



Wallace Stegner Academy

Board of Directors Meeting

Date: December 17, 2025

In Attendance: Sarah Vaughan, Jeremy Schow, Tony Furano, Frank Magana, Reed Farnsworth

Others in Attendance: Adam Gerlach, Anthony Sudweeks, Chantel Wixon, Heidi Bauerle, Hannah Jones, Platte Nielson

Location: <https://us02web.zoom.us/j/81831761216>

MINUTES

Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.

CALL TO ORDER Sarah Vaughan called the meeting to order at 5:33 PM.

CONSENT ITEMS

- November 3, 2025, Board Meeting & Closed Session Minutes
Frank Magana made a motion to approve the November 3, 2025, Board Meeting and Closed Session Minutes. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Frank Magana, Aye; Tony Furano, Aye; Reed Farnsworth, Aye; Jeremy Schow, Aye.

PUBLIC COMMENT

This was the second public comment period for Sex Education Curriculum for Kearns High School. There were no public comments.

VOTING ITEMS

- Sex Education Curriculum for Kearns High School
The curriculum being taught at Kearns High School was provided to the board for review. There were no questions or concerns from the board.
Sarah Vaughan made a motion to approve the Sex Education Curriculum for Kearns high School. Reed Farnsworth seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Frank Magana, Aye; Tony Furano, Aye; Reed Farnsworth, Aye; Jeremy Schow, Aye.
- Award RFP for Landscaping and Snow Removal (Sunset)
Adam Gerlach explained the scoring and evaluation committee statement for the RFP that was put out for the Landscaping and Snow Removal at the Sunset Campus. Board members reviewed the scoring and evaluation committee statement. There were no questions or concerns.

Sarah Vaughan made a motion to award the RFP for Landscaping and Snow Removal Services for the Sunset Campus to Extreme Green. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Frank Magana, Aye; Tony Furano, Aye; Reed Farnsworth, Aye; Jeremy Schow, Aye.

- **Schola Marketing Contract (Sunset)**

In efforts to increase enrollment at the sunset campus, the LEA has hired Schola Marketing for marketing and advertising services.

Sarah Vaughan made a motion to approve the Schola Marketing Contract for services at the Sunset campus. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Frank Magana, Aye; Tony Furano, Aye; Reed Farnsworth, Aye; Jeremy Schow, Aye.

- **Reading Reconsidered Invoice**

There was a new invoice issued for the reading curriculum now including the added cost of the Sunset Campus. Due to the increase in price, the CEO's wanted to inform the board of the price change. There was no further discussion.

Frank Magana made a motion to approve the Reading Reconsidered Invoice not to exceed. Reed Farnsworth seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Frank Magana, Aye; Tony Furano, Aye; Reed Farnsworth, Aye; Jeremy Schow, Aye.

- **Amended Bullying and Hazing Policy**

- **Amended Paid Parental and Postpartum Recovery Leave Policy**

- **Amended Selection and Purchase of Instructional Materials Policy**

- **Amended Cash Handling Policy**

- **Amended Credit Card Policy**

- **New Hotline Complaint Policy**

The Board reviewed and approved several policy updates to ensure compliance with recent legislative and USBE rule changes and to align policies with operational needs. Revisions include updates to the Bullying and Hazing Policy to comply with SB 223 and R277-613, incorporating new definitions for staff and student bullying, additional protections related to civil rights violations and explicit or nonconsensual images, and required training on safe digital citizenship. The Paid Parental and Postpartum Recovery Leave Policy were amended to clarify maximum leave periods, how leave is counted, and to allow intermittent use of parental leave. The Instructional Materials Policy was updated solely to reflect renumbered statutory citations under HB 21, with no substantive changes. The Cash Handling Policy was revised to permit limited use of peer-to-peer payment applications for receiving funds, subject to specific controls. The Credit Card Policy was amended to increase CEO credit limits to better meet operational needs while maintaining existing oversight and reconciliation requirements. Finally, a new Hotline Complaint Policy was adopted to comply with R277-123, outlining procedures for responding to hotline complaints and clarifying appropriate use of the USBE public education hotline in relation to the school's grievance processes.

Sarah Vaughan made a motion to approve the Amended Bullying and Hazing policy; Paid Parental and Postpartum Recovery Leave Policy; Selection and Purchase of Instructional Materials Policy; Cash Handling Policy; Credit card Policy; and the Hotline Complaint Policy. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Frank Magana, Aye; Tony Furano, Aye; Reed Farnsworth, Aye; Jeremy Schow, Aye.

- Update references to “Director” or “Director(s)” to “Chief Executive Officer” or “Chief Executive Officer(s)” throughout all board Policies

There was discussion surrounding the use of “Co-CEO” versus “CEO”. The board had no further discussion on this item.

Sarah Vaughan made a motion to approve the Update of references to “Director” or “Director(s)” to “Chief Executive Officer” or “Chief Executive Officer(s)” throughout all board policies. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Frank Magana, Aye; Tony Furano, Aye; Reed Farnsworth, Aye; Jeremy Schow, Aye.

Tony Furano and Jeremy Schow left the meeting at 6:00 PM.

REPORTS

- Finance Report
 - PTIF Transfer
Chantel Wixon gave the financial update. At forty-one percent of the way through the fiscal year, overall revenues are at fifty percent. Local revenues are well ahead of schedule, driven primarily by the \$1,650,000 received from the Charter Growth Fund. State Revenues are ahead of budget and federal revenues are now ahead of schedule due to a reimbursement from the Charter School Program funds. Overall expenses are at thirty-five percent. Cash is up to \$1.2 million. There was a transfer to the PTIF account from Zions of \$2.65 million on December 5th. Net income is \$5.2 million which is \$1.2 million higher than the same point last year.
- Directors’ Report
 - CSP Update
Adam Gerlach and Anthony Sudweeks reported on the enrollment at each campus with a total of 2836 students across the four campuses. NWEA and Acadience testing are ongoing. Twenty-four people went to Atlanta for Ron Clark Academy professional development. The school has restructured their SPED department to make sure all students are getting the time required. Adam Gerlach gave an update on the CSP Grant. The school is looking for a

bus driver as they have just purchased their first school bus. There is a job posting for the position and routes are in the process of being created. The routes are to take students to and from school. Other CSP funds include working with Schola marketing firm for advertising and marketing efforts to the sunset campus. The volleyball team took third place in the Charter League. Basketball has just begun. Outdoor Sports Alliance has provided the opportunity for various activities including skiing, basketball, fencing, non-contact boxing, drama, and bouldering. Upcoming events include the amazing shake, science fair, civics bee, spelling bees, bonding process for sunset and Kearns buildings. School comparable data was shared with the board, with test scores being lower than in the past.

CALENDARING

The board determined the next meeting date will be January 14th, 2026, at 5:30 PM via zoom.

ADJOURN

At 6:44 PM Sarah Vaughan made a motion to adjourn the meeting. Reed Farnsworth seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Frank Magana, Aye; Reed Farnsworth, Aye.