

December 2025 Board Meeting

Meeting Location: District Office/Virtual

Meeting Date: Tuesday, December 9, 2025

Members present

Colleen Benally, Nan Barton, Ron T Nielson, Lucille Cody, Don Mose III

Others present

Superintendent Christine Fitzgerald, Business Administrator Jacob Swanson, Assistant Superintendent Derek Begay, Assistant Superintendent Paul Murdock, LT Erickson, Jeanna Grover, Eva Ewald, Jared Brown, Mason Lyman

Meeting called to order at 3:00 PM

A. Approval of Agenda

1. Approve Agenda - 3:00 pm

B. SJ Quest Update

1. Spotlight Report- Alpaca Staff Surveys - Dr. Christy Fitzgerald- 3 min

Superintendent Fitzgerald shared the anonymous health and wellness surveys presented to staff this year and the initiatives that the data can guide for work climate and employee input. The data can guide district leadership to areas where improvements can be made and overall team needs.

C. Board Discussion Items *(Note, discussion items not discussed before 5PM break will be discussed later in the agenda at the board's discretion)*

1. SJSD FY 25 Audit Report - Ryan Rasmussen - 20 min Virtual

The SJSD Board of Education received its annual audit report from Ryan Rasmussen representing Smuin, Rich, & Marsing Accounting Firm.

2. School Calendar 2026-2027 school year adoption discussion- Laura Palmer- 10 min

The Board of Education reviewed public input regarding the adoption of a school calendar for the 2026-27 school year. Proposed calendars for the 2027-2028 school year will also be discussed.

3. Proposed 2026-2027 Fee Schedule – 1st Viewing – Dr. Christy Fitzgerald – 5 min.

Superintendent Fitzgerald presented the proposed fee schedule for the 2026-2027 school year for SJSD Board consideration. State law requires two public opinion opportunities before approval. This is the first of two public opportunities to comment.

4. Strategic Planning Discussion – Dr. Christy Fitzgerald – 10 min.

Superintendent Fitzgerald will update the Board on the proposed Strategic Plan Pillars and Goals. The plan utilized input from 589 students, guardians, community members, teachers, staff, and administrators who completed the survey. From that, ten panel groups were conducted with students, staff and parents.

5. Blanding Elementary School Update - Jacob Swanson - 5 min.

Business Administrator Jacob Swanson shared construction updates from the new Blanding Elementary School. He noted that the current tasks include: bleacher installation, completed site fencing, heat is on, carpet is complete, LVT is 60% complete and doors and hardware are near completion.

6. Capital Follow-up - Jacob Swanson - 5 min.

Business Administrator Swanson shared updates and photos on the Montezuma Creek Elementary School Vestibule project, as well as the San Juan High Vestibule progress.

7. Board Training & Development – President Nan Barton – 10 min.

Board members shared potential goals and training request for the current board, as well as comments and suggestions from various surveys that were offered from the public.

D. School/Director - Board Reflection Opportunity 4:00 p.m.

1. Monticello Elementary School Report - Jenna Olson - 10 min.

Monticello Elementary School (MES) Principal Jenna Olson shared goals, statistics, progress toward goals, testing statistics, attendance rates and trends, celebrations and challenges.

2. Monticello High School - KC Olson - 10 min.

Monticello High School (MHS) Principal KC Olson shared goals, statistics, progress toward goals, testing statistics, attendance rates and trends, celebrations and challenges.

E. Break - @ 5:00 p.m.

F. Welcome and Recognition of Guests - 6:00 p.m.

G. SJ-2 Recognition Awards

- 1. San Juan Sweet Job Award: Harvey Jelly – MES**
- 2. San Juan Sweet Job Award: Ivan Mack - MHS**
- 3. Christmas Card Student Artist: Peyton Tome**

H. Citizen Comments

1. Citizens' Comments

I. Closed Session *(At Board Discretion, Closed Session may be Moved)*

- 1. Purchase, exchange or lease of real property**
- 2. Litigation**
- 3. Personnel**
- 4. Security**

No closed session needed at this time.

J. Consent Agenda

- 1. Minutes**
- 2. Revenue Reports**
- 3. Expenditure Reports**
- 4. School Expenditure Reports**
- 5. Personnel Report(s) and Information**
- 6. Monthly Checks**
- 7. Board Travel Reports**
- 8. Home School Letters of Intent**
- 9. Student Hearings**
- 10. SJSD Revised School Spend Plans**
- 11. Fall 2025 and Winter 2026 Activity Reports and 150 Mile Forms**
- 12. School Land Trust Amendments**
- 13. Approval of all Consent Agenda Items**

Motion to Approve the Consent Agenda.

Motion by Ron T Nielson, second by Don Mose III.

Final Resolution: Motion Carries

Yea: Colleen Benally, Nan Barton, Ron T Nielson, Don Mose III

Not Present at Vote: Lucille Cody

K. Possible Action Items

1. School Calendar 2026-2027 School Year

Motion to approve Calendar Option 1 for the 2026-2027 school year.

Motion by Colleen Benally, second by Don Mose III.

Final Resolution: Motion Carries

Yea: Colleen Benally, Nan Barton, Ron T Nielson, Don Mose III

Not Present at Vote: Lucille Cody

L. Information Items

1. Next Board Meeting & Impact Aid Hearing January 20, 2026 @Whitehorse High School/Virtual


2. Winter Break – December 23rd – January 2nd – No School

M. Adjournment

1. Adjournment



Board Officer



District Administrator