

## GIS Steering Committee Meeting

November 20<sup>th</sup>, 2025 / 10:00am – 11:30am

Salt Lake County Government Center, 2100 S State Street  
Suite N2-800 / Webex



### **Committee Members, Office / Voting Designee:**

Megan Hillyard, Administrative Services (Vice Chair)  
Kade Moncur, Public Works  
Lindsay Hales Bentley, Surveyor  
Matthew Dumont, Sheriff  
Richard Jaussi, Auditor  
Robert Sampson, Community Services  
Tyler Andrus, Assessor  
Will Kocher, Recorder

### **Absent / Excused:**

Bradley Park, Surveyor (Chair)  
Chris W. Harding, Auditor  
Chris Stavros, Assessor  
David Delquadro, County Council  
Erin Litvack, Deputy Mayor  
Kelly Colopy, Human Services  
Lannie Chapman, Clerk  
Rashelle Hobbs, Recorder  
Robin Chalhoub, Community Services  
Rosie Rivera, Sheriff  
Saskia DeVries, Regional Development  
Sim Gill, District Attorney  
Scott Baird, Public Works  
Sheila Srivastava, Treasurer

**Administrative Staff:** Melody Baugh

### **Other Participants:**

Bart LeCheminant  
Bishal Raj Joshi  
Brandon Allgier  
Brendan Duffy  
Clint Benson  
Chris Donoghue  
Daniel Rollins  
Isaac Higham  
Jarom Zenger  
Jason Rose  
Javaid Lal  
Jon Thelen  
Maren Slaugh  
Mark Miller  
Michael Lee  
Robyn Haywood  
Rod Kitchens  
Savannah Mailloux  
Teddy Arnold  
Teresa Curtis  
Tony Jolley  
Tori A. Rasmussen  
Trevor Hebditch  
Tyler Bain  
Wiley Bogren  
Zachary Posner

**Citizens:** None

## MINUTES

<b>Welcome:</b>	Megan Hillyard, Committee Vice Chair, welcomed all committee members and visitors & called the meeting to order <b>at 10:05 am</b> . Bradley Park, Chair is absent today.
<b>Citizen Public Input</b>	Time was opened for citizen public input, there was none.
<b>Approval of previous meeting Minutes</b>	A call for feedback on and approval of September 19, 2025 minutes. [Note: this occurred later in the meeting after an attendance quorum was achieved] <ul style="list-style-type: none"><li>• Move to accept: Will Kocher</li><li>• Second: Richard Jaussi</li><li>• Vote: Unanimous to accept</li></ul>

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<b>STWG Updates</b>	<p><u>ESRI Server database migration</u></p> <p>Teddy Arnold gave an update on the Server migration &amp; software update. Database migration is almost complete with anticipated completion mid-December. Server update to version 11.5 will begin mid-January 2026. IT anticipates minimal disruption using the new servers; old servers will be taken down after upgrade. She asked if anyone had questions about the project or timelines.</p> <p>Megan asked if there have been issues. Teddy responded that issues have been minimal. Some complicated GIS models required more back-end work or upgrades, yet were able to be managed quickly.</p>
<b>GIS Spotlight</b>	<p><u>GIS Day</u></p> <p>Lindsay Bentley gave an update about County GIS Day held on Tuesday, November 18<sup>th</sup>. There were 18 different displays from 6 departments, ESRI, UGIC, &amp; the Salt Lake GIS Users Group. The event was well attended by employees, council members, and citizens.</p> <p>There was much public interest in GIS and information it provides to the public. One citizen expressed concern if the display meant the county was preparing to purchase new software. Lindsay was able to speak to the citizen and let her know this was a day to celebrate services the county already has and its benefits to citizens.</p> <p>Committee expressed thanks for all the effort that went into this event. It's been several years since the last GIS day, and it's great to see this annual event renewed. It's a fantastic opportunity to showcase GIS and everything it offers the county.</p>
<b>GIS Steering Ordinance revisions</b>	<p>Megan Hillyard led the discussion on proposed changes to the GIS Steering Committee ordinance.</p> <p>Proposed changes include 1) update the voting membership to include Regional Development as a voting member of the committee; 2) change the current practice of Vice Chair succeeding to the Chair position annually &amp; move to annual election for both Chair and Vice Chair positions and 3) update date of election to January or first meeting of each calendar year.</p> <p>Megan noted these changes bring the GIS Steering committee into alignment with how other county committees' leadership are elected, and to recognize all county departments with GIS interests have voting membership with the committee.</p> <p>Richard Jausi noted a typo in the word calendar. He proposed striking the words "the directors of" before "the departments of" to allow these departments to have more flexibility in sending a voting representative for the committee. Current wording seems to allow only the director as voting member, which likely was not the original intent to limit it to only the director.</p> <p>Zach Posner queried if requiring only a representative may cause need for more "call out" voting, if its not clear who the voting representative at meetings. A suggestion to add the word "or designee" was raised. Richard pointed out that the current ordinance notes "one voting representative" from each of the elected</p>

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	<p>office and departments. After discussion everyone felt removing director does not change the intent and allows the department director to choose their voting representative, and designee does not need to be added.</p> <p>Richard Jausi felt it favorable updating Regional Development to a voting member. This makes 13 voting members, and an odd number of members may eliminate possible tie votes.</p> <p>Requirements for a committee quorum for voting was discussed. TAB [Technology Advisory Board] had in the past indicated a simple majority of those in attendance was required for voting, rather than a formal quorum. Megan asked if it be helpful to also update GIS Steering in a similar way? Group felt there is no need to change current quorum requirement.</p> <p>If accepted, next steps will be forwarding for review and acceptance to the ECC [Executive Coordinating committee] before then being sent to County Council for review and acceptance.</p> <p>A motion was made by Richard Jaussi to accept the proposed ordinance revisions, with the correction of the word “calendar”, and striking “the directors of” and forward to the Executive Coordinating Committee.</p> <ul style="list-style-type: none"><li>• Motion to accept: Richard Jaussi</li><li>• Second: Will Kocher</li><li>• Vote: Unanimous to accept</li></ul>
<b>Other Business</b>	<p><u>2026 Meeting dates</u> GIS Steering committee will continue to meet on the 3rd Thursday of every other month beginning in January. Meetings to be cancelled or rescheduled as needed. 2026 meeting dates will be posted on the Utah Public Notice Website.</p>
<b>Adjourn</b>	<p>Richard Jausi moved to adjourn meeting <b>at 10:29am</b> Next meeting of the committee is scheduled for <b>Thursday, January 15th, 2025</b>.</p>