

Pacific Heritage Academy Board Minutes
November 20, 2025, (via Google Meet) 5:31-5:55 p.m.
Pacific Heritage Academy

Agenda Items	Minutes
Call to Order/Roll Call	Present: Sarah Erb, Wayne Clausing, Jay Frost. Ben Brown came in after roll call. Excused: Charlotte Tulevukai
Previous Board Minutes: Minutes from October 23, 2025	Wayne makes a motion to approve the board minutes, Jay seconds and the motion passes unanimously.
Public Comment:	None
Financial Report:	Rich: - The required board training and conflict of interest form now needs to be tracked on a spreadsheet with the date that was reported completed. - FY 25 Audit will be released and the audit committee will need to review that and present recommendations in January - October Financials were presented. - DCOH: 65 Motion to approve the financials for October 2025 made by Ben, Wayne seconds, and motion passes unanimously.
Safety Grant/Camera Purchase:	Sheena & Valerie: Geneva to install new cameras as soon as they can.
School Report	Sheena: Director's Report - Enrollment:334 - Data Privacy statement for website to be posted soon. - Turkey Trot 11/21 - Thanksgiving Break 11/24-28
Next Board Meeting:	January 15, 2026
Meeting Adjourned	Wayne makes a motion to adjourn the meeting. Ben seconds and the meeting is adjourned. The meeting ended at 5:55 p.m.