

Manti City Council Regular Meeting

MINUTES

JANUARY 7, 2026

6:30 PM

MANTI CITY BUILDING

50 SOUTH MAIN STREET

MEETING CALLED BY	Mayor Mary Wintch
TYPE OF MEETING	Regular Council Meeting
ATTENDEES	Councilmembers: Meagan Johnson, Mary Pipes, AJ Mower, Jennifer Christiansen, and Brian Francois City Manager: Jason Brown City Recorder: Matt Gray
ABSENT	None
WELCOME	Mayor Wintch
PLEDGE OF ALLEGIANCE	Led by Councilmember Meagan Johnson

Regular Meeting

ITEM 1

Welcome Newly Elected Officials

Mayor Wintch welcomed Meagan Johnson and Brian Francois, the newly elected councilmembers, to the City Council. She also recognized the new Manti City Manager, Jason Brown and Manti City Recorder, Matt Gray.

ITEM 2

Declaration of Conflicts of Personal Interest

Mayor Wintch stated that in future city council meetings there will be an opportunity to declare any conflicts of personal interest regarding meeting agenda items being discussed. Forms will be distributed as needed.

ITEM 3

Approval of Recent Council Meeting Minutes, December 10, 2025

Mayor Wintch spoke regarding the minutes for the Council work meeting on December 10, 2025. She asked if there were any corrections needed for the Council work meeting minutes. One correction was brought up regarding the Council work meeting, and there was a confirmation that the correction had been made. The mayor called for a motion to approve the minutes for December 10th, 2025, Council work meeting. Councilmember Mary Pipes made the motion and Councilmember Jennifer Christiansen seconded the motion. Council members voting Aye: Meagan Johnson,

Mary Pipes, AJ Mower, Jennifer Christiansen, and Brian Francois. Council members voting Nay: None.

Mayor Wintch then discussed the minutes for the regular City Council meeting on December 10, 2025. She asked if any corrections were needed regarding the regular Council meeting minutes, and none were noted. Mayor Wintch called for a motion to approve the regular Council Meeting minutes for December 10th, 2025. Council Member AJ Mower made the motion and Council Member Meagan Johnson seconded the motion. Council members voting Aye: Meagan Johnson, Mary Pipes, AJ Mower, Jennifer Christiansen, and Brian Francois. Council members voting Nay: None.

ACTION TAKEN

Approval of the City Council work meeting and regular City Council minutes from the December 10th meetings.

ITEM 4

Designation of Mayor Pro Tem

Mayor Wintch commenced the discussion with the designation of a Mayor Pro Tem. After discussion, Mayor Wintch proposed that Councilmember Mary Pipes act as Mayor Pro Tem for the duration of two years. Discussion ensued regarding Mayor Pro Tem service duration. After further discussion, Councilmember AJ Mower set forth a motion to accept Mary Pipes as the Mayor Pro Tem and Councilmember Jennifer Christiansen seconded the motion. Council members voting Aye: Meagan Johnson, Mary Pipes, AJ Mower, Jennifer Christiansen, and Brian Francois. Council members voting Nay: None.

ITEM 5

Ratification of Appointed Officials

Mayor Wintch initiated the ratification of the newly appointed officials stating that they had already been sworn in on December 29, 2025, by the preceding Manti City Recorder JoAnn Otten. Mayor Wintch requested a motion to ratify Jason Brown as Manti City Manager, and Matt Gray as Manti City Recorder. The motion was set forth by Councilmember AJ Mower and seconded by Councilmember Brian Francois. Council members voting Aye: Meagan Johnson, Mary Pipes, AJ Mower, Jennifer Christiansen, and Brian Francois. Council members voting Nay: None.

ITEM 6

Resolution 2026-1: Airport Renaming Resolution – Sanpete Regional Airport

Mayor Wintch opened this item by reading Resolution 2026-1 for understanding. The resolution sets forth the renaming of the Manti-Ephraim Airport to the Sanpete County Regional Airport. Mayor Wintch requested a motion to rename the airport. The motion was set forth by Councilmember Brian Francois and seconded by Councilmember Jennifer Christiansen. Council members voting Aye: Meagan

Johnson, Mary Pipes, AJ Mower, Jennifer Christiansen, and Brian Francois. Council members voting Nay: None.

ITEM 7

FY2025 Audit Report: Hinton Burdick - Steve Palmer

The FY2025 audit report was given by Steve Palmer of Hinton Burdick. Mr. Palmer stated that Manti City passed the financial audit and that there were no major issues found. According to Mr. Palmer, the financial statements presented represent a true understanding of Manti City's operations through June 2025. Government reporting standards require material weaknesses and significant deficiencies be discovered. Mr. Palmer reported that there were no findings in these categories. The Utah State Auditors also require certain items to be checked. He also stated that there were no issues noted in these areas. Mr. Palmer went on to state that the City's overall net position has increased by over \$1.3 million and posted a positive "net income" in FY2025. The presentation also covered the long-term debt, budgetary demands, and capital expenditure requirements of Manti City. Mr. Palmer concluded by saying that Manti City is in good hands and is running well.

ITEM 8

America 250 Discussion

This topic covers the 250th anniversary of the United States on July 4, 2026. Mayor Wintch stated that she thinks the Manti City 4th of July celebration is the premier home-town celebration, and that it should be made to be exceptional. McKay Muhlestein reiterated that we will try to make the Manti City July 4th celebration the best possible. He reported on the America 250 opportunities, activities (walk 250), and promotional items across the country and the State of Utah. Mr. Muhlestein also reported that there will be an Independence Day related display at Snow College with artifacts from 1776. Councilmember Mower asked if the chairpersons in charge of the Manti City celebration were ready for the July 4th events this year. After discussion of these events Councilmember Pipes wanted to discuss "America's Potluck" event on July 5th. This event will be a way to gather neighbors and friends to continue the celebration of America 250.

ITEM 9

Financial Report for December 2025:

City Manager(s) Kent Barton and Jason Brown presented the December 2025 Financial Statement, which is attached to and made part of the minutes. City Manager Brown reported that 50% of the budget year is complete with total budgeted revenues realized at 34.2% and total budgeted expenses coming in at 39.2%. He then reviewed the Enterprise and Special Revenue Funds with water revenue at 6.3% of budget and expenses at 3.4%, sewer department budgeted revenues at 53.2% and expenses at 29.6% and electric fund budgeted revenues at 46.5% and expenses 36.6%.

ITEM 10	Continuing Business
a.	Nate Christensen Rezone Request On hold for administrative work.
b.	Culinary water meter installation Eight requests for bid were sent to contractors. Four bids were received from those sent. Madsen Excavation was chosen to help replace the first 500 of “easy” replacement meters. A new request for bid will be sent out to complete the meters that will be more complex, for replacement.
c.	Nicole Webb - Culinary Water Hookup Request On hold for administrative work.
d.	Proposed Veterans Memorial Nothing to report.
e.	Andy Adamson - Quarry Hills Trail Development Nothing to report.
f.	Request to ease square footage and 2nd floor restrictions in “Accessory Dwelling Unit” Code (17.40.040) Further discussion in the Planning Commission meeting on February 10, 2026.
g.	Short-term rental ordinance Further discussion in the Planning Commission meeting on February 10, 2026.
h.	Inland Port Project Manti City is currently working on funding options for this project.
i.	Headstone Height Restriction City will provide recommendation on headstone dimension on the January 21, 2026 Council meeting.

ITEM 11	Council Member Reports
<u>Council Member Johnson</u>	-Nothing to report.
<u>Council Member Pipes</u>	-Approached by a citizen concerned with aggressive deer in the city limits. -Wanted to understand the person in charge of emergency management and if Manti City had an emergency plan.
<u>Council Member Mower</u>	-Nothing to report.
<u>Council Member Christiansen</u>	-Sanpete County Chamber of Commerce celebration gala on January 13 th for the businesses in the area. -Legislative outlook with Troy Shelley held on January 6 th to discuss legislative bills being proposed and other topics with the citizens. There was mention of another reservoir / state park being built in the county. Future information to come.
<u>Council Member Francois</u>	

- Noted that he has items to discuss with the mayor to add to the agenda in the future.

ITEM 12	Administration Reports: City Managers Kent Barton and Jason Brown
The city manager, Jason Brown gave an update on the airport. He discussed the system that documents landings at the airport and that it has been recently reset. In addition, the outdated AWOS system will need to become a capital improvement project in the future. City Manager Brown also reminded everyone that the Airport Board meeting will be held on January 8 th at 5pm. He stated that the airport is being operated well and that the pilots appreciate the courtesy car being available.	

ITEM 13	Public Comment
<p><u>Mike Weiss</u> - Suggested that a sticker be placed on the city trash cans to address the need for spacing for garbage pickup.</p> <p><u>Justin Sherrard</u> - Discussed the need to lower the speed limits around the intersection at Hwy 89 and Johnson Road. He stated it is very dangerous and a nightmare leaving the new subdivision, north of the Temple, because cars are moving at 50 mph in that area. He has contacted UDOT and was told Manti City would need to request a speed limit change in the area. Council discussion ensued after Mr. Sherrard's comments.</p>	

ITEM 14	Mayor Comments: Mayor Wintch
<p>Mayor Wintch noted the following:</p> <ul style="list-style-type: none"> - January 8th, Zoom training covering Budget and Finance. - January 10th, Zoom training covering Conflict Competence. - January 13th, Utah Legislature 101. - January 21st, Local Officials Day and the next City Council meeting. - February 25-27th, Rural Water conference - March 18th, UMPA conference. This will most likely conflict with City Council. - April 22-24th, ULCT conference. <p>Lastly, Mayor Wintch thanked City Manager Kent Barton for his years of wonderful dedication working with and promoting Manti City.</p>	

ITEM 15	Closed Session - for discussion
<p>Mayor Wintch called for a motion to adjourn from regular session and move into the closed session to discuss current litigation. Council Member Mary Pipes set forth the motion and Council Member AJ Mower seconded the motion.</p>	

Council members voting Aye: Meagan Johnson, Mary Pipes, AJ Mower, Jennifer Christiansen, and Brian Francois. Council members voting Nay: None

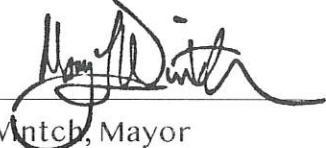
Adjourned from the regular session into the closed session.

Signing of bills and payroll occurred after adjournment.

ADJOURNED	7:45 P.M.
NEXT MEETING DATE	Regular Council Meeting – January 21, 2026

General Account

Utah Dept of Recovery Services	\$ 304.50
Mark Cox	75.00
UMPA	77,626.24
Tracey Bradley	200.00
Chuck Bigelow	547.09
Cache Valley Bank	3,884.67



Mary Wintch, Mayor



Matt Gray, City Recorder