

## **BOULDER TOWN, UTAH PUBLIC NOTICE**

Governing Body: BOARD OF ADJUSTMENTS  
Notice Type: Regular Meeting  
Date and Time: Tuesday, January 20, 2026, at 4:00 p.m.  
Location: Boulder Community Center, 351 North 100 East, Boulder, Utah

*In accordance with the Utah Open and Public Meetings Act, [Utah Code § 52-4-202](#), this Agenda and Notice is hereby provided.*

The meeting materials are available for public review in the following Google Drive folder: [BT-2026-BOA\\_MATERIALS\\_2026-01-20-RegularMeetingJan20](#)

### **AGENDA**

#### **I. OPENING PROCEDURES**

- 1.1. Call to Order and Introduction of New Members
- 1.2. Roll Call and Determination of Quorum
- 1.3. Adoption of Agenda (Action Item - Motion Required)
- 1.4. Declaration of Conflicts of Interest (Information)

#### **II. PRESENTATIONS AND REPORTS** (Information/Discussion)

- 2.1. [Open Public Meetings Act](#)
- 2.2. [Utah Municipal Officers' Ethics Act](#)
- 2.3. Review of Powers and Duties of the Board of Adjustment  
Definition: [Appeal Authority](#)  
Resource: [Appeal Authority Handbook](#)

#### **III. PUBLIC COMMENT ON AGENDA ITEMS** (Public Input) (≤ 20 minutes)

*Speakers must state their name for the record and are limited to 3 minutes.*

#### **IV. DEPARTMENT REPORTS**

- 4.1. Town Council Liaison
  - 4.1.1. Mandatory Requirements: Due by January 31, 2026
    - [Annual Disclosure Form](#)
    - [Training Submission Form](#): [OPMA Training](#) and [Land Use Powers and Duties](#) (\$10 fee, \$0 with Coupon "luaupromo")
- 4.2. Staff
- 4.3. Chair

**V. APPROVAL OF PROPOSED MINUTES** (Action Item - Motion Required)

5.1. January 16, 2024, Regular Meeting

**VI. PUBLIC HEARING** (Public Input Only, Motion to Enter/Exit)

None Scheduled

**VII. DISCUSSION AND POSSIBLE ACTION ITEMS** (Motion Required)

7.1. Determine the 2026 Chair and Co-Chair

**VIII. GENERAL PUBLIC COMMENT** (Public Input) ( $\leq 20$  minutes)

*Speakers must state their name for the record and are limited to 3 minutes.*

**IX. CLOSING BUSINESS**

11.1. Review of Outcomes, Assignments, and Counsel Recommendations

11.2. Future Agenda Items

11.3. Confirmation of Next Meeting: Tuesday, February 17, 2026, at 6:00

**X. ADJOURNMENT**

**NOTICE**

**SPECIAL ACCOMMODATIONS (ADA)**

*In compliance with the Americans with Disabilities Act (ADA), individuals needing reasonable accommodations should notify the Boulder Town Office at 435-335-7300 or townclerk@boulder.utah.gov at least one week before the meeting.*

**ELECTRONIC OR TELEPHONE PARTICIPATION**

Zoom Link: <https://us06web.zoom.us/j/4353357300>

Meeting ID: 4353357300      Password: 84716      Phone: +1 346 248 7799

Policy: Ensure your Zoom name includes the first and last names of attendees

**CERTIFICATE OF POSTING**

This Agenda and Notice was publicly posted on the following locations:

- The Utah Public Notice website (<http://pmn.utah.gov>)
- Boulder Town's website (<http://www.boulder.utah.gov>)
- Boulder Town's Bulletin Board

Date Published: **January 16, 2026**

/s/ Elizabeth Julian, Town Clerk