



# Minutes

DEPARTMENT of PUBLIC UTILITIES  
ADMINISTRATION

**Salt Lake City  
Public Utilities Advisory Committee  
Meeting Minutes  
October 23, 2025**

The Public Utilities Advisory Committee (PUAC) meeting was held at 7:30 am on Thursday, October 23, 2025. Committee members that were present include Kathrine Floor (Chair), Chris Shope (Vice-Chair), Tom Godfrey, Sean McKelvie, Ted Boyer, Dani Cepernich and Roger Player. Salt Lake City Public Utilities employees present were Laura Briefer, Jesse Stewart, Jason Brown, Tammy Wambeam, Jason Draper, Lisa Tarufelli, Jacob Jorgensen, Crystal Chen, Mark Christensen, Michelle Barry, Karryn Greenleaf, Teresa Gray, Jamey West, Tamara Prue, Jeff Grimsdell, Rusty Vetter and Janine Calfo. Others present were Carly Castle, City Attorney's Office; Austin Kimmel, Salt Lake City Council Office; Annalee Munsey, Metropolitan Water District of Salt Lake and Sandy; Zachary Steele, Brown and Caldwell; Katrina Payne, Corollo Engineering; Bob Wylie, Good Samaritan Foundation; Devan Knight, The Metro Group; Jonny Olsen, citizen.

**Welcome and Introductions**

Katherine Floor chaired the meeting and welcomed everyone to the committee meeting.

**Approve Minutes of September 25, 2025, Meeting**

A motion was made by Tom Godfrey and seconded by Roger Player to approve minutes of the September 25, 2025, PUAC meeting. All members voted to approve.

**Monthly Financial Report  
Lisa Tarufelli, Finance Administrator**

Lisa Tarufelli gave the financial report for July and August of 2025. A copy of the presentation is attached.

**July 2025**

Water Fund: Operating revenues are 15.10 percent of budget. Operating expenses are 10.27 percent of budget. Metered water sales are 7.3 percent of budget. Capital expenditures and encumbrances are 63.37 percent of budget. There are \$96.5 million in 2025 bond proceeds remaining.

Sewer Fund: Operating revenues are 7.19 percent of budget. Sewer use charges are 3.4 percent of budget. Operating expenses are 8.77 percent of budget. Capital expenditures and encumbrances are 280.69 percent of budget that includes the Water Reclamation construction costs. Bond funds are \$89.7 million in 2025 proceeds.

Stormwater Fund: Operating revenues are 8.25 percent of budget. Storm drain fees are 4.2 percent of budget. Operating expenses are 7.96 percent of budget. Capital expenditures and encumbrances are 29.91 percent of budget.

Street Lighting Fund: Operating revenues are 7.73 percent of budget. Operating expenses are 7.01 percent of budget. Streetlighting fees are 5.8 percent of budget. Capital expenditures and encumbrances 8.78 percent of budget.

Overall, operating revenues are 11.4 percent, operating expenses are 9.6 percent and capital expenditures and encumbrances are 145.11 percent of budget. Delinquent billings are 1.35 percent. There are \$186.3 million in 2025 bond proceeds remaining.

Customer service staff mailed 5,200 delinquent notices. Total call volume is just over 9,300 calls and 850 walk-in customers. Zero bankruptcies.

### **August 2025**

Water Fund: Operating revenues are 30.77 percent of budget. Operating expenses are 16.18 percent of budget. Metered water sales are 25 percent of budget. Capital expenditures and encumbrances are 142.38 percent of budget that includes the City Creek water treatment plant encumbrances. There are \$92.1 million in 2025 bond funds with 81 percent of the spend down period remaining.

Sewer Fund: Operating revenues are 19.71 percent of budget. Sewer use charges are 16 percent of budget. Operating expenses are 14.34 percent of budget. Capital expenditures and encumbrances are 287.24 percent of budget that includes the Water Reclamation construction costs. Bond funds are \$89 million in Series 2025 proceeds.

Stormwater Fund: Operating revenues are 17.29 percent of budget. Storm drain fees are 13.2 percent of budget. Operating expenses are 13.46 percent of budget. Capital expenditures and encumbrances are 32.83 percent of budget.

Street Lighting Fund: Operating revenues are 16.67 percent of budget. Operating expenses are 13.75 percent of budget. Streetlighting fees are 13 percent of budget. Capital expenditures and encumbrances are 10.83 percent of budget.

Overall, operating revenues are 25.31 percent, operating expenses are 15.40 percent and capital expenditures and encumbrances are 184.48 percent of budget. Delinquent billings are 0.85 percent. There are \$181.2 million in 2025 bond funds.

Customer service staff mailed nearly 5,800 delinquent notices. Total call volume is just over 8,900 calls and 883 walk-in customers. No new bankruptcies.

Two financings are coming up: A request or proposals for financing for a new campus and kicking off the process of refunding 2017 bonds. A streetlighting rate study has been initiated. WIFIA quarterly report is due October 31<sup>st</sup>. The FY 2025 audit is in process and will be presented at the annual meeting in December. Kicking off the 2027 budget process.



## **PUAC Annual Training and Conflict of Interest Disclosure**

### **Carly Castle, City Attorney**

Carly Castle gave a brief presentation of the open meeting and conflict of interest training. A copy of the presentation is attached.

## **Sewer Service Charge Adjustments**

### **Jacob Jorgensen, Financial Analyst**

Jacob Jorgensen gave a brief presentation on the proposed sewer service charge adjustments, and a temporary sewer discount related to irrigation policy.

There were two different requests that have made requests for charge adjustments.

The Metro Group used a substantial amount of water to cool machinery at a metal plant. The Public Utilities team went to the site and verified that none of that water was entering the Salt Lake system as it is being held in a lined detention basin. It is recommended that there should be a 75 percent adjustment on the charges.

Dani Cepernich made the motion and Roger Player seconded to agree with the requested adjustment. All members voted to approve.

There are some consumers that are requesting some time to install irrigation meters to mitigate extreme charges for sewer water. The policy would provide a temporary discount for water used on landscaping for the first year of the FY2026 rate charge. This is an expansion of the scope of ordinance 17.72.030 (F.1), which allows for a discount for water that passes through the meter but does not enter the sewer system.

Tom Godfrey made the motion and Ted Boyer seconded to agree with the requested adjustment for Asset Management Services, SLC School District, Utah Air National Guard, Sugarhouse Park, Good Samaritan Foundation and Hogle Zoo with discussed corrections. All members voted to approve.

## **Other Business**

Laura Briefer mentioned the Westside Coalition that is gathering donations for families whose homes were flooded during a severe thunderstorm from backup in the City drains. That particular storm produced near record rainfall. Laura gave a brief description of the proposed bills coming up in the 2026 legislation session on the horizon that are drafted that will have financial impact on the Department. Laura mentioned that the 2026 budget sub-committee members will be chosen during the Annual meeting in December. Laura also mention some organizations that will be invited to future PUAC meetings to make presentations.



**Public Comment**

There was no public comment.

**Meeting adjourned at 9:01 am.**

**Next meeting will be December 10<sup>th</sup> at 12 noon.**

