

1 SANPETE COUNTY SPECIAL SERVICE DISTRICT NO, 1

2 December 16, 2025

3 6:45 P.M.

4 Members present for the meeting are Chairman Commissioner Scott Bartholomew,
5 Stan Jensen, Doug Christiansen, Robert Staker, and Loni Hammond. Ben Black
6 asked to be excused. Secretary Kristine Frischknecht-Christensen is present. Road
7 Department Supervisor Tom Seely is present. Garrick Willden is present
8 representing Jones and DeMille Engineering.

9 Meeting is called to order by Commissioner/Vice Chairman Stan Jensen.

10 Commissioner Bartholomew is just finishing the County Budget Hearing and will
11 join the meeting shortly.

12 Minutes for the meeting held in November were distributed prior to the meeting.

13 Upon review, a motion is made by Doug Christiansen to approve the minutes with
14 corrections. The motion is seconded by Robert Staker and the motion passes.

15 There was a claim that needed to be paid in between meetings and needs to be
16 ratified in this meeting. The payment was for the Frischknecht property purchased
17 for the Sugar Factory Road Project, which was discussed and agreed by the board
18 in a previous meeting, but not approved by motion. Motion is made to ratify the the
19 payment in the amount of \$15,450.00 made to the Estate of Paul R. Frischknecht
20 by Loni Hammond. The motion is seconded by Robert Staker and the motion
21 passes.

22 Kristine sent all the claims for this meeting to the Treasurer who is not yet present.
23 Review and consideration of approval of claims are deferred to later in the
24 meeting.

25 A financial report is given at this time. Garrick expresses a concern that the last
26 payment from the mineral lease has not yet been received, the payment typically
27 comes late November or first of December. Garrick states that Brett is going to
28 check into it. Kristine states all the documents have come back from the Bond
29 Attorney relative to the financing on the Moroni T Road, which she will file with
30 the Board records. Garrick states that Line item 32 on the Budget Sheet, indicates
31 the match budgeted for the North Sugar Factory Road Project. The match was
32 short by \$7,000.00 and so it was split between line item 32 and line item 29.
33 Garrick states that a little over a \$1,000,000.00 will be carried over into the next
34 year for next year's projects and budget.

35 This is the time and place as was advertised to hold a Public Hearing for
36 Amendments to the 2025 Budget and Adoption of the 2026 Budget. No one is
37 present from the public therefore there is no public comment.

38 2025 Budget changes are reviewed by the board as documented and attached to the
39 minutes. Upon review, a motion is made by Stan Jensen to approve the 2025
40 amendments to the budget. The motion is seconded by Loni Hammond and the
41 motion passes. The 2026 Budget is reviewed.

42 Commissioner Bartholomew states that information was received that the Secure
43 Rural School Funds have been approved for the next three years. He also states that
44 he believes in February or March funds should be released and will be coming in
45 from SSD#3.

46 Garrick gives a report on the progress of the Sugar Factory Road Project. He states
47 that the Commission approved the property transfers with Yardley's. He has been
48 in contact with Preston Frischknecht who states that they have mailed the signed
49 deed yesterday. He states that they are at a 90% completion on the design which
50 they should have out for bid in January. Doug Christiansen asked about the bidding
51 competition this year. Garrick states that it is very competitive.

52 The following claims have been submitted for consideration of approval:

53	Casperson Accounting and Tax LLC	\$1,200.00
54	Kristine Frischknecht (Reimbursement for Board Registration)	\$25.00
55	Kristine Frischknecht (Secretarial Services)	\$5,400.00
56	Postmaster (PO Box)	\$106.00
57	Risk Manager LLC (Board Member Bond)	\$500.00
58	Sanpete County (Culverts and Culvert Cleaner)	\$39,300.42
59	Christena Gray (Christmas Dinner)	\$486.00
60	Dave and Kathy Cox (Building Rental)	\$25.00
61	Stan Jensen (Board Member Meeting and Mileage)	\$390.16
62	Ben Black (Board Member Meeting and Mileage)	\$380.48
63	Doug Christiansen (Board Member Meeting and Mileage)	\$283.78
64	Robert Staker (Board Member Meeting and Mileage)	\$335.00

65 Loni Hammond (Board Member Meeting and Mileage) \$308.00

66 Sanpete Messenger (Ad for Public Hearing) \$60.00

67 Motion is made by Stan Jensen to approve the above listed claims. The motion is
68 seconded Doug Christiansen and the motion passes.

69 Motion is made to approve the 2026 Budget in the amount of \$1,466,241.15 by
70 Loni Hammond. The motion is seconded by Stan Jensen and the motion passes.

71 With no further business before the board, the motion to adjourn the meeting is
72 made by Robert Staker. The motion is seconded by Stan Jensen and the motion
73 passes.

74 Meeting is adjourned