

Town Council Meeting  
November 18, 2025  
Final Minuets

Council	Attendance	Online
Jean Krause	Krystal Percival	August Lee
Paul Luwe	Heath Snow	Lee Ballard
Mistie Baird	Mark Meyers	Monica Bowcutt
April McKeon	James Kietzman	Charles Matsler
Valerie Wenz	Tom Lacoss	
	Kim Kietzman	
	Staci Kroff	
	Jeseka Amodt	
	Gina Amodt	
	Darlene Pope	

**REGULAR MEETING: 6:01pm**

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE *Jean Krause***

**B. DECLARATION OF CONFLICTS OF INTEREST *None***

**C. CONSENT AGENDA**

**1.** Approval of Minutes from June 11, 2025, June 17, 2025, July 9, 2025, July 15, 2025, & October 21, 2025 Town Council Meeting.

*Valerie Wenz made a motion to approve the minutes from June 11, 2025, June 17, 2025, July 9, 2025, July 15, 2025, & October 21, 2025, Town Council Meetings / April McKeon seconded the motion / Vote: All Aye; No Nay. The motion carried unanimously.*

**D. REVIEW OF CHECKS AND INVOICES (September & October)**

*All September and October checks and invoices have been reviewed.*

**E. REPORTS**

**1.** Planning Commission Chair - Darlene Pope

*According to Planning Commission Chair Darlene Pope, the meeting was brief. Despite having three items scheduled for Public Hearing, no public comments were received. One item requires Commission action. Our work meeting is scheduled for tomorrow, and Ryker will be present to assist with the grading and sensitive lands ordinance.*

**2.** Mosquito Abatement - Jay Lee

*Jay was not in attendance because he was ill. He provided a report for the Council's review.*

**F. PRESENTATION:** Jeseka Amodt and Staci Kroff - Town Pageant

The Town Council discussed reviving a princess pageant. Staci Kroff presented a proposal for Town sponsorship. The pageant would involve youth aged 14–17 and aims to establish a Zion Canyon royalty program. The Council agreed to support the initiative with an initial budget of \$1,000 or less, with specific funding details still to be finalized. The pageant would include categories such as Princess, Queen, and Attendants, and community service, and academic achievements may be considered in the selection process.

The Town Council discussed supporting a royalty program, with three Council members expressing support. The Council agreed to provide financial assistance and use of Town facilities for pageants and related events. The possibility of offering scholarships was considered; Jean Krause emphasized that any scholarship program should be open to both males and females. The Council decided to gather financial details and bring specific requests to future meetings for approval.

**G. OPEN FORUM**

Limit 2 minutes per speaker, may talk about anything NOT on the agenda.

No Comments

**H. COUNCIL COMMENTS**

April McKeon thanked everyone who filed for the upcoming election and expressed appreciation to Misti Baird for her service on the Town Council.

Paul Luwe stated that, thanks to the efforts of Fire Chief Joe Decker and Mayor Bill Hoster of Leeds, the EMS sale tax was approved by the legislature, which also means that property taxes for the fire district will be reduced over the next year.

Jean Krause reported on the Dtech meeting, noting that B and C road funds are insufficient for Town road repairs. She explained that a transportation fee, which would be added to utility bills, could be implemented to help fund road maintenance. Currently, Santa Clara uses such a fee, which is legally restricted to road maintenance purposes

**ACTION ITEMS:**

**A. MOTION AND VOTE FOR ITEMS 1 - 5**

**1. Election Canvass: Certifying the 2025 Virgin Town Municipal General Election**

The Clerk/Recorder Krystal Percival presented the election results, and the Council voted to certify them. The following candidates were elected: Jean Krause as Mayor; Paul Luwe and Valerie Wenz to the Town Council for a four-year term; and James Kietzman to the Town Council for a special two-year term

Jean Krause made a motion to approve the canvass election results and certify them/ Paul Luwe seconded the motion / **Vote:** All Aye; No Nay. The motion carried unanimously

**2.** Resolution 2025-L: Appointing a Chief Administrative Officer and Records Officer in compliance with the Government Data Privacy Act (GDPA)

Paul Luwe made a motion to approve Resolution 2025-L: Appointing a Chief Administrative Officer and Records Officer in compliance with the Government Data Privacy Act (GDPA) / Mistie Baird seconded the motion / **Vote:** All Aye; No Nay. The motion carried unanimously

**3.** R2025-M Resolution of the Town of Virgin encouraging Washington County to improve Sheep Bridge Road with pedestrian and bicycling facilities.

Paul Luwe Made motion to approve R2025-M Resolution of the Town of Virgin encouraging Washington County to improve Sheep Bridge Road with pedestrian and bicycling facilities / Mistie Baird seconded the motion / **Vote:** All Aye; No Nay. The motion carried unanimously

**4.** Development Agreement on Parcel #V-2-1-21-226

Heath Snow stated that he spoke with the Palmers, and they requested that this matter be tabled until next month.

Paul Luwe made a motion to table this agreement to next month / Valerie Wenz seconded the motion / **Vote:** All Aye; No Nay. The motion carried unanimously

**5.** Authorize Planning Commission to hold a Town Hall Meeting and make a recommendation to close Pocketville Road.

Valerie Wenz made a motion to Authorize Planning Commission to hold a Town Hall Meeting and make a recommendation to close Pocketville Road to through traffic / April McKeon Seconded / **Vote:** All Aye; No Nay. The motion carried unanimously

**DISCUSSION ITEMS:**

**A. NON-ACTION ITEMS / NO VOTE**

**1.** Discussion to revise Chapter 16.4.02 of Virgin Municipal Code (VMC)

This will go to Planning Commission for a Public Hearing.

**2.** An Ordinance updating, clarifying and amending various sections of Virgin Municipal Code Title 16 Chapter 8 Supplementary and Qualifying Regulations to add language for limited two-family dwellings, and to amend sections on building height exceptions, water and sewer requirements, land suitability, and height of accessory buildings.

The Council discussed height restrictions for accessory dwelling units, expressing opposition to reducing the maximum height from 25 to 20 feet. The Council also debated floodplain building regulations. It was noted that construction above floodplains may be allowed if approved by FEMA through a Letter of Map Amendment. The Council agreed to consider amending the ordinance to permit building in floodplains where FEMA has approved such construction, provided the property is not within a FEMA-mapped floodplain at the time of building permit application.

3. A Resolution authorizing the preparation of a compilation, revision, and Codification of the Municipal Ordinances for Virgin, Utah

Jean Krause discussed proposing an ordinance to hire a company to assist with the codification of Virgin's Municipal Ordinances. She will check pricing and report back to the Council.

4. An Ordinance clarifying that uses not listed as permitted or conditional are prohibited

The Council reviewed a proposed ordinance regarding business uses and home occupations. They decided to modify the language to reference a new process for approving unlisted business uses while maintaining existing restrictions.

5. Virgin's Participation in Canyon to Canyon Mural Project in Washington County

The Council discussed a mural project along a canyon wall. The Town considered contributing \$4,000 for two panels depicting local scenes, though concerns were raised regarding the limited audience for the artwork.

**CLOSE PUBLIC MEETING AND OPEN CLOSED MEETING (IF NEEDED)**

**ADJOURN MEETING 8:20pm**

Motion to adjourn public meeting

Mistie Baird made a motion to adjourn the public meeting / Valerie Wenz seconded the motion /

**Vote:** All Aye; No Nay. The motion carried unanimously.



Krystal Percival Clerk/Recorder



Approved Date