

GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

DRAFT MINUTES

Wednesday November 19, 2025

60 N Aaron Burr Big Water, UT 84741
Work Session 5:30 PM –Meeting 6:00 pm

WORK SESSION-

1. **Call to Order** -Jennie calls to order at 5:35 pm
2. **Roll Call**- Jim Loyd, Jennie Lassen, Luke McConville here. Jim Lybarger is absent. Meeks arrives at 5:38pm
3. **Discussion**- Municipal water rates don't seem to be something that other towns are doing. Hydrant rates were updated last month. Consensus that implementing special municipal rates would be unnecessary and add complexity for minimal benefit. Board seems in agreement to remove it from the agenda at this time.
CAO- Discussion on compliance with new Utah State Privacy Policy Program requiring appointment of Chief Administrative Officer (CAO) and Records Officer. Clerk explained the 10-year implementation timeline and that only the appointment (not policy adoption) is due by Dec. 31, 2025. Clerk and IT staff have reviewed requirements with the State Privacy Office. The IT consultant (Mark) is willing to act as CAO for the IT component. Clerk Stephanie is certified as Records Officer; others (including Peggy) are also certified. IT contractor could be a CAO for IT duties outlined in the future policy. Discussed the Clerk as Records officer and the Chair as CAO for now.
Transfer station fees- Current fee assessments are informal "eyeball" estimates; no standardized district fee schedule. Estimated cost per bin to be dumped is \$159 (including lease and bond payments). Would be worth a quote from Pro Waste to see if we can save money. We definitely want to keep dumps affordable for residents to utilize the transfer station. Members discussed developing a per-cubic-yard fee system for consistency. Discussion on a possible rate: \$26.50 per cubic yard (6 cubic yards per bin). Member want to keep cost down to discourage illegal dumping. Staff to draft a formal fee schedule for transfer station services for consideration at next meeting. Seller Financing Option-Realtor reported potential buyers interested in seller-financed purchases. Members discussed pros and cons of going this route. Pros: Increases potential buyers; District earns interest; land reverts if buyer defaults. Cons: Risk of property misuse before default; cleanup responsibility. Decision that offers should be evaluated case-by-case.
Close Work Session- 6:09pm

MEETING

1. **Call to Order** – Jennie calls to order at 6:10pm
2. **Roll Call** – Jim Loyd, Jennie Lassen, Luke McConville, Graydon Meeks all here. Jim Lybarger absent
3. **Statement of Conflict** - None
4. **Citizen Comments** – Tom Reneau comments on item 9-C, discussion on transfer station costs. When will we submit a bid out to Pro Waste and Republic to try to save costs. Pro Waste allegedly got the contract for Greenhaven.
5. **Approval of October 2025 Minutes** – McConville motions to approve, Loyd seconds. All in favor.
6. **Water Master Report** - David says we scoped the south well and bailed it as requested, reinstalled new motor, and sent water tests to the state. They came back good, so we are up and running with 2 wells again. We did get an extra 40 feet of depth after bailing. Screen had a lot of buildup inside the well, and we got a lot of that cleaned out when they bailed it. Overall, the well and casing appears in good condition. David helped with town clean up and with the Town dumpsters that are out now. He smashes them down to help conserve space and save money. People are still putting prohibited items in the dumpsters. David has to haul those items down to the transfer station.
7. **Treasurer Report**- Peggy says things are very quiet except for the invoice that we just got to fix the south well.

8. OLD BUSINESS-

A.) Discussion and Possible Action on Implementing Municipal Water Rates- Remove from agenda. NO action.
Less expense at the park due to functioning sprinkler system.

9. NEW BUSINESS

A.) Discussion and Possible Action on Appointing CAO(s) and Records Officer(s) as required by Utah Code § 63A-12-103- Required to be done by the State. The state has put together a great program framework. Jim makes a motion to adopt Resolution 2025-24 appointing Jennie Lassen as CAO and Stephanie Burkett as Records Officer. Luke seconds. All in favor.

B.) Discussion and Possible Action on Adopting a Privacy Policy- Table to old business

C.) Discussion on Transfer Station Costs and Fees- Table to old business. We will adopt a fee structure of our own with a more precise rate per cubic yard. Pro waste will be getting us a bid for transfer station.

D.) Discussion and Possible Action on Allowing Seller Financing Options for Land Sale of Lots B-11-2 and B-J-28- Open to hear any and all offers and we could discuss offers and terms if an offer comes up. Seller financing offers would require an emergency closed session. Graydon would like any offer with terms to be brought to the board. If someone had a sold "as is" cash offer, we could approve without board approval as long as it is over the previous determined price. Graydon motions that if anything comes to the table with terms other than a straightforward cash offer above the dollar amount we already agreed upon, both chairs that, we will call an emergency closed session to discuss. Luke seconds. All in favor.

E.) Discussion and Possible Action on Approving Financials and Check Register – Graydon inquires about the backhoe invoice. David explains that Little's Diesel put a new rim and tire on the backhoe because the tire keeps coming off. Graydon motions to approve. Loyd seconds. All in favor

10. ADJOURNMENT – Graydon motions to adjourn. Luke seconds. All in favor. Meeting closed at 6:37pm

GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

DRAFT MINUTES

Wednesday December 17, 2025

60 N Aaron Burr Big Water, UT 84741

Meeting 5:30 PM

MEETING

- 1. Call to Order** – 5:34 Jennie calls to order
- 2. Roll Call** – Jim Lybarger, Jim Loyd, Jennie Lassen, Luke McConville, Graydon Meeks on google meets
- 3. Statement of Conflict** -All none
- 4. Citizen Comments** – None

5. NEW BUSINESS

A.) Discussion and Possible Action on Approving 2026 Regular Meeting Dates-Luke motions to approve, Lybarger seconds. All in favor

B.) Discussion and Possible Action on Closed Session to Discuss the Sale of Real Property as per Utah Code § 52-4-205- Josh our Realtor is available online for any questions. Jim Loyd asks Josh if he feels this is the best deal for the sale of this property with the market seeming to turn around. Josh says it is a fluctuation market and there does seem to be more interest.
Seller financing is just one option. This is just the means for this interested buyer. Whether it be that they are not in a position to take on a loan, or are waiting for the sale of another property, benefit is interest could be earned. Benefit would be that we would still own the property. Risk is that we would be essentially taking on a “tenant” and we couldn’t control what damage may be done to the property. However, it being a vacant lot, there is minimal risk of devaluation. Loyd asks what the buyers goal is. Josh says they are still in early planning stages but proposed would be commercial garages or storage rentals and a commercial store front such as a coffee shop.
Graydon verifies the county as Kane in the offer, and also that the ownership does actually change and the buyers name would be in their name. If they were to default, what could we do? Jennie- is there a way to know the buyers credit score or past experience? Josh says the buyer financial information form would be filled out and give us an idea of their financial status. Graydon- timeline with our lawyer being out of the country, he understands that Josh’s recommendation is to accept offer with stipulations to cancel later. The longer a buyer waits for a counteroffer, the more likely they are to get cold feet. Josh suggests a contingency to allow us to have our lawyer review which would then give us the opportunity to negotiate or cancel.
Jennie- the escrow account, how much would that cost? It says it would be split between the buyer and the seller. Josh is waiting to find the cost for these properties and lets us know that all these terms are negotiable and we can counter with whatever we are comfortable with. 3% commission would be paid by us to the realtor since he is representing both sides.

Jim Lybarger motions to go into closed session for the purpose of discussing the sale of real property. Loyd seconds. All in favor. Closed at 5:49pm

6. CLOSED SESSION

A.) Roll call of All Persons Present-Call to order at 5:50pm Jim Loyd, here, Jim Lybarger, Luke McConville, Jennie Lassen, Graydon Meeks over the phone. Also Stephanie Burkett, clerk and David Schmuker, Water operator. All present.

B.) Discussion of the Sale of Real Property

C.) Action to Return to Open Meeting- Lybarger motions to close and go back into open meeting. Luke seconds. Lybarger aye, Loyd aye, McConville aye, Lassen aye, Meeks aye. All in favor. 6:26pm.

D.) RETURN TO OPEN MEETING-Called to order back in open session at 6:27pm Lybarger , Loyd, McConville, Lassen all here, Meeks over the phone.

A. Discussion and Possible Action on Closed Session Topic- Lybarger motions to move forward with consulting with the attorney and with the counter offer as discussed in the closed session, Luke seconds. All in favor.

7. ADJOURNMENT – Lybarger motions to adjourn, Luke seconds. All in favor. 6:28pm

RESOLUTION NO. 2025-__

A RESOLUTION OF THE GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER ADOPTING A FEE SCHEDULE

WHEREAS, the Glen Canyon Special Service District of Big Water ("District") is authorized under Utah Code Title 17B and Title 17D to impose and collect fees for services provided by the District;

WHEREAS, the Administrative Control Board of the District periodically reviews and updates fees to ensure adequate funding for the operation, maintenance, and improvement of District facilities and services;

WHEREAS, a Fee Schedule has been prepared to establish fair and equitable rates for services, and has been presented to the Administrative Control Board for review and consideration; and

WHEREAS, the Administrative Control Board finds it in the best interest of the District to adopt a comprehensive Fee Schedule to ensure the continued delivery of essential services and fiscal responsibility;

WHEREAS, the Administrative Control Board of the Glen Canyon Special Service District of Big Water held a properly noticed public hearing on _____ to gather public input and ensure transparency in the consideration and adoption of the District's Fee Schedule;

NOW, THEREFORE, BE IT RESOLVED by the Administrative Control Board of the Glen Canyon Special Service District of Big Water as follows:

1. The Fee Schedule attached hereto as *Exhibit A* is hereby adopted as the official schedule of fees, deposits, and service charges for the Glen Canyon Special Service District of Big Water.
2. All previously adopted fee resolutions or conflicting provisions are hereby repealed or superseded to the extent of such conflict.
3. This Resolution shall take effect immediately upon adoption.

ADOPTED AND APPROVED this _____ day of _____, 20____, by the Administrative Control Board of the Glen Canyon Special Service District of Big Water.

Chairperson, Jennie Lassen

ATTEST:

Clerk, Stephanie Burkett

EXHIBIT A – FEE SCHEDULE

The following Fee Schedule establishes rates and service charges for the Glen Canyon Special Service District of Big Water ("District").

Description	Fee / Rate	Notes
Transfer Station Disposal	To be determined (\$/ Cubic Feet? Appliances, Couches, mattresses, etc..)	Fee for disposal of debris at the station
Green Waste	Free	Yard waste such as weeds, branches, and brush may be dumped at the transfer station for free
New Utility Account Deposit	\$150.00	Refundable after one year of account in good standing or upon account closure and final balance settlement.
Late Payment Fee	\$10.00 per month	Applied to all past-due account balances not paid by the due date.
Returned Check / Payment Fee	\$25.00	Charged for any returned or rejected payment transaction.
Meter Connect / Disconnect Fee	\$25.00	Charged for water service connections or disconnections requested by customer or required by delinquency.
Installation Fees	Cost of parts, supplies, and labor + 20%	Includes materials and overhead recovery. Dependent on location of meter and main water line.
Annual Assessment	\$135.00	Per lot in Big Water, billed annually on Kane County tax roll.
Solid Waste (Single Trash Can)	Contracted company cost + \$2.00 per account	Reflects pass-through rate plus administrative fee.
Backhoe Services	\$100.00 per hour	One-hour minimum; includes operator.

 **DRAFT**

Lien Filing/ Release	Actual cost charged by the county plus administrative time and travel	Cost of filing or releasing a lien for unpaid utility balances
GRAMA Request	Actual cost of media format and staff time. Paper copies 25 cents per page.	These fees are as mentioned in the GRAMA policy adopted by Resolution 2024-07
Notary Services	Free during business hours	Free for Big Water residents and business owners
Damage/ Tampering Fee ??	\$_____	If a customer tampers with meters, valves, or District property

 DRAFT

Water Usage Rates

*All base rates are prorated at time of connection

Base Rate: For a ¾" Meter - \$40.00 for 10,000 gallons

Usage/Overage: \$2.35 per 1000 gallons from 10,001 – 20,000 gallons

2.75 per 1000 gallons from 20,001 – 30,000 gallons

3.00 per 1000 gallons from 30,001 – 40,000 gallons

3.25 per 1000 gallons from 40,001 – 50,000 gallons

3.50 per 1000 gallons from 50,001 gallons and up

Base Rate: For a 1" Meter - \$57.00 for 10,000 gallons

Usage/Overage: \$2.35 per 1000 gallons from 10,001 – 20,000 gallons

2.75 per 1000 gallons from 20,001 – 30,000 gallons

3.00 per 1000 gallons from 30,001 – 40,000 gallons

3.25 per 1000 gallons from 40,001 – 50,000 gallons

3.50 per 1000 gallons from 50,001 – gallons and up

Base Rate: For a 1 ½" Meter - \$97.00 for 10,000 gallons

Usage/Overage: \$2.35 per 1000 gallons from 10,001 – 20,000 gallons

2.75 per 1000 gallons from 20,001 – 30,000 gallons

3.00 per 1000 gallons from 30,001 – 40,000 gallons

3.25 per 1000 gallons from 40,001 – 50,000 gallons

3.50 per 1000 gallons from 50,001 – gallons and up

Base Rate: For a 2" Meter (current and past connections)

\$70.00 for 10,000 gallons

Usage/Overage: \$2.35 per 1000 gallons from 10,001 – 20,000 gallons

2.75 per 1000 gallons from 20,001 – 30,000 gallons

3.00 per 1000 gallons from 30,001 – 40,000 gallons

Impact Fees

¾" Meter- \$2,329.00

1" Meter- \$4,182.00

1.5" Meter- \$9,370.00

2" Meter- \$16,662.00

3" Meter- \$37,426.00

4" Meter- \$66,541.00

3.25 per 1000 gallons from 40,001 – 50,000 gallons
3.50 per 1000 gallons from 50,001 – gallons and up

Base Rate: For a 2” Meter (new connections)

\$162.00 for 10,000 gallons

Usage/Overage: \$3.35 per 1000 gallons from 10,001 – 20,000 gallons

3.75 per 1000 gallons from 20,001 – 30,000 gallons

4.00 per 1000 gallons from 30,001 – 40,000 gallons

4.25 per 1000 gallons from 40,001 – 50,000 gallons

4.50 per 1000 gallons from 50,001 – gallons and up

Base Rate: For a 4” Meter - \$410.00 for 10,000 gallons

Usage/Overage: \$4.35 per 1000 gallons from 10,001 – 20,000 gallons

4.75 per 1000 gallons from 20,001 – 30,000 gallons

5.00 per 1000 gallons from 30,001 – 40,000 gallons

5.25 per 1000 gallons from 40,001 – 50,000 gallons

5.50 per 1000 gallons from 50,001 – gallons and up

 **DRAFT**

Hydrant Rental:

Base Rate: \$100.00 **Usage Rate:** \$5.00 per 1000 gallons



PRO WASTE

- SERVICES -

435-819-0006

620 NORTH 1100 EAST ST. GEORGE UT, 84780

NEW BUSINESS A.

SERVICE PROPOSAL

Weekly transfer station
+ Residential = 6850.00
+ Metal - monthly

VS. 7392.77
w/ 1 time to
dump per m

SAVE 542.77/m

- Monthly Totals Include all Fees and Fuel Charges
- Monthly Totals are Locked In For 36 months

Big Water Municipal Corp.

Name: Glen Canyon Special Service Dis. Contact: _____

Address: PO Box 410037 Telephone: 435-675-3760
60 N. Aaron Burr Big Water UT 84741

QTY.	Container Size	Type	Service Frequency	Basic Service	Recovery Fees	Extra Pick-up	Admin Fee	Monthly Total
1	30 Yd	Steel	1x month	460.00	0.00	0.00	0.00	VS. \$1549
260	96 cart	Trash	1x week	6,451.50	0.00	0.00	0.00	24.81 ea VS. \$2
5	6 yard	Trash	on call	72.90	0.00	0.00	0.00	VS. \$95.05
				364.50				

Pro Waste services is a family owned and operated company that hasn't forgotten who keeps our wheels turning. We believe that building relationships is key in our business, that's why we strive to provide the highest quality service. We have a wide range of up to date trucks, that are well maintained so we can assure to always provide the best service possible. With our highly trained team, we make safety and quality service our top priority.

Dedication you can count on with our on-time pickup schedule to assure that you're always taken care of. We treat all of our customers like our first in 1979, providing quick, clean, and affordable service to Southern Utah and surrounding areas. Let our team, the original Southern Utah waste hauler, take care of all your waste and recycle needs.

We look forward to letting our years of experience build a strong business relationship.

Best Regards,

Skylar Dorius
Owner

cell 435-272-7457
+ 8 roll offs / year.

435-819-0006

Pro Waste Services



P.O. Box 4719
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Customer Service (928) 645-3885
RepublicServices.com/Support

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Account Number	3-0516-0002228
Invoice Number	0516-000241942
Invoice Date	October 31, 2025
Previous Balance	\$6,720.68
Payments/Adjustments	-\$6,720.68
Current Invoice Charges	\$6,917.52

Total Amount Due \$6,917.52	Payment Due Date November 20, 2025
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PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 10/20	2082	-\$6,720.68

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Contract: 2228 Glen Canyon Special Service D (C1)				
Residential Service 11/01-11/30		246.0000	\$28.12	\$6,917.52
CURRENT INVOICE CHARGES				\$6,917.52

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Total Amount Due	\$6,917.52
Payment Due Date	November 20, 2025
Account Number	3-0516-0002228
Invoice Number	0516-000241942



For Billing Address Changes,
Check Box and Complete Reverse

Make Checks Payable To:



GLEN CANYON SPECIAL SERVICE DI
PO BOX 410037
BIG WATER UT 84741-2037

00260210
DC02



REPUBLIC SERVICES #516
PO BOX 60586
CITY OF INDUSTRY CA 91716-0586

30516000222800000002419420006917520006917526



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Account Number 3-0516-0002228
Invoice Number 0516-000241070
Invoice Date August 31, 2025
Previous Balance \$7,114.36
Payments/Adjustments -\$7,114.36
Current Invoice Charges \$7,114.36

Total Amount Due \$7,114.36	Payment Due Date September 20, 2025
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PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 08/13	1	-\$7,114.36

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Contract: 2228 Glen Canyon Special Service D (C1)				
Residential Service 09/01-09/30		253.0000	\$28.12	\$7,114.36
CURRENT INVOICE CHARGES				\$7,114.36

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GLEN CANYON SPECIAL SERVICE DI
PO BOX 410037
BIG WATER UT 84741-2037

Total Amount Due	\$7,114.36
Payment Due Date	September 20, 2025
Account Number	3-0516-0002228
Invoice Number	0516-000241070



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Make Checks Payable To:



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PO BOX 60586
CITY OF INDUSTRY CA 91716-0586

30516000222800000002410700007114360007114366



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Account Number 3-0516-0001745
Invoice Number 0516-000241462
Invoice Date September 30, 2025
Previous Balance \$475.25
Payments/Adjustments -\$475.25
Current Invoice Charges \$475.25

Total Amount Due \$475.25	Payment Due Date October 20, 2025
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PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 09/10	1	-\$475.25

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Big Water Transfer Station	Transfer Station CSA A208509713			
Big Water, UT				
5 Waste Container 6 Cu Yd, On Call Service				
Pickup Service 09/24	Per David S	5.0000	\$95.05	\$475.25
CURRENT INVOICE CHARGES				\$475.25

up 10% from P1

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00015349
DC02
GLEN CANYON SSD OF BIG WATER
PO BOX 410037
BIG WATER UT 84741-2037

Total Amount Due	\$475.25
Payment Due Date	October 20, 2025
Account Number	3-0516-0001745
Invoice Number	0516-000241462

☐ For Billing Address Changes,
Check Box and Complete Reverse.

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REPUBLIC SERVICES #516
PO BOX 60586
CITY OF INDUSTRY CA 91716-0586

30516000174500000002414620000475250000475252



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Account Number 3-0516-0001745
Invoice Number 0516-000237873
Invoice Date January 31, 2025
Previous Balance \$432.05
Payments/Adjustments -\$432.05
Current Invoice Charges \$432.05

Total Amount Due \$432.05	Payment Due Date February 20, 2025
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PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 01/08	1	-\$432.05

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Big Water Transfer Station Transfer Station CSA A206509713				
Big Water, UT				
5 Waste Container 6 Cu Yd, On Call Service				
Pickup Service 01/30	Per David S	5.0000	\$86.41	\$432.05
CURRENT INVOICE CHARGES				\$432.05

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00235935
DC11

GLEN CANYON SSD OF BIG WATER
PO BOX 410037
BIG WATER UT 84741-2037

Total Amount Due	\$432.05
Payment Due Date	February 20, 2025
Account Number	3-0516-0001745
Invoice Number	0516-000237873

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CITY OF INDUSTRY CA 91716-0586

30516000174500000002378730000432050000432052

**A RESOLUTION OF THE GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER,
UTAH, TO APPOINT A VICE CHAIR FOR THE BOARD**

WHEREAS, the Glen Canyon Special Service District of Big Water (the "District") operates under the governance of its appointed Administrative Control Board (the "Board"); and

WHEREAS, the Board recognizes the need for the appointment of a Vice Chair to assist the Chair in fulfilling leadership duties and to assume responsibilities in the Chair's absence; and

WHEREAS, the appointment of a Vice Chair is consistent with the District's commitment to efficient governance and leadership continuity; and

WHEREAS, the Board desires to formally establish the process for appointing a Vice Chair and to appoint a qualified individual to this position;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER, UTAH, AS FOLLOWS:

Section 1. Creation of the Office of Vice Chair

The position of Vice Chair is hereby established as an officer of the Board. The Vice Chair shall assist the Chair in fulfilling duties, preside over meetings in the Chair's absence, and carry out additional responsibilities as assigned by the Board, including but not limited to being an approved signer for the District.

Section 2. Appointment Process

The Vice Chair shall be elected by a majority vote of the Board during a regularly scheduled or special Board meeting. Any member of the Board is eligible for nomination to this position.

Section 3. Term of Service

The Vice Chair shall serve a term of one year or until a successor is duly appointed and qualified, unless otherwise specified by the Board.

Section 4. Appointment of Vice Chair

_____ is hereby appointed to serve as Vice Chair of the Board for the remainder of the term, effective immediately.

Section 5. Effective Date

This resolution shall take effect immediately upon adoption.

PASSED, ADOPTED, AND APPROVED by the Board of the Glen Canyon Special Service District of Big Water, Utah, on this 21st day of January, 2026 by the following votes:

	AYE	NAY	ABSENT	ABSTAIN
Jennie Lassen	_____	_____	_____	_____
Graydon Meeks	_____	_____	_____	_____
Jim Lybarger	_____	_____	_____	_____
Luke	_____	_____	_____	_____
McConville	_____	_____	_____	_____
Tara Chiasson	_____	_____	_____	_____

Glen Canyon SSD of Big Water,

By:

Jennie Lassen, Chairperson

Attest:

Stephanie Burkett, Clerk

RESOLUTION NO. 2026-01 (AMENDED)

**A RESOLUTION OF THE TOWN OF BIG WATER, UTAH, KANE COUNTY
APPOINTING STEPHANIE BURKETT AS THE TEMPORARY TOWN
CLERK/RECORDER AND AUTHORIZING ADDITIONAL COMPENSATION**

WHEREAS, pursuant to Utah Code § 10-3-916, the Mayor at the advice and consent of Town Council is authorized to appoint and compensate municipal officers, including the Town Clerk/Recorder, and to make temporary appointments as necessary to ensure the continued operation of municipal government; and

WHEREAS, a temporary vacancy exists in the position of Town Clerk/Recorder, necessitating an interim appointment to ensure continuity of operations and compliance with applicable laws, policies, and procedures; and

WHEREAS, the Town Council finds that employees temporarily assuming full Town Clerk duties may be compensated through a fixed interim stipend approved by Council; and

WHEREAS, the Town Council further finds that a fixed stipend is consistent with industry practice, peer Utah municipalities, and State Auditor audit standards when such duties are temporary in nature and do not alter employment classification or benefits; and

WHEREAS, the Town Council finds it to be in the best interest of the Town to appoint Stephanie Burkett to serve as Temporary Town Clerk/Recorder while the Town conducts recruitment and hiring for the permanent position; and

WHEREAS, Stephanie Burkett is qualified and capable of assuming the duties, responsibilities, and authority of the Town Clerk/Recorder on a temporary basis; and

WHEREAS, Stephanie Burkett has been performing additional duties since December 18, 2025, at the request and direction of Town leadership, and this Resolution is intended to ratify and formalize that service; and

WHEREAS, the Town Council recognizes that the assumption of these additional duties imposes increased responsibilities and workload beyond Ms. Burkett's regular position, and that additional compensation is appropriate to offset these demands;

WHEREAS, the Town Council has considered guidance from legal counsel and the Town's auditor in determining the stipend amount approved herein; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF BIG WATER, UTAH, THAT:

1. Appointment.

Stephanie Burkett is hereby appointed as Temporary Town Clerk/Recorder and shall serve in that capacity until a permanent Town Clerk is appointed by the Town Council or until further action of the Council.

2. Duties and Authority.

During the term of this temporary appointment, Stephanie Burkett shall assume and perform all duties, responsibilities, and functions assigned to the Town Clerk/Recorder under Utah law, Town ordinances,

resolutions, policies, and established practices, including but not limited to records management, meeting administration, elections coordination, and statutory compliance to the best of her ability.

3. Compensation.

In addition to her regular compensation as the Glen Canyon Special Service District Clerk, Stephanie Burkett shall receive temporary additional compensation in the form of a biweekly stipend in the amount of \$692.31 for her service as Temporary Town Clerk/Recorder. This stipend represents compensation for the additional duties, responsibilities, and statutory authority assumed under this appointment and is not based on tracked or segregated hours worked, recognizing the operational realities of a small municipality and shared administrative workspace. Such compensation shall be paid in accordance with the Town's payroll practices, applicable wage laws, and budgetary constraints and shall continue only for the duration of this temporary appointment. In addition to the foregoing, Stephanie Burkett shall be compensated for previous services rendered beginning December 18, 2025, as ratified and approved by this Resolution.

4. Post-Appointment Training Stipend.

Upon the appointment of a permanent Town Clerk/Recorder, the interim stipend authorized herein shall be reduced to \$461.54 biweekly and shall continue for a period of not to exceed ninety (90) days for the purpose of training, transition support, and continuity of operations.

At the conclusion of the ninety (90) day training period, the Town Council shall reevaluate the need for any additional compensation related to ongoing training or support and may authorize further compensation only by subsequent Council action.

5. Temporary Nature.

This appointment is expressly temporary and does not create any expectation or entitlement to permanent appointment to the position of Town Clerk.

6. Authorization.

The Mayor and Town staff are hereby authorized to take any actions necessary to implement this Resolution.

PASSED AND ADOPTED by the Town Council of Big Water, Utah, this 21st day of January 2026 by the Following Votes:

	AYE	NAY	ABSENT	ABSTAIN	Town of Big water
Mayor David Schmuker	_____	_____	_____	_____	By: _____
Council Member Jim Lybarger	_____	_____	_____	_____	David W. Schmuker, Mayor
Council Member Luke McConville	_____	_____	_____	_____	Attest: _____
Council Member Jennie Lassen	_____	_____	_____	_____	Stephanie Burkett,
Council Member Tara Chiasson	_____	_____	_____	_____	Interim Municipal Clerk

NEW BUSINESS D.

Glen Canyon SSD of Big Water
Operational Budget Report
51 Water Fund - 07/01/2025 to 01/15/2026
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3100 Water service sales	188,065.29	0.00	153,832.25	286,200.00	53.75%
3101 Garbage income	52,997.79	0.00	46,897.42	90,000.00	52.11%
3121 Late fees	2,500.00	0.00	2,530.00	4,300.00	58.84%
3131 Water connection fees	45.00	0.00	481.28	100.00	481.28%
3147 Transfer Station Revenue	2,050.00	135.00	1,952.50	2,700.00	72.31%
3148 Backhoe Revenue	885.00	0.00	1,490.00	1,000.00	149.00%
3149 Other operating income	2,938.32	0.00	1,144.96	800.00	143.12%
3150 Water Grant revenues	21,160.14	0.00	0.00	0.00	0.00%
3152 Impact fees	0.00	0.00	2,329.00	2,300.00	101.26%
3160 Water Interest earnings	12,080.44	0.00	11,704.32	16,000.00	73.15%
3220 Water assessments	74,407.45	0.00	52,217.81	74,000.00	70.56%
3221 Delinquent Water Assessments	5,826.98	0.00	5,732.89	9,000.00	63.70%
Total Operating income	362,956.41	135.00	280,312.43	486,400.00	57.63%
Operating expense					
4010 Water salaries and wages	59,882.57	3,866.97	64,128.20	111,000.00	57.77%
4013 Water employee benefits	4,581.00	295.82	4,475.11	7,600.00	58.88%
4015 Water employee health insurance	19,437.38	0.00	17,402.50	37,000.00	47.03%
4016 Water employee retirement benefits	9,111.03	548.73	11,228.19	17,500.00	64.16%
4020 Water dues and subscriptions	1,379.89	0.00	1,187.26	1,400.00	84.80%
4021 Water public postings	151.00	0.00	0.00	1,500.00	0.00%
4022 Water travel, meals, lodging	3,703.34	0.00	2,764.67	6,800.00	40.66%
4023 Water education and training	2,547.46	0.00	1,700.00	4,000.00	42.50%
4030 Water office supplies & expenses	1,944.42	0.00	1,533.51	3,000.00	51.12%
4030.5 Attorney	637.00	0.00	0.00	2,000.00	0.00%
4031 Water postage and delivery	1,791.31	260.87	1,706.38	2,500.00	68.26%
4035 Water bank service charges	2,965.76	323.92	3,096.25	5,000.00	61.93%
4040 Water professional services	5,170.88	370.37	3,508.74	7,900.00	44.41%
4041 Water accounting and auditing	2,275.00	0.00	3,000.00	2,500.00	120.00%
4042 Water engineering	14,440.72	0.00	1,067.50	10,000.00	10.68%
4045 Water testing	1,941.00	65.00	185.00	1,000.00	18.50%
4049 Water Tools	306.53	0.00	86.83	2,000.00	4.34%
4050 Water system maintenance and repairs	6,196.52	0.00	17,207.94	20,000.00	86.04%
4051 Water system equipment	6,482.25	0.00	15,769.71	15,000.00	105.13%
4052 Water contract labor	422.49	0.00	2,850.00	7,700.00	37.01%
4055 Water lease and ROW	0.00	0.00	0.00	2,600.00	0.00%
4060 Water building maintenance	0.00	0.00	73.12	500.00	14.62%
4064 Backhoe Maintenance	2,072.35	0.00	875.54	2,000.00	43.78%
4065 Water vehicle repairs	0.00	0.00	316.87	1,000.00	31.69%
4066 Water fuel expense	1,544.01	64.10	1,434.47	2,400.00	59.77%
4067 Water utilities	11,692.60	315.13	9,476.16	23,000.00	41.20%
4068 Garbage Collections	47,941.92	6,917.52	41,898.80	85,000.00	49.29%
4069 Transfer Station expense	1,225.40	0.00	1,525.75	2,500.00	61.03%
4069.5 Transfer Station Lease	600.00	0.00	1,600.00	1,600.00	100.00%
4070 Water property, liab. insurance	6,996.47	0.00	7,804.80	7,000.00	111.50%
4095 Water depreciation expense	41,565.30	0.00	17,813.70	71,250.00	25.00%
4098 Water interest expense	0.00	0.00	0.00	22,000.00	0.00%
4301 Miscellaneous Expenses	125.00	0.00	214.40	150.00	142.93%
Total Operating expense	259,130.60	13,028.43	235,931.40	486,400.00	48.51%
Total Income From Operations:	103,825.81	(12,893.43)	44,381.03	0.00	0.00%
Total Income or Expense	103,825.81	(12,893.43)	44,381.03	0.00	0.00%

**Glen Canyon SSD of Big Water
General Ledger - 11/1/2025 to 12/31/2025
Wages/ Benefits/ Retirement**

Account		Description	Debit	Credit	Balance
Date	Code				
51 4010 - Water salaries and wages					\$36,901.40
11/9/2025	PR	Gross Pay	3,893.73		40,795.13
11/12/2025	AP	INV: 0516-000241942 REPUBLIC SERVICES #516 - November Residential Services-246	6,917.52		47,712.65
11/23/2025	PR	Gross Pay	3,876.33		51,588.98
12/7/2025	PR	Gross Pay	3,876.76		55,465.74
12/16/2025	AP	INV: November 2025 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - November Treasurer gross pay	693.92		56,159.66
12/21/2025	PR	Gross Pay	4,101.57		60,261.23
			\$23,359.83		\$60,261.23
			Budgeted Amount:		\$111,000.00
			Budget Balance:		\$50,738.77
51 4013 - Water employee benefits					\$2,823.01
11/9/2025	PR	Social Security Tax	241.41		3,064.42
11/9/2025	PR	Medicare Tax	56.46		3,120.88
11/23/2025	PR	Social Security Tax	240.33		3,361.21
11/23/2025	PR	Medicare Tax	56.21		3,417.42
12/7/2025	PR	Social Security Tax	240.35		3,657.77
12/7/2025	PR	Medicare Tax	56.21		3,713.98
12/16/2025	AP	INV: November 2025 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - November Treasurer SS/Med	53.08		3,767.06
12/16/2025	AP	INV: November 2025 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - November Treasurer Retirement	98.47		3,865.53
12/21/2025	PR	Social Security Tax	254.29		4,119.82
12/21/2025	PR	Medicare Tax	59.47		4,179.29
			\$1,356.28		\$4,179.29
			Budgeted Amount:		\$7,600.00
			Budget Balance:		\$3,420.71
51 4015 - Water employee health insurance					\$10,441.50
11/12/2025	AP	INV: October Clearing Acct BIG WATER MUNICIPAL CORPORATION - PEHP- Clerk-Oct Health Ins	746.36		11,187.86
11/12/2025	AP	INV: October Clearing Acct BIG WATER MUNICIPAL CORPORATION - PEHP- Treasurer-Oct Health Ins	630.96		11,818.82
11/12/2025	AP	INV: October Clearing Acct BIG WATER MUNICIPAL CORPORATION - PEHP- Water Operator-Oct Health Ins	2,103.18		13,922.00
11/12/2025	AP	INV: October Clearing Acct BIG WATER MUNICIPAL CORPORATION - PEHP- Clerk- Nov Health Ins	746.36		14,668.36
11/12/2025	AP	INV: October Clearing Acct BIG WATER MUNICIPAL CORPORATION - PEHP- Water Op- Nov Health Ins	2,103.18		16,771.54
11/12/2025	AP	INV: October Clearing Acct BIG WATER MUNICIPAL CORPORATION - PEHP- Treasurer- Mov Health Ins	630.96		17,402.50
			\$6,961.00		\$17,402.50
			Budgeted Amount:		\$37,000.00
			Budget Balance:		\$19,597.50
51 4016 - Water employee retirement benefits					\$5,189.48
11/9/2025	PR	Retirement	163.15		5,352.63
11/9/2025	PR	401K	389.37		5,742.00
11/23/2025	PR	Retirement	159.90		5,901.90
11/23/2025	PR	401K	381.63		6,283.53
12/7/2025	PR	Retirement	160.55		6,444.08
12/7/2025	PR	401K	383.18		6,827.26
12/16/2025	AP	INV: Nov 2025 CLEARING BIG WATER MUNICIPAL CORPORATION - PEHP- Clerk Health Ins- December	746.36		7,573.62
12/16/2025	AP	INV: Nov 2025 CLEARING BIG WATER MUNICIPAL CORPORATION - PEHP- Water Operator Health Ins- December	2,103.18		9,676.80
12/16/2025	AP	INV: Nov 2025 CLEARING BIG WATER MUNICIPAL CORPORATION - PEHP- Treasurer Health Ins- December	420.64		10,097.44
12/21/2025	PR	Retirement	171.86		10,269.30
12/21/2025	PR	401K	410.16		10,679.46
			\$5,489.98		\$10,679.46
			Budgeted Amount:		\$17,500.00
			Budget Balance:		\$6,820.54
Report Total:			\$37,167.09	\$0.00	\$92,522.48

Glen Canyon SSD of Big Water
Check Register
All Bank Accounts - 11/01/2025 to 12/31/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
BIG WATER MUNICIPAL CORPORA	2090	Sept '25 PAYROL	09/30/2025	11/12/2025	50.38	Treasurer- GSS/ Med Tax	514013 - Water employee benefits	
BIG WATER MUNICIPAL CORPORA	2090	Sept '25 PAYROL	09/30/2025	11/12/2025	93.42	Treasurer- Retirement	514016 - Water employee retirement be	
BIG WATER MUNICIPAL CORPORA	2090	Sept '25 PAYROL	09/30/2025	11/12/2025	656.40	Treasurer- Gross Pay	514010 - Water salaries and wages	
Utah State Tax Commission	9999	PR101225-3161	10/15/2025	11/04/2025	149.81	State Income Tax	512221 - FICA, Med, FWT payable	
Utah State Tax Commission	9999	PR102625-3161	10/27/2025	11/04/2025	151.67	State Income Tax	512221 - FICA, Med, FWT payable	
BIG WATER MUNICIPAL CORPORA	2090	October 2025 Pay	10/31/2025	11/12/2025	57.50	October Treasurer SS/ Med tax	514013 - Water employee benefits	
BIG WATER MUNICIPAL CORPORA	2090	October 2025 Pay	10/31/2025	11/12/2025	106.67	October Treasurer Retirement	514016 - Water employee retirement be	
BIG WATER MUNICIPAL CORPORA	2090	October 2025 Pay	10/31/2025	11/12/2025	751.74	October Treasurer Gross Pay	514010 - Water salaries and wages	
AMERICAN EXPRESS		11042025	11/04/2025	11/04/2025	10.25	billing	514035 - Water bank service charges	
PAYMENTECH FEE		11042025	11/04/2025	11/04/2025	138.45	billing	514035 - Water bank service charges	
ZIONS BANK		11042025	11/04/2025	11/04/2025	0.25	deposit error fee	514035 - Water bank service charges	
EFTPS		PR110925-3160	11/10/2025	11/10/2025	112.92	Medicare Tax	512221 - FICA, Med, FWT payable	
EFTPS		PR110925-3160	11/10/2025	11/10/2025	242.04	Federal Income Tax	512221 - FICA, Med, FWT payable	
EFTPS		PR110925-3150	11/10/2025	11/10/2025	482.82	Social Security Tax	512221 - FICA, Med, FWT payable	
Utah Retirement Systems		PR110925-3150	11/10/2025	11/10/2025	163.15	Roth IRA	512223 - Retirement and 401k payable	
Utah Retirement Systems		PR110925-3150	11/10/2025	11/10/2025	389.37	Retirement	512223 - Retirement and 401k payable	
Utah State Tax Commission		PR110925-3161	11/10/2025	12/08/2025	160.17	State Income Tax	512221 - FICA, Med, FWT payable	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	10.73	Chat GPT-Sept (split)	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	10.73	ChatGPT - Aug (split)	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	20.00	TH Water- Oct (50%)	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	20.00	Town Hall Water- Sept (split)	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	29.72	Amazon- Paper Clips, Compressed Air	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	30.72	Amazon- Dry Erase Markers and cleaner, tab divider	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	39.95	Verizon- Water Operator Cell- Aug	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	39.95	Verizon- Water Op Cell- Oct	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	65.94	Verizon- Water Op Cell Phone- Sept	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	66.80	Smart Doc Solutions- Xerox usage- Sept	514049 - Water Tools	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	69.77	Microsoft Subscription (Split)	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	72.45	BlueStakes	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	73.12	Redd's TH keypad lock (split)	514060 - Water building maintenance	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	89.26	Centurylink- TH phone (split) Sept	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	95.26	CenturyLink- Oct	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	101.11	XEROX- Oct (split)	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	102.92	GARKANE- Aug (split)	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	135.98	XEROX- Sept (split)	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	456.50	Treasurer Academy- Mileage and M&IE	514022 - Water travel, meals, lodging	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	630.96	PEHP- Treasurer- Oct Health Ins	514015 - Water employee health insura	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	630.96	PEHP- Treasurer- Nov Health Ins	514015 - Water employee health insura	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	746.36	PEHP- Clerk- Nov Health Ins	514015 - Water employee health insura	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	746.36	PEHP- Clerk-Oct Health Ins	514015 - Water employee health insura	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	2,103.18	PEHP- Water Operator-Oct Health Ins	514015 - Water employee health insura	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	2,103.18	PEHP-Water Op- Nov Health Ins	514015 - Water employee health insura	
BIG WATER MUNICIPAL CORPORA	2090	October Cleaning	11/12/2025	11/12/2025	331.72	PVC Pipe and PVC cap 1-1/4"	514050 - Water system maintenance a	
PAGE LUMBER	2091	2511-034238	11/12/2025	11/12/2025	6,917.52	November Residential Services-246	514010 - Water salaries and wages	
REPUBLIC SERVICES #516	2092	0516-000241942	11/12/2025	11/12/2025	349.21	Credit card transactions- Sept	514035 - Water bank service charges	
XPRESS BILL PAY	EFT	INV-XP029273	11/12/2025	11/12/2025	366.30	October meter read services- 407	514040 - Water professional services	
Badger Meter	2093	80214624	11/17/2025	11/17/2025	1,281.84	North Well Power- Oct 2025	514067 - Water utilities	
GARKANE	Debit Crd	North Well- Octob	11/17/2025	11/17/2025	117.13	South Well - Oct 2025	514067 - Water utilities	
LAKE POWELL BOAT STORAGE	2094	South Well Power- pkg ID# 2090138	11/17/2025	11/17/2025	191.83	November Water Sample Shipping	514031 - Water postage and delivery	
WEX FLEET	2095	357254	11/17/2025	11/17/2025	840.54	October Water Master Fuel	514066 - Water fuel expense	
LITTLE'S DIESEL SERVICE	EFT	108290321	11/17/2025	11/17/2025	223.52	M&IE USD 2025Conference Nov 4-7	514022 - Water travel, meals, lodging	
LASSSEN, JENNIE	2096	UASD 2025 Conf	11/18/2025	11/18/2025	182.00	October bank fees	514035 - Water bank service charges	
ZIONS BANK	EFT	10.31.2025	11/18/2025	11/18/2025	71.37	November bank testing	514045 - Water testing	
Chemtech-Ford, LLC	EFT	25k0980 and 25K	11/20/2025	11/20/2025	120.00	Copy Paper- 5 cases of 10 reams ea	514030 - Water office supplies & expen	
Office Depot	DEBIT CRD	44968055-001	11/20/2025	11/20/2025	199.95			

Glen Canyon SSD of Big Water
Check Register
All Bank Accounts - 11/01/2025 to 12/31/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
ZIONS BANK	EFT	11/21/2025	11/21/2025	11/21/2025	3.00	paper fee	514035 - Water bank service charges	
EFTPS	9999	PR112325-3160	11/24/2025	11/24/2025	112.42	Medicare Tax	512221 - FICA, Med, FWT payable	
EFTPS	9999	PR112325-3160	11/24/2025	11/24/2025	232.75	Federal Income Tax	512221 - FICA, Med, FWT payable	
EFTPS	9999	PR112325-3160	11/24/2025	11/24/2025	480.66	Social Security Tax	512221 - FICA, Med, FWT payable	
L&R Pump & Drilling, Inc	2098	5294	11/24/2025	11/24/2025	1,500.00	Mob & Demob	514050 - Water system maintenance a	
L&R Pump & Drilling, Inc	2098	5294	11/24/2025	11/24/2025	1,800.00	Clean well 6 hrs	514050 - Water system maintenance a	
L&R Pump & Drilling, Inc	2098	5294	11/24/2025	11/24/2025	3,200.00	Camera scopy by longmire	514050 - Water system maintenance a	
L&R Pump & Drilling, Inc	2098	5294	11/24/2025	11/24/2025	3,840.00	Pull Pump 480 Ft of 4"	514050 - Water system maintenance a	
L&R Pump & Drilling, Inc	2098	5294	11/24/2025	11/24/2025	3,840.00	Reinstall Pump 480 Ft	514050 - Water system maintenance a	
L&R Pump & Drilling, Inc	2098	5294	11/24/2025	11/24/2025	15,720.00	South Well 60 HP 6" 460 volt 3 PH Motor	514051 - Water system equipment	
LAKE POWELL BOAT STORAGE	2098	5294	11/24/2025	11/24/2025	157.44	Relake Shipping- Reimbursable	514051 - Water system equipment	
Utan Retirement Systems	9999	Pkg ID # 2090139	11/24/2025	11/24/2025	15.46	Roth IRA	514031 - Water postage and delivery	
Utan Retirement Systems	9999	PR112325-3150	11/24/2025	11/24/2025	159.90	Retirement	512223 - Retirement and 401k payable	
Utan Retirement Systems	9999	PR112325-3150	11/24/2025	11/24/2025	381.63	401k	512223 - Retirement and 401k payable	
Utan Retirement Systems	9999	PR112325-3161	11/24/2025	12/08/2025	155.69	State Income Tax	512221 - FICA, Med, FWT payable	
USPS	2099	2 Rols Stamps- N	12/01/2025	12/01/2025	156.00	2 rolls of Stamps for November Billing	514031 - FICA, Med, FWT payable	
WEX FLEET	EFT	109050117	12/02/2025	12/02/2025	207.77	November Water Operator Fuel	514066 - Water fuel expense	
AMERICAN EXPRESS	EFT	12032025	12/03/2025	12/03/2025	4.71	Amex	514035 - Water bank service charges	
PAYMENTTECH FEE	EFT	12032025	12/03/2025	12/03/2025	103.03	billing	514035 - Water bank service charges	
XPRESS BILL PAY	EFT	INV-XPR030266	12/05/2025	12/05/2025	297.03	November payment processing	514035 - Water bank service charges	
Badger Meter	2100	80217841	12/08/2025	12/08/2025	370.37	November meter read services- 407 units	514035 - Water bank service charges	
EFTPS	9999	PR120725-3160	12/08/2025	12/08/2025	112.42	Medicare Tax	514035 - Water bank service charges	
EFTPS	9999	PR120725-3160	12/08/2025	12/08/2025	234.60	Federal Income Tax	512221 - FICA, Med, FWT payable	
EFTPS	9999	PR120725-3160	12/08/2025	12/08/2025	480.70	Social Security Tax	512221 - FICA, Med, FWT payable	
Utan Retirement Systems	9999	PR120725-3150	12/08/2025	12/10/2025	15.61	Roth IRA	512223 - Retirement and 401k payable	
Utan Retirement Systems	9999	PR120725-3150	12/08/2025	12/10/2025	160.55	Retirement	512223 - Retirement and 401k payable	
Utan Retirement Systems	9999	PR120725-3160	12/08/2025	12/10/2025	383.18	401k	512223 - Retirement and 401k payable	
PELORUS METHODS	2101	260101	12/15/2025	12/15/2025	700.00	Q1-2026 Software and Support	514069 - Transfer Station expense	
REPUBLIC SERVICES #516	DEBIT CRD	0516-000242290	12/15/2025	12/15/2025	475.25	Transfer Station Pick Up- 11 19 2025	514069 - Transfer Station expense	
REPUBLIC SERVICES #516	DEBIT CRD	0516-000242343	12/15/2025	12/15/2025	6,917.52	December Residential Services	514068 - Garbage Collections	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	20.00	TH Water- (50%)	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	39.96	Verizon- Water Operator Phone- November	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	58.50	XEROX- Lease payment balance	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	63.99	Garkane- October (split)	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	75.42	XEROX- December lease	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	97.55	XEROX- Peac Solutions- November (50%)	514030 - Water office supplies & expen	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	99.35	CenturyLink- Oct (Split)	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	100.85	CenturyLink- Nov (Split)	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	150.00	GCSSD Employee Christmas gift cards	514301 - Miscellaneous Expenses	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	420.64	PEHP- Treasurer Health Ins- December	514016 - Water employee retirement be	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	746.36	PEHP- Clerk Health Ins- December	514016 - Water employee retirement be	
BIG WATER MUNICIPAL CORPORA	2104	Nov 2025 CLEAR	12/16/2025	12/16/2025	2,103.18	PEHP- Water Operator Health Ins- December	514013 - Water employee benefits	
BIG WATER MUNICIPAL CORPORA	2104	November 2025 P	12/16/2025	12/16/2025	53.08	November Treasurer SS/Med	514013 - Water employee benefits	
BIG WATER MUNICIPAL CORPORA	2104	November 2025 P	12/16/2025	12/16/2025	98.47	November Treasurer Retirement	514010 - Water salaries and wages	
BIG WATER MUNICIPAL CORPORA	2104	November 2025 P	12/16/2025	12/16/2025	693.92	November Treasurer gross pay	514010 - Water salaries and wages	
LAKE POWELL BOAT STORAGE	2102	Pkg Id# 20901398	12/16/2025	12/16/2025	203.23	December Water Sample shipping	514023 - Water postage and delivery	
Rural Water Association of Utah	DEBIT CRD	2026 Conference	12/16/2025	12/16/2025	850.00	David and Stephanie RWAU Conference Registratio	514023 - Water postage and delivery	
USPS	2103	2 Rols stamps- D	12/16/2025	12/16/2025	156.00	December billing- 2 rolls of stamps	514031 - Water postage and delivery	
EFTPS	9999	PR122125-3160	12/22/2025	12/22/2025	118.94	Medicare Tax	512221 - FICA, Med, FWT payable	
EFTPS	9999	PR122125-3160	12/22/2025	12/22/2025	266.98	Federal Income Tax	512221 - FICA, Med, FWT payable	
EFTPS	9999	PR122125-3160	12/22/2025	12/22/2025	508.58	Social Security Tax	512221 - FICA, Med, FWT payable	
Utan Retirement Systems	9999	PR122125-3150	12/22/2025	12/22/2025	18.31	Roth IRA	512223 - Retirement and 401k payable	
Utan Retirement Systems	9999	PR122125-3150	12/22/2025	12/22/2025	171.86	Retirement	512223 - Retirement and 401k payable	
Utan Retirement Systems	9999	PR122125-3150	12/22/2025	12/22/2025	410.16	401k	512223 - Retirement and 401k payable	
ZIONS BANK	EFT	11.30.2025	12/23/2025	12/23/2025	70.62	November bank fees	514035 - Water bank service charges	
Rural Water Association of Utah	2105	Refund. 1033	12/30/2025	12/30/2025	88.55	Refund. 1033 -	511311 - Accounts receivable	
ZIONS BANK	DEBIT CRD	26530	12/31/2025	12/31/2025	469.00	2026 RWAU membership dues	514020 - Water dues and subscriptions	
ZIONS BANK	eft	12312025	12/31/2025	12/31/2025	3.00	paper fee	514035 - Water bank service charges	
					\$73,916.69			

**Glen Canyon SSD of Big Water
Cash Summary
All Bank Accounts as of 01/15/2026**

Description	Amount
Checking - Zions GCSSD	\$28,406.43
PTIF 0670 Loan	\$65,969.40
PTIF 1417 Impact Fees	\$13,264.15
PTIF 1733 Bond Fund	\$74,119.37
PTIF 8981 Capitol Improvments	\$232,405.71
PTIF 9046 General	\$211,496.25
Xpress Bill Pay Clearing	\$835.55
UNDEPOSITED PAYMENTS	\$609.50
General Ledger Cash Total:	\$627,106.36