



# **STANSBURY**

## **SERVICE AGENCY**

Parks and Recreation

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### **Combined Stansbury Recreation and Greenbelt Service Areas Board of Trustees and the Stansbury Service Agency Board of Directors Meeting**

**Date:** Wednesday, January 21, 2026

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

#### **Stansbury Recreation Service Area Board of Trustees Meeting**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comments
- V. Action Items:
  - A. 2026.01.04 A
    - 1. Board Review and possible approval of January 7, 2026, Board Meeting Minutes.

#### **Motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting**

#### **Stansbury Greenbelt Service Area Board of Trustees Meeting**

- I. Call to Order
- II. Roll Call
- III. Public Comments
- IV. Action Items:
  - A. 2026.01.04 A
    - 1. Board Review and possible approval of January 7, 2026, Board Meeting Minutes.

#### **Motion to Adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting**

#### **Stansbury Service Agency Board of Directors Meeting**

- I. Call to Order
- II. Roll Call
- III. Presentation: Youth Recognition presentation made by Stacy Smart
- IV. Sheriff Update
- V. Public Comments
- VI. Review of Public Comments from the last meeting
- VII. General Manager Updates:
  - A. Operations

**B. Finances**

**VIII. Discussion Items:**

- A. Discussion of the Community Partnership Project – Messaging for Parents Empowered
- B. Committees Update:
  - 1. Policy Committee Update
- C. Discussion of the Creation of a Golf Course Committee

**IX. Action Items:**

- A. 2026.01.06 A
  - 1. Board Review and possible approval of January 7, 2026, Board Meeting Minutes
  - 2. Board Review and possible approval of January 7, 2026, Onboarding Meeting Minutes
- B. 2026.01.07 A
  - 1. Board Review and possible approval of December Financial Statements, Purchases, and Journal Entries
- C. 2026.01.09 A
  - 1. Board Review and possible approval of 2026 Food Truck Contract

**Board member reports and requests.**

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

**Motion to Adjourn**

**COMBINED STANSBURY RECREATION AND GREENBELT SERVICE AREAS BOARD OF TRUSTEES AND THE  
STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING MINUTES**

**Date:** Wednesday, January 7, 2026

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

**Stansbury Recreation Service Area Board of Trustees Meeting**

**Order of Business**

I. Call to Order by John Wright at 7:05 PM.

II. Roll Call

A. Board Members

- a. Kyle Shields – Present
- b. John Wright – Present
- c. Wayne Nielson – Present

B. Staff

- a. James Hanzelka – Present
- b. Ingrid Swenson – Present
- c. Rebeca Snodgrass, M.Ed. – Present

C. Members of Community

- a. Karma Wright

III. Pledge of Allegiance led by Kyle Shields

IV. Public Comments - None

V. Action Items:

**A. 2026.01.01 A**

- 1. Oath of Office for New Board Members.
  - a. Wayne Nielson was sworn into office.
  - b. John Wright was sworn into office.

**B. 2026.01.02 A**

- 1. Selection of Stansbury Recreation Service Area Board of Trustees Chair, Clerk, and Treasurer for 2026.

- 2. Wayne Nielson made a motion to retain Ingrid Swenson as the Clerk for the Stansbury Recreation Service Area for 2026. Seconded by Kyle Shields.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed**

- 3. Wayne Nielson made a motion to nominate John Wright as the Trustees' Chair for the Stansbury Recreation Service Area for 2026. Seconded by Kyle Shields.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

- 4. John Wright made a motion to retain Kyle Shields as the Treasurer for the Stansbury Recreation Service Area for 2026. Seconded by Wayne Nielson.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

**C. 2026.01.03 A**

1. Board Review and possible approval of December 17, 2025, Board Meeting Minutes.
2. Kyle Shields made a motion to approve December 17, 2025, Board Meeting Minutes. Seconded by Wayne Nielson.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed**

#### **VI. Motion to Adjourn**

Wayne Nielson made a motion to adjourn the Stansbury Recreation Service Area Board of Trustees Meeting at 7:16 pm. Seconded by Kyle Shields.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

### **STANSBURY GREENBELT SERVICE AREA BOARD OF TRUSTEES MEETING MINUTES**

#### **Order of Business**

- I. Call to Order by Brett Palmer at 7:16 pm.
- II. Roll Call
  - A. Board Members
    1. Brett Palmer – Present
    2. Kasey Nobles – Present
    3. Brock Petersen – Present

III. Public Comments – None

#### **IV. Action Items:**

##### **A. 2026.01.01 A**

1. Oath of Office for New Board Members.
  - a. Kasey Nobles was sworn into office.
  - b. Brock Petersen was sworn into office.

##### **B. 2026.01.02 A**

1. Selection of Stansbury Greenbelt Service Area Board of Trustees Chair, Clerk, and Treasurer for 2026.
2. Kasey Nobles made a motion to nominate Brett Palmer as the Trustees' Chair for the Stansbury Greenbelt Service Area for 2026. Seconded by Brett Palmer.

Vote as Follows:

Kasey Nobles – Aye; Brett Palmer – Aye; Brock Petersen – Aye. **Motion Passed Unanimously**

3. Kasey Nobles made a motion to nominate Brock Petersen as the Treasurer for the Stansbury Greenbelt Service Area for 2026. Seconded by Brett Palmer.

Vote as Follows:

Kasey Nobles – Aye; Brett Palmer – Aye; Brock Petersen – Aye. **Motion Passed Unanimously**

4. Kasey Nobles made a motion to retain Ingrid Swenson as the Clerk for the Stansbury Greenbelt Service Area for 2026. Seconded by Brock Petersen.

Vote as Follows:

Kasey Nobles – Aye; Brett Palmer – Aye; Brock Petersen – Aye. **Motion Passed Unanimously**

### C. 2026.01.03 A

1. Board Review and possible approval of December 17, 2025, Board Meeting Minutes.
2. Kasey Nobles made a motion to approve the December 17, 2025, Board Meeting Minutes. Seconded by Brock Petersen.

Vote as Follows:

Kasey Nobles – Aye; Brett Palmer – Aye; Brock Petersen – Aye. **Motion Passed Unanimously.**

### I. Motion to Adjourn

Brock Petersen made a motion to adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting at 7:23 pm. Seconded by Kasey Nobles.

Vote as Follows:

Kasey Nobles – Aye; Brett Palmer – Aye; Brock Petersen – Aye. **Motion Passed Unanimously.**

## STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING MINUTES

### Order of Business

I. Call to Order by Brett Palmer at 7:26 pm.

II. Roll Call

#### A. Board Members

1. Brett Palmer – Present
2. Kasey Nobles – Present
3. Wayne Nielson – Present
4. Kyle Shields – Present
5. John Wright – Present
6. Brock Petersen – Present

#### B. Staff

1. James Hanzelka – Present
2. Ingrid Swenson – Present
3. Rebeca Snodgrass – Present

III. Public Comments - None

D. Review of Public Comments from the last meeting – None to review

E. General Manager Updates led by Jim Hanzelka:

#### 1. Operations

- a. **Clubhouse and Pro Shop.** The northern wall of the Clubhouse and the wall behind the cabinets in the Pro Shop showed signs of water intrusion. Damaged wood was repaired to allow the flooring installation in the Clubhouse and cabinet installation in the Pro Shop to proceed. The crew completed the repairs without impacting the installation schedules.
- b. **Sagewood Village 13 and 15.** The agency received a design and cost estimate for the Phase 13 and Phase 14 landscape, based on the draft standards previously provided. Discussion included the potential extension of the trail to the parcel at the junction of Village and Pole Canyon, with a proposal to complete the extension in exchange for property to support higher-density housing.

#### 2. Projects

- a. **2025 Project Summary Original Budget.** Jim Hanzelka presented a PowerPoint chart showcasing both completed projects and those currently in progress. All projects on the list were completed. Items marked with an arrow were transferred into the new Capital Maintenance project workload, with some reassigned back to the Capital Projects list. Jim Hanzelka clarified that all listed projects were completed, except for the remaining electrical work at Mill Pond Park.
  - b. 2025 Fall Project Summary
  - c. **2026 Capital Maintenance.** Capital maintenance projects for the 2026 Budget were presented in PowerPoint, including projects in the following departments: Operations, Golf Course, Clubhouse, and Pool.
  - d. **2026 Capital Projects.** Capital projects for the 2026 Budget were presented in PowerPoint, including projects in the following departments: Operations, Golf Course, Clubhouse, and Pool. Budget totaled \$778,000. A portion of these projects is expected to be supported by the UORG grant.
  - e. **Project Priority List.** Jim Hanzelka provided a Project Priority List on PowerPoint and reviewed the following projects:
    - 1) The new diving boards have been received, and the gate relocation has been completed. Flooring installation in the Clubhouse is mostly complete and pending final acceptance.
    - 2) The Pro Shop front desk installation is also complete and awaiting acceptance.
    - 3) The Portway WeatherTRAK system is in place.
    - 4) The irrigation rewire project needs an engineering study and has been moved to 2026.
    - 5) A rough draft drawing from Ensign was received, and we will need to evaluate the timeline for installing new piping to redirect effluent away from the lake and into the nearby sewer system connection.
3. Finances as of December 31, 2025
- a. **Cash Position.** The finance report included one slide summarizing funding status and operational funds. As of December 31, 2025:
    - a. Operational funds totaled \$4,469,198.90
    - b. PTIF (Impact fees) totaling \$868,023.28
    - c. The total available funds are \$5,337,22.38

#### IV. Discussion Items:

- A. Discuss the Annual Conflict of Interest Disclosure and Ethical Behavior Pledge.
  - a. Board members completed the Annual Conflict of Interest Disclosure and Ethical Behavior Pledge
- B. Discuss 2026 Board Member Training Certification.

Ingrid Swenson reviewed the required board member trainings and noted that the Open Public Training is due as soon as possible. Training information was originally emailed in October and will be resent to ensure completion.

#### V. Action Items:

##### A. 2026.01.01 A

- 1. Selection of Stansbury Service Agency Board Chair, Vice Chair, Treasurer, and Clerk for 2026.

- a. Discussions. Brett Palmer stated he is willing to continue serving as Chair unless another member wants to assume the role.
  - b. Brock Petersen expressed a preference for having someone other than the current Parks and Recreation or Greenbelt chairs who serve as Chair of the Service Agency to ensure broader distribution of leadership roles.
  - c. After brief discussion and consideration of the administrative responsibilities involved, Board members expressed support for Brett Palmer continuing in the role. Brett Palmer confirmed he was willing to continue serving.
2. John Wright made a motion to retain Brett Palmer as the Directors' Chair for the Stansbury Service Agency for 2026. Seconded by Kyle Shields.  
Vote as Follows:  
Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Nay; Kasey Nobles – Aye. **Motion Passed.**
3. John Wright made a motion to nominate Wayne Nielson as the Vice Chair for the Stansbury Service Agency for 2026. Seconded by Kasey Nobles.  
Vote as Follows:  
Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**
4. Kasey Nobles made a motion to nominate Brock Petersen as the Treasurer for the Stansbury Service Agency for 2026. Seconded by Wayne Nielson.  
Vote as Follows:  
Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**
5. Kyle Shields made a motion to retain Ingrid Swenson as the Clerk for the Stansbury Service Agency. Seconded by John Wright.  
Vote as Follows:  
Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

**B. 2026.01.02 A**

1. Resolution 2026-01 For Zion's Bank Account.
2. Kasey Nobles made a motion to approve Resolution 2026-01 certifying Brett Palmer, Board Chair; Wayne Nielson, Vice Chair; Brock Petersen, Treasurer; and Jim Hanzelka, General Manager, to be added as authorized signatures and to remove Cassandra Arnell and Kyle Shields. Seconded by Brock Petersen.  
Vote as Follows:  
Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

**C. 2026.01.03 A**

1. Resolution 2026-02 for PTIF Bank Accounts.
2. Kasey Nobles made a motion to approve Resolution 2026-01 01 certifying Brett Palmer, Board Chair; Wayne Nielson, Vice Chair; Brock Petersen, Treasurer; and Jim Hanzelka,

General Manager, to be added as authorized signatures and to remove Cassandra Arnell and Kyle Shields. Seconded by Brock Petersen.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

**D. 2026.01.04 A**

1. Board Assignments to Committees (Finance, Planning, and Policy), Library Board, Cemetery, and Stansbury Service Agency Events (Stansbury Ice Breaker, Stansbury Days, Stansbury Pageants, Halloween, Christmas Market).
  - a. Brett Palmer provided a brief overview of the committees and current members
2. Committees 2025
  - a. Policy Committee
 

Board Members:

    - 1) John Wright - Chair
    - 2) Brett Palmer
    - 3) Kasey Nobles
  - b. Finance Committee
 

Board Members:

    - 1) Brock Petersen - Chair
    - 2) Wayne Nielson
    - 3) Kyle Shields
  - c. Planning Committee
 

Board Members:

    - 1) Brett Palmer
    - 2) Brock Petersen
    - 3) Kasey Nobles
    - 4) Wayne Nielson
    - 5) Kyle Shields
    - 6) John Wright
  - d. Liaisons:
 

Pageant – John Wright  
 Library – Kyle Shields  
 Cemetery – Brett Palmer  
 Stansbury Days – Wayne Nielson

**E. 2026.01.05 A**

1. Board Review and possible approval of December 17, 2025, Board Meeting Minutes.
2. Kyle Shields made a motion to approve the December 17, 2025, Board Meeting Minutes. Seconded by Brock Petersen.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

**B. Board member reports and requests.**



Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

- A. Wayne Nielson requested a meeting with Jim Hanzellka, GM, for a tour.
- B. John Wright expressed appreciation for the strong group of trustees now serving and emphasized the importance of collaboration across committees, particularly Planning and Policy. He noted that no single individual has all the answers, and committees should continue gathering information, seeking input, and moving work forward efficiently. John Wright stressed the need to keep committees active, make well-informed decisions, and bring clear recommendations to the full Board for review and comment. Remaining engaged and maintaining momentum was identified as essential to serving residents effectively.
- C. Kyle Shields wished everyone a Happy New Year and welcomed new members to the board. He suggested shorter meetings and thanked new members for joining the board.
- D. Kasey Nobles suggested some upgraded technology for presentations and virtual meetings, such as Chromebooks for convenience.
- E. Brock Petersen noted prior discussions regarding Portway Park and the long-standing question of whether the area should remain a dog park or be restored to its original design as a baseball field.

**C. Motion to Adjourn**

Kyle Shields made a motion to adjourn the Stansbury Service Agency Board of Directors Meeting at 8:38 PM. Seconded by Brock Peterson.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer – Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

**Meeting Adjourned at 8:47 pm.**

*The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.*

Approved this 21<sup>st</sup> day of January 2026.

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*Brett Palmer, Stansbury Service Agency Board Chair*

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*Brett Palmer, Stansbury Greenbelt Service Area Board Chair*

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*John H. Wright, Stansbury Recreation Service Area Board Chair*

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**STANSBURY SERVICE AGENCY BOARD OF DIRECTORS ONBOARDING MEETING MINUTES**

**Date:** Wednesday, January 7, 2026

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 6:00 PM

**Order of Business**

**I. Call to Order by Brett Palmer at 6:00 PM**

**II. Roll Call**

**A. Board Members**

1. Brett Palmer – Present
2. Wayne Nielson – Present
3. Kasey Nobles – Present
4. Kyle Shields – Present
5. John Wright – Present
6. Brock Petersen – Present

**B. Staff**

1. James Hanzelka – Present
2. Ingrid Swenson - Present
3. Rebeca Snodgrass, M.Ed. – Present

**III. Introduction/Background of the formation of the Greenbelt and Recreation Trustee Board and the Stansbury Service Agency**

**A. Purpose**

1. Orient new board members
2. Provide continuity from previous board actions to the new board

**B. Background**

1. **Special District** - The Board reviewed the statutory definition of a Special District in Utah.
2. **Stansbury Park History.** Terracor/Leucadia bankruptcies resulted in the need to divest of owned properties in 1982. The County declined to accept the assets, and Stansbury residents subsequently formed three entities to accept the assets
  - a. Tooele Special District #1 – Later Renamed to Stansbury Greenbelt Service District
  - b. Tooele Special District #2 – Later Renamed to Stansbury Recreation Service District
  - c. Stansbury Park Improvement District
3. **Stansbury Service Agency Formation**
  - a. In 1992, the Two Special Districts (Greenbelt and Recreation) formed the Stansbury Service Agency through an Interlocal Agreement to Execute Day-to-Day operations and Reduce Duplication of Efforts.
  - b. The Agency Board of Directors Consists of the Members of both the Board of Trustees as an Oversight Body.
4. **Stansbury Park Statistics**
  - a. Stansbury Park has the *most green space per capita in Utah, encompassing more than 400 acres of parks, a golf course, and green spaces.* Key amenities include the 110-acre lake, the Stansbury Park Observatory (operated by the Salt Lake Astronomy Society), Sagers Youth Baseball Complex, Porter Way Pickleball Complex, and multi-use fields for football, soccer, and other sports.

5. **Stansbury Park.** Board members were presented with a list of Stansbury Park's major parks along with a map illustrating the location of each park within the area.
6. **Lake History.** Brief overview of lake history, including weed harvesting efforts and water supply sources.
7. **Pool History.** Overview of pool, issues with original design, and current mitigation efforts.
8. **Clubhouse.** The Clubhouse, originally built in the early 1970s, underwent a remodel in 2023. Safety issues include the fire alarm system, the sprinkler system, and the master breaker. Leakage has been observed at the overhead windows and seals, beneath the entryway, along the north wall leading into the former sauna area, within the old flue area, and under sections of the roof.

#### IV. **Organization of Stansbury Service Agency and Operation of the Service Agency**

- A. **Stansbury Service Agency Board of Directors.** A visual was shown outlining the relationship between the Greenbelt Special Service District Board of Trustees and the Recreation Special Service District Board of Trustees, and how these two bodies form the Stansbury Service District Board of Directors.
- B. **Functioning of the Agency and Districts.** A chart illustrating the functioning of the Agency and Districts process was presented to the Board, followed by a brief discussion
- C. **Responsibilities of Trustee Boards**
  1. Provide tax revenue to fund Agency operations.
  2. Determine tax rates.
  3. Set budgets for their respective service areas.
- D. **Officers of the Trustee Boards –** Board members were presented with a summary of the board trustees and their responsibilities:
  1. Chairman
    - a. Conduct Meetings
    - b. Set Agendas
    - c. Task Board Members
  2. Vice Chair
    - a. Same as Chair in Absence
  3. Treasurer
    - a. Budgeting
    - b. Funds Oversight
  4. Clerk
    - a. Publish Agendas
    - b. Minutes
    - c. Update State and Agency Sites
- E. **Responsibilities of Service Agency Board –** General description and overview
- F. **Officers of the Board of Directors –** Board members were presented with a summary of officers and their responsibilities:
  1. Chairman
    - a. Conduct Meetings
    - b. Set Agendas
    - c. Task Board Members
  2. Vice Chair
    - a. Same as Chair in Absence
  3. Treasurer
    - a. Budgeting

- b. Funds Oversight
- 4. Clerk
  - a. Publish Agendas
  - b. Minutes
  - c. Update State and Agency Sites

## V. Developing budgets for the Trustee Boards and the Service Agency

- A. Funding of the Agency by Service Areas
  - 1. **Property Tax Funding Chart** – A chart was presented illustrating how property tax revenue funds the Stansbury Service Districts.
  - 2. **Property Tax Overview** – The Board received an overview and held a brief discussion on property tax structure and distribution.
  - 3. **Budget Growth Chart** – A chart was reviewed demonstrating how the Agency's budget has increased in relation to population growth.
  - 4. **Budget and Funding Cycle** – A visual timeline of the annual budget and funding cycle was shown on the PowerPoint, accompanied by a brief overview.

## VI. Financial Management of the Service Agency

- A. Jim Hanzelka presented visual charts for:
  - 1. Budget Summaries
  - 2. Funds
  - 3. Cumulative Revenue
  - 4. Golf Green Operations
  - 5. Total Revenue
  - 6. Total Expenses

## VII. Policy Update and Documentation

- A. **Policy Manual** – Discussed the current policy manual and ongoing efforts to update and modernize its structure.
- B. **Bylaws** – Discussed continued work on drafting and refining the Bylaws.
- C. **Document Management** – A chart illustrating the document management process was presented to the Board, followed by a brief discussion.
- D. **Policy Template** – Reviewed policy template, including:
  - 1. Purpose
  - 2. Applicability
  - 3. Related Documents
  - 4. Requirements
  - 5. Responsibilities
  - 6. Process
- E. **Creation of a Policy**
- F. **Policy Committee Documents**
  - 1. Interlocal Agreement Update
  - 2. Bylaws
- G. **Comment Sheets**. A visual of the Comment Sheet was presented to the Board, along with an explanation of its purpose, associated process, and method for tracking comments
- H. **Discussion and Questions**
  - 1. Jim Hanzelka and Brett Palmer discussed with Board members expectations
    - a. No Texting during Board Meetings
    - b. Meeting packets are sent to board members on Friday before the meeting.

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- c. Meeting minutes need to be reviewed by all board members, and corrections are to be completed by Monday.

**VIII. Motion to Adjourn**

Kyle Shields made a motion to adjourn the Stansbury Service Agency Board of Directors Onboarding Meeting. Seconded by John Wright.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer – Aye; Brock Peterson – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

**Meeting Adjourned at 6:58 pm**

*The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.*

Approved this 21<sup>st</sup> day of January 2026.

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*Brett Palmer, Stansbury Service Agency Board Chair*

**Stansbury Service Agency of Tooele County**  
**Financial Statement Report - Monthly with Percent**  
**10 General Fund - 12/01/2025 to 12/31/2025**  
**100.00% of the fiscal year has expired**

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	<u>Current Period</u>	<u>YTD Balance</u>
<b>Net Position</b>		
<b>Assets:</b>		
<b>Current Assets</b>		
Cash and cash equivalents	40,952	4,238,548
<b>Total Current Assets</b>	<b>40,952</b>	<b>4,238,548</b>
<b>Total Assets:</b>	<b>40,952</b>	<b>4,238,548</b>
<b>Liabilities and Fund Equity:</b>		
<b>Liabilities:</b>		
Current liabilities	(44,713)	120,659
<b>Total Liabilities:</b>	<b>(44,713)</b>	<b>120,659</b>
Equity - Paid In / Contributed	(4,032,224)	(4,117,889)
<b>Total Liabilities and Fund Equity:</b>	<b>(4,076,937)</b>	<b>(3,997,230)</b>
<b>Total Net Position</b>	<b>4,117,889</b>	<b>8,235,778</b>

**Stansbury Service Agency of Tooele County**  
**Financial Statement Report - Monthly with Percent**  
**10 General Fund - 12/01/2025 to 12/31/2025**  
**100.00% of the fiscal year has expired**

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
<b>Change In Net Position</b>						
<b>Revenue:</b>						
Taxes	3,228,618	259,841	3,246,190	100.54%	3,324,588	97.64%
Intergovernmental revenue	4,000	4,000	19,000	475.00%	19,000	100.00%
Charges for services	1,124,390	36,543	1,325,711	117.90%	1,300,025	101.98%
Interest	80,000	15,201	144,937	181.17%	130,000	111.49%
Miscellaneous revenue	16,692	831	625,051	3,744.61%	625,088	99.99%
<b>Total Revenue:</b>	<b>4,453,700</b>	<b>316,416</b>	<b>5,360,888</b>	<b>120.37%</b>	<b>5,398,701</b>	<b>99.30%</b>
<b>Expenditures:</b>						
<b>General government</b>						
Council	43,150	19,719	29,045	67.31%	30,679	94.67%
Administrative	740,370	42,193	527,761	71.28%	555,121	95.07%
<b>Total General government</b>	<b>783,520</b>	<b>61,912</b>	<b>556,806</b>	<b>71.06%</b>	<b>585,800</b>	<b>95.05%</b>
<b>Parks, recreation, and public property</b>						
Parks	1,110,350	43,550	993,458	89.47%	1,138,199	87.28%
Recreation Facilities	241,340	14,115	169,037	70.04%	312,660	54.06%
Golf Operations	812,205	36,839	629,263	77.48%	673,350	93.45%
Pro Shop	632,500	38,631	632,959	100.07%	654,323	96.73%
Pool	130,925	260	153,914	117.56%	166,066	92.68%
Library	27,920	5,573	27,471	98.39%	28,396	96.74%
Cemetery	21,460	827	20,289	94.54%	24,556	82.62%
Project Management	85,460	6,686	62,363	72.97%	64,610	96.52%
<b>Total Parks, recreation, and public prop</b>	<b>3,062,160</b>	<b>146,482</b>	<b>2,688,755</b>	<b>87.81%</b>	<b>3,062,160</b>	<b>87.81%</b>
<b>Non Departmental Expenditures</b>						
Transfers	608,020	22,357	179,100		179,100	100.00%
<b>Total Expenditures:</b>	<b>4,453,700</b>	<b>230,751</b>	<b>3,424,661</b>	<b>76.89%</b>	<b>5,398,701</b>	<b>63.43%</b>
<b>Total Change In Net Position</b>		<b>85,665</b>	<b>1,936,228</b>			

**Stansbury Service Agency of Tooele County**  
**Financial Statement Report - Monthly with Percent**  
**41 Capital Projects Fund - 12/01/2025 to 12/31/2025**  
**100.00% of the fiscal year has expired**

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	<u>Current Period</u>	<u>YTD Balance</u>
<b>Net Position</b>		
<b>Assets:</b>		
<b>Current Assets</b>		
Cash and cash equivalents	(31,512)	323,359
<b>Total Current Assets</b>	<b>(31,512)</b>	<b>323,359</b>
<b>Total Assets:</b>	<b>(31,512)</b>	<b>323,359</b>
<b>Liabilities and Fund Equity:</b>		
<b>Liabilities:</b>		
Current liabilities	(14,918)	23,875
<b>Total Liabilities:</b>	<b>(14,918)</b>	<b>23,875</b>
Equity - Paid In / Contributed	(316,077)	(299,484)
<b>Total Liabilities and Fund Equity:</b>	<b>(330,995)</b>	<b>(275,608)</b>
<b>Total Net Position</b>	<b>299,484</b>	<b>598,967</b>



**Stansbury Service Agency of Tooele County**  
**Financial Statement Report - Monthly with Percent**  
**41 Capital Projects Fund - 12/01/2025 to 12/31/2025**  
**100.00% of the fiscal year has expired**

	<u>Approved Budget</u>	<u>Current Period</u>	<u>YTD Balance</u>	<u>Percent (Approved Budget)</u>	<u>Projected Actual</u>	<u>Percent (Projected Actual)</u>
<b>Change In Net Position</b>						
<b>Revenue:</b>						
Contributions and transfers	1,031,902				1,031,902	
<b>Total Revenue:</b>	<b>1,031,902</b>				<b>1,031,902</b>	
<b>Expenditures:</b>						
<b>Parks, recreation, and public property</b>						
Parks	339,612	6,401	285,509	84.07%	286,000	99.83%
Recreation Facilities	117,675		75,794	64.41%	78,103	97.04%
Golf Operations	89,000		76,037	85.43%	80,000	95.05%
Pro Shop	15,375		26,960	175.35%	32,325	83.40%
Pool		10,192	10,192		12,000	84.93%
<b>Total Parks, recreation, and public prop</b>	<b>561,662</b>	<b>16,593</b>	<b>474,492</b>	<b>84.48%</b>	<b>488,428</b>	<b>97.15%</b>
Transfers	470,240				543,474	
<b>Total Expenditures:</b>	<b>1,031,902</b>	<b>16,593</b>	<b>474,492</b>	<b>45.98%</b>	<b>1,031,902</b>	<b>45.98%</b>
<b>Total Change In Net Position</b>		<b>(16,593)</b>	<b>(474,492)</b>			

**Stansbury Service Agency of Tooele County**  
**Financial Statement Report - Monthly with Percent**  
**44 Impact Fees Fund - 12/01/2025 to 12/31/2025**  
**100.00% of the fiscal year has expired**

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	<u>Current Period</u>	<u>YTD Balance</u>
<b>Net Position</b>		
<b>Assets:</b>		
<b>Current Assets</b>		
Cash and cash equivalents	(462,247)	1,053,287
<b>Total Current Assets</b>	(462,247)	1,053,287
<b>Total Assets:</b>	(462,247)	1,053,287
<b>Liabilities and Fund Equity:</b>		
<b>Liabilities:</b>		
Current liabilities		3,464
<b>Total Liabilities:</b>		3,464
Equity - Paid In / Contributed	(1,512,070)	(1,049,823)
<b>Total Liabilities and Fund Equity:</b>	(1,512,070)	(1,046,358)
<b>Total Net Position</b>	1,049,823	2,099,646

**Stansbury Service Agency of Tooele County**  
**Financial Statement Report - Monthly with Percent**  
**44 Impact Fees Fund - 12/01/2025 to 12/31/2025**  
**100.00% of the fiscal year has expired**

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
<b>Change In Net Position</b>						
<b>Revenue:</b>						
Intergovernmental revenue	658,883		134,747	20.45%	134,483	100.20%
Interest	40,000	3,753	59,471	148.68%	55,000	108.13%
Miscellaneous revenue	270,000	5,400	186,300	69.00%	180,900	102.99%
Contributions and transfers	179,347				283,075	
<b>Total Revenue:</b>	<b>1,148,230</b>	<b>9,153</b>	<b>380,518</b>	<b>33.14%</b>	<b>653,458</b>	<b>58.23%</b>
<b>Expenditures:</b>						
<b>General government</b>						
Administrative	61,730		769	1.25%	785	97.97%
<b>Total General government</b>	<b>61,730</b>		<b>769</b>	<b>1.25%</b>	<b>785</b>	<b>97.97%</b>
<b>Parks, recreation, and public property</b>						
Parks	1,086,500	471,400	640,592	58.96%	652,000	98.25%
Recreation Facilities			673		673	100.00%
<b>Total Parks, recreation, and public prop</b>	<b>1,086,500</b>	<b>471,400</b>	<b>641,266</b>	<b>59.02%</b>	<b>652,673</b>	<b>98.25%</b>
<b>Total Expenditures:</b>	<b>1,148,230</b>	<b>471,400</b>	<b>642,035</b>	<b>55.92%</b>	<b>653,458</b>	<b>98.25%</b>
<b>Total Change In Net Position</b>		<b>(462,247)</b>	<b>(261,517)</b>		<b>0</b>	<b>56,851,510.87%</b>

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 12/1/2025 to 12/31/2025 - All Invoices**

1/21/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
31541	3C Business Solutions	ACH	11/15/2025	12/15/2025	\$43.50			
					21.75	1052-311	Security	Billing for CCTV
					21.75	1054-311	Security	Billing for CCTV
1190959	Ace Disposal	ACH	11/30/2025	12/19/2025	\$198.80			
					32.34	1052-260	Waste/Trash	Golf Course Garbage
					133.49	1053-260	Waste/Trash	1/3 clubhouse and shop
					16.48	1054-277	Waste/Trash - Clubhouse	Clubhouse Garbage
					16.49	1058-260	Waste/Trash	Pro Shop Garbage
12122025	Adobe Inc	CC	12/12/2025	12/12/2025	\$21.37			
					21.37	1051-312	IT expense	Acropro Subscription
48912	Adobe Rock Products	ACH	11/13/2025	12/13/2025	\$39.34			
					39.34	1053-254	Sand/soil/seeds/materials	Crusher Fines
48927	Adobe Rock Products	ACH	11/14/2025	12/14/2025	\$52.45			
					52.45	1053-254	Sand/soil/seeds/materials	Crusher Fines
48932	Adobe Rock Products	ACH	11/14/2025	12/14/2025	\$13.12			
					13.12	1053-254	Sand/soil/seeds/materials	Crusher Fines
48943	Adobe Rock Products	ACH	11/14/2025	12/14/2025	\$270.56			
					270.56	1053-254	Sand/soil/seeds/materials	Quicklock steel edging/
48951	Adobe Rock Products	ACH	11/14/2025	12/14/2025	\$140.80			
					140.80	1053-254	Sand/soil/seeds/materials	Flagstone
49006	Adobe Rock Products	ACH	11/17/2025	12/17/2025	\$73.13			
					73.13	1053-254	Sand/soil/seeds/materials	Crushed Rock
49010	Adobe Rock Products	ACH	11/17/2025	12/17/2025	\$73.13			
					73.13	1053-254	Sand/soil/seeds/materials	Crushed Rock
49011	Adobe Rock Products	ACH	11/17/2025	12/17/2025	\$48.76			
					48.76	1053-254	Sand/soil/seeds/materials	Crushed Rock
	<b>Vendor Total:</b>				<b>\$711.29</b>			
11G6-JHQT- 11704	Amazon	ACH	11/24/2025	12/24/2025	\$45.07			
					45.07	1054-256	Clubhouse Maintenance	Rug for Bottom Floor Foyer
11LX-W4YJ- 11000	Amazon	ACH	11/14/2025	12/14/2025	\$37.76			
					37.76	1053-252	Equipment Repairs &	Plugs
14HN-YM9L- 5550	Amazon	ACH	11/17/2025	12/17/2025	\$1,902.55			
					1,902.55	1053-252	Equipment Repairs &	Snowblower Parts/Tire
16D9-H4WX- 20000	Amazon	ACH	11/22/2025	12/22/2025	\$7.99			
					7.99	1054-256	Clubhouse Maintenance	Table Cloths
16V9-KRPD- 01100	Amazon	ACH	11/17/2025	12/17/2025	\$341.68			
					341.68	1054-256	Clubhouse Maintenance	Broom Holders and Table-Chair
171X-R3RF- 11000	Amazon	ACH	11/19/2025	12/19/2025	\$4,633.19			
					4,633.19	1053-252	Equipment Repairs &	Carport

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 12/1/2025 to 12/31/2025 - All Invoices**

1/21/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
1C71-76N9- 11000	Amazon	ACH	11/24/2025	12/24/2025	\$44.16 44.16	1053-252	Equipment Repairs & Equipment Repairs &	Glow Plug X4
1C9D-NQ37- 11000	Amazon	ACH	11/19/2025	12/19/2025	\$178.51 178.51	1053-252	Equipment Repairs & Equipment Repairs &	Tractor Tire/Drive Belt/Side Tire
1C9G-R1XH- 11000	Amazon	ACH	11/7/2025	12/7/2025	\$512.34 512.34	1053-252	Equipment Repairs & Equipment Repairs &	Tires/4-Stage Air Drying Tires/4-Stage Air Drying
1CY6-T4QV- 11000	Amazon	ACH	11/7/2025	12/7/2025	\$44.29 44.29	1054-256	Clubhouse Maintenance	Cleaner/Urinal Cakes
1DHN-R3KN- 11000	Amazon	ACH	11/10/2025	12/10/2025	\$32.90 32.90	1054-256	Clubhouse Maintenance	Carpet Odor Eliminator
1HJD-L167- 11000	Amazon	ACH	11/19/2025	12/19/2025	\$16.65 16.65	1053-252	Equipment Repairs & Equipment Repairs &	LED Trailer Lights
1K7N-WN1F- 11000	Amazon	ACH	11/18/2025	12/18/2025	\$87.02 87.02	1054-256	Clubhouse Maintenance	Paper Towel Paper Towel
1LRT-3XGX- 11000	Amazon	ACH	11/13/2025	12/13/2025	\$49.99 49.99	1051-240	Office supplies & PPE	Paper
1LT4-RJLT- 11000	Amazon	ACH	12/1/2025	12/31/2025	\$37.98 37.98	1053-252	Equipment Repairs & Equipment Repairs &	Glow Plug X3
1N3Y-WWYH- 11000	Amazon	ACH	11/14/2025	12/14/2025	\$262.59 8.83 172.79 80.97	1053-250 1054-240 1054-256	Parks & Greenbelts Office supplies & PPE Clubhouse Maintenance	security bit set Respirators and filters floor squeegee
1PLK-K443- 11000	Amazon	ACH	11/4/2025	12/4/2025	\$35.48 6.99 28.49	1051-240 1052-240	Office supplies & PPE Office supplies & PPE	microwave splatter cover Charger Block
1PTD-9CMJ- 11000	Amazon	ACH	11/18/2025	12/18/2025	\$17.38 17.38	1056-240	Library supplies	Book Repair Tape
1RN7-RPPG- 11000	Amazon	ACH	11/7/2025	12/7/2025	\$13.72 13.72	1054-256	Clubhouse Maintenance	Vacuum Bags
1VGG-TKXL- 11000	Amazon	ACH	11/14/2025	12/14/2025	\$32.58 32.58	1056-240	Library supplies	Paper
1WNL-Q6MN- 11000	Amazon	ACH	11/13/2025	12/13/2025	\$31.85 31.85	1054-256	Clubhouse Maintenance	Door Bell
1X77-6GN7- 11000	Amazon	ACH	11/10/2025	12/10/2025	\$20.95 20.95	1054-256	Clubhouse Maintenance	Glade Plug-ins
1XH9-3QFG- 11000	Amazon	ACH	11/24/2025	12/24/2025	\$7.99 7.99	1054-256	Clubhouse Maintenance	Table Cloths
1Y7Q-4WHH- 11000	Amazon	ACH	11/4/2025	12/4/2025	\$17.59 17.59	1056-325	Tooele County Recreation Grant	Calendar

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 12/1/2025 to 12/31/2025 - All Invoices**

1/21/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
1YGC-V4CR-	Amazon	ACH	11/7/2025	12/7/2025	\$198.35			
					198.35	1052-251	Irrigation Repairs &	Irrigation System Test Kit
1YLH-31MQ-	Amazon	ACH	11/18/2025	12/18/2025	\$123.27			
					123.27	1054-256	Clubhouse Maintenance	Table Cloths
	<b>Vendor Total:</b>				<b>\$8,733.83</b>			
12062025	Bath and Body Works	CC	12/6/2025	12/6/2025	\$81.45			
					81.45	1051-322	Community Outreach - Pageant	Candles Gifts
18554/10	C-A-L Ranch Stores, Inc	32524	11/14/2025	12/10/2025	\$1,177.83			
					1,177.83	1053-252	Equipment Repairs &	Fuel Pump/Dome Cap/Wrecking
PR120725-160	Child Support Services	32530	12/11/2025	12/11/2025	\$349.62			
					349.62	102107	Other payroll liabilities	Child Support
PR122125-160	Child Support Services	32543	12/24/2025	12/24/2025	\$349.62			
					349.62	102107	Other payroll liabilities	Child Support
	<b>Vendor Total:</b>				<b>\$699.24</b>			
419938	Collaborative Summer Library Program	ACH	10/31/2025	12/10/2025	\$313.10			
					313.10	1056-325	Tooele County Recreation Grant	posters/book
12012025	Costco	CC	12/1/2025	12/1/2025	\$77.75			
					77.75	1051-320	Community Outreach	stamps for Santa Letters
12092025	Costco	CC	12/9/2025	12/9/2025	\$363.36			
					363.36	1056-240	Library supplies	Bins
12102025	Costco	CC	12/10/2025	12/10/2025	\$57.70			
					57.70	1056-240	Library supplies	Bins
12112025	Costco	CC	12/11/2025	12/11/2025	\$384.79			
					384.79	1056-240	Library supplies	Bins
12112025a	Costco	CC	12/11/2025	12/11/2025	\$1,261.32			
					1,261.32	1056-240	Library supplies	Shelfs
12192025	Costco	CC	12/19/2025	12/19/2025	\$702.76			
					539.12	1051-135	Employee Incentive	Drink, food, GC, cups, to-go
					163.64	1058-410	Inventory, food	Protein Bars, candy
20251210	Costco	CC	12/10/2025	12/10/2025	\$47.33			
					9.08	1051-135	Employee Incentive	Christmas Employee Party
					2.75	1051-331	Safety Training	Water and rolls
					9.00	1052-135	Employee Incentive	Christmas Employee Party
					2.75	1052-331	Safety Training	Water and rolls
					9.25	1053-135	Employee Incentive	Christmas Employee Party
					2.75	1053-331	Safety Training	Water and rolls
					9.00	1058-135	Employee Incentive	Christmas Employee Party
					2.75	1058-331	Safety Training	Water and rolls

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 12/1/2025 to 12/31/2025 - All Invoices**

1/21/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
	<b>Vendor Total:</b>				<b>\$2,895.01</b>			
12102025	Demco	CC	12/10/2025	12/10/2025	\$19.79			
					19.79	1056-240	Library supplies	Labels
12192025	Descript	CC	12/19/2025	12/19/2025	\$25.68			
					25.68	1051-312	IT expense	Transcript Program
P53359	Ditch Witch of the Rockies	CC	12/4/2025	12/4/2025	\$2,209.72			
					2,209.72	1053-252	Equipment Repairs & Maintenance	2.6 GPM Pressur/Belt/Belt
P53359A	Ditch Witch of the Rockies	CC	12/8/2025	12/8/2025	(\$2,209.72)			
					-2,209.72	1053-252	Equipment Repairs & Maintenance	REFUND 2.6 GPM
P53402	Ditch Witch of the Rockies	CC	12/8/2025	12/8/2025	\$2,037.54			
					2,037.54	1053-252	Equipment Repairs & Maintenance	2.6 GPM Pressur/Belt/Belt
	<b>Vendor Total:</b>				<b>\$2,037.54</b>			
12012025	DLL Finance LLC	ACH	12/1/2025	12/1/2025	\$5,766.60			
					5,766.60	1058-741	Equipment Rental	Golf Cart Rental
10794	Elevated Service & Supply	CC	12/16/2025	12/16/2025	\$38.00			
					38.00	1052-252	Equipment	Turbo Nozzle
Dec2025	Enbridge	ACH	12/3/2025	12/26/2025	\$18.25			
					18.25	1055-271	Natural gas	Lakeview Pool
Dec2025a	Enbridge	ACH	12/3/2025	12/26/2025	\$125.28			
					125.28	1052-271	Natural gas	Golf Course Maintenance Bdg
Dec2025b	Enbridge	ACH	12/3/2025	12/26/2025	\$486.32			
					486.32	1054-274	Natural gas - Clubhouse	Clubhouse
Dec2025c	Enbridge	ACH	12/3/2025	12/26/2025	\$182.70			
					182.70	1058-271	Natural gas	Pro Shop
	<b>Vendor Total:</b>				<b>\$812.55</b>			
1200	England Construction	32531	12/8/2025	12/11/2025	\$43,900.00			
					43,900.00	447260	Shoreline Development	Labor
20251210	FDMS	ACH	12/10/2025	12/10/2025	\$128.40			
					128.40	1051-621	Bank fees	Bank fees
12112025	Fiserv - Clover	ACH	12/11/2025	12/11/2025	\$90.81			
					90.81	1051-621	Bank fees	Bank Fees
12112025A	Fiserv - Clover	ACH	12/11/2025	12/11/2025	\$25.48			
					25.48	1055-621	Bank Fees	Bank Fees
	<b>Vendor Total:</b>				<b>\$116.29</b>			
F2604E00959	Fuel Network	32520	11/4/2025	12/4/2025	\$3,396.02			
					3,396.02	1053-280	Fuel	FUEL
F2605E00934	Fuel Network	32533	12/1/2025	12/31/2025	\$1,840.15			
					1,840.15	1053-280	Fuel	FUEL

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 12/1/2025 to 12/31/2025 - All Invoices**

1/21/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
	<b>Vendor Total:</b>				<b>\$5,236.17</b>			
12192025a	Goodwood Barbecue Company	CC	12/19/2025	12/19/2025	\$1,173.13			
					179.00	1051-135	Employee Incentive	Employee Christmas Dinner
					293.00	1052-135	Employee Incentive	Employee Christmas Dinner
					172.13	1053-135	Employee Incentive	Employee Christmas Dinner
					122.00	1054-135	Employee Incentive	Employee Christmas Dinner
					38.00	1056-135	Employee Incentive	Employee Christmas Dinner
					38.00	1057-135	Employee Incentive	Employee Christmas Dinner
					293.00	1058-135	Employee Incentive	Employee Christmas Dinner
					38.00	1059-135	Employee Incentive	Employee Christmas Dinner
12192025b	Goodwood Barbecue Company	CC	12/19/2025	12/19/2025	\$240.00			
					45.00	1051-135	Employee Incentive	Employee Christmas Dinner
					60.00	1052-135	Employee Incentive	Employee Christmas Dinner
					40.00	1053-135	Employee Incentive	Employee Christmas Dinner
					20.00	1054-135	Employee Incentive	Employee Christmas Dinner
					5.00	1056-135	Employee Incentive	Employee Christmas Dinner
					5.00	1057-135	Employee Incentive	Employee Christmas Dinner
					60.00	1058-135	Employee Incentive	Employee Christmas Dinner
					5.00	1059-135	Employee Incentive	Employee Christmas Dinner
	<b>Vendor Total:</b>				<b>\$1,413.13</b>			
1011476	Home Depot	ACH	10/7/2025	12/31/2025	\$325.87			
					325.87	1054-266	Vandalism Repairs	graffiti remover, paint, GFCI
1011497	Home Depot	ACH	10/7/2025	12/31/2025	\$43.12			
					43.12	1052-250	Facility Maintenance	Spray Paint
1025715	Home Depot	ACH	10/27/2025	12/31/2025	\$79.94			
					79.94	1052-740	Small Tools under \$1000	poly rake and trenching shovel
2011418	Home Depot	ACH	10/6/2025	12/31/2025	\$292.36			
					292.36	1052-251	Irrigation Repairs &	marking wand and spray paint
2011419	Home Depot	ACH	10/6/2025	12/31/2025	\$32.94			
					32.94	1052-252	Equipment	grade stakes
3512875	Home Depot	ACH	10/15/2025	12/31/2025	\$43.89			
					24.21	1053-250	Parks & Greenbelts	Paint/sponges
					19.68	1057-250	Maintenance	Spike and Bags
4511539	Home Depot	ACH	10/4/2025	12/31/2025	\$119.96			
					119.96	1054-256	Clubhouse Maintenance	16 gal wet/dry vac
4613379	Home Depot	ACH	10/14/2025	12/31/2025	\$5.97			
					5.97	417256.1	Playground Improvements - Non	Mortor Repair
5612131	Home Depot	ACH	10/3/2025	12/31/2025	\$47.41			
					47.41	1053-250	Parks & Greenbelts	Screw driver sets and combo



**Stansbury Service Agency of Tooele County**  
**Invoice Register: 12/1/2025 to 12/31/2025 - All Invoices**

1/21/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
7011135	Home Depot	ACH	10/1/2025	12/31/2025	\$127.36			
					99.40	1054-250	Parks Facilities Maintenance	Keys
					27.96	417256.1	Playground Improvements - Non	Spray paint for Woodland
7625092	Home Depot	ACH	10/21/2025	12/31/2025	\$643.18			
					568.72	1053-250	Parks & Greenbelts	homer buckets, concrete, fans,
					70.34	1054-256	Clubhouse Maintenance	tape, paint, paper
					4.12	1055-250	Pool Maintenance	raised gfc
8622445	Home Depot	ACH	9/30/2025	12/31/2025	\$17.76			
					17.76	417256.1	Playground Improvements - Non	Spray paint for Woodland
9025856	Home Depot	ACH	10/29/2025	12/31/2025	\$63.14			
					13.18	1052-250	Facility Maintenance	Light Bulbs
					49.96	1052-252	Equipment	Rake (x2)
	<b>Vendor Total:</b>				<b>\$1,842.90</b>			
001	Hughes General Contractors Inc	32539	12/1/2025	12/31/2025	\$427,500.00			
					427,500.00	447254	Millpond Park	Millpond Parking Lot and
POS214212-1	Intermountain Aquatech	32522	11/7/2025	12/7/2025	\$216.30			
					216.30	1055-253	Chemicals	Algaecide
1023513994	Intermountain Farmers Association	32534	11/20/2025	12/20/2025	\$593.70			
					593.70	1053-253	Fertilizer & Chemicals	weed killer Porter Way
09262025	Intermountain Golf Cars Inc	ACH	9/26/2025	12/16/2025	\$135.67			
					135.67	1058-252	Equipment	ASM-Bag Hoop
12102025	Lantis Productions INC	32535	12/10/2025	12/18/2025	\$3,750.00			
					3,750.00	1051-321	Community Outreach -	Fireworks second half payment
51400712846	Les Schwab Tires	32525	11/25/2025	12/10/2025	\$1,122.97			
					1,122.97	1053-252	Equipment Repairs &	Tires
42203	Mountain West Worx	32514	11/3/2025	12/1/2025	\$36.00			
					36.00	1056-610	Miscellaneous	Drug Test for Brenda Horrocks
S107445174.001	Mountainland Supply Co	32526	11/14/2025	12/13/2025	\$499.08			
					499.08	1053-251	Irrigation Repairs &	Valve Box and Flush Lid
053472	Napa Auto Parts	ACH	11/3/2025	12/20/2025	\$126.26			
					126.26	1053-252	Equipment Repairs &	fuel hose and clamps and
053524	Napa Auto Parts	ACH	11/4/2025	12/20/2025	(\$44.85)			
					-44.85	1053-252	Equipment Repairs &	REFUND - Fuel Hose
053602	Napa Auto Parts	ACH	11/4/2025	12/20/2025	\$31.47			
					31.47	1053-252	Equipment Repairs &	Sweeper filter service
053661	Napa Auto Parts	ACH	11/5/2025	12/20/2025	\$197.87			
					197.87	1053-252	Equipment Repairs &	Battery and hydraulic fluid
053681	Napa Auto Parts	ACH	11/5/2025	12/20/2025	(\$67.57)			
					-67.57	1053-252	Equipment Repairs &	REFUND - Battery and warranty

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053955	Napa Auto Parts	ACH	11/7/2025	12/20/2025	\$21.78			
					21.78	1053-252	Equipment Repairs &	Silicone Sealant
054455	Napa Auto Parts	ACH	11/12/2025	12/20/2025	\$11.52			
					11.52	1053-252	Equipment Repairs &	V-Belt
054486	Napa Auto Parts	ACH	11/12/2025	12/20/2025	\$17.23			
					17.23	1053-252	Equipment Repairs &	V-Belt
054508	Napa Auto Parts	ACH	11/12/2025	12/20/2025	\$18.18			
					18.18	1053-252	Equipment Repairs &	V-Belt
054519	Napa Auto Parts	ACH	11/12/2025	12/20/2025	\$3.74			
					3.74	1053-252	Equipment Repairs &	V-Belt
054641	Napa Auto Parts	ACH	11/13/2025	12/20/2025	\$564.44			
					564.44	1053-252	Equipment Repairs &	Diesel Fuel Cleaner/Deep
054715	Napa Auto Parts	ACH	11/14/2025	12/20/2025	\$657.86			
					657.86	1053-252	Equipment Repairs &	Oil Filter, Fuel Filter, Tri-Power
	<b>Vendor Total:</b>				<b>\$1,537.93</b>			
0124179567	PEHP Group Insurance	ACH	11/20/2025	12/10/2025	\$54.91			
					54.91	102108	Accrued life insurance	November Life Insurance
658581	PEHP Group Insurance	ACH	11/15/2025	12/2/2025	\$22,901.08			
					22,901.08	102104	Accrued health insurance	December Health Insurance
PR120725-437	PEHP Group Insurance	ACH	12/11/2025	12/11/2025	\$174.59			
					174.59	102110	Accrued LTD	Longterm Disability Insurance
PR122125-437	PEHP Group Insurance	ACH	12/24/2025	12/24/2025	\$175.44			
					175.44	102110	Accrued LTD	Longterm Disability Insurance
	<b>Vendor Total:</b>				<b>\$23,306.02</b>			
260101	Pelorus Methods Inc.	32536	12/1/2025	12/31/2025	\$1,450.00			
					1,450.00	1051-312	IT expense	Software Support and Cloud
271326100	Pepsi Beverages Company	ACH	11/10/2025	12/10/2025	\$532.09			
					532.09	1058-410	Inventory, food	soda, Gatorade, Energy Drink,
IN-996593-25	Rhinehart Oil	ACH	12/4/2025	12/14/2025	\$427.12			
					427.12	1052-280	Fuel	Deisel/Gas
38650	Rocky Canyon Oil	32521	11/18/2025	12/3/2025	\$125.00			
					125.00	1053-252	Equipment Repairs &	Used Oil Pickup
Dec2025	Rocky Mountain Power	ACH	12/8/2025	12/31/2025	\$4,562.28			
					1,405.65	1052-270	Electricity	Golf Course Wells
					1,787.49	1053-270	Electricity - Misc Meters	Parks and Rec
					492.98	1054-275	Electricity - Clubhouse	Clubhouse
					10.50	1057-270	Electricity	Cemetery

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					865.66	1058-270	Electricity	Pro Golf
Dec2025a	Rocky Mountain Power	ACH	12/5/2025	12/30/2025	\$11.21			
					11.21	1053-270	Electricity - Misc Meters	Delgada Detention Basin
Nov2025a	Rocky Mountain Power	ACH	11/4/2025	12/1/2025	\$3,447.66			
					1,033.35	1052-270	Electricity	Golf Course Wells
					975.85	1053-270	Electricity - Misc Meters	Parks and Rec
					431.33	1054-275	Electricity - Clubhouse	Clubhouse
					10.50	1057-270	Electricity	Cemetery
					996.63	1058-270	Electricity	Pro Shop
	<b>Vendor Total:</b>				<b>\$8,021.15</b>			
12122025	Smith Food	CC	12/12/2025	12/12/2025	\$5,255.69			
					1,184.74	1051-135	Employee Incentive	Employee GC
					927.80	1052-135	Employee Incentive	Employee GC
					1,316.70	1053-135	Employee Incentive	Employee GC
					477.80	1054-135	Employee Incentive	Employee GC
					131.95	1056-135	Employee Incentive	Employee GC
					131.95	1057-135	Employee Incentive	Employee GC
					777.80	1058-135	Employee Incentive	Employee GC
					306.95	1059-135	Employee Incentive	Employee GC
20251215	Smith Food	CC	12/15/2025	12/15/2025	\$250.90			
					17.00	1051-135	Employee Incentive	Soda and GC
					17.00	1052-135	Employee Incentive	Soda and GC
					138.90	1053-135	Employee Incentive	Soda and GC
					10.00	1054-135	Employee Incentive	Soda and GC
					17.00	1056-135	Employee Incentive	Soda and GC
					17.00	1057-135	Employee Incentive	Soda and GC
					17.00	1058-135	Employee Incentive	Soda and GC
					17.00	1059-135	Employee Incentive	Soda and GC
20251219	Smith Food	CC	12/19/2025	12/19/2025	\$43.87			
					43.87	1051-135	Employee Incentive	Drink/Food
	<b>Vendor Total:</b>				<b>\$5,550.46</b>			
1	Snowline Construction LLC	ACH	12/5/2025	12/10/2025	\$9,949.49			
					1,541.61	1054-256	Clubhouse Maintenance	Flooring materials for CH
					8,407.88	1060-249	Capital Maintenance	Flooring materials for CH
20251210	Soelbergs Market of Stansbury	CC	12/10/2025	12/10/2025	\$9.25			
					9.25	1053-240	Office supplies & PPE	water
139975	Speed's Power Equipment	CC	12/11/2025	12/11/2025	\$106.00			
					106.00	1052-252	Equipment	air filter/spark plug/fuel filter
139976	Speed's Power Equipment	CC	12/11/2025	12/11/2025	\$523.96			
					523.96	1053-252	Equipment Repairs &	Chain Loop

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	<b>Vendor Total:</b>				<b>\$629.96</b>			
X34862	Sprinkler Supply	ACH	11/6/2025	12/10/2025	\$376.90			
					376.90	1053-251	Irrigation Repairs & .....	Bushing/PVC/Coupling/Elbow
X35578	Sprinkler Supply	ACH	11/7/2025	12/10/2025	\$1,445.86			
					1,445.86	1053-251	Irrigation Repairs & .....	Primer, cement, valve, elbow
X38916	Sprinkler Supply	ACH	11/14/2025	12/10/2025	\$17,542.33			
					17,542.33	417500	Golf course improvements	415211 Rewiring for Hole 11
X38917	Sprinkler Supply	ACH	11/14/2025	12/10/2025	\$362.05			
					362.05	1053-251	Irrigation Repairs & .....	Jumbo Valve Box Lid
X39459	Sprinkler Supply	ACH	11/17/2025	12/10/2025	\$7,610.23			
					7,610.23	417400	Park Improvement	415311 Sager Park WeatherTrak
	<b>Vendor Total:</b>				<b>\$27,337.37</b>			
ZMQR73	Standard Plumbing Supply Co.	32527	11/3/2025	12/10/2025	\$8.13			
					8.13	1053-251	Irrigation Repairs & .....	3 PVC DWV Coup
ZMRC66	Standard Plumbing Supply Co.	32527	11/3/2025	12/10/2025	\$19.53			
					19.53	1052-251	Irrigation Repairs & .....	Nipple, Bush
ZQKL53	Standard Plumbing Supply Co.	32527	12/1/2025	12/10/2025	\$169.38			
					169.38	1054-256	Clubhouse Maintenance	Closet FI Valve
	<b>Vendor Total:</b>				<b>\$197.04</b>			
Nov2025	Stansbury Park Improvement District	32537	12/5/2025	12/28/2025	\$2,339.10			
					721.40	1052-273	Water	Golf Course
					1,418.48	1053-273	Water	parks and greenbelts
					39.14	1054-276	Water - Clubhouse	Clubhouse
					51.85	1055-273	Water	Pool
					23.73	1057-273	Water	Cemetery
					84.50	1058-273	Water	Pro Shop Water
1545370	Steve Regan Company	32528	11/7/2025	12/10/2025	\$162.36			
					162.36	1053-253	Fertilizer & Chemicals	slug-snail bait/casaron
921763940	Titleist	ACH	11/13/2025	12/13/2025	\$127.69			
					127.69	1058-415	Inventory, Pro Shop	HyperFlex Men
20251216	Tomahawk Power	CC	12/16/2025	12/16/2025	\$173.94			
					173.94	1053-252	Equipment Repairs & .....	Pulley Belt(6)
20251117	Tooele County Clerk	32529	11/17/2025	12/10/2025	\$8,367.75			
					8,367.75	1050-530	Elections	2025 Municipal General Election
120425	Tractor Supply	CC	12/4/2025	12/4/2025	\$74.99			
					74.99	1058-250	Proshop Maintenance	Mouse Trap/Paint
3037380-00	Turf Equipment & Irrigation	ACH	11/6/2025	12/10/2025	\$4,133.06			
					4,133.06	1052-251	Irrigation Repairs & .....	Sprinklers

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3037466-00	Turf Equipment & Irrigation	ACH	11/27/2025	12/10/2025	\$10,407.47			
					10,407.47	1052-252	Equipment	Toro RM
	<b>Vendor Total:</b>				<b>\$14,540.53</b>			
2025Q3	United States Treasury	ACH	12/31/2025	12/31/2025	\$825.68			
					825.68	102101	Accrued federal payroll taxes	2025 Q3
PR120725-615	United States Treasury	ACH	12/11/2025	12/11/2025	\$9,693.44			
					5,589.66	102101	Accrued federal payroll taxes	Social Security Tax
					1,307.30	102101	Accrued federal payroll taxes	Medicare Tax
					2,796.48	102101	Accrued federal payroll taxes	Federal Income Tax
PR121025-615	United States Treasury	ACH	12/11/2025	12/11/2025	\$734.40			
					595.20	102101	Accrued federal payroll taxes	Social Security Tax
					139.20	102101	Accrued federal payroll taxes	Medicare Tax
PR121025-615	United States Treasury	ACH	12/11/2025	12/11/2025	\$2,019.60			
					1,636.80	102101	Accrued federal payroll taxes	Social Security Tax
					382.80	102101	Accrued federal payroll taxes	Medicare Tax
PR122125-615	United States Treasury	ACH	12/24/2025	12/24/2025	\$10,419.91			
					5,983.32	102101	Accrued federal payroll taxes	Social Security Tax
					1,399.34	102101	Accrued federal payroll taxes	Medicare Tax
					3,037.25	102101	Accrued federal payroll taxes	Federal Income Tax
	<b>Vendor Total:</b>				<b>\$23,693.03</b>			
569222847	US Bank	ACH	11/20/2025	12/14/2025	\$115.94			
					115.94	1051-741	Equipment Rental	Printer for Office
571490168	US Bank	ACH	12/10/2025	12/10/2025	\$115.94			
					115.94	1051-741	Equipment Rental	Printer for Office
	<b>Vendor Total:</b>				<b>\$231.88</b>			
12022025	Utah Association of Special Districts	CC	12/2/2025	12/2/2025	\$4,572.00			
					4,572.00	1051-210	Dues & Subscriptions	2026 District Membership
12022025	Utah Department of Agriculture & Food	CC	12/2/2025	12/2/2025	\$25.00			
					25.00	1052-253	Fertilizer/Chemical	Pesticide Non Commercial
2025 Q4	Utah Department of Workforce Services	ACH	12/31/2025	12/31/2025	(\$0.15)			
					-0.15	102105	Accrued state unemployment	Q4 2025 Credit
PR120725-626	Utah Department of Workforce Services	ACH	12/11/2025	12/11/2025	\$397.46			
					397.46	102105	Accrued state unemployment	State Unemployment
PR121025-626	Utah Department of Workforce Services	ACH	12/11/2025	12/11/2025	\$342.00			
					342.00	102105	Accrued state unemployment	State Unemployment
PR122125-626	Utah Department of Workforce Services	ACH	12/24/2025	12/24/2025	\$440.24			
					440.24	102105	Accrued state unemployment	State Unemployment
	<b>Vendor Total:</b>				<b>\$1,179.55</b>			
1623315	Utah Local Governments Trust	ACH	11/3/2025	12/3/2025	\$158.64			
					158.64	1051-510	Insurance	Property Invoice

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1623316	Utah Local Governments Trust	ACH	11/3/2025	12/3/2025	\$1,954.91			
					1,954.91	1051-510	Insurance	Workers Comp
1623317	Utah Local Governments Trust	ACH	11/3/2025	12/3/2025	\$5,993.69			
					5,993.69	1051-510	Insurance	Workers Comp Audit
	<b>Vendor Total:</b>				<b>\$8,107.24</b>			
PR120725-632	Utah Retirement Systems	ACH	12/11/2025	12/11/2025	\$6,168.63			
					4,251.12	102103	Accrued state retirement	URS State Retirement
					1,167.51	102103	Accrued state retirement	URS 401k
					600.00	102103	Accrued state retirement	Additional 401k
					150.00	102103	Accrued state retirement	URS IRA Roth
PR122125-632	Utah Retirement Systems	ACH	12/24/2025	12/24/2025	\$6,195.26			
					4,275.46	102103	Accrued state retirement	URS State Retirement
					1,169.80	102103	Accrued state retirement	URS 401k
					600.00	102103	Accrued state retirement	Additional 401k
					150.00	102103	Accrued state retirement	URS IRA Roth
	<b>Vendor Total:</b>				<b>\$12,363.89</b>			
2025 Q4 Golf	Utah State Tax Commission	ACH	12/31/2025	12/31/2025	\$25.53			
					25.53	1058-520	Pro Shop Sales tax - payable	2025 Q4 Sales Discount Golf
Dec 2025	Utah State Tax Commission	ACH	12/31/2025	12/31/2025	\$1,923.65			
					14.50	1054-520	Rental Sales tax - payable	Flooring materials for CH
					1,909.15	1058-520	Pro Shop Sales tax - payable	Flooring materials for CH
PR120725-636	Utah State Tax Commission	ACH	12/11/2025	12/11/2025	\$1,731.11			
					1,731.11	102102	Accrued state withholding	State Income Tax
PR122125-636	Utah State Tax Commission	ACH	12/24/2025	12/24/2025	\$1,861.20			
					1,861.20	102102	Accrued state withholding	State Income Tax
	<b>Vendor Total:</b>				<b>\$5,541.49</b>			
6127512302	Verizon Wireless	ACH	11/2/2025	12/2/2025	\$495.37			
					260.56	1051-272	Telephone, Internet	admin phone and internet
					85.00	1053-272	Telephone, Internet	recreation phone and internet
					24.61	1055-272	Telephone, Internet	pool internet
					22.60	1056-272	Telephone, Internet	library internet
					22.60	1057-272	Telephone, Internet	cemetery internet
					80.00	1058-272	Telephone, Internet	pro shop internet and phone
6127512303	Verizon Wireless	ACH	11/2/2025	12/2/2025	\$443.69			
					154.61	1051-272	Telephone, Internet	gateway
					72.27	1052-272	Telephone, Internet	gateway
					72.27	1053-272	Telephone, Internet	gateway
					72.27	1055-272	Telephone, Internet	gateway
					72.27	1058-272	Telephone, Internet	gateway

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<b>Vendor Total:</b>					<b>\$939.06</b>			
12102025	Vivint	CC	12/10/2025	12/10/2025	\$55.66			
					55.66	1055-311	Security	Pool Security
12102025A	Vivint	CC	12/10/2025	12/10/2025	\$65.66			
					65.66	1058-311	Security	Pro Shop Security
12162025	Vivint	ACH	12/16/2025	12/16/2025	\$45.67			
					45.67	1054-311	Security	Park and Rec Security
<b>Vendor Total:</b>					<b>\$166.99</b>			
330500	Vosen's Bread Paradise	32523	11/14/2025	12/3/2025	\$34.00			
					34.00	1058-410	Inventory, food	8 Sandwiches
120425	Walmart	CC	12/4/2025	12/4/2025	\$210.80			
					210.80	1054-256	Clubhouse Maintenance	Christmas Decor, command
780270	Zion's bank	ACH	11/27/2025	12/18/2025	\$1,616.63			
					1,616.63	1052-741	Equipment Rental	Rough Mower
781124	Zion's bank	ACH	12/4/2025	12/25/2025	\$1,848.05			
					1,848.05	1052-741	Equipment Rental	Tri Plex
<b>Vendor Total:</b>					<b>\$3,464.68</b>			
<b>Total:</b>					<b>\$675,455.04</b>			
<b><u>GL Account Summary</u></b>								
					23,693.03	102101	Accrued federal payroll taxes	
					3,592.31	102102	Accrued state withholding	
					12,363.89	102103	Accrued state retirement	
					22,901.08	102104	Accrued health insurance	
					1,179.55	102105	Accrued state unemployment	
					699.24	102107	Other payroll liabilities	
					54.91	102108	Accrued life insurance	
					350.03	102110	Accrued LTD	
					8,367.75	1050-530	Elections	
					2,017.81	1051-135	Employee Incentive	
					4,572.00	1051-210	Dues & Subscriptions	
					56.98	1051-240	Office supplies & PPE	
					415.17	1051-272	Telephone, Internet	
					1,497.05	1051-312	IT expense	
					77.75	1051-320	Community Outreach	
					3,750.00	1051-321	Community Outreach -	
					81.45	1051-322	Community Outreach - Pageant	
					2.75	1051-331	Safety Training	
					8,107.24	1051-510	Insurance	
					219.21	1051-621	Bank fees	
					231.88	1051-741	Equipment Rental	
					1,306.80	1052-135	Employee Incentive	

**Stansbury Service Agency of Tooele County**  
**Invoice Register: 12/1/2025 to 12/31/2025 - All Invoices**

1/21/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
					28.49	1052-240	Office supplies & PPE	
					56.30	1052-250	Facility Maintenance	
					4,643.30	1052-251	Irrigation Repairs &	
					10,634.37	1052-252	Equipment	
					25.00	1052-253	Fertilizer/Chemical	
					32.34	1052-260	Waste/Trash	
					2,439.00	1052-270	Electricity	
					125.28	1052-271	Natural gas	
					72.27	1052-272	Telephone, Internet	
					721.40	1052-273	Water	
					427.12	1052-280	Fuel	
					21.75	1052-311	Security	
					2.75	1052-331	Safety Training	
					79.94	1052-740	Small Tools under \$1000	
					3,464.68	1052-741	Equipment Rental	
					1,676.98	1053-135	Employee Incentive	
					9.25	1053-240	Office supplies & PPE	
					649.17	1053-250	Parks & Greenbelts	
					2,692.02	1053-251	Irrigation Repairs &	
					14,062.31	1053-252	Equipment Repairs &	
					756.06	1053-253	Fertilizer & Chemicals	
					711.29	1053-254	Sand/soil/seeds/materials	
					133.49	1053-260	Waste/Trash	
					2,774.55	1053-270	Electricity - Misc Meters	
					157.27	1053-272	Telephone, Internet	
					1,418.48	1053-273	Water	
					5,236.17	1053-280	Fuel	
					2.75	1053-331	Safety Training	
					629.80	1054-135	Employee Incentive	
					172.79	1054-240	Office supplies & PPE	
					99.40	1054-250	Parks Facilities Maintenance	
					2,949.79	1054-256	Clubhouse Maintenance	
					325.87	1054-266	Vandalism Repairs	
					486.32	1054-274	Natural gas - Clubhouse	
					924.31	1054-275	Electricity - Clubhouse	
					39.14	1054-276	Water - Clubhouse	
					16.48	1054-277	Waste/Trash - Clubhouse	
					67.42	1054-311	Security	
					14.50	1054-520	Rental Sales tax - payable	
					4.12	1055-250	Pool Maintenance	
					216.30	1055-253	Chemicals	
					18.25	1055-271	Natural gas	
					96.88	1055-272	Telephone, Internet	
					51.85	1055-273	Water	



**Stansbury Service Agency of Tooele County**  
**Invoice Register: 12/1/2025 to 12/31/2025 - All Invoices**

1/21/2026

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
					55.66	1055-311	Security	
					25.48	1055-621	Bank Fees	
					191.95	1056-135	Employee Incentive	
					2,136.92	1056-240	Library supplies	
					22.60	1056-272	Telephone, Internet	
					330.69	1056-325	Tooele County Recreation Grant	
					36.00	1056-610	Miscellaneous	
					191.95	1057-135	Employee Incentive	
					19.68	1057-250	Maintenance	
					21.00	1057-270	Electricity	
					22.60	1057-272	Telephone, Internet	
					23.73	1057-273	Water	
					1,156.80	1058-135	Employee Incentive	
					74.99	1058-250	Proshop Maintenance	
					135.67	1058-252	Equipment	
					16.49	1058-260	Waste/Trash	
					1,862.29	1058-270	Electricity	
					182.70	1058-271	Natural gas	
					152.27	1058-272	Telephone, Internet	
					84.50	1058-273	Water	
					65.66	1058-311	Security	
					2.75	1058-331	Safety Training	
					729.73	1058-410	Inventory, food	
					127.69	1058-415	Inventory, Pro Shop	
					1,934.68	1058-520	Pro Shop Sales tax - payable	
					5,766.60	1058-741	Equipment Rental	
					366.95	1059-135	Employee Incentive	
					8,407.88	1060-249	Capital Maintenance	
	Paid by Fund 10				<b>178,850.79</b>		<b>Total</b>	
					51.69	417256.1	Playground Improvements - Non	
					7,610.23	417400	Park Improvement	
					17,542.33	417500	Golf course improvements	
	Paid by Fund 41				<b>25,204.25</b>		<b>Total</b>	
					427,500.00	447254	Millpond Park	
					43,900.00	447260	Shoreline Development	
	Paid by Fund 44				<b>471,400.00</b>		<b>Total</b>	
					<b>\$675,455.04</b>		<b>GL Account Summary Total</b>	

**Stansbury Service Agency of Tooele County**  
**Journal Register - 12/01/2025 to 12/31/2025**

<u>Journal</u>				
<u>Account No.</u>	<u>Account Name</u>	<u>Entry Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
<b>Number:</b> 601				
<b>Date:</b> 12/02/2025				
<b>Code:</b>				
<b>Description:</b> RECLASS 4414 (League Winnings) to 4406 (Golf ProShop)				
10 4414 League Winnings		RECLASS 4414 (League Winnings) to 4406 (Golf Pr	8,318.08	
10 4406 Golf ProShop		RECLASS 4414 (League Winnings) to 4406 (Golf Pr		7,960.08
10 4413 Gift Card Issued		RECLASS 4414 (League Winnings) to 4406 (Golf Pr		358.00
			<u>\$8,318.08</u>	<u>\$8,318.08</u>
<b>Number:</b> 603				
<b>Date:</b> 12/07/2025				
<b>Code:</b>				
<b>Description:</b> RECLASS 52-130 to 52-132; 52-133				
10 52-130 Benefits		RECLASS 52-130 to 52-132; 52-133		611.71
10 52-132 Health Benefit		RECLASS 52-130 to 52-132; 52-133	367.05	
10 52-133 Retirement Benefit		RECLASS 52-130 to 52-132; 52-133	244.66	
			<u>\$611.71</u>	<u>\$611.71</u>
<b>Number:</b> 604				
<b>Date:</b> 12/31/2025				
<b>Code:</b>				
<b>Description:</b> RECLASS 58-520 to 4401 Sales Tax Discount				
10 58-520 Pro Shop Sales tax - payable		RECLASS 58-520 to 4401 Sales Tax Discount	15.82	
10 4401 Golf Green Fees		RECLASS 58-520 to 4401 Sales Tax Discount		15.82
			<u>\$15.82</u>	<u>\$15.82</u>
			<u>\$8,945.61</u>	<u>\$8,945.61</u>

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## Food Truck License Agreement

Food Truck/Business Name: \_\_\_\_\_

Name of Owner/Contact Person ("Licensee"): \_\_\_\_\_ Phone: \_\_\_\_\_

Licensee's Email: \_\_\_\_\_ Licensee's Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Effective Date of this License Agreement: \_\_\_\_\_

### Terms of the Agreement:

**Grant of License; Term:** The Stansbury Service Agency ("Service Agency"), hereby grants to the Licensee named above, a revocable license ("License"), to park and provide a food truck concession (the "Food Truck"), for the limited duration of each Food Truck event which has been scheduled with the Service Agency during the calendar year, and for thirty (30) minutes before and thirty (30) minutes after the duration of each event.

**Location:** Food Truck may only operate at the Food Truck locations designated on Exhibit A (the "Property"). The Food Truck shall not interfere with access to the remainder of the parking lot or other Service Agency premises or obstruct the entrances or exits to those spaces in any way.

**Use of the Property:** The License granted herein permits Licensee the use of the Property for the purpose of serving food and beverages from the Food Truck. The Licensee has inspected the Property and accepts it in its "AS IS," "WHERE IS" condition, with no warranties, express or implied, and has found and determined that the Property is acceptable for the operation by Licensee of its Food Truck concession and related purposes on the Property as set forth herein. Licensee will leave the Property in the same or better condition than its condition upon commencement of use by Licensee as determined by the Service Agency. Licensee may not make any alterations to the Property in order to conduct its business or for any other purpose. Licensee shall, upon written notice from the Service Agency, and at its sole expense, repair any damage to the Property caused by Licensee's occupation and use of the Property pursuant to this Agreement.

**Licensing and Permitting:** Licensee is required to have and make available to the Service Agency and other government officials, upon request, all licenses, permits and approvals necessary for its Food Truck operation as required by applicable law.

**Payment of Taxes and Other Assessments:** Licensee shall pay when due all taxes and other assessments for its Food Truck business during the term of this Agreement, including but not limited to all sales or other taxes assessed on the operation of the said business.

**Indemnity and Insurance:** The Licensee, at its sole expense, shall indemnify and hold the Service Agency and its elected officials, officers, consultants and employees (collectively, the "Indemnitees"), harmless from and against any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the Indemnitees arising out of, in connection with, or incident to the execution of this Agreement and/or Licensee's defective performance or failure to perform any aspect of its business or in connection with Licensee's occupancy and use of the Property pursuant to this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the Indemnitees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Licensee; and provided further, that nothing herein shall require the Licensee to hold harmless or defend the Indemnitees from any claims arising from the sole negligence of the Indemnitees. The Licensee expressly agrees that the indemnification provided herein constitutes the Licensee's limited waiver of immunity as an employer under Utah Code

Section 34A-2-105; provided, however, this waiver shall apply only to the extent an employee of Licensee claims or recovers compensation from the Service Agency for a loss or injury that Licensee would be obligated to indemnify the Service Agency for under this Agreement. This limited waiver has been mutually negotiated by the parties and is expressly made effective only for the purposes of this Agreement. The provisions of this section shall survive the expiration or termination of this Agreement. No liability shall attach to the Service Agency by reason of entering into this Agreement except as expressly provided herein.

The Licensee shall provide a Certificate of Insurance evidencing:

- a. General Liability insurance written on an occurrence basis with limits no less than One Million Dollars (\$1,000,000.00) combined single limit per occurrence and Three Million Dollars (\$3,000,000.00) aggregate for personal injury, bodily injury, and property damage.
- b. Licensee shall increase the limits of such insurance to at least the amount of the Limitation of Judgments described in Section 63-30d-604 of the Governmental Immunity Act of Utah, as calculated by the state risk manager every two years and stated in Utah Admin. Code R37-4-3.
- c. Automobile Liability insurance covering the Food Truck and/or any other auto or, if Licensee has no owned autos, covering hired and non-owned autos, with limits no less than Two Million Dollars (\$2,000,000) combined single limit per accident for bodily injury and property damage.
- d. Workers Compensation as required by the State of Utah with employer's liability insurance limits written as follows:
  - Bodily Injury by Accident \$500,000.00 each accident;
  - Bodily Injury by Disease \$500,000.00 each employee, \$500,000.00 policy limit. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the Service Agency for all work performed by Licensee, its employees, agents and subcontractors.
- e. The Service Agency shall be named as an additional insured on general liability and auto liability insurance policies, with respect to work performed by or on behalf of the Licensee and a copy of the endorsement naming the Service Agency as an additional insured shall be attached to the certificate of insurance. Should any of the above-described policies be cancelled before the expiration date thereof, Licensee shall deliver notice to the Service Agency within thirty (30) days of cancellation. The Service Agency reserves the right to request certified copies of any required policies.
- f. The Licensee's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- g. For any claims related to this Agreement, Licensee's insurance coverage shall be primary insurance coverage as respects to Service Agency elected officials, officers, employees, and volunteers. Any insurance or self-insurance maintained by Service Agency officials, employees, or volunteers shall be excess of Licensee's insurance and shall not be contributed with it.

**Service Agency Liable Only for Negligence and Intentional Acts.** Except where caused by the Service Agency's negligence or intentional act, the Service Agency shall not be liable for any failure of water supply, natural gas supply, or electrical supply; or for any injury or damage to persons or property caused by gasoline, oil, steam, gas or electricity; or hurricane, tornado, flood, wind or similar storms or disturbances; or water, rain or snow which may leak or flow from the street, sewer, gas mains, or any subsurface area or for an interference with light.

**Licensee's Employees.** During hours of operation, the Licensee will agree to retain active, qualified, competent, and experienced employees at the Food Truck to supervise and perform the concession operations. The Licensee agrees to be an equal opportunity employer and will hire qualified employees without regard to race, color, religion, sex (including pregnancy, childbirth, pregnancy-related conditions, breastfeeding, or medical conditions related to breastfeeding), national origin, age (40 or older), veteran status or disability, genetic information, sexual orientation, gender identity, or protected expressions. The employee must be authorized to represent and act on behalf of the Licensee. This clause applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

**Laws, Ordinances, Etc.** Licensee will obey all federal, state, county, and municipal laws, ordinances, regulations, and rules, and the applicable rules, regulations, and policies of the Service Agency, which may be applicable to its operations. The Licensee shall not use or permit the use of the Property in violation of any such law, ordinance, or regulation applicable thereto.

**Standard of Operation.** Licensee agrees to maintain and operate the Food Truck concession in a first-class manner and will keep the surrounding area in a safe, clean, orderly, and inviting condition at all times. The Food Truck is to be operated as a convenience to patrons of the Food Truck while situated on the Property; therefore, all food, drinks, beverages, confections, and other items sold or kept for sale at the Food Truck will at all times be safe and of high quality. The service provided at the Food Truck will be prompt, sanitary, courteous, and efficient.

**Garbage Control and Disposal.** Licensee shall have the obligation to properly dispose of and keep the Property free from refuse, including garbage, trash, and debris, flammable materials, as defined in the International Fire Code, or any deleterious or unsightly material, objects, or structures. The Licensee shall provide and use suitable covered receptacles for all garbage and refuse generated in connection with the Food Truck. Licensee will remove all garbage and refuse daily and transport it to Licensee's own dumpsters or otherwise lawful location at Licensee's own cost. Piling boxes, cartons, barrels, or other similar items in an unsightly or unsafe manner on the Property or surrounding premises is not permitted. When trash receptacles become full, Licensee will empty and transport off-site as required above. All grease and liquids must be removed and disposed of off-site from Service Agency grounds by the Licensee.

**Utility Services.** Licensee is expected to bring and at all times utilize a quiet generator with suitable power for all purposes in connection with Licensee's use of the Food Truck in providing food service on the Property.

**Alcoholic Beverages.** No alcoholic beverages may be brought in or permitted on the Property or other Service Agency premises.

**Food Truck Event Deposit and Fees.**

1. Deposit Requirement: (a) In consideration for the license granted herein, Licensee agrees to pay a deposit in the amount of \$100 for the entire season or \$50 per individual event, at the discretion of the Licensee. (b) The deposit is refundable at the end of the season or event, provided all fees owed to the Service Agency have been fully paid. (c) In the event that fees are not fully received, the deposit shall be forfeited to the Service Agency.
2. Payment of Fees: (a) Licensee shall pay to the Service Agency an amount equal to ten percent (10%) of Licensee's gross sales on the Property. (b) Payment of the fees is due within 24 hours following the conclusion of each event. (c) Payment shall be made to the Service Agency via debit, credit, ACH, or Venmo.
3. Recordkeeping and Reporting: (a) Licensee shall maintain accurate and complete books and records of all sales made by the Food Truck during its operation on the Property. (b) Licensee shall provide a copy of such records to the Service Agency at the end of each business day, to verify the amount of gross sales and ensure that payment of the applicable fees is made in full.
4. Forfeiture of Deposit: In the event that Licensee fails to comply with the payment obligations or other terms of this Agreement, the deposit shall be forfeited to the Service Agency, and Licensee shall be liable for any outstanding balances.
5. Subject to availability, a power hookup may be provided at a cost of \$10. The availability of power hookups is not guaranteed, and the fee will only apply if such services are provided. Payment for the power hookup is due with the payment of event fees.

**Attendance and No-Show Policy.**

- a. Notice of Absence: The Licensee agrees to provide the Service Agency with no less than seven (7) days' written notice if the Licensee is unable to attend a scheduled event. Such notice must be sent to the Service Agency via email or other agreed-upon communication method.

- b. No-Show Policy: In the event that the Licensee fails to attend a scheduled event and does not provide the required notice in accordance with the Attendance and No-Show Policy per paragraph “a”, such failure shall be deemed a "No-Show."
- c. Forfeiture of Security Deposit: (a) Season Event Licensees: If the Licensee is registered to attend the entire season of events, the Licensee shall forfeit a sum of Fifty dollars (\$50) from their security deposit to the Service Agency for each occurrence of a No-Show. (b) Single Event Licensees: If the Licensee is registered for only one event and fails to attend without providing the required notice, the Licensee shall forfeit the entirety of their fifty-dollar (\$50) security deposit to the Service Agency.
- d. Prohibition of Future Participation: Upon the occurrence of four (4) No-Shows by the Licensee, regardless of the number of events for which the Licensee is registered, the Licensee shall be prohibited from attending any future events organized by the Service Agency. The Service Agency shall have the sole discretion to determine whether the Licensee is eligible to attend future events after such prohibition.
- e. No Refund: The Licensee acknowledges and agrees that any forfeited deposit amounts under this policy are non-refundable.

I, Licensee, have had the opportunity to be advised by legal counsel concerning this Agreement, and I hereby confirm that I have read, fully understand, and agree to abide by all the terms, covenants, and conditions stated herein.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Licensee

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Stansbury Service Agency