



**MINUTES OF A DEVELOPMENT  
REVIEW COMMITTEE MEETING  
Vineyard City Council Chambers  
125 South Main Street, Vineyard, Utah  
December 4, 2025, at 9:00 AM**

**ATTENDANCE:**

**COMMITTEE MEMBERS PRESENT:** Chair Brian Vawdrey, Parks and Recreation Director; Vice-Chair Cris Johnson, Building Official; Morgan Brim, Community Development Director; Naseem Ghandour, City Engineer and Public Works Director

**STAFF PRESENT:** Cache Hancey, Senior Planner; Madison Reed, Planning Technician

**OTHERS PRESENT:**

**1. CALL TO ORDER**

Chair Brian Vawdrey called the meeting to order at 9:02am.

**2. CONSENT ITEMS**

**2.1. Approval of the October 16th, 2025 Development Review Committee Meeting Minutes**

**2.2. Approval of the November 6th, 2025 Development Review Committee Meeting Minutes.**

**Motion:** COMMUNITY DEVELOPMENT DIRECTOR MORGAN BRIM MOTIONED TO APPROVE ITEMS 2.1 AND 2.2 AS PRESENTED AT 9:02AM. BUILDING OFFICIAL CRIS JOHNSON SECONDED. ALL IN FAVOR VOTED YES: BRIM, VAWDREY, JOHNSON, AND GHANDOUR. THE VOTE CARRIED UNANIMOUSLY. ROLL CALL WENT AS FOLLOWS: MORGAN BRIM, BRINA VAWDREY, CRIS JOHNSON, AND NASEEM GHANDOUR.

**3. BUSINESS ITEMS**

**3.1. 2026 Development Review Committee Meeting Calendar**

Senior Planner Cache Hancey introduced the item.

City Engineer and Public Works Director Naseem Ghandour asked if there were holiday meetings.

Planning Technician Madison Reed noted no but that the calendar has a few dates where the DRC meetings are not in line with the Planning Commission dates.

**Motion:** DIRECTOR BRIM MOTIONED TO APPROVE ITEM 3.1 WITH THE CONDITION THAT THE CALENDAR BE UPDATED TO REFLECT CONSISTENCY WITH OUR PLANNING COMMISSION AND TO BRING BACK AFTER FOR REVIEW AT 9:04AM. DIRECTOR GHANDOUR SECONDED. ALL IN FAVOR VOTED YES: BRIM, VAWDREY, JOHNSON, AND GHANDOUR. THE VOTE CARRIED UNANIMOUSLY.

*\*Note\*: Staff attached the calendar that reflected coordination with Planning Commission. The 2026 Development Review Committee Meeting Calendar will not be brought back as a new item.*

### **3.2. 2026 Chair and Vice-Chair Election**

Director Brim nominated City Manager Eric Ellis as chair and Director Ghandour as vice-chair.

Director Ghandour accepted City Manager Ellis' nomination for chair and his nomination for vice-chair.

The **motion** went as follows: DIRECTOR BRIM NOMINATED AND MOTIONED FOR CITY MANAGER ELLIS AS CHAIR AND DIRECTOR GHANDOUR FOR VICE-CHAIR WITH THE CONDITION OF ACCEPTANCE AT 9:05AM. BUILDING OFFICIAL JOHNSON SECONDED. ALL IN FAVOR VOTED YES: BRIM, VAWDREY, JOHNSON, AND GHANDOUR. THE VOTE CARRIED UNANIMOUSLY.

## **4. WORK SESSION**

No work items were submitted.

## **5. STAFF AND COMMISSION REPORTS**

There were no reports.

## **6. ADJOURNMENT**

Chair Vawdrey adjourned the meeting at 9:06am.

**MINUTES CERTIFIED COMPLETE ON:** January 22<sup>nd</sup>, 2026

**CERTIFIED (NOTICED) BY:**   
Madison Reed, Planning Technician

