



## VOYAGE ACADEMY BOARD OF DIRECTORS MEETING AGENDA

**Date:** January 15, 2026

**Time:** Public Session from 6:00pm

**Location:** 1891 N. 1500 W., Clinton, UT 84015

### MISSION STATEMENT

Voyage Academy is dedicated to cultivating student growth through Expeditionary Learning. Our mission is to promote responsibility, integrity, and the development of essential life skills, guiding students toward becoming respectful, compassionate, and motivated lifelong learners.

### ATTENDEES

Courtnie Moore, Danielle Pedersen, Janae Howell, Valerie Hulsey, Dennis Henry, Blaire Barker, Kami Coleman, Nicole Jones, Roger Simpson

### AGENDA

#### OPENING BUSINESS

The meeting will formally commence with the call to order and roll call.

#### PUBLIC COMMENT

Please limit comments to 3 minutes

#### REPORTS

##### Director Report

##### Committee Reports

**Finance**- Roger Simpson, Kami Coleman, Courtnie Moore, Janae Howell

**Audit Committee**- Courtnie Moore, Janae Howell

**School Safety Committee**- Dennis Henry, Kami Coleman

**Marketing and Curriculum Committee**- Kami Coleman, Danielle Pedersen, Valerie Hulsey, Blaire Barker

**Recognition Committee**- Blaire Barker, Valerie Hulsey, Danielle Pedersen

**Expansion Committee**- Roger Simpson, Kami Coleman, Courtnie Moore, Valerie Hulsey, Janae Howell

**Board Chair Comments**- Courtnie Moore

#### CONSENT AGENDA ITEMS

Approval of December 15, 2025, Board Meeting Minutes and Closed Session Statement

Approval of December 30, 2025, Board Meeting Minutes

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

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## **DISCUSSION AND ACTION ITEMS**

- School Land Trust Final Report 2024-2025
- School Land Trust Plan Review 2025-2026
- Approval of School Land Trust Plan 2026-2027
- Approval of 2026-2027 School Year Calendar
- Mid-Year Data Review

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## **CALENDARING**

The next Board Meeting is scheduled for March 12, 2026.

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## **ADJOURNMENT**

The meeting will adjourn upon completion of all agenda items.

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

# **Voyage Academy – Building a Bright Future**

## **Presentation**

Mid Year Data – Jen Caldwell, Assessment Director

## **Calendaring**

Jan 16 <sup>th</sup>	6 <sup>th</sup> grade dance	5:30 – 7:00
Jan 19 <sup>th</sup> – 20 <sup>th</sup>	Martin Luther King Jr. break	
Jan 23 <sup>rd</sup>	3 <sup>rd</sup> grade community circle	
Jan 27 <sup>th</sup>	100 Days of School	
Jan 29 <sup>th</sup>	Charter Day on the Hill	
Feb 10 <sup>th</sup>	Meet the Mayor 10:15 -Marie Daugherty	
Feb 16 <sup>th</sup> – 17 <sup>th</sup>	President Day break	
Feb 20 <sup>th</sup>	1 <sup>st</sup> grade community circle	
Feb 27 <sup>th</sup>	Fire Drill	
Mar 2 <sup>nd</sup> – 6 <sup>th</sup>	National School Breakfast Week	
Mar 4 <sup>th</sup> – 5 <sup>th</sup>	Student Led Conferences	
Mar 8 <sup>th</sup>	Happy Birthday Dennis!	
Mar 12 <sup>th</sup>	Expansion Meeting	5:00
	Finance Meeting	5:30
	Board Meeting	6:00

## **Viking Adventures**

Voyage Open House

BoosterThon

Crew Mate Program

Play Rehearsals – Treasure Island April 10<sup>th</sup> – 11<sup>th</sup>

2026 – 2027 School Calendar

Fingers crossed: \$50,000 Expansion Grant

Mental Health Grant, adding a crisis coordinator

Recognized by the state for progress monitoring 90% or higher of our students!

## **Policy Review and Voting**

School Land Trust Report 2024-2025

School Land Trust Review 2025-2026

School Land Trust Upcoming Plan 2026-2027

## **Getting to Know You**

This person loves camping and has remodeled her own trailer.

This person's favorite drink is coffee.

This person loves to visit historical sites.

This person loves to watch psychological thrillers.

This person has an extra rib.

This person's favorite vacation is anywhere near water.

This person loves to spend all her free time doing puzzles with family.

This person's goal is to do a flip like Benson Boone.

This person's favorite movie and superhero is Lego Batman.

## VOYAGE School Land Trust Plan 2024-2025 Data Review

**Goal:** Voyage Academy will use School LAND Trust money to continue the employment of the school's Assessment Specialist for the **2024-2025** school year. The Assessment Specialist will work with the school's paraprofessionals in helping students reading below grade level in grades K-6. Our goal is to increase students reading at or above grade level in grades k-6 from the beginning to the end of the school year by 3%.

**Data:** Students showed a 4% increase in reading at or above grade level.

## VOYAGE School Land Trust Plan 2025-2026 Data Review

**Current Goal:** Voyage Academy will use School LAND Trust money to continue the employment of the school's Assessment Specialist for the **2025-2026** school year. The Assessment Specialist will work with the school's paraprofessionals in helping students reading below grade level in grades K-6. Our goal is to increase students reading at or above grade level in grades k-6 from the beginning to the end of the school year by 3%.

**Current Progress:** Students currently show an increase in reading at or above grade level by 5.29%.

## VOYAGE School Land Trust Plan 2026-2027 Data Review

**Current Goal:** Voyage Academy will use School LAND Trust money to continue the employment of the school's Assessment Specialist for the **2026-2027** school year. The Assessment Specialist will work with the school's paraprofessionals in helping students reading below grade level in grades K-6.

**Our goal** is to increase students reading at or above grade level in grades **k-3** from the beginning to the end of the school year by 3%.

# Voyage Academy

## Budget Summary

12/31/2025  
50% of the Year

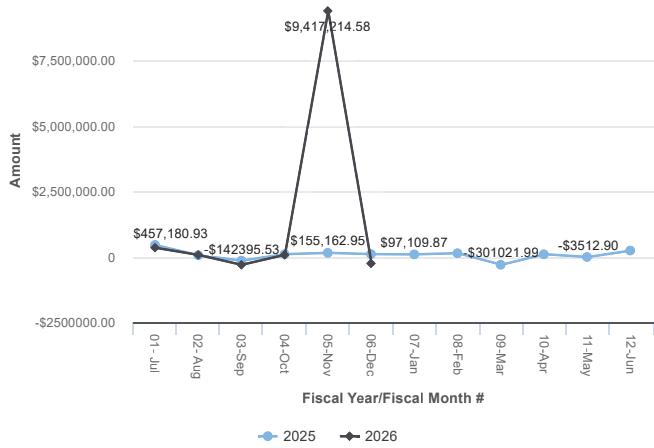
### Budget Summary

Category	Type	YTD Actual	Budget	% of Budget	Forecast	% of Forecast
<b>Revenue (4 Category records)</b>						
1000 Local Revenue	Revenue	258,220	302,600	85%	431,150	60%
3000 State Revenue	Revenue	2,975,881	5,875,818	51%	5,946,338	50%
4000 Federal Revenue	Revenue	44,740	270,865	17%	277,276	16%
5000 Other Financing Sources	Revenue	9,925,456	9,000,000	110%	9,925,456	100%
<b>TOT</b>		<b>13,204,297</b>	<b>15,449,282</b>		<b>16,580,220</b>	
<b>Expense (8 Category records)</b>						
100 Salaries	Expense	-1,322,889	-3,100,000	43%	-3,158,125	42%
200 Employee Benefits	Expense	-386,455	-1,036,535	37%	-1,045,784	37%
300 Professional & Tech Services	Expense	-200,928	-525,930	38%	-483,747	42%
400 Property Services	Expense	-813,575	-131,530	619%	-10,638,530	8%
500 Other Services	Expense	-26,771	-88,500	30%	-89,000	30%
600 Supplies & Materials	Expense	-225,506	-445,954	51%	-533,954	42%
700 Property	Expense	-69,200	-9,114,360	1%	-114,360	61%
800 Debt Service and Misc.	Expense	-787,225	-612,160	129%	-1,232,634	64%
<b>TOT</b>		<b>-3,832,648</b>	<b>-15,054,969</b>		<b>-17,296,133</b>	
<b>TOT</b>		<b>9,371,649</b>	<b>394,313</b>		<b>-715,913</b>	

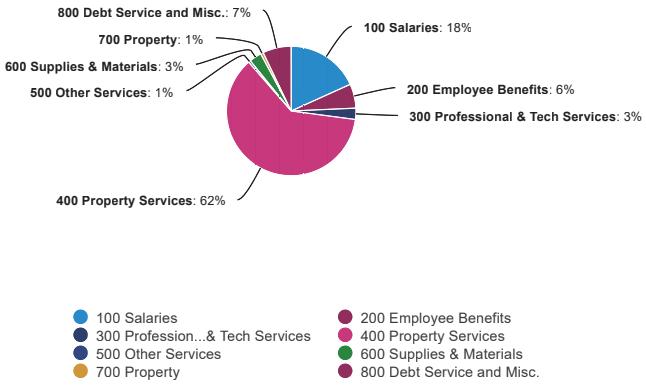
### Current Financial Metrics

Financial Metric	Budget	Forecast
<b>2026 (4 Metric records)</b>		
Operating Income	508,673	546,465
Operating Margin	7.89	8.21
Debt Service Ratio	1.86	0.95
Days Cash	333	257

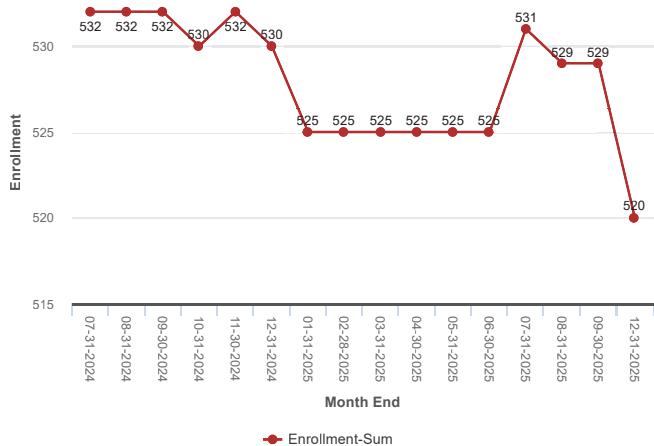
### Change in Fund Balance



### Forecast by Category



### Enrollment Line Graph



## Budget Manager : Accounts | Month End Report (Prior vs Current)

### Month End Report (Prior vs Current)

Account	Category Type	Prior YTD	Current YTD	Budget	% of Budget	Forecast	% of Forecast	
<b>Revenue - 1000 Local Revenue 60% (11 Account records)</b>								
1510 Interest on Investments	Revenue	111,854	<b>137,865</b>	90,000	153%	200,000	69%	
1610 Sales to Students	Revenue	66,916	<b>68,090</b>	130,000	52%	130,000	52%	
1620 Sales to Adults	Revenue	1,786	<b>2,786</b>	2,500	111%	3,000	93%	
1720 Bookstore Sales	Revenue			2,000	0%	2,000	0%	
1747 Extra-Curricular Activity Fees	Revenue		<b>50</b>	0	0%	50	100%	
1750 School Vending & Stores (Gross Sales)	Revenue	3,455	<b>1,840</b>	10,000	18%	10,000	18%	
1760 Fines	Revenue	8	<b>73</b>	100	73%	100	73%	
1770 Fundraising	Revenue			25,000	0%	25,000	0%	
1790 Other Student Activity	Revenue			3,000	0%	3,000	0%	
1920 Contributions and Donations From Private Sources	Revenue	13,232	<b>8,789</b>	18,000	49%	18,000	49%	
1990 Miscellaneous	Revenue	13,116	<b>38,727</b>	22,000	176%	40,000	97%	
<b>TOT</b>		<b>210,365</b>	<b>258,220</b>	<b>302,600</b>		<b>431,150</b>		
<b>Revenue - 3000 State Revenue 50% (9 Account records)</b>								
3005 Regular School Programs K	Revenue	134,461	<b>130,656</b>	259,470	50%	261,311	50%	
3010 Regular School Programs 1-12	Revenue	907,680	<b>950,973</b>	1,895,673	50%	1,901,946	50%	
3020 Professional Staff	Revenue	84,762			0%		0%	
3100 Restricted Basic School Programs	Revenue	344,609	<b>346,132</b>	688,575	50%	694,578	50%	
3200 Related to the Basic Programs	Revenue	919,806	<b>1,088,832</b>	2,183,631	50%	2,177,665	50%	
3400 Other Programs	Revenue	207,623	<b>269,978</b>	405,435	67%	445,986	61%	
3500 One-time Funding	Revenue	146,433	<b>160,345</b>	278,034	58%	278,034	58%	
3800 Non-MSP State Revenues (via USBE)	Revenue	22,788	<b>28,580</b>	165,000	17%	186,819	15%	
3810 School Meal Program Reimb	Revenue		<b>384</b>	0	0%	0	0%	
<b>TOT</b>		<b>2,768,161</b>	<b>2,975,881</b>	<b>5,875,818</b>		<b>5,946,338</b>		
<b>Revenue - 4000 Federal Revenue 16% (7 Account records)</b>								
4522 IDEA - B -- Pre-School Disabled (Sec 619)	Revenue	0	<b>0</b>	3,089	0%	3,061	0%	
4524 IDEA - B -- Disabled (PL 101-476)	Revenue	0		98,365	0%	96,201	0%	
4560 Federal Child Nutrition Programs	Revenue	41,591	<b>21,112</b>	100,000	21%	50,000	42%	
4571 National School Lunch Program	Revenue		<b>6,868</b>	0	0%	14,000	49%	
4572 National School Lunch Program -- Free and Reduced	Revenue		<b>13,854</b>	0	0%	28,000	49%	
4574 Federal School Breakfast Reimbursement	Revenue		<b>2,906</b>	0	0%	6,000	48%	
4800 Federal No Child Left Behind	Revenue			69,410	0%	80,015	0%	
<b>TOT</b>		<b>41,591</b>	<b>44,740</b>	<b>270,865</b>		<b>277,276</b>		
<b>Revenue - 5000 Other Financing Sources 100% (6 Account records)</b>								
5110 Face Amount of Bonds Sold	Revenue		<b>17,070,000</b>	0	0%	17,070,000	100%	
5120 Premium or Discount on the Issuance of Bonds	Revenue		<b>456,517</b>	0	0%	456,517	100%	
5130 Issuance of Refunding Bonds	Revenue		<b>-300,283</b>	0	0%	-300,283	100%	
5140 Payment to Refunded Bonds Escrow	Revenue		<b>-7,300,778</b>	0	0%	-7,300,778	100%	
5300 SALE OF, OR COMPENSATION FOR LOSS OF, FIXED ASSETS	Revenue	330,000	<b>0</b>	0	0%	0	0%	
5400 LOAN PROCEEDS	Revenue			9,000,000	0%	0	0%	
<b>TOT</b>		<b>330,000</b>	<b>9,925,456</b>	<b>9,000,000</b>		<b>9,925,456</b>		
<b>Expense - 100 Salaries 42% (9 Account records)</b>								
0121 Salaries - Principals and Assistants	Expense	-99,614	<b>-122,336</b>	-375,000	33%	-350,000	35%	
0131 Salaries - Teachers	Expense	-704,003	<b>-758,524</b>	-1,800,000	42%	-1,819,194	42%	
0132 Salaries - Substitute Teachers	Expense	-11,143	<b>-39,449</b>	-30,000	131%	-50,000	79%	
0143 Salaries - Health Services Personnel	Expense	-700		-2,000	0%	-2,000	0%	
0144 Salaries - Psychological Personnel	Expense	-26,458	<b>-27,708</b>	-70,000	40%	-70,000	40%	
0152 Salaries - Secretarial and Clerical Personnel	Expense	-27,017	<b>-35,935</b>	-80,000	45%	-80,000	45%	
0161 Salaries - Teacher Aides and Para-Professionals	Expense	-196,798	<b>-264,197</b>	-500,000	53%	-611,930	43%	

Account	Category Type	Prior YTD	Current YTD	Budget	% of Budget	Forecast	% of Forecast
0182 Salaries - Custodial & Maintenance Personnel	Expense	-25,482	<b>-4,269</b>	-63,000	7%	-15,000	28%
0191 Salaries - Food Services Personnel	Expense	-65,798	<b>-70,472</b>	-180,000	39%	-160,000	44%
<b>TOT</b>		<b>-1,157,013</b>	<b>-1,322,889</b>	<b>-3,100,000</b>		<b>-3,158,125</b>	
<b>Expense - 200 Employee Benefits 38% (6 Account records)</b>							
0220 Social Security	Expense	-85,905	<b>-98,437</b>	-250,000	39%	-260,980	38%
0230 Local Retirement	Expense	-75,789	<b>-88,672</b>	-250,000	35%	-253,000	35%
0240 Group Insurance	Expense	-176,796	<b>-195,479</b>	-490,000	40%	-485,269	40%
0270 Industrial Insurance	Expense	-2,672	<b>-1,977</b>	-10,000	20%	-10,000	20%
0280 Unemployment Insurance	Expense	-3,064	<b>-1,889</b>	-16,535	11%	-16,535	11%
0290 Other Employee Benefits	Expense			-20,000	0%	-20,000	0%
<b>TOT</b>		<b>-344,226</b>	<b>-386,455</b>	<b>-1,036,535</b>		<b>-1,045,784</b>	
<b>Expense - 300 Professional &amp; Tech Services 44% (5 Account records)</b>							
0320 Professional - Educational Services	Expense	-48,257	<b>-62,229</b>	-216,019	29%	-174,866	36%
0330 Professional Employee Training and Development	Expense	-2,809	<b>-7,407</b>	-49,911	15%	-43,981	17%
0340 Other Professional Services	Expense	-11,977	<b>-5,752</b>	-20,000	29%	-43,900	13%
0345 Business Services	Expense	-79,200	<b>-90,900</b>	-175,000	52%	-156,000	58%
0350 Technical Services	Expense	-33,413	<b>-34,640</b>	-65,000	53%	-65,000	53%
<b>TOT</b>		<b>-175,655</b>	<b>-200,928</b>	<b>-525,930</b>		<b>-483,747</b>	
<b>Expense - 400 Property Services 8% (12 Account records)</b>							
0411 Water/Sewage	Expense	-4,561	<b>-2,732</b>	-10,000	27%	-10,000	27%
0412 Disposal Service	Expense	-5,929	<b>-5,631</b>	-15,000	38%	-15,000	38%
0422 Snow Removal Services	Expense		<b>-1,829</b>	-8,000	23%	-8,000	23%
0423 Custodial Services	Expense	-2,535	<b>-20,776</b>	-10,000	208%	-44,000	47%
0424 Lawn Care Services	Expense	-14,007	<b>-13,989</b>	-15,000	93%	-15,000	93%
0430 Repairs & Maintenance Services	Expense	-8,046	<b>-4,379</b>	-44,530	10%	-14,530	30%
0432 Technology Related Repairs & Maint.	Expense			-10,000	0%	-10,000	0%
0440 Rentals	Expense		<b>-938</b>	0	0%	0	0%
0441 Rental of Land & Buildings	Expense	-2,722	<b>-6,593</b>	-4,000	165%	-7,000	94%
0442 Rental of Equipment & Vehicles	Expense	-4,160	<b>-5,446</b>	-10,000	54%	-10,000	54%
0450 Construction Services	Expense		<b>-748,085</b>	0	0%	-10,500,000	7%
0490 Other Purchased Property Services	Expense	-1,662	<b>-3,177</b>	-5,000	64%	-5,000	64%
<b>TOT</b>		<b>-43,621</b>	<b>-813,575</b>	<b>-131,530</b>		<b>-10,638,530</b>	
<b>Expense - 500 Other Services 30% (7 Account records)</b>							
0510 Student Transportation Services	Expense	-3,310	<b>-2,830</b>	-7,500	38%	-7,500	38%
0513 Student Transportation Services - Commercial	Expense		<b>-1,174</b>	0	0%	0	0%
0518 Student Day Trips/Field Trips (includes Admission Charges)	Expense	-299	<b>-537</b>	-6,000	9%	-6,000	9%
0522 Liability Insurance	Expense	-16,400	<b>-13,482</b>	-30,000	45%	-30,000	45%
0530 Communication (Telephone & Other)	Expense	-2,850	<b>-3,375</b>	-10,000	34%	-10,000	34%
0540 Advertising	Expense	-3,050	<b>-3,161</b>	-15,000	21%	-15,000	21%
0580 Travel/Per Diem	Expense	-4,911	<b>-2,211</b>	-20,000	11%	-20,500	11%
<b>TOT</b>		<b>-30,820</b>	<b>-26,771</b>	<b>-88,500</b>		<b>-89,000</b>	
<b>Expense - 600 Supplies &amp; Materials 43% (11 Account records)</b>							
0610 General Supplies	Expense	-48,010	<b>-53,660</b>	-88,664	61%	-89,664	60%
0610-001 Furniture and Fixtures (not capitalized)	Expense	-7,525	<b>-4,040</b>	-14,500	28%	-14,500	28%
0621 Natural Gas	Expense	-813	<b>-2,282</b>	-12,000	19%	-12,000	19%
0622 Electricity	Expense	-19,658	<b>-22,144</b>	-45,000	49%	-45,000	49%
0630 Food	Expense	-70,159	<b>-73,473</b>	-140,000	52%	-140,000	52%
0641 Textbooks	Expense	-29,252	<b>-377</b>	-47,000	1%	-27,000	1%
0642 E-Textbooks / Online Curriculum	Expense	-0	<b>-24,945</b>	0	0%	-107,000	23%
0644 Library Books	Expense			-5,000	0%	-5,000	0%
0650 Supplies - Technology Related	Expense	-11,606	<b>-18,999</b>	-60,100	32%	-60,100	32%
0670 Software	Expense	-7,730	<b>-15,352</b>	-15,590	98%	-15,590	98%
0680 Maintenance Supplies and Materials	Expense	-8,033	<b>-10,335</b>	-18,100	57%	-18,100	57%
<b>TOT</b>		<b>-202,786</b>	<b>-225,606</b>	<b>-445,954</b>		<b>-533,954</b>	
<b>Expense - 700 Property 61% (3 Account records)</b>							
0720 Building	Expense	-16,750		-9,000,000	0%	0	0%

Account	Category Type	Prior YTD	Current YTD	Budget	% of Budget	Forecast	% of Forecast
0733 Capitalized Furniture and Fixtures	Expense			-5,000	0%	-5,000	0%
0734 Technology Related Hardware	Expense	-79,149	<b>-69,200</b>	-109,360	63%	-109,360	63%
<b>TOT</b>		<b>-95,899</b>	<b>-69,200</b>	<b>-9,114,360</b>		<b>-114,360</b>	
<b>Expense - 800 Debt Service and Misc. 64% (5 Account records)</b>							
0810 Dues and Fees	Expense	-10,420	<b>-12,677</b>	-20,500	62%	-67,500	19%
0830 Interest	Expense	-216,213	<b>-200,800</b>	-419,660	48%	-419,660	48%
0840 Redemption of Principal	Expense	-330,000	<b>0</b>	-170,000	0%	-170,000	0%
0845 Debt Issuance Costs on Refunding	Expense		<b>-573,748</b>	0	0%	-573,474	100%
0890 Miscellaneous Expenditures	Expense			-2,000	0%	-2,000	0%
<b>TOT</b>		<b>-556,632</b>	<b>-787,225</b>	<b>-612,160</b>		<b>-1,232,634</b>	
<b>TOT</b>		<b>743,463</b>	<b>9,371,649</b>	<b>394,313</b>		<b>-715,913</b>	

# Voyage Academy

## Board of Directors Meeting

**Date:** December 15, 2025

**Location:** [Electronic Teams Meeting](#)

**In Attendance:** Courtnie Moore, Janae Howell, Valerie Hulsey, Dennis Henry, Blaire Barker, Danielle Pedersen

**Others in Attendance:** Kami Coleman, Nicole Jones



*"The mission of Voyage Academy is that through Expeditionary Learning, children will explore Life Skills and gain personal responsibility. As they strive for excellence in the molding of their future, they will become honest, compassionate, and respectful seekers of learning."*

### MINUTES

**CALL TO ORDER** Courtnie Moore called the meeting to order at 5:02 PM.

**CLOSED SESSION-** to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 5:04 PM Janae Howell made a motion to go into closed session in Teams Meeting to discuss the character, professional competence, or physical or mental health of an individual. Danielle Pedersen seconded. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Valerie Hulsey, Aye. Motion passed unanimously.

At 5:27 PM Dennis Henry made a motion to move out of closed session. Janae Howell seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Valerie Hulsey, Aye.

### VOTING ITEMS AND DISCUSSION ITEMS

- Award Request for Proposals for Business Management Services and approval of contracted price up to 130,000.00

Courtnie Moore explained the voting items and things requiring approval: Business Management Services, Playground Equipment and Site Preparation Services, Contract prices, and previous E-rate Contract price. There were no questions or concerns from the board.

Valerie Hulsey made a motion to award the Request for Proposals for Business Management Services and approval of the contracted price up to 130,000.00. Dennis Henry seconded. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Valerie Hulsey, Aye; Danielle Pedersen, Aye.

- Award Request for Proposals for Playground Equipment and Site Preparation Services and approval of contracted price up to 215,000.00

Danielle Pedersen made a motion to award the Request for Proposals for Playground Equipment and Site Preparation Services and approval of the contracted price up to 215,000.00. Valerie Hulsey seconded. The motion passed unanimously. The votes were as follows: Courtnie Moore,

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Valerie Hulsey, Aye; Danielle Pedersen, Aye.

- Approve the purchase of ERATE Eligible Network & Infrastructure items up to \$92,000.00

*Dennis Henry made a motion to approve the purchase of ERATE Eligible Network & Infrastructure Items up to 92,000.00. Janae Howell seconded. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Valerie Hulsey, Aye; Danielle Pedersen, Aye.*

#### **CONSENT ITEMS**

- November 20, 2025, Board Meeting Minutes
- *Valerie Hulsey made a motion to approve the above minutes. Danielle Pedersen seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Valerie Hulsey, Aye.*

#### **CALENDARING**

The next board meeting will take place January 15<sup>th</sup>, 2026.

#### **ADJOURN**

*At 5:32 PM Janae Howell made a motion to adjourn the meeting. Danielle Pedersen seconded. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Valerie Hulsey, Aye; Danielle Pedersen, Aye.*

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.



**Voyage Academy**  
**Board of Directors Closed Session Statement**

Meeting Date: 12/15/2025

Location: Electronic Meeting

Web Conference: [Microsoft Teams Meeting](#)

1891 N. 1500 W., Clinton, UT 84015

**Closed Session Sworn Statement:**

At a duly noticed public meeting held on the date listed above, the board of directors for Voyage Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-1(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed electronically on the 15<sup>th</sup> day of December 2025.

  
\_\_\_\_\_  
Courtnie Moore (Dec 15, 2025 19:19:38 MST)

Courtnie Moore

Board Chair



## VOYAGE ACADEMY BOARD OF DIRECTORS MEETING MINUTES

**Date:** 12.30.2025

**Time:** Public Session from 12:41

**Location:** 1891 N. 1500 W., Clinton, UT 84015 or virtually at [Microsoft Teams Link](#)

### MISSION STATEMENT

Voyage Academy is dedicated to cultivating student growth through Expeditionary Learning. Our mission is to promote responsibility, integrity, and the development of essential life skills, guiding students toward becoming respectful, compassionate, and motivated lifelong learners.

### ATTENDEES

Courtnie Moore, Janae Howell, Dennis Henry, Blaire Barker, Kami Coleman, Nicole Jones, Roger Simpson

### MINUTES

#### OPENING BUSINESS

Courtnie Moore called the meeting to order at 12:41pm.

#### PUBLIC COMMENT

There was no public comment.

#### CONSENT AGENDA ITEMS

October 9, 2025, Board Meeting Minutes and Closed Session Statement

*Janae Howell made a motion to approve the above minutes. Dennis Henry seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye.*

#### DISCUSSION AND ACTION ITEMS

##### **Approval of Kindergarten Playground Equipment, Ground Cover and Installation purchase price of up to \$62,000.**

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

Courtnie discussed the Kindergarten Playground and shared the images of the equipment that has been proposed for purchase for the expansion. There were no questions or concerns from the board.

Janae Howell made a motion to approve the Kindergarten Playground Equipment, Ground Cover and Installation purchase price of up to \$62,000. Blaire seconded the motion. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye.

---

## CALENDARING

The next Board Meeting is scheduled for January 15, 2026.

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## ADJOURNMENT

At 12:46pm Dennis Henry made a motion to adjourn the meeting. Janae Howell seconded. The motion passed unanimously. The votes were as follows: Courtnie Moore, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye.

DRAFT

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Voyage Academy at 801-776-4900 at least 3 working days prior to the meeting.

# VOYAGE SLT FINAL REPORT 2024-2025

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## Financial Proposal and Report

The Financial Proposal and Report section of the Final Report on the [School LAND Trust website](#) will autofill:

Description	Planned Expenditures (entered by the school)	Amended Expenditures (entered by the school)	Actual Expenditures (entered by the LEA)
<b>Remaining Funds (Carry-Over to 2025-2026)</b>	<b>\$0.00</b>		<b>\$79,105.88</b>
Carry-Over from 2023-2024	\$0.00	\$0.00	\$0.00
Distribution for 2024-2025	\$79,105.88	\$0.00	\$79,105.88
<b>Total Available for Expenditure in 2024-2025</b>	<b>\$79,105.88</b>	<b>\$0.00</b>	<b>\$79,105.88</b>
Salaries and Benefits	\$79,105.88	\$0.00	\$79,106.00
Contracted Services	\$0.00	\$0.00	\$0.00
Professional Development	\$0.00	\$0.00	\$0.00
Student Transportation Field Trips	\$0.00	\$0.00	\$0.00
Books Curriculum Subscriptions	\$0.00	\$0.00	\$0.00
Technology Related Supplies	\$0.00	\$0.00	\$0.00
Hardware, etc.	\$0.00	\$0.00	\$0.00
Software	\$0.00	\$0.00	\$0.00
Technology Device Rental	\$0.00	\$0.00	\$0.00
Video Communication Services	\$0.00	\$0.00	\$0.00
Repair Maintenance	\$0.00	\$0.00	\$0.00
General Supplies	\$0.00	\$0.00	\$0.00
Services Goods Fees	\$0.00	\$0.00	\$0.00
Other Needs Explanation	\$0.00	\$0.00	\$0.00
Non Allowable Expenditures	\$0.00	\$0.00	\$0.00
<b>Total Expenditures</b>	<b>\$79,105.88</b>	<b>\$0.00</b>	<b>\$79,106.00</b>
<b>Remaining Funds (Carry-Over to 2025-2026)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## FINANCIAL SUMMARY

This report is automatically generated from the approved School Plan (entered in spring of 2024), Amendments, and the LEA's data entry of the School LAND Trust expenditures coming from the Utah Public Education Finance System (UPEFS).

## GOAL/S

This template provides a place to fill in answers for 1 goal. If you have additional goals, you can add them by copying and pasting the sections and questions for as many goals as your original plan had.

### Goal 1

#### Goal:

Voyage Academy will use School LAND Trust money to continue the employment of the school's Assessment Specialist for the 2024-2025 school year. The Assessment Specialist will work with the school's paraprofessionals in helping students reading below grade level in grades K-6. Our goal is to increase students reading at or above grade level in grades k-6 from the beginning to the end of the school year by 3%.

#### Academic Area:

English/Language Arts

#### Measurements:

Acadience Reading and Benchmark Assessments will be used to identify students who are reading below grade level. These assessments will be administered 3x throughout the school year. Progress monitoring tools will be used to track progress of those students reading below grade level.

Please choose one of the following two options to complete the Measurements section:

1. Explain how academic performance was improved or not and describe how the before and after measurement data supports the improvement.
2. Explain how academic performance was improved or not and attach measurement data from before and after plan implementation in the Attachments Section below. (If you choose this option, please put a note in your explanation to "see attached document").

Acadience assessments were gathered during the beginning, middle, and end of year. At the beginning of the year, 70% of students were reading at or above grade level. Results from the end of year assessment, indicated that 74% of students were reading at or above grade level. Results indicated a 4% increase in reading mastery at grade level.

### **Action Steps**

The Assessment Specialist will be responsible to:

1. Review prior data of all K-6 students who are not reading on grade level in the 2024-2025 school year.
2. Administer Acadience Reading and Benchmark Assessments in September 2024.
3. Review data from the two assessments listed above and identify students reading below grade level.
4. Initiate intervention with students using a targeted, research validated intervention program.
5. Progress monitor to track progress and make adjustments as needed upon data review.
6. Communicate student progress to stakeholders, teaming with them to provide needed instruction for individual students.
7. Collect ending year data to verify that the goal was met.
8. Funds will be used for the Assessment Specialist's Salary and Benefits.

**Were the Action Steps (including any approved Funding Changes described) implemented and associated expenditures spent as described?**

*Yes, the action steps were implemented and associated with expenditures described above.*

### **Digital Citizenship/Safety Principles Component**

No

## ACTUAL CARRY-OVER

This question will automatically populate if you had a greater than 10% carry-over. You can calculate your carry-over for the year by:

*Remaining Funds from Actuals Column ÷ Distribution × 100*

It is the law and intention of the program that School LAND Trust funding go to the student beneficiaries in the year a distribution is made. Having multiple years of greater than 10% carry-over can result in corrective action. Please be specific in the reason for a greater than 10% carry-over and use it to inform how you mitigate carry-over moving forward. **If you don't have a greater than 10% carry-over, skip this question in this template.** Answer the following question:

**Please describe the reason for a carry-over of more than 10% of the distribution.**

No Carryforward Funds.

## PUBLICITY

- Other: Please explain
- School newsletter or website

## PLAN AMENDMENTS

Your amendments will be displayed in the Final Report on the SLT website. Answer the following question for each amendment.

HELPFUL HINT: Selecting “yes” assumes you followed the amendment exactly as written. If you had any changes in action steps, what you spent money on, or you have something that needs further explanation, select “no,” and provide more information. **When in doubt, select “no” and include more information.**

### **Amendment #1**

Answer the following question:

**Was the Amendment implemented and associated expenditures spent as described?**

**YES**

**NO, Please Explain:**

*No Plan Amendments*

## **ATTACHMENTS**

Use this optional section to attach important documents. Common documents that can be attached are: graphs for measurements, council signature form, detailed expenditures for the program. For template purposes, you can make a list of documents you'd like to attach here, and then save a copy of them in the same folder as this template.

Link the attachments by highlighting the text below and selecting  in your toolbar to locate the document by URL or file name.

- **Attachment 1**
- **Attachment 2**

Please reach out to your LEA with any questions. You may also contact the School Children's Trust (SCT) section of the Utah State Board of Education (USBE): [schoollandtrust@schools.utah.gov](mailto:schoollandtrust@schools.utah.gov)

## VOYAGE School Land Trust Plan 2025-2026 Data Review

**Current Goal:** Voyage Academy will use School LAND Trust money to continue the employment of the school's Assessment Specialist for the 2024-2025 school year. The Assessment Specialist will work with the school's paraprofessionals in helping students reading below grade level in grades K-6. Our goal is to increase students reading at or above grade level in grades k-6 from the beginning to the end of the school year by 3%.

**Current Progress:** Students currently show an increase in reading at or above grade level by 5.29%.

## **School LAND Trust 2026 -2027**

### **Goal #1**

#### **Goal**

Voyage Academy will use School LAND Trust money to continue the employment of the school's Assessment Specialist for the 2026 - 2027 school year. The Assessment Specialist will work with the school's paraprofessionals in helping students who are reading below grade level. Our goal is to increase students reading at or above grade level in grades K-3 from the beginning to the end of the school year by 3%.

#### **Academic Areas**

- English/Language Arts

#### **Measurements**

Acadience Reading and Benchmark Assessments will be used to identify students who are reading below grade level. These assessments will be administered 3x throughout the school year. Progress monitoring tools will be used to track progress of those students reading below grade level.

#### **Action Plan Steps**

The Assessment Specialist will be responsible to:

1. Review prior data of all K-6 students who are not reading on grade level in the 2026 - 2027 school year.
2. Administer Acadience Reading and Benchmark Assessments in September 2026.
3. Review data from the two assessments listed above and identify students reading below grade level.
4. Initiate intervention with students using a targeted, research validated intervention program.
5. Progress monitor to track progress and make adjustments as needed upon data review.
6. Communicate student progress to stakeholders, teaming with them to provide needed instruction for individual students.
7. Collect the ending year data to verify that the goal was met.
8. Funds will be used for the Assessment Specialist's Salary and Benefits.

## Expenditures

Category	Description	Estimated Cost
Salaries and Employee Benefits (100 and 200)	School Land Trust funds will be used for the Assessment Specialist salary and benefits.	<b>Total: 100,299.23</b>

## Summary of Estimated Expenditures

### Funding Estimates

Estimates	Totals
Estimated Carry-over from the 2025 - 2026	\$0
Progress Report Estimated Distribution in 2026 - 2027	\$100,299.23
Summary of Estimated Expenditures for 2026 - 2027	\$100,299.23
<b>Total ESTIMATED Carry Over to 2026 -2027</b>	<b>\$0</b>

### Increased Distribution

The 2026 - 2027 distribution in this plan is an estimate. If the actual distribution is more than the estimate, how will additional funds be spent to implement the goals described in the plan?

If there are additional funds allocated, these funds will be used to hire and/or retain paraprofessionals.

### Publicity

- School newsletter
- Other: Please explain.
  - Plan and results will be presented in an open school board meeting.

---

### Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date	Board Approval Date
0	0	0	1-15-26	

# Voyage Academy

2026-2027

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## Grades 1-6, Full Day Kinder:

Regular Day 8:00 am-3:00 pm

Early-out Day 8:00 am-1:00 pm

## AM Half-Day Kindergarten:

Daily Schedule 8:00 am-11:30 am

No early-out days for Half-day Kinder

## Schedule for All Kindergarten Students

August 24-28 : Assessments (No School for Kinders)

JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Visit our website for calendar updates @ [www.voyageacademyutah.org](http://www.voyageacademyutah.org) or email us @ [info@voyageacademyutah.org](mailto:info@voyageacademyutah.org)

Phone: 801.776.4900

Fax: 801.776.1966

Updated 01/09/2026



1891 N 1500 W

Clinton, UT 84015

# MOY Acadience Data

Jen Caldwell

# State Growth Goal (USBE)

60% of 1st - 3rd grade students make typical or better growth from BOY to EOY as measured by Pathways of Progress on the Acadience Math Assessment

- **1st Grade 66%**
- **2nd Grade 76%**
- **3rd Grade 90%**



Well Above Typical Progress



Above Typical Progress



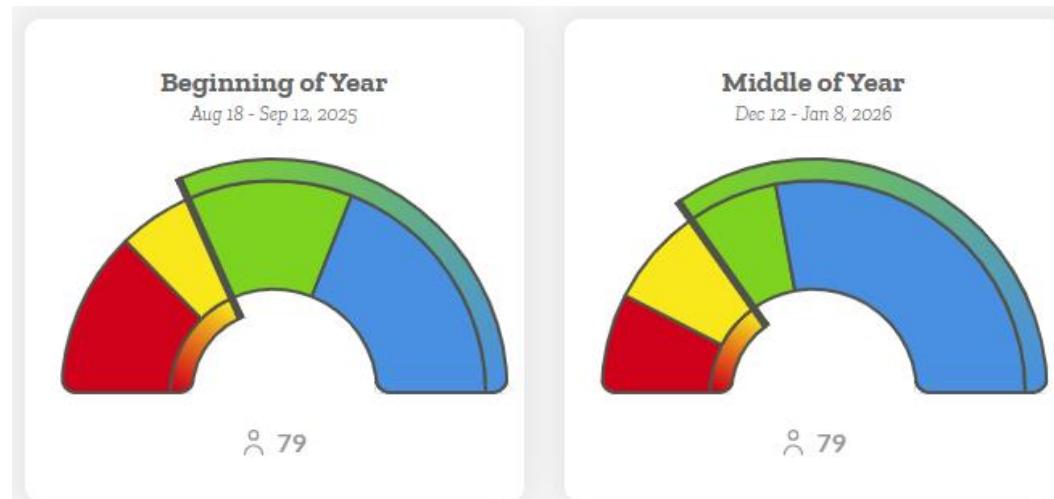
Typical Progress

# Early Learning Plan (USBE)

2nd grade computation goal:

Maintain % of students on grade level from  
BOY to EOY

- **BOY 55%**
- **MOY 62%**

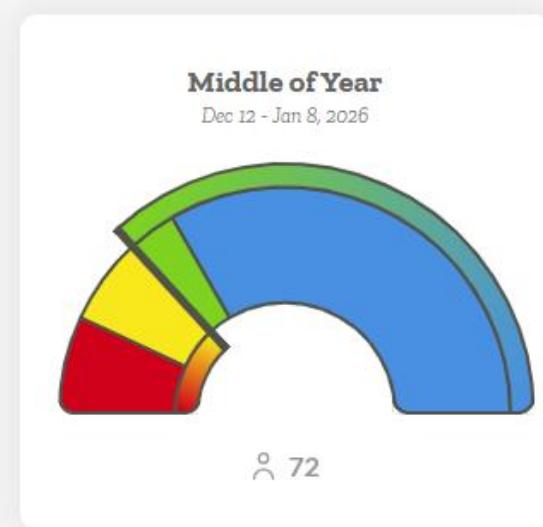
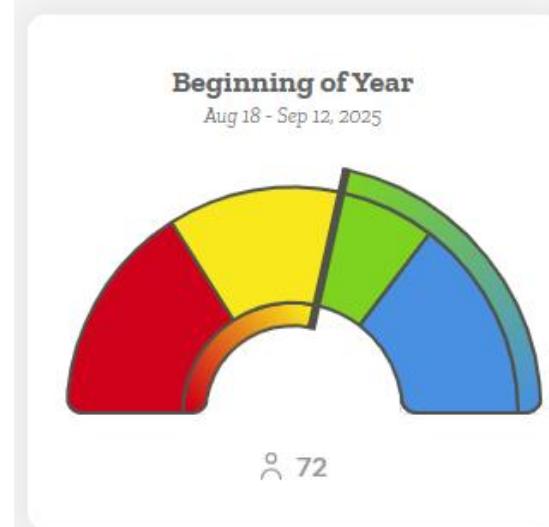


# Early Learning Plan (USBE)

3rd grade concepts & applications goal:

Increase % of students on grade level from BOY to EOY by 1 - 3%

- **BOY 48%**
- **MOY 75%**



# School Work Plan

- A. 70% of K - 3 will achieve typical or above typical growth in ELA as measured by Acadience reading (green/blue)
- **School Average MOY 75%**
  - **Kindergarten 74%**
  - **1st 76%**
  - **2nd 78%**
  - **3rd 71%**