

**BIG WATER MUNICIPAL  
TOWN COUNCIL  
SPECIAL MEETING**

**APPROVED MINUTES**

**Tuesday, January 6, 2026  
60 N Aaron Burr, Big Water, Utah 84741  
2:00PM Meeting**

**MEETING**

**CALL TO ORDER-** David calls to order at 2:00pm

**1. ROLL CALL-** Jim Lybarger here, Jennie Lassen here, Luke McConville here, David Schmuker here, Tara Chiasson here

**2. PLEDGE OF ALLEGIANCE-** David leads pledge of allegiance

**3. STATEMENT OF CONFLICT-** none

**4. CITIZEN COMMENTS-** no citizens present

**5. NEW BUSINESS-**

**A. Discussion and Possible Action to go into Closed Session for the Purpose of Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual Pursuant to Utah Code § 52-4-205-** Jennie motions to go into closed session for the purpose of discussion of the character, professional competence, or physical or mental health of an individual. Luke seconds.

Lybarger yes, Lassen yes, McConville yes, Chaisson yes, David yes, Closed session is 2:03pm

**- Closed Session Opens-** 2:03pm

**- Roll Call of all Persons Present-** Jim Lybarger, Jennie Lassen, Luke McConville, Tara Chiasson (via google meet online), David Schmuker, Stephanie Burkett (clerk) all present.

**- Discussion**

**- Discussion and Possible Action to Return to Open Meeting-** Motion to go into open meeting made by Jim. Luke seconds. All ayes. 3:07pm

**6. RETURN TO OPEN MEETING – 3:07pm**

**A. Roll Call –** Jim Lybarger, Jennie Lassen, Luke McConville, Tara Chiasson, David Schmuker here.

**B. Discussion and Possible Action on Closed Session Topic-** Jennie motions to accept resignation letter from Katie Josph, Town Clerk, and send response to resignation letter as discussed in closed session with advice of attorney. Jim Lybarger seconds. All in favor.

**C. Discussion and Possible Action to Adopt Resolution 2026-01 Appointing Stephanie Burkett as Interim Town Clerk –** Luke motions to approve Resolution appointing Stephanie as Interim Town Clerk. Jim seconds. All in favor. Motion passes.

**7. ADJOURNMENT-** Jim motions to adjourn, Luke seconds. All in favor. 3:12pm