendy Page, City Recorder*