



## **BOARD OF COMMISSIONERS MEETING**

**117 South Main Street, Monticello, Utah 84535. Commission Chambers**  
**January 06, 2026 at 11:00 AM**

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### **MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO: <https://www.utah.gov/pmn/files/1372601.mp3>**

**VIDEO: <https://www.youtube.com/watch?v=ms5D9uH-uHc>**

#### **CALL TO ORDER**

**Time Stamp 0:00:01 (audio) & 0:01:50 (video)**

Commission Chair Lori Maughan called the meeting to order at 11:01 am.

#### **ROLL CALL**

**Time Stamp 0:00:09 (audio) & 0:01:59 (video)**

Commission Chair Maughan called for attendance:

#### **PRESENT**

Commission Chair Lori Maughan

Commission Vice-Chair Jamie Harvey

Commissioner Silvia Stubbs

#### **STAFF**

Mack McDonald, County Administrator

Lyman W. Duncan, Clerk/Auditor

Mitch Maughan, County Attorney

#### **INVOCATION**

**Time Stamp 0:00:20 (audio) & 0:02:10 (video)**

Linda Lewis, resident of Monticello, offered the opening prayer.

## **PLEDGE OF ALLEGIANCE**

**Time Stamp 0:01:28 (audio) & 0:03:18 (video)**

Lyman Duncan, resident of Monticello, led the audience in the Pledge of Allegiance.

## **CONFLICT OF INTEREST DISCLOSURE**

**Time Stamp 0:01:56 (audio) & 0:03:46 (video)**

Commission Chair Maughan, asked each commissioner if they had any conflicts of interest with today's agenda. Each commissioner stated they did not have any conflicts with the agenda.

## **PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile  
+13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

*As indicated in our Commission Policies and Procedures, the following applies:*

Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

Questions: After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

*Orderly Conduct:* Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the meeting.

**Time Stamp 0:02:14 (audio) & 0:04:04 (video)**

Commission Chair Maughan presented the public comment portion of the meeting for comments. She checked the sign-up sheet, she asked if anyone in attendance wanted to speak, then she checked online for anyone interested in making any comments.

Linda Lewis, resident of Monticello, and chair for the 250th Centennial Anniversary of the United States of America, asked for support and Talia Hansen, Economic Development Director, stated she had received a small budget to help put on the celebration.

## **CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

### **Time Stamp 0:05:27 (audio) & 0:07:17 (video)**

Commission Chair Maughan presented the consent agenda for the commission to review and approve.

Motion by Commission Vice-Chair Harvey, Seconded by Commissioner Stubbs

Voting Yea: Commission Vice-Chair Harvey, Commission Chair Maughan, Commissioner Harvey

1. Approval of \$18,356.56 in Small Purchases; \$2,770 on Two iPad Poll Pads for Clerk/Auditor, \$1,816.56 on District 9 and 12 Chapter Consortium Food Sponsorship for Economic Development, \$2,860 on Used Tire for the Landfill, \$2,610 on Cooler GP-EX for the Road Department, \$2,500 on Utah Tourism Industry Association Membership and \$5,800 on Onsite Training Services for Visitor Services
2. Approval of the Letter of Interest to Appoint Beachem Bosh to the San Juan Valley Special Service District Board for a 4-Year Terms
3. Approval of the Letter of Interest to Appoint Billy Howell to the Mexican Hat Special Service District Board for a 4-Year Terms as Chairman
4. Approval of the Letter of Interest to Appoint William King to the Eastland Special Service District Board for a 4-Year Terms
5. Approval of the Letter of Interest to Appoint Lloyd Wilson to the San Juan County Transportation Board for a 4-Year Terms
6. Approval of the 2026 Community Service Block Grant Renewal Contract Between Southeastern Utah Association of Local Governments and San Juan County
7. Approval for Renewal of the Alcohol License Application for Sunrise Trading LLC
8. Approval for Renewal of the Alcohol License Application for Shirt Tail C Store
9. Approval for Renewal of the Alcohol License Application for Halls Crossing Marina
10. Approval for Renewal of the Alcohol Application for Halls Crossing Store

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

11. Presentation for the Annual Open and Public Meetings Act, Government Records Access and Management Act (GRAMA), and Conflict of Interest Training. Mitch Maughan, County Attorney

**Time Stamp 0:09:00 (audio) & 0:10:50 (video)**

Jens Nielson, Deputy County Attorney, presented the Open and Public Meetings Act, Government Records and Management Act (GRAMA), & Conflict of Interest training. He began with a sample of text messages and went through several different scenarios. Jens continued with open meeting management and gave several examples.

## **BUSINESS/ACTION**

12. Consideration and Approval of a Crack Seal Machine Purchase. TJ Adair, Road Superintendent

**Time Stamp 0:55:28 (audio) & 0:57:18 (video)**

TJ Adair, Road Superintendent, presented the contract for a new chip sealer machine for the commission to review and approve.

Motion by Commission Vice-Chair Harvey, Seconded by Commissioner Stubbs  
Voting Yea: Commission Vice-Chair Harvey, Commission Chair Maughan, Commissioner Harvey

13. Consideration and Approval of the Utah State Historical Record Advisory Board Grant. Marty Shupe, Deputy Treasurer

**Time Stamp 0:56:44 (audio) & 0:58:34 (video)**

Mary Shupe, Deputy Treasurer, presented the Utah Historical Record Board Grant for the commission to review and approve.

Motion by Commissioner Stubbs, Seconded by Commission Vice-Chair Harvey  
Voting Yea: Commission Vice-Chair Harvey, Commission Chair Maughan, Commissioner Harvey

14. Discussion and Approval of the 2026 Board of San Juan County Commissioners Board/Committee Assignments. Mack McDonald, Chief Administrative Officer

**Time Stamp 1:04:01 (audio) & 1:05:51 (video)**

Commission Chair Maughan presented the 2026 Board/Committee assignments. Each commissioner expressed interest in keeping their current assignments.

Motion by Commissioner Stubbs, Seconded by Commission Vice-Chair Harvey  
Voting Yea: Commission Vice-Chair Harvey, Commission Chair Maughan, Commissioner Harvey

## **COMMISSION REPORTS**

### **Time Stamp 1:05:09 (audio) & 1:06:59 (video)**

Commission Vice-Chair Jamie Harvey discussed the upcoming suicide prevention conference to be held at the USU/Blanding campus on January 21, 2026. He encouraged local citizens, community leaders, faith leaders, and residents to come and participate.

Commissioner Stubbs also spoke about the upcoming suicide prevention conference. She expressed her desire to raise additional funding for the conference presenters. She spoke on the urgent need to speak with others who might be hurting inside, and to not leave them alone in their silence. She feels the community prospers when there is unity among the residents.

Commission Chair Maughan spoke about the need to schedule a meeting to discuss the Judicial candidates for the Justice Court. The commissioners agreed to meet with the justice court judge interviewers on the 15th of January at 9:00 am. Afterwards, they will meet each judicial court judge candidate beginning at 10:00 am. Una Wirkebau, Economic Recovery Corps Fellow, wants to meet with the commission on January 20 during the regularly scheduled work session.

Commissioner Maughan reminded everyone that the Public Health department wants to meet with the commission and others on January 12<sup>th</sup> at 1:00 pm. Commissioner Stubbs asked County Attorney Maughan about the status of the interlocal agreement between the City of Monticello & the county for justice court services, he replied that it was in good order. He questioned the compensation to the county, as he feels the % split of revenue is inadequate. He asked for the interlocal agreement discussion to be on the next work session.

## **EXECUTIVE SESSION**

15. A Closed Executive Session to Discuss For a Strategy Session to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205.

### **Time Stamp 1:19:18 (audio) & 1:21:08 (video)**

Motion to enter Executive Session:

Motion by Commission Vice-Chair Harvey, Seconded by Commissioner Stubbs

Voting Yea: Commission Vice-Chair Harvey, Commission Chair Maughan, Commissioner Harvey

### **Time Stamp 2:55 pm.**

Motion to Exit Executive Session:

Motion by Commission Vice-Chair Harvey, Seconded by Commissioner Stubbs

Voting Yea: Commission Vice-Chair Harvey, Commission Chair Maughan, Commissioner Harvey

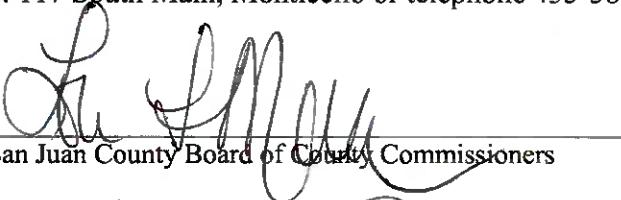
## ADJOURNMENT

Time Stamp 2:56 pm.

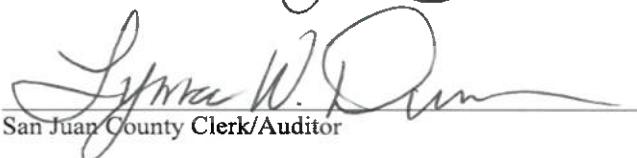
Motion by Commissioner Stubbs, Seconded by Commission Vice-Chair Harvey  
Voting Yea: Commission Vice-Chair Harvey, Commission Chair Maughan, Commissioner  
Harvey

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED:   
San Juan County Board of County Commissioners

DATE: 1/20/26

ATTEST:   
San Juan County Clerk/Auditor

DATE: 1/20/26