



# Municipal Building Authority / City Council Meeting

## Minutes

**Tuesday, December 9, 2025 at 7:00 pm**

Attendees: Mayor Bayley Hedglin, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Kevin Dunn, Councilmember George Rice, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill

**Meeting Location: Hideout Community Center 648 S Hideout Way**

### **Monticello City Council Meeting**

#### **1. Call to Order**

##### **Minutes:**

Mayor Hedglin called the Monticello City Council meeting to order at 7:00 pm. The following visitors were present: Shane Brewer, John Bucur - Airbuild, Debra McKee - Governor's Office of Economic Opportunity, Sam Long - SJC Facilities Maintenance Director, Kate Margargal and Sarah Dyer - The University of Utah

#### **2. Invocation/Opening Remarks/Pledge of Allegiance**

##### **Minutes:**

Mayor Hedglin invited any members of the audience or Council to offer an invocation. The invocation was given by Councilmember Dunn. Mayor Hedglin led all present in the Pledge of Allegiance

#### **3. Consider Minutes Review / Approval (action)**

##### **Minutes:**

Motion to approve the minutes of 11/11/25, 11/28/25 Election Canvass, 11/18/25 SMOGB, and 11/25/25 was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously.

##### **Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

#### **4. Consider Payment of Bills (action)**

##### **Minutes:**

MOTION to approve the bills as paid was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

##### **Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

## 5. Public Comment (discussion)

### Minutes:

Kate Margargal and Sarah Dyer from the University of Utah presented to the Council regarding a research project on carbon capture and storage. They explained that carbon capture involves collecting carbon dioxide emissions and storing them to reduce their release into the atmosphere. This project is currently being explored in Utah as part of a larger, nationwide initiative supported by U.S. Department of Energy funding.

Their goal is to gather and represent the perspectives of Utah residents by interviewing community members about what carbon capture and storage could mean for their local communities. They invited anyone interested in sharing questions, concerns, or ideas to contact them. Interviews can be conducted by phone or via Zoom.

## 6. Consider for Approval: Reappointment of Lee Bennett as Monticello City Planning Commissioner for a 5 Year Term (discussion/action)

### Minutes:

Reappointment of Lee Bennett as Monticello City Planning Commissioner for a 5 Year Term (discussion/action): MOTION to reappoint Lee Bennett to the Monticello City Planning Commission for a 5 year term was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

MOTION to move agenda item #16 up to #7 was made by Councilmember Crowley and seconded by Councilmember Rice. The motion passed unanimously.

### Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

## 7. Monticello City Code Revisions § 10-2-7 Parking and Storage of Recreational Vehicles § 10-15 Recreational Vehicle Parks (discussion)

### Minutes:

Assistant City Manager Gallegos introduced this agenda item. She stated the Planning Commission has conducted a public hearing and final review to forward the code update to Council. Gallegos further outlined all changes made from the current code. She requested the Council review the code revisions and contact her with any changes they feel necessary.

## 8. Consider for Approval: Ordinance 2025-06 Year 2026 Meeting Schedule for City Council and Planning Commission (discussion/action)

Roll Call Vote

### Minutes:

MOTION to approve Ordinance 2025-06 Year 2026 Meeting Schedule for City Council and Planning Commission was made by Councilmember Dunn and seconded by Councilmember Skinner.

Roll Call Vote: Councilmember Dunn, Aye Councilmember Rice, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye. The motion passed unanimously.

### Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

## **9. Consider for Approval: Monticello City Rural Economic Blueprint (discussion/action)**

### **Minutes:**

Debra McKee from the Governor's Office of Economic Opportunity presented to the Council requesting adoption of the Monticello City Rural Economic Blueprint by the City Council. Councilmembers Chamberlain and Crowley pointed out two mistakes in the Major Employers for Monticello list. They requested those changes be corrected.

McKee stated she will try to correct those on her end but requested any entities with incorrect information contact Utah Department of Workforce Services to make those corrections.

McKee further stated that the document in discussion was a living document which would always be changing. She stated her job is to be there to help us through those changes.

MOTION to approve and implement the Monticello City Rural Economic Blueprint was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

### **Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

## **10. Consider for Approval: Cancellation of December 23, 2025 Meeting (discussion/action)**

### **Minutes:**

MOTION to approve cancellation of the December 23, 2025 City Council meeting was made by Councilmember Chamberlain and seconded by Councilmember Rice. The motion passed unanimously.

### **Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

## **11. Wildlife Plan (discussion)**

### **Minutes:**

City Manager Kulow informed the Council that he has visited with The Division of Natural Resources representatives in Monticello. He stated they expressed a desire to meet with the Council but will not be able to attend until February 2026. This agenda item will be returned for discussion at the second meeting of February.

## **12. San Juan County Public Safety Building Permit (discussion)**

### **Minutes:**

Sam Long, San Juan County Facilities Maintenance Director, attended the meeting to answer questions from the Council. City Manager Kulow explained the building permit fees and associated review costs. After completing the building reviews, the City recommended waiving \$3,993.75 in additional fees, leaving a total of \$2,021.84 in building permit fees due from the County. Kulow noted that additional fees may be required in the future if the City needs to add utilities or conduct inspections related to those utilities.

Mr. Long provided an update on the project, including discussion of the existing sewer line condition. He explained that issues with the sewer line were identified due to inmates placing inappropriate items in drains and toilets, which has caused operational

problems. Councilmember Rice expressed concern about the sewer line and referenced similar issues experienced at the Iron County Jail. Mr. Long stated that he has reviewed designs used at other correctional facilities and will look further into potential solutions.

The Council indicated they would like the permit fees reduced as much as possible without negatively impacting the City.

### **13. Additional Signage Engine Breaks (discussion/action)**

#### **Minutes:**

City Manager Kulow led the discussion regarding the possible installation of engine brake prohibition signs. The proposal was to install three signs at the main entry points into town. The estimated cost would be between \$4,000 and \$6,000, to be funded from the Streets and Roads budget. Kulow noted this would be an unplanned expense for the year.

Councilmember Crowley stated that while he does not object to the principle of installing the signs, he is concerned about spending the money without consistent enforcement. Councilmember Dunn added that making the community more welcoming and quieter for visitors could encourage them to return. Crowley countered that without establishing a reputation for enforcement, the signs may not be effective. Councilmember Rice asked whether UDOT would cover the cost of the signs. Kulow responded that UDOT would not pay for the signs but reserved the right to remove them if they were not properly placed. Rice also expressed concern that the signs would be ineffective, similar to speeding issues in town that continue despite posted limits, and suggested the purchase and installation of signs could be a waste of money. Councilmember Skinner stated that while enforcement is necessary, the City has to start somewhere, suggesting increased officer presence as a possible approach. Rice reiterated that many of these issues would be less problematic if speed limits were more consistently enforced.

The Council acknowledged that the discussion ultimately centers on limited City resources and the challenge of balancing enforcement with available funding.

MOTION to add additional signage for engine brakes at the three entrance points of Monticello was made by Councilmember Dunn and seconded by Councilmember Skinner. The motion failed with Councilmembers Rice, Crowley, and Chamberlain voting Nay.

#### **Vote results:**

Ayes: 2 / Nays: 3 / Abstains: 0

### **14. Speed Sign Hwy 491 (discussion/action)**

#### **Minutes:**

Kulow presented this agenda item. It was suggested Monticello City add a Feedback Speed Sign on the east side of town. Monticello City would be responsible for half of the cost with UDOT picking up the other half. The money would be pulled from road funds. As in the former agenda item, much discussion took place. No motion was presented.

### **15. Consider for Approval: Monticello City Data Privacy Policy (discussion/action)**

#### **Minutes:**

City Manager Kulow explained the Utah State requirements for a Data Privacy Policy. The Chief Administrative Office will default to the City Manager and the Chief Privacy Officer will default to the City Recorder. He stated the official policy will come back to the Council as a resolution. MOTION to approve the Monticello City Data Privacy Policy was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

## **16. Review/Discussion Airbuild Presentation (discussion)**

**Minutes:**

John Bucur gave a follow-up presentation on the Airbuild project. The discussion with Council included operational questions, potential liability considerations, and coordination with existing City infrastructure. The Council acknowledged the need for engineering studies and letters of support, which would allow Airbuild to pursue grant funding. It was decided to create a memorandum of understanding (MOU) in place of a formal development agreement with Airbuild.

## **17. Follow Up Items**

**Minutes:**

There were no follow up items.

## **18. Governing Body / Administrative Communications**

**Minutes:**

Assistant City Manager Gallegos informed the Council that there would be a combined City Council, Planning Commission, and Administration General Plan Meeting on January 20, 2026 at the Hideout Community Center. She further reminded them that the City Christmas Festival and Treelighting Ceremony would take place the following weekend.

Kulow stated the Parks and Beautification Committee installed the Christmas lights at Veterans Park with approximately 25 volunteers. He further reminded them that Monticello 101 classes would be held on the 4th Tuesday every month of 2026 at 6:00 pm.

## **19. Upcoming Agenda Items**

**Minutes:**

Wildlife Plan Feb - CAO CPO Privacy Officer - SJC Fee Waiving - RV Code Revisions

## **20. Adjournment (action)**

**Minutes:**

MOTION to adjourn was made by Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously and Mayor Hedglin adjourned the City Council meeting at 8:19 pm.

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

## Municipal Building Authority Meeting

### 21. Call to Order

**Minutes:**

Mayor Hedglin called the Municipal Building Authority meeting to order at 8:20 pm. There were no visitors present.

### 22. Consider MBA Minutes Review / Approval (action)

**Minutes:**

MOTION to approve the minutes of 11/11/2025 was made by Councilmember Chamberlain and seconded by Councilmember Crowley. The motion passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

### 23. Consider Payment of MBA Bills (action)

**Minutes:**

MOTION to approve the bills as paid was made by Councilmember Crowley and seconded by Councilmember Dunn. The motion passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

### 24. Adjourn (action)

**Minutes:**

MOTION to adjourn was made by Councilmember Chamberlain and seconded by Councilmember Crowley. The motion passed unanimously and Mayor Hedglin adjourned the MBA meeting at 8:21 pm.

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

## Closed Session

### 25. Executive Session for the Purpose of: Strategy Session to Discuss Deployment of Security Personnel, Devices, or Systems; UCA 52-4-205(6)

**Minutes:**

MOTION to move into an executive session for the purpose of : Strategy Session to Discuss Deployment of Security Personnel, Devices, or Systems was made by Councilmember Crowley and seconded by Councilmember Chamberlain. Roll Call Vote: Councilmember Dunn, Aye Councilmember Rice, Nay Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed and the Council moved into executive session at 8:22 pm.

**Vote results:**

Ayes: 4 / Nays: 1 / Abstains: 0

## **Notice of Special Accommodations**

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three business days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

### **Audio File**

<https://soundcloud.com/user-250815044/2025-12-09-city-council>

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Contact: Melissa Gill, Recorder (melissa@monticelloutah.org 435-587-2271) | Minutes published on 01/16/2026, adopted on 01/13/2026