



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JANUARY 6, 2025

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Mike Howard, Jeanette Smyth, Doug Stephens, Jeremy Howe, and Clayton Peterson

#### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Summer Palmer, Finance Director Peter Anjewierden, Police Chief Darin Parke, Public Works Director Jon Andersen, Fire Chief Cameron West, City Planner Alikea Murphy, Communications and Events Manager Danielle Bendinelli, and Recorder Leesa Kapetanov

#### OTHERS PRESENT

No one else attended this meeting

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:**

**[https://cms7files.revize.com/southogdennew/document\\_center/Sound%20Files/2026/CC260106\\_1757.mp3?t=202601071455570&t=202601071455570](https://cms7files.revize.com/southogdennew/document_center/Sound%20Files/2026/CC260106_1757.mp3?t=202601071455570&t=202601071455570)** or by requesting a copy from the office of the South Ogden City Recorder.

### I. CALL TO ORDER

- At 5:00 pm, Mayor Porter called the meeting to order and called for a motion to begin  
00:00:00

**Council Member Howard so moved, followed by a second from Council Member Smyth. Council Members Howard, Smyth, Stephens, Howe, and Peterson all voted aye.**

- Mayor Porter thanked Representative Hall and Senator Millner for coming and asked everyone present to introduce themselves  
00:00:14

## II. DISCUSSION ITEMS

### A. Introduction and Comments from State Legislators – Senator Ann Millner and Representative Katy Hall

- Comments by Representative Hall  
00:01:43
- Comments by Senator Millner  
00:09:26
- Questions/Discussion  
00:19:04

### B. Report on South Ogden – City Manager Dixon

- Mr. Dixon reported on South Ogden throughout the questions/discussion period

### C. 2026 Legislative Session Discussion

- This item was covered during the question/discussion time

## III. ADJOURN

- At 5:50 pm Mayor Porter called for a motion to adjourn the work session  
00:50:07

**Council Member Howe so moved, followed by a second from Council Member Stephens. The voice vote was unanimous in favor of the motion.**

## COUNCIL MEETING MINUTES

### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Mike Howard, Jeanette Smyth, Doug Stephens, Jeremy Howe, and Clayton Peterson

### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Summer Palmer, Finance Director Peter Anjewierden, Police Chief Darin Parke, Public Works Director Jon Andersen, Fire Chief Cameron West, City Planner Aliko Murphy, Communications and Events Manager Danielle Bendinelli, and Recorder Leesa Kapetanov

### MEMBERS OF THE PUBLIC PRESENT

Joyce & Bruce Hartman

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## I. OPENING CEREMONY

### A. Call To Order

- Mayor Porter called the meeting to order at 6:00 pm. He welcomed new Council Member Clayton Peterson and then called for a motion to begin  
00:00:00

**Council Member Smyth so moved. The motion was seconded by Council Member Stephens. In a voice vote Council Members Howard, Smyth, Stephens, Howe, and Peterson all voted aye.**

### B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

### C. Pledge Of Allegiance

- Council Member Stephens led everyone in the Pledge of Allegiance

#### IV. PUBLIC COMMENT

- No one came forward to speak.

#### V. RESPONSE TO PUBLIC COMMENT

- Not applicable

#### VI. CONSENT AGENDA

- A. Approval of December 16, 2025 Council Minutes
- B. Advice and Consent of the Re-Appointment of Robert Bruderer and Brittany Rocha to the Planning Commission
  - Mayor Porter reviewed the items on the consent agenda and asked if any corrections needed to be made. Seeing none, he called for a motion to approve the consent agenda.

00:01:11

**Council Member Smyth so moved. The motion was seconded by Council Member Howard. All present voted aye.**

#### VII. DISCUSSION / ACTION ITEMS

- A. Consideration of Ordinance 26-01 – Approving Amendments to South Ogden City Code 10-14-12 Concerning Private Swimming Pool Setbacks and 10-17-2 Concerning Off Street Parking and Driveway Requirements for Dwellings
  - Planner Alikea Murphy reviewed the proposed changes to the pool setbacks  
00:01:51
  - Ms. Murphy went over the off-street parking changes  
00:05:25
  - Discussion by Council  
00:09:10
  - Mayor Porter called for a motion to approve Ordinance 26-01  
00:12:33

**Council Member Howard so moved, followed by a second from Council Member Smyth. The mayor asked if there were any further comments. Council Member Stephens asked additional questions and made comments. After Council Member Stephens concluded, the mayor called the vote:**  
00:18:52

Council Member Howard -	Yes
Council Member Smyth -	Yes
Council Member Stephens -	No
Council Member Howe-	Yes
Council Member Peterson-	Yes

The motion stood.

**B. Consideration of Resolution 26-01 – Approving an Agreement with Caselle for Utility and Business License Portal Service and Support and Corresponding Merchant Fees**

- City Recorder Kapetanov reviewed this item  
00:19:08
- Questions/Discussion by City Council  
00:24:12
- Mayor Porter called for a motion to approve Resolution 26-01  
00:25:50

**Council Member Stephens so moved. Council Member Howe seconded the motion. The mayor made a roll call vote:**

Council Member Peterson -	Yes
Council Member Stephens -	Yes
Council Member Smyth -	Yes
Council Member Howard -	Yes
Council Member Howe-	Yes

**Resolution 26-01 was adopted.**

## **VIII. DISCUSSION ITEMS**

**Fleet Financing with Bancorp**

- City Finance Director Peter Anjewierden facilitated this discussion  
00:26:07
- Questions/Discussion by Council 00:32:51
- During the discussion, the Council gave staff permission to order some of the fleet vehicles before the financing agreement was approved  
00:42:44

## IX. REPORTS/DIRECTION TO CITY MANAGER

### A. City Council Members

Council Member Howe -	00:43:02
Council Member Howard -	00:44:14
Council Member Smyth -	00:44:44
Council Member Stephens-	00:46:16
Council Member Peterson-	nothing to report

### B. City Manager 00:51:10

- Comments from Planner Alikea Murphy  
00:59:17

### C. Mayor 01:01:46

## X. ADJOURN

- At 7:02 pm, Mayor Porter called for a motion to adjourn  
01:02:56

**Council Member Smyth so moved. Council Member Howard seconded the motion. The voice vote was unanimous in favor of the motion.**

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, January 6, 2026.

  
Leesa Kapetanov, City Recorder

January 20, 2026  
Date Approved by the City Council