

Pacific Heritage Academy Board Minutes  
November 20, 2025, (via Google Meet) 5:38-6:05 p.m.  
Pacific Heritage Academy  
Draft (Pending Board Approval)

Agenda Items	Minutes
<b>Call to Order/Roll Call</b>	Present: Sarah Erb, Charlotte Tulevukai, Ben Brown Excused: Wayne Clousing, Jay Frost
<b>Previous Board Minutes:</b> • Minutes from November 20, 2025	<b>Ben makes a motion to approve the board minutes, Charlotte seconds and the motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Financial Report:</b>	Rich: <ul style="list-style-type: none"><li>• The Financial Committee did not meet today.</li><li>• Good news! Because of the hard work of the staff, we had great enrollment. The school will receive 337,000 more than expected.</li><li>• DCOH: 74</li><li>• Follow up on board trainings: Sarah is done 12/25.</li></ul> <b>November &amp; December 2025 will be revisited next month for approval.</b>
<b>Audit Committee</b>	<b>Wayne would like to cover this next month.</b>
<b>School Report</b>	Sheena: Director's Report <ul style="list-style-type: none"><li>• Enrollment:336</li><li>• We had 2 new interested students from the Open House last night.</li><li>• Upcoming activities and events were presented.</li></ul>
<b>Next Board Meeting:</b>	February 19, 2026
<b>Meeting Adjourned</b>	<b>Ben makes a motion to adjourn the meeting. Charlotte seconds and the meeting is adjourned.</b> The meeting ended at 6:05 p.m.