Approved Jan. 14, 2026

CACHE COUNTY
LIBRARY BOARD MEETING
MINUTES
December 10, 2025

The Cache County Library Advisory Board convened in a regular session on December 10, 2025 at 5:00 PM at 15 North Main Street, Providence, UT 84321

ATTENDANCE

Members of the Library Board in Attendance:
Brandon Major – Citizen Representative
Mark Hurd – County Council Representative
Jeanell Sealy – Providence City Council
Chelsi Kartchner – Citizen Representative
Brynnan Sainsbury – Library Director
Natalie Darley – Citizen Representative

Members of the Library Board Absent:
Lana Hanover – River Heights City Council

Others in Attendance:
Megan Izatt – Minutes
Blake Wright – River Heights Mayor

05:34:00

Call to Order

Major called the meeting to order.

Disposition and Approval of Agenda and Minutes (November 12, 2025)

> **ACTION: A motion was made Seally to approve the minutes from November 12, 2025 and Kartchner seconded. The vote in favor was unanimous, 5-0.**

> **ACTION: A motion was made by Hurd to approve the agenda and was seconded by Darly. The vote in favor was unanimous, 5-0.**

Approval of 2026 Meeting Schedule

> **ACTION: A motion was made by Seally to approve the 2026 meeting dates and was seconded by Kartchner. The vote in favor was unanimous, 5-0.**

05:38:00

Discussion Items
#1 Benefactor Updates

Hurd informed the Board that a benefactor is still an option. The benefactor would like a proposal from the Board on what is exactly needed for the library and possibly what the vision for the library is.

#2 County Budget Updates

Hurd informed the Board that 6 months of funding was approved by the County Council at the December 9 meeting.

Sainsbury reviewed the accreditation process and grant funding. Accreditation does require that local government tax funds are needed on some level to be a certified library.

Board and **Staff** discussed the funding needed for accreditation and how accreditation works.

05:49:00

Hurd left.

05:50:00

Board and **Staff** discussed the possibility of creating an endowment fund, creating a vision of what the Board would like to see for the library, and the different taxing options if the surrounding cities were to take over. The possibility of unique programming pulling more people to the library, and creating a friend of the library board and what they would be over.

06:30:00

> **ACTION: A motion was made by Seally to extend for 15 minutes and was seconded by Kartchner. The vote in favor was unanimous, 4, 0.**

Next Meeting needs:

- **Seally will talk with other cities to see what they would be willing to contribute.**
- **Izatt will reach out to Hurd and Andrew Erickson about the 65% tax requirement and Janeen Allen for term appointments**

- **Major, Kartchner, Darley will work on names for more board members and for public engagement with different projects**

Board and **Staff** discussed how to approach the different cities for help for funding for 2026 and possibly asking the benefactor to cover the shortfall of $125,000 for 2026.

#3 Fundraising Updates

The county grant writer, Alma Burgess, will attend the next meeting to help with grants.

Andrew Erickson, the county council policy analyst, will attend the next meeting with information on the Cache Foundation.

Other Items
#1 Upcoming Elections

Elections will happen in July.

06:49:00

ACTION: A motion to was made by Seally to adjourn and was seconded by Darley. The vote in favor was unanimous, 4-0.