

**EUREKA CITY COUNCIL  
WORK MEETING  
JANUARY 12, 2026, 6:00 P.M.**

Mayor Jenkins opened the meeting.

**ROLL CALL**

Mayor Robert Jenkins - Present  
Council Member Tony Atherley - Present  
Council Member Raeleen Maxfield – Present came in late on Zoom  
Council Member Tom Nedreberg – Present  
Council Member Kimberly Clements – Present  
Council Member Charles Davis – Present Arrived Late at 6:47 pm.  
City Recorder Patricia Bigler – Present

**OTHERS IN ATTENDANCE**

Shay Morrison – R6 Community Advisor, Scott Pugh, Susan Pugh, Bristy Davis, Mike Davis, Bradley Winger, Laura Kirgan, Krystal Gout, Michael Smith, Darrin Carlson

**DISCUSSION ITEMS**

Shay Morrison, Community Advisor – OPMA and Newly Elected Official Training.  
Shay explained his role as Community Advisor to the new Mayor and Council Members. He then proceeded with the Open and Public Meeting Act (OPMA) training and the Newly Elected Official Training. Mayor Jenkins asked when he needed to appoint someone as Mayor Pro Tem. The Mayor Pro Tem is voted on at the meeting prior to the Mayor's absence. If the Mayor unexpectedly is unable to attend the meeting, then the Council votes someone as Mayor Pro Tem at the beginning of the meeting. Shay emphasized the importance of recording meetings, closed meetings, and how to handle texting/emailing. Texting and emails can be subjected to GRAMA requests. He gave an overview of the budget timeline and taxes. There was a discussion on the general fund, the enterprise funds, and capital project funds. The general fund should not be transferred into the enterprise funds, and the enterprise funds should not be transferred into the general fund.

Dan Fechner, Jone & DeMille – Road Design Standards.  
He was not at the meeting.

Review of Ordinance No. 2026-01-12-01 – An Ordinance Adopting Regulations for Accessory Dwelling Units and Internal Accessory Dwelling Units.

Mayor Jenkins explained the basics of the ordinance. Recorder Bigler said the ordinances are available on the Drive for the Council to review.

Review of Ordinance No. 2026-01-12-02 – An Ordinance Creating short-Term Rental Code.  
The Council looked over the ordinance. Shay answered the question concerning collecting the transit room tax. This ordinance helps the city regulate what a short-term rental unit is.

**CONSENT AGENDA**

Minutes from December 8, 2025, Council Meeting.

Treasurer's Report for December 2025.

Claims against the City from December 12, 2025 – January 15, 2026.

Building Permit Report for December 2025.

Work Order Report for December 2025.

Council reviewed the Consent Agenda. Recorder Bigler said she didn't have time to get the building permit and work order prints done for the meeting. She will upload them to the drive for review.

**ADJOURNMENT**

Council Member Nedreberg made a motion to adjourn. Council Member Clements seconded the motion. All in favor meeting adjourned.