



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
December 17, 2025 - 2:00 PM

When necessary, board members may participate electronically, with the anchor location designated as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

You may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/@UtahCountyGovernment/streams>

Next two upcoming Commission meeting dates: Wednesday, January 14, 2026 at 2:00 p.m.
and Wednesday, January 28, 2026 at 2:00 p.m.

~COMMISSION MEETING MINUTES~

In attendance: Commissioner Gordon (Chair), Commissioner Beltran, Commissioner Powers Gardner

Others in attendance: See attached sign-in sheet.

(Meeting called to order: 2:11 pm)

PRAYER/READING/THOUGHT: Aaron R. Davidson
PLEDGE OF ALLEGIANCE: Heather Allen

CONSENT AGENDA

1. RATIFICATION OF WARRANT REGISTER FOR DECEMBER 17, 2025 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Jolynn Clegg, Clerk

Approved on Consent

2. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 25-2025

-Jolynn Clegg, Clerk

Approved on Consent

3. APPROVAL OF THE MINUTES FOR THE NOVEMBER 17, 2025 BOARD OF COMMISSIONERS BUDGET WORK SESSION PUBLIC MEETING

-Jolynn Clegg, Clerk

Approved on Consent

4. APPROVAL OF THE MINUTES FOR THE DECEMBER 3, 2025 BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH PUBLIC MEETING

-Jolynn Clegg, Clerk

Approved on Consent

5. APPROVAL OF THE MINUTES FOR THE DECEMBER 10, 2025 BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH PUBLIC MEETING

-Jolynn Clegg, Clerk

Approved on Consent

6. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH MRA FORENSIC SCIENCES TO PROVIDE EXPERT WITNESS SERVICES

-Zachary Zundel, Attorney

Approved on Consent

Agreement 2025-1068

7. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH THE USU EXTENSION FOR 2026.

-Brittany Thorley, Attorney

Approved on Consent

Agreement 2025-1069

8. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN CREDIT APPLICATION WITH ENTERPRISE HOLDINGS

-Tad Rasmussen, Auditor

Approved on Consent

Agreement 2025-1070

9. RATIFY DECISION ON THE GRAMA APPEAL FILED OCTOBER 24TH, 2025 BY JOHN GAD

-Adam Beck, Commission

Approved on Consent

Agreement 2025-1071

10. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #05 TO AGREEMENT #2024-1052 WITH KENNY SENG CONSTRUCTION FOR CHANGES TO THE HOBBLE CREEK & PAYSON DEBRIS BASINS IMPROVEMENTS PROJECT.

-RICHARD NIELSON, Public Works

Approved on Consent

Agreement 2025-1072

11. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #3 OF UCA #2022-313 WITH GALLOWAY & COMPANY, INC., TO PROVIDE DESIGN SERVICES TO SUPPORT THE RAISING OF THE RECORDS STORAGE SITE BY 3 INCHES.

-Richard Nielson, Public Works

Approved on Consent

Agreement 2025-1073

12. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT #12 WITH RBM SERVICES, INC TO EXTEND THE CONTRACT DEADLINE FOR UCA #2019-918 UNTIL JANUARY 31, 2026.

-RICHARD NIELSON, Public Works

(Timestamp: 3:08)

Commissioner Beltran asked about the amendment. Richard Nielson (Public Works Director) explained that the Public Works department is in the process of doing a new RFP for cleaning services. The current contract with RBM expires at the end of December. This amendment will get them through the end of January until they can get a new contract in place with whomever they select.

Motion to Approve: Commissioner Beltran

Seconded by: Commissioner Powers Gardner

Vote: All in favor – Aye

Result: Motion passed 3/0

Agreement 2025-1074

13. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT #4 OF THE AGREEMENT 2007-242 WITH CHEMTECH-FORD LABORATORIES, INC FOR DRINKING WATER TESTING SERVICES, TO REFLECT CHANGES TO THE PER TEST RATES AS SHOWN ON ATTACHMENT B.

-Richard Nielson, Public Works

Approved on Consent

Agreement 2025-1075

14. ADOPT A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL AGREEMENT WITH OREM CITY FOR THE CENTER STREET WIDENING PROJECT

-Richard Nielson, Public Works

Approved on Consent

Resolution 2025-1076

Agreement 2025-1077

15. APPROVE AND AUTHORIZE THE SIGNING OF A QUIT CLAIM DEED FROM UTAH COUNTY TO COMBUSTION HOLDING LLC FOR THE TAX PARCEL DESCRIBED IN EXHIBIT A.

-RICHARD NIELSON, Public Works

Approved on Consent

Agreement 2025-1078

16. APPROVE AND AUTHORIZE THE SIGNING OF A QUIT CLAIM DEED FROM UTAH COUNTY TO DHI BUILDING LIMITED COMPANY FOR THE TAX PARCEL DESCRIBED IN EXHIBIT A.

-RICHARD NIELSON, Public Works

Approved on Consent

Agreement 2025-1079

17. APPROVE AND AUTHORIZE THE SIGNING OF A QUIT CLAIM DEED FROM UTAH COUNTY TO RB&G ENGINEERING, INC. FOR THE TAX PARCEL DESCRIBED IN EXHIBIT A.

-RICHARD NIELSON, Public Works

Approved on Consent

Agreement 2025-1080

18. APPROVE AND AUTHORIZE THE SIGNING OF AN ADDENDUM TO THE REAL ESTATE PURCHASE AGREEMENT 2025-959 WITH WOOD FAMILY TRUST TO CORRECT THE LEGAL DESCRIPTION OF THE PROPERTY.

-RICHARD NIELSON, Public Works

Approved on Consent

Agreement 2025-1081

19. APPROVE THE 2026 DIVISION OF FORESTRY, FIRE, AND STATE LANDS FINANCIAL STATEMENT FOR THE UTAH COOPERATIVE WILDFIRE SYSTEM PARTICIPATION COMMITMENT

-Patrick Carlson, Sheriff

Approved on Consent

Agreement 2025-1082

REGULAR AGENDA

1. APPROVE AN AGREEMENT WITH PRECISION PILOT ACADEMY FOR PILOT INSTRUCTION AND TRAINING FOR THE UTAH COUNTY SHERIFF'S OFFICE

-Josh Chappell, Sheriff

Approved on Consent

Agreement 2025-1083

2. APPROVE OR DENY THE REQUEST FOR A WAIVER OF EVENT PERMIT FEES BY USE OF THE BRIGHAM YOUNG UNIVERSITY ADLAB TO USE THE HISTORIC COURTHOUSE ON SATURDAY, JANUARY 10, 2026, TO HOLD A STUDENT MEDIA PRODUCTION PROJECT.

-RICHARD NIELSON, Public Works

(Timestamp: 4:00)

Commissioner Beltran said he usually does not like to waive the fee but is willing to do this because it is educational. Richard Nielson said BYU is covering the insurance, so this is just a fee waiver for a student project.

Motion to Approve: Commissioner Beltran

Seconded by: Commissioner Powers Gardner

Vote: All in favor – Aye

Result: Motion passed 3/0

Agreement 2025-1084

3. APPROVE THE UPDATED LIST OF 2025 MAG APPROVED PROJECTS USING COUNTY SALES TAX FUNDS.

-Richard Nielson, Public Works

Approved on Consent

Agreement 2025-1085

4. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH JACOBS FOR DESIGN SERVICES FOR THE UTAH LAKE TRAIL - TSSD SEGMENT

-Richard Nielson, Public Works

Approved on Consent

Agreement 2025-1086

5. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH WM OF UTAH TO PROVIDE SOLID WASTE DISPOSAL SERVICES AT COUNTY OWNED OR OPERATED FACILITIES AS OUTLINED IN ITB #2025-22.

-RICHARD NIELSON, Public Works

Approved on Consent

Agreement 2025-1087

6. APPROVE AND AUTHORIZE THE SIGNING OF A TELECOMMUNICATIONS FRANCHISE AGREEMENT WITH SENAWAVE.

-RICHARD NIELSON, Public Works

Approved on Consent

Agreement 2025-1088

7. ADOPT AND SIGN A RESOLUTION ESTABLISHING A PROPERTY TAX LEVY FOR THE FUNDING OF THE HEALTH DEPARTMENT.

-Juli Van Ginkel, Health

(Timestamp: 4:33)

Commissioner Beltran asked about the timeline on the tax levy. He is concerned about some unintended consequences; a bad sales tax year or underestimating the growth.

Commissioner Powers Gardner talked about how this tax levy would increase transparency with the public and it would put some responsibility onto the Board of Health to balance the budget. She said out of the 10 largest counties in Utah we are the only county which does not do a tax levy.

Eric Edwards (*Executive Director – Health Department*): He spoke in support of the tax levy and the efficiency of the Health Department.

Commissioner Beltran, Rod Mann (*Utah County Auditor*) Gina Tanner (*Budget Manager*) discussion on the rate, base amount, new development growth.

Motion to Approve: Commissioner Powers Gardner

Seconded by: Commissioner Beltran

Vote: All in favor – Aye

Result: Motion passed 3/0

Resolution 2025-1089

8. APPROVE AND ENACT TEXT AMENDMENTS TO TITLES 4, 7, AND 8 OF THE UTAH COUNTY CODE AND AMEND THE UTAH COUNTY FEE SCHEDULE FOR THE COMMUNITY DEVELOPMENT DEPARTMENT.

-Bryce Armstrong, Community Development

Approved on Consent

Ordinance 2025-1090

9. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AMENDING THE VOTING PRECINCTS IN AND FOR UTAH COUNTY

-Aaron Davidson, Clerk

(Timestamp: 19:07)

Commissioner Beltran: He thanked the Clerk's Office for all of the work on very short notice.

Motion to Approve: Commissioner Beltran

Seconded by: Commissioner Powers Gardner

Vote: All in favor – Aye

Result: Motion passed 3/0

Resolution 2025-1091

10. APPROVE PROPERTY TAX ACTIONS INCLUDED IN RECOMMENDATION LETTER
2025-15

-Adam Beck, Commission

Approved on Consent

Agreement 2025-1092

Agreement 2025-1104

Agreement 2025-1105

11. APPROVE A RESOLUTION AUTHORIZING THE TRANSFER OF RESTRICTED FUNDS
BETWEEN DEPARTMENTS OF UTAH COUNTY

-Adam Beck, Commission

Approved on Consent

Resolution 2025-1093

12. APPROVE THE SIGNING OF A SPONSORSHIP AGREEMENT BETWEEN UTAH
COUNTY AND SPANISH FORK CITY FOR THE SPANISH FORK COMPETITION POOL

-Adam Beck, Commission

(Timestamp: 19:55)

Commissioner Powers Gardner: She noticed that the contract was for maintenance and operations and not just construction. She said we have not done operations and maintenance on other contracts and wants to keep the county out of the rec center business. She also would like to add another zip code for non-city residents, 84651.

Commissioner Beltran: He mentioned that we got a good concession of 20% off memberships for all county employees.

Motion to Approve with the discussed changes regarding removing ops and maintenance and adding the extra zip code: Commissioner Beltran

Seconded by: Commissioner Powers Gardner

Vote: All in favor – Aye

Result: Motion passed 3/0

Agreement 2025-1094

13. APPROVE AND AUTHORIZE AN AGREEMENT BETWEEN UTAH COUNTY AND UTAH
VALLEY CONVENTION AND VISITORS BUREAU, INC. (EXPLORE UTAH VALLEY)

-Adam Beck, Commission

(Timestamp: 23:34)

Commissioner Beltran: He noted that we are adding 2027 and 2028 to the agreement. He would like the increase to be set at 2.75% with it going higher if needed. He said the fund is draining quickly. He thinks the organization is fantastic and is willing to give them more money if they have specific projects.

Commissioner Power Gardner: She asked if the county is obligated to a certain percentage. **Ezar Nair** (*County Administrator*) explained that this amount meets the contract.

Motion to Approve with the 2.75% adjustment per year: Commissioner Powers Gardner

Seconded by: Commissioner Beltran

Vote: All in favor – Aye

Result: Motion passed 3/0

Agreement 2025-1095

14. APPROVE AN AGREEMENT BETWEEN UTAH COUNTY AND UTAH COUNTY FAIR CORPORATION

-Tim Taylor, Commission

Approved on Consent

Agreement 2025-1096

15. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AUTHORIZING THE HUMAN SERVICES MANAGER OR DESIGNEE TO EXECUTE TANF LANDLORD AGREEMENTS ON BEHALF OF UTAH COUNTY

-Brittany Thorley, Commission

(Timestamp: 27:33)

Commissioner Beltran would like “designee” removed from this contract

Motion to Approve #15 removing designee from the contract: Commissioner Powers Gardner

Seconded by: Commissioner Beltran

Vote: All in favor – Aye

Result: Motion passed 3/0

Resolution 2025-1097

16. ADOPT A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL COOPERATION AGREEMENT BETWEEN UTAH COUNTY AND THE TOWN OF SPRING LAKE FOR A MUNICIPAL SERVICES GRANT AND ROAD MAINTENANCE

-Ezra Nair, Commission

Approved on Consent

Resolution 2025-1098

Agreement 2025-1099

17. APPROVE AN AGREEMENT WITH THE NATIONAL ASSOCIATION OF COUNTIES.

-Ezra Nair, Commission

Approved on Consent

Agreement 2025-1100

18. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION OF APPOINTMENT OR REAPPOINTMENT TO THE ADMINISTRATIVE CONTROL BOARD OF THE NORTH FORK SPECIAL SERVICE DISTRICT.

-Aileen Conder, Commission

Tabled on Consent

(Timestamp: 39:46)

Motion to take #18 off the table: Commissioner Powers Gardner

Seconded by: Commissioner Beltran

Vote: All in favor – Aye

Result: Motion passed 3/0

Motion to Approve with the names of Dr. Stephen Minton, Craig Freeze and Kurt W. Berge: Commissioner Powers Gardner

Seconded by: Commissioner Beltran

Vote: All in favor – Aye

Result: Motion passed 3/0

Resolution 2025-1101

19. APPROVE A RESOLUTION ADOPTING THE 2026 BUDGET FOR THE GENERAL FUND AND OTHER BUDGETARY FUNDS OF UTAH COUNTY WITH ITS APPLICABLE SUPPORTING DOCUMENTATION.

-Aileen Conder, Commission

(Timestamp: 29:00)

Commissioner Beltran thanked all of those involved. He stated that not everyone got what they wanted. They put a million dollars into the sheriff's office and wishes it could have been more. They also gave a million dollars to the attorney's office. He said we made good investments in the Assessor's office and IT. Those were the four he wanted to pinpoint.

Commissioner Power Gardner: She said this was the best year we have had with the budget. There was good commissioner engagement and good support from the auditor staff. She talked about the additional \$600,000 spent on jail food because of the 24% more inmates in the jail. She also spoke about the need to have more victims and witness coordinators. She also mentioned that she wanted a Director of Government Efficiency and Innovation (DOGE) position, but it was not approved this year.

Commissioner Gordon talked about the process of doing the budget. Getting everyone together in the same room and helping the different departments understand each other's needs and projections. He congratulated Rod Mann and his team. He thanked Ezra and his team.

Motion to Approve: Commissioner Powers Gardner

Seconded by: Commissioner Beltran

Vote: All in favor – Aye

Result: Motion passed 3/0

Resolution 2025-1102

20. APPROVE AN ORDINANCE ADOPTING THE FINAL QUICKSILVER SOLAR COMMUNITY REINVESTMENT PROJECT AREA PLAN AS APPROVED BY THE UTAH COUNTY COMMUNITY REINVESTMENT AGENCY

-Ezra Nair, Commission

Ordinance 2025-1103

21. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

Held on Consent

22. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

Stricken on Consent

23. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

Stricken on Consent

24. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

Held on Consent

PUBLIC COMMENTS

(Timestamp: 38:18)

Pam Ogden: She is concerned about Ezra Nair being appointed to the Vineyard City Council while being the Utah County Administrator. She believes this is a conflict of interest.

(Moved to Closed Meeting: 2:49 p.m.)

(Opened to Public Meeting: 3:15 p.m.)

Motion to Adjourn: Commissioner Powers Gardner
Seconded by: Commissioner Beltran
Vote: All in favor – Aye
Result: Motion passed unanimously
(3/0)

(Meeting adjourned: 3:15 p.m.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Utah County Clerk's Office at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

BOARD OF COMMISSIONERS OF UTAH COUNTY
 PUBLIC MEETING ATTENDANCE SHEET
 December 17, 2025 - 2:00 p.m.

PRINT CLEARLY

Name:

Agency:

Jaynn Cleary
 Dawn Beddes
 Mike Caron
 Heather Allen
 BRIAN PARNORTH
 ERIC EDWARDS
 Tyler Plume
 Mark Davay
 Jason Davidson
 Paul Child
 Theron Case
 Garrett Turner
 Rebecca Martell
 Karen Browman
 Nicole Stevens
 Brian Voeks
 Robert Bonner
 Janalee Anderson
 Jason Garrett

Clerks Office
 USU
 "
 UJC
 SENAWAVE
 ucuto
 WCHD
 Clerks - Elections
 Clerk
 Recorder's
 Assessor's
 IS
 CWC
 ASSESSOR'S
 Clerk
 Clerk
 Purchasing
 Assessor
 ucuto

BOARD OF COMMISSIONERS OF UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
December 17, 2025 - 2:00 p.m.

PRINT CLEARLY

Name:

Agency:

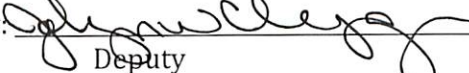
Deane Garcia
Andrea Allen

Assessor's
Recorder.

Meeting minutes approved at the January 14, 2026 Board of Commissioners of Utah County, Utah Public Meeting.


BRANDON B. GORDON, Chair

ATTEST:
AARON R. DAVIDSON
Utah County Clerk

By: 
Deputy

