



Minutes

Board of Directors Meeting

Weber Human Services 3rd floor, Board of Directors Room
Commencing at 8:00 A.M. December 19, 2025.

The Weber Human Services Board of Directors held its scheduled meeting in the Weber Human Services Board Room. The meeting began at 8:00 A.M.

<u>The following members were present:</u>	<u>Staff in attendance:</u>
Clint Thurgood	Kevin Eastman
Sharon Bolos	Stacey Roubinet
Julie Southwick	Michelle Jenson
Robert Hunter	Kristen Mechem
Gage Froerer	Amy Johnson
Raelene Blocker	Becca Stamp
Jim Harvey	Jed Burton
	Matt Wilson (Legal)
EXCUSED:	EXCUSED: Shelly Gwynn, Nobu Iizuka
Matt Wilson	
	GUESTS: Darin Carver

1. Public Comments:

No public comments were given

2. Consent Calendar:

- a) Welcome
- b) Request for approval of minutes for the meeting held on November 21, 2025, at 8:00 a.m.
- c) Request for the approval of check register dated November 1, 2025, to November 30, 2025, including voided checks 138806, in the amount of \$955,267.23.
- d) Credit Card Purchases for October 2025.

e) Request to ratify the purchase orders:

1. PO#4914-1 -Alt Architecture for Design Services, Lot Construction, Camera, Title Report for the Stepping Stones Property, in the amount of \$39,225.00.
2. PO#4935- Alt Architecture for Design Services for the Kitchen, in the amount of \$26,800.00.

f) Request to approve the purchase orders:

1. PO#4036- Insight for one-year renewal of HP Day one maintenance contract, in the amount of \$13,985.73.

Motion by Sharon Bolos, seconded by Clint Thurgood to approve items b-f on the Consent Calendar as presented. All present members voted “Aye”, no one opposed. Motion carries.

3. Action Items

a) Request to approve the WHS Purchasing Policy and Procedures as presented. (2nd Reading).

Motion by Clint Thurgood, seconded by Sharon Bolos to approve the WHS Purchasing Policy and Procedures as presented. All present members voted “Aye”, no one opposed. Motion carries.

b) Request to approve the Agreements as presented.

1. **Agreement between Weber Human Services and Ogden-Weber Community Action Partnership**

This contract sets forth the terms of understanding between Weber Human Services (WHS) and Ogden-Weber Community Action Partnership (OWCAP). The intent of this strategic collaboration is to ensure progress toward meeting the targeted goals of the Roy Communities that Cares Coalition (Roy CTC). Weber Human Services will provide funding to the Roy CTC for coalition expenses as follows: Annually \$5,000 to the coalition as long as funding is available, for reporting, coordinating services (classes) and attending all required training. Up to \$10,000 of additional may be paid for coalition member training, Social Development Strategy projects as approved by WHS and CTC board, and support training of coalition workgroup chairs.

2. **Agreement between Weber Human Services and United Way of Northern Utah**

This contract sets forth the terms of understanding between Weber Human Services (WHS) and United Way of Northern Utah (UWNU). The intent of this strategic collaboration is to ensure progress toward meeting the targeted goals of the Weber Communities that Cares Coalition (Weber CTC). Weber Human Services will provide funding to the Weber CTC for coalition expenses as follows: Annually \$5,000 to the coalition as long as funding is available, for reporting, coordinating services (classes) and attending all required training. Up to \$100,000 of additional may be paid for coalition member training, Social Development Strategy projects as approved by WHS and CTC board, and support training of coalition workgroup chairs.

3. **Agreement between Weber Human Services and Assisting Hands – Logan for the provision of Home and Community Based Services.**

This Agreement made by and between Weber Human Services (WHS) and Assisting Hands – Logan (Provider), this agreement will be for a period of 30 months commencing on the 1st of January 2026 and terminating on the 30th day of June 2028. WHS will pay Provider for authorized services as approved and described in this agreement.

Motion by Sharon Bolos, seconded by Julie Southwick to approve items b) 1-3 as presented. All present members voted “Aye”, no one opposed. Motion carries.

4. **Interlocal Cooperation Agreement between Weber Human Services and Morgan County for Services at the Morgan Senior Center.**

This Agreement is made by and between Morgan County and Weber Human Services. The purpose of this Agreement is for providing adequate facilities and services to meet the needs of the senior citizens in Morgan County. This Agreement shall be for a period of thirty-six (36) months commencing 1 July 2025 and ending 30 June 2028. WHS through its Aging Programs will provide services to the senior citizens of Morgan County the following: Staffing, Nutritional Services, Access and Support Services, Consultation/Coaching, RSVP and Senior Newsletter, Reports. Morgan County agrees to provide the following: Facilities, Utilities and Maintenance and Insurance.

Motion by Sharon Bolos, seconded by Clint Thurgood to approve the Interlocal Cooperation Agreement as presented. All present members voted.

Roll Call Vote:

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	ABSENT
Sharon Bolos	AYE	Raelene Blocker	AYE

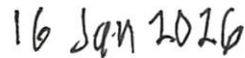
4. Executive Director's Report

- a) Shutdown/Food Drive- Kevin reported that the agency facilitated a food drive during the federal government shutdown, benefiting over 300 people.
- b) Darin Carver Presentation- Studies show that ongoing automated feedback and deliberate practice improve therapist's skills over time.
- c) Movie Day- Kevin invited the board members to our movie day which is December 26th at Walker Cinemas.
- d) Construction projects/remodels- In house remodels are completed. Construction plans for the kitchen were tabled due to high costs.

Motion by Clint Thurgood, seconded by Sharon Bolos to adjourn the meeting.



Chair, Weber Human Services



Date



Attest



Date