

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, January 6, 2026

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on January 6, 2026, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair John Crofts
Davis County Commissioner Lorene Kamalu
Clerk Brian McKenzie

EXCUSED FOR COUNTY BUSINESS

Davis County Commission Vice Chair Bob Stevenson

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM, and Susan Lee led the Pledge of Allegiance.

PUBLIC COMMENTS

Andy Hansen, County Assessor who resides in Woods Cross City, thanked everyone who participated in his Office's Davis County Teen Centers Drive. Approximately \$1,200.00 worth of gift cards and several hundred dollars' worth of goods were collected. He also thanked the Commissioners for their approval to involve the whole County.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2026-54. January 2026 Employee Service Awards** - *recommended by Lorene Kamalu, Davis County Commissioner, Commissioners' Office*

Commissioner Kamalu expressed her gratitude to Davis County employees, noting the County is esteemed throughout the state for its good work due to their efforts.

Animal Care

Madison Melsoner, 5 Years - Madison was recognized by Thomas Crocker, Field Service Supervisor, for her uplifting attitude and versatility, having served as a shelter tech, foster coordinator, and office specialist before her current role in dispatch.

Assessor

David Hansen, 10 Years - David was not in attendance, but was recognized with a round of applause.

Attorney

Jenn Spring, 10 Years - Jenn was not in attendance, but was recognized with a round of applause.

Suzanne Horsley, 20 Years - Suzanne was not in attendance, but was recognized with a round of applause.

Golf Courses

Camden Arbon, 5 Years - Camden was not in attendance, but was recognized with a round of applause.

Parker Thompson, 5 Years - Camden was not in attendance, but was recognized with a round of applause.

Tyson Spencer, 25 Years - Tyson was not in attendance, but was recognized with a round of applause.

Dustin Volk, Golf Courses Director, explained that Camden and Parker are seasonal workers, both of whom are doing an amazing job. Tyson, promoted to superintendent last year, is currently enjoying his time in Hawaii.

Health Administration

Emily Batronis, 5 Years - Emily was introduced by Mindy Box, Bureau Manager over the Woman, Infants, and Children (WIC) Program, who detailed Emily's education and experience and acknowledged her receipt of the impressive WIC Award of Merit. Emily was praised for her "loud work ethic" and for running an off-site WIC clinic at Reading Elementary as a "one-man show," serving over 400 families.

Clarece Glanville, 5 Years - Haley Bemis, Bureau Manager over clinical services, described Clarece as a source of strength and positivity. A single mother of eight, she is currently pursuing a nursing degree while receiving exceptional feedback from clients who feel safe and understood in her care. She has a passion for helping those in need, which shines through in her work.

Michelle Bell, 10 Years - Mindy Box introduced Michelle, who is dubbed the "WIC Walking Encyclopedia" by her coworkers. She led her team to a United States Department of Agriculture (USDA) Breastfeeding Gold Award, the only one of its kind in the state. Along with being the only registered dietitian for the County's WIC program, Michelle is also the breastfeeding coordinator and oversees the ordering of the special formulas needed.

Edward Parker, 15 Years - Randy Olsen, Division Director of Environmental Health, recognized Edward for his immense technical expertise in environmental health, including air monitoring, harmful algal blooms, and the vehicle repair/replacement program. He holds a degree in automotive technology, along with an applicable science degree, which has been vital to the County's emissions programs. He also oversees the swimming pool plan review program and is the on-call team lead for the environmental response program.

Human Resources

Dawn Tolson, 5 Years - Ric Higbee, Deputy Director of Human Resources, credited Dawn for her role during the critical transition from paper time sheets to the current electronic system. She currently serves as the benefits administrator and is dependable and accurate in the work she's accomplished there. Employee feedback is highly positive in her favor, and she enjoys working with the employees as well. Dawn was instrumental in dealing with an issue with the County's insurance, Public Employees' Health Program (PEHP), coordinating employee claims and ensuring they are processed and taken care of. She also plans frequent trainings between County employees and the County's advisor at Utah Retirement Systems (URS).

Library

Denise Jamison, 10 Years - Denise was not in attendance, but was recognized with a round of applause.

Amanda Lowder, 10 Years - Ellen Peterson, Library Deputy Director, said that Amanda was named the 2024 Mentor of the Year and was rightly praised for her staff support and positive customer interactions. She also does a great job with outreach efforts.

Tammy Boror, 20 Years - Ellen Peterson celebrated Tammy for her innovation, including her instigation of the Layton Library's popular escape rooms. She started this activity while on the LEAP Committee, a programming committee for the library system. Tammy has been nominated as both Innovator of the Year and Mentor of the Year, as part of the Library's staff service awards. Fluent in Spanish, Tammy conducts Spanish story times and manages the Spanish children's collection.

APPROVAL OF MEETING MINUTES

- 2 **#2026-55. Approval of the Work Session Meeting Minutes for December 9, 2025** - *recommended by John Crofts, Davis County Commission Chair, Commissioners' Office*
- 3 **#2026-56. Approval of the Regular Commission Meeting Minutes for December 9, 2025** - *recommended by John Crofts, Davis County Commission Chair, Commissioners' Office*
- 4 **#2026-57. Approval of the Work Session Meeting Minutes for December 16, 2025** - *recommended by John Crofts, Davis County Commission Chair, Commissioners' Office*

- 5 **#2026-58. Approval of the Regular Commission Meeting Minutes for December 16, 2025 - recommended by John Crofts, Davis County Commission Chair, Commissioners' Office**
- 6 **#2026-59. Approval of the Regular Commission Meeting Minutes for December 23, 2025 - recommended by John Crofts, Davis County Commission Chair, Commissioners' Office**

VOTING:
Motion to Approve Items 2-6: Lorene Kamalu. Second: John Crofts. All present voted aye.

BUSINESS/ACTION

ANIMAL CARE

- 7 **#2026-60. Approval of an Agreement with Pathway Group for a Fundraising Feasibility Study for Animal Care - recommended by Michelle Hicks, Director, Animal Care**

Financial Information:	Terms:
• Type: Payable	• Beginning Date: 12/16/2025
• Amount: \$28,000.00	• Ending Date: 07/31/2026

Director Hicks requested the item be tabled for one week to provide the chance for further discussion.

VOTING:
Motion to Table Item 7: Lorene Kamalu. Second: John Crofts. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 8 **#2026-61. Ratification of an Agreement with the Department of Workforce Services for Code Blue Winter Overflow Services - recommended by Kent Andersen, Director, Community & Economic Development - Economic Development**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 10/15/2025
• Amount: \$110,420.00	• Ending Date: 04/30/2026

Director Andersen introduced the new Housing and Homeless Coordinator, Ryan Parker. Ryan reported that the community response has been overwhelming and very supportive, with over 300 volunteers donating their time and effort. Director Andersen explained that during the last Code Blue, two families were helped by being given hotel vouchers. Commissioner Kamalu explained that since this program is state-mandated, the State provides some funds to help with services.

VOTING:
Motion to Approve Item 8: Lorene Kamalu. Second: John Crofts. All present voted aye.

FACILITIES

- 9 **#2026-62. Approval of an Agreement with Westland Construction, Inc. for Construction Manager Services on the Renovation Project for the Bountiful Branch Library - recommended by Lane Rose, Director, Facilities**

Financial Information:	Terms:
• Type: Payable	• Beginning Date: 01/06/2026
• Amount: To Be Determined	• Ending Date: 12/31/2027

Commissioner Kamalu noted that the project has been a long-term planning effort that will finally take shape in 2026. Director Rose said once the final design and project cost are decided upon, he will present the information to the Commission for review.

VOTING:
Motion to Approve Item 9: Lorene Kamalu. Second: John Crofts. All present voted aye.

GOLF COURSES

10 **#2026-63. Approval of a Standard Purchasing Contract with Highland Golf for the Purchase of 80 Yamaha Golf Cars for the Valley View Golf Course - recommended by Dustin Volk, Director, Golf Courses**

Financial Information:	Terms:
<ul style="list-style-type: none">• Type: Payable• Amount: \$348,960.00	<ul style="list-style-type: none">• Beginning Date: 01/01/2026• Ending Date: 02/28/2026

Director Volk explained that the golf cars are funded by the Golf Course Enterprise Fund, and are sold at a later date to recoup some of the costs. The out-of-pocket cost for this purchase will ultimately be \$194,000.00, and the cars will pay for themselves by May due to their rental price. This is the reason the County buys its own golf cars instead of renting them.

11 **#2026-64. Approval of a Service Agreement with Fairway Media to Provide Social Media Marketing Services for Davis Park and Valley View Golf Courses - recommended by Dustin Volk, Director, Golf Courses**

Financial Information:	Terms:
<ul style="list-style-type: none">• Type: Payable• Amount: \$5,000.00 Each Course Yearly	<ul style="list-style-type: none">• Beginning Date: 01/01/2026• Ending Date: 12/31/2027

This agreement marks the third contract with this company, which has provided excellent service for the Golf Courses' marketing. Commissioner Crofts commended Director Volk for the countless hours and work he does.

VOTING:
Motion to Approve Items 10-11: Lorene Kamalu. Second: John Crofts. All present voted aye.

HEALTH

12 **#2026-65. Approval of Amendment #5 to Contract #2023-0174 of the Public Health Infrastructure 2023 with the Utah Department of Health & Human Services, Increasing A2 Funding - recommended by Brian Hatch, Director, Health - Admin**

Financial Information:	Terms:
<ul style="list-style-type: none">• Type: Receivable• Amount: \$80,951.00	<ul style="list-style-type: none">• Beginning Date: 12/01/2025• Ending Date: 11/30/2026

VOTING:
Motion to Approve Item 12: Lorene Kamalu. Second: John Crofts. All present voted aye.

SHERIFF'S OFFICE

13 **#2026-66. Approval of Amendment #1 to Contract #2024-0569 with the Utah State Department of Corrections - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information: N/A	Terms:
	<ul style="list-style-type: none">• Beginning Date: 07/01/2024• Ending Date: 06/30/2029

The amendment will update some verbiage utilized by the Department of Corrections, some standards required under law when housing inmates, and references to law changes.

VOTING:
Motion to Approve Item 13: Lorene Kamalu. Second: John Crofts. All present voted aye.

CONSENT ITEMS

14 **#2026-67. Approval of an Agreement with CareForward Home Care UT, LLC for In-Home Services for Elderly or Disabled Adults 18 Years or Older** - *recommended by Brian Hatch, Director, Health - Senior Services*

Financial Information:

- Type: Payable
- Amount: Varies, see Rate and Service Table

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2027

15 **#2026-68. Approval of an Agreement with Ace Recycling and Disposal for Additional Recycling Dumpsters at the Western Sports Park** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

Financial Information:

- Type: Payable
- Amount: \$189.42 per month, 12 months equals \$2,273.04

Terms:

- Beginning Date: 01/06/2026
- Ending Date: 01/06/2027

16 **#2026-69. Approval of an Agreement with Scrape Fest for a Car Show** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

Financial Information:

- Type: Receivable
- Amount: \$10,066.88

Terms:

- Beginning Date: 06/13/2026
- Ending Date: 06/14/2026

17 **#2026-70. Approval of a Sponsorship Agreement Between the Davis Shooting Range and Ammo Squared Inc.** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:

- Type: Receivable
- Amount: \$2,000.00

Terms:

- Beginning Date: Upon Final Signature
- Ending Date: Five Years from the Date of Final Signature

VOTING:

Motion to Approve Items 13-17: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:

Motion to Recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

18 **#2026-1. Property Tax Register 01-06-2026** - *recommended by Scott Parke, County Controller, Tax Administration*

The Property Tax Register for 01/06/2025 was presented and contained the following: Controller’s Adjustments consisting of Appeals reports, Abatement reports, and Corrections; Assessor’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:

Motion to Approve Item 18: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Brian McKenzie, County Clerk, announced that the declaration of candidacy period has begun and noted that several candidates have already filed, and their information is available on the Clerk's website. He also highlighted the publication of the annual government data privacy report, thanking all departments for their efforts, especially the Health Department and Sheriff's Office for the "tremendous lift" required to reach compliance.

Commissioner Kamalu spoke about the power of teamwork and collaboration. She noted that a three-member Commission Board cannot solve complex problems like homelessness alone but relies on a team of roughly 30 County leaders. She also praised the Library's unique peer-nominated service awards, which include a red carpet celebration. She remarked on the importance of showing appreciation to the employees of Davis County.

Commissioner Crofts reflected on his first year in office, contrasting the freedoms of the United States and Davis County with his experience living under a foreign dictatorship decades ago. He emphasized his commitment to transparency through town halls and his personal website (davisutahweekly.com). He expressed a desire to see a County-wide newspaper return and requested that seats be reserved for the press in future meetings to ensure the media has priority access during high-interest hearings. He thanked residents who share with the Commissioners their opinions on how to improve the government, and he encouraged civic involvement and community volunteerism.

VOTING:
Motion to Adjourn Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

MEETING ADJOURNED

The meeting adjourned at 10:56 AM.

Minutes Prepared by:
Solana Guest
Deputy Clerk

Minutes Approved on:
01/20/2026

Rebecca Abbott for
Rebecca Abbott for (Jan 21, 2026 09:42:14 MST)
Brian McKenzie
Davis County Clerk

John Crofts
John Crofts (Jan 20, 2026 21:45:56 MST)
John V. Crofts
Commission Chair

