



# HIGHLAND CITY COUNCIL MINUTES

Tuesday, January 6, 2026

Approved January 20, 2026

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## 7:00 PM SPECIAL MEETING

Call to Order: Former Mayor Kurt Ostler

Invocation: Council Member Kim Rodela

Pledge of Allegiance: Council Member Doug Cortney

The meeting was called to order by Former Mayor Kurt Ostler as a special session at 7:07 pm. The meeting agenda was posted on the Utah State Public Meeting Website at least 24 hours prior to the meeting. The prayer was offered by Council Member Kim Rodela and those in attendance were led in the Pledge of Allegiance by Council Member Doug Cortney.

PRESIDING: Mayor Brittney P. Bills

### COUNCIL MEMBERS:

Ron Campbell	Present
Doug Cortney	Present
Liz Rice	Present
Kim Rodela	Present
Scott L. Smith	Present

CITY STAFF PRESENT: City Administrator Erin Wells, Assistant City Administrator/Community Development Director Jay Baughman, City Attorney/Planning & Zoning Administrator Rob Patterson, City Recorder Stephannie Cottle, Finance Director David Mortensen, Police Chief Brian Gwilliam, Fire Chief Brian Patten, Library Director Karen Liu

OTHERS PRESENT: Jon Hart, Ruth King, Bruce Tucker, Jennifer Tucker, VaLois Paxman, Amanda Sommers, John Sommers, Alexandra Greenwald, Lisa Lindow, Nita Dibb, Sherry Kramer, DeLane Peterson, Chelsie Nielsen, Dee Upham, Karen Upham, Sandi Howe, Angel Howlett, Deborah & Bryan Larsen, Jesse Myrick, Brady Whitehead, Tom & Leesa Steele, Bryan & Laurie Whitehead, Abby Bigelow, Josh & Ashley Whitehead, Katie Wenzel, Joy Wilcox, Ruth E. Stewart, Harry Wayne Stewart, Jr, Cathy Smith

## 1. PRESENTATIONS

### a. Oath of Office - Newly Elected City Officials

Judge Kelly Schaeffer-Bullock will administer the Oath of Office to newly elected city officials: Mayor Brittney P. Bills, Council Member Ron Campbell, Council Member Liz Rice, and Council Member Scott L. Smith.

Judge Kelly Schaeffer-Bullock spoke to the audience about the extraordinary people and events leading to the creation of our country, and Constitution. She stated that throughout history most oaths have been taken at sword point or gun point to pledge allegiance to a fallible person; however, the oath that is issued today is done voluntarily and to a form of government and ideals found in the Constitution of the United States of America and the Constitution of the State of Utah. She encouraged those present to learn what is in the Constitution so they can uphold the Constitution.

Judge Kelly Schaeffer-Bullock issued the Oath of Office to Mayor Brittney P. Bills, and Council Members Ron Campbell, Liz Rice, and Scott L. Smith.

**b. Oath of Office - Youth City Council**

Judge Kelly Schaeffer-Bullock will administer the Oath of Office to the 2026 Youth City Council Members.

Judge Kelly Schaeffer-Bullock issued the Oath of Office to the 2026 Highland City Youth Council.

**2. CONSENT ITEMS**

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

**a. RESOLUTION: Council Board Appointments** *General City Management*

*Brittney Bills, Mayor*

The City Council will consider ratifying the Mayor's appointments of City Council Board assignments for 2026.

Mayor Bills noted 3 minor adjustments to what was presented in the packet. They were:

- 1. Kim Rodela will serve as the Council Fling Representative in lieu of Ron Campbell.
- 2. Central Utah 911 Resolution will be corrected to indicate the entity is an interlocal entity rather than a special service district.
- 3. Motion now includes the addition of a Resolution appointing Scott Smith on the North Utah Valley Animal Shelter Board.

*Council Member Doug Cortey MOVED to adopt the appointments as included in the agenda packet with the changes made here, and specifically including the Central Utah 911, Lone Peak Public Safety District, and North Utah Valley Animal Shelter resolutions.*

*Council Member Ron Campbell SECONDED the motion.*

*The vote was recorded as follows:*

<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Liz Rice</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

*The motion carried 5:0*

Mayor Bills noted that at the next meeting on January 20<sup>th</sup>, the Council will be discussing the General Plan. The discussion will not be a formal presentation, and she requested that Councilmembers submit their comments prior to the meeting. Mayor Bills encouraged the public to participate as well. She emphasized that postcards have been mailed to solicit resident input and participation at the meeting.

## **ADJOURNMENT**

*Council Member Scott L. Smith MOVED to adjourn the regular meeting and Council Member Liz Rice SECONDED the motion. All voted in favor and the motion passed unanimously.*

*The meeting adjourned at 7:36 pm.*

I, Stephannie Cottle, City Recorder of Highland City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on January 6, 2026. This document constitutes the official minutes for the Highland City Council Meeting.



Stephannie Cottle, CMC, UCC  
City Recorder