

ROCKY RIDGE
PUBLIC HEARING & TOWN MEETING
December 17, 2025
7:30 PM
TOWN HALL

DRAFT

Opening:

Presiding: Mayor Ronald Allred

Present from the Town Council: Ronald Allred, Joanna Covington, Lucy Gold, Chuck Todd, and Andrew Aagard.

Present from the Town Staff: Tanna Jenson, Neva Ray, Terry Allred, Benjamin Allred, Casey Reynolds, and Lane Allred.

Others Present: Gary Bowles, Shay Morrison, Byron Allred, Amy E. Allred.

Invocation was given.

Meeting was called to order at 7:30 p.m.

Approval of Minutes:

Council Member Joanna Covington motioned to approve November minutes and Council Member Andrew Aagard seconded the motion; all others voted in favor.

Unfinished Business:

1. Park Lawn Care Bids – Amy E. Allred

Amy has gathered bids from five businesses in the area for lawn care at the town park. All of the bids were substantially higher than the current contract with the Hernandez Landscaping. Amy also **requested bids on the fertilization of the grass and the best bid was from True Green at \$998.00** per application. Benjamin will look at how much he has spent on the fertilizer as the costs have increased substantially over the last few years and see if that is a reasonable rate and see if that would save money on labor to sub out the fertilizer.

Council Member Joanna Covington asked Amy to get an official bid from Pinelands for fertilizer and troubleshooting for 2026 season.

Benjamin Allred stated that the estimate on fertilizer costs for the town is \$600.00 per application and he applied it five times this year. Then the town will need to calculate in the labor costs.

New Business:

1. Town status change to City of the Fifth Class – Shay Morrison

The municipality has exceeded the population threshold of 1,000 and is therefore classified as a city under state statute. Shea reported that no comprehensive, state-issued checklist exists outlining all requirements for transitioning from town to city status. After reviewing state code and consulting with the Lieutenant Governor's Office and State Auditor's Office, it was determined that:

- Budgeting and financial reporting requirements are based on budget size, not population, and therefore are not expected to change solely due to the city designation.

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- The State Auditor’s Office confirmed there should be minimal impact on financial and reporting processes unless the municipality’s budget changes significantly.
- Shae recommended updating all ordinances, policies, and formal documents to replace references to “town” with “city” to ensure legal accuracy and consistency.
- While not a statutory requirement to change the community’s name or signage, best practice is to use “city” in official documents.
- Neva Ray stated that updates could be completed using search-and-replace in the documents. The council agreed to proceed with updating documentation accordingly.
- The council discussed the option of expanding from five to six members. Key distinctions outlined:
 - In a five-member council, the mayor votes regularly and counts toward quorum.
 - In a six-member council, the mayor typically votes only in the event of a tie and does not count toward quorum unless additional council members are present.

No statutory requirement exists to expand the council upon becoming a city. The council expressed no immediate need to change its current structure.

- Shea reviewed implications under the **Land Use, Development, and Management Act (LUDMA)**. No significant changes to the general plan are required at the 1,000-population threshold. Major general plan updates are triggered at populations of 5,000 and 10,000. The Planning Commission was advised to review **moderate-income housing requirements**, as some grant programs apply thresholds beginning at 1,000.

2. Utah Project Portal and Capital Improvement Projects- Shea Morrison

Shea introduced the **Utah Project Portal**, now the official system for submitting:

- Community Impact Board (CIB) projects
- Utah Water Infrastructure Plan projects

Listing projects in the portal is required for eligibility for most state water and infrastructure funding. The submission deadline for the current cycle is **December 31**; late entries remain eligible for funding in the following program year. Shea offered account setup assistance and training (in-person or via Zoom).

3. Outdoor Recreation Grant Opportunities- Shay Morrison

Utah Outdoor Recreation grants open in **January** and close in **March**. Shea highlighted the Community Parks and Recreation (CPR) grant program, which funds projects such as walking paths, courts, and park improvements. Grants typically require projects to be funded from start to finish; partially completed projects are generally not eligible. Council members indicated interest in potential applications and were encouraged to coordinate with Shea.

4. Newly Elected Officials Training – Shay Morrison

With one new council member expected in the upcoming year, Shea proposed OPMA training for the town council during January or February, aligning with the start of the new term.

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5. 2026 Holiday Schedule- Proposed by Neva Ray

Council Member Andrew Aagard motioned to approve the proposed dates. Council Member Lucy Gold seconded. All approved.

6. 2026 Town Meeting Schedule- Neva Ray

The town council reviewed and approved the proposed schedule as presented. If the town meeting is on the same day as Rocky Ridge Days activities, then the town meeting will still be held.

Departments:

- 1. EMS/CERT: *****
- 2. Water:** Anthony Allred is working on the figures to see if it is feasible to put solar on the water pumps. He should have numbers for the town at the next meeting.
- 3. Road:** The new crosswalk signs have been installed. Comcast has installed the conduit around Thanksgiving. They have a few more tie-ups and then they will be finished. It will be ready to tie into in the next few weeks.
- 4. P & Z:** The planning and zoning ordinances have been reviewed and cleaned up. They will updated ordinances will be presented in the January town meeting to be voted on.
- 5. Admin:** November expenditures were reviewed. Questions regarding the backhoe transmission repair expenses were brought up and explained. The oil filter failed and the service call was \$1,700.00. The expense for the park bathroom countertop was also brought up. The council expressed their concern at the expense.
- 6. Park:** The Dinosaur Park playground broken tubes have been taken out so there are no broken tubes. Benjamin is looking into purchasing a new fog map for the dinosaur that has the sides broken out or a new full dinosaur.
- 7. Library:** The librarian received the new department credit card and purchasing has been more efficient than submitting receipts for reimbursement.

Citizen Items: None

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Town Council Item:

The Town of Rocky Ridge expressed their gratitude for Lucy Bowles service on the Town Council and her dedication. Lucy was given a thank you card and refreshments were provided to celebrate her retirement.

Adjournment:

Council Member Lucy Gold moved to adjourn the meeting. Council Member Andrew Aagard seconded the motion, all others voted in favor, and the meeting was adjourned at 8:15 p.m.

/s/Neva Ray

Approved by Town Clerk