

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, January 6, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippets, Randy Asay and Jack Lytle attended in person. Clerk Larinda Isaacson, Attorney Kent Snider and Auditor Keri Pallesen attended in person. The meeting was called to order at 9:08 am by Commissioner Tippets. The invocation was given by Larinda Isaacson. Commissioner Tippets then led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White, Bryan Gibson, Cordell McCracken, Todd Brown

Present Online or by Phone: Mechelle Miller, Lynn Sittard, Conner Haus

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Lytle moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the December 23, 2025 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to accept the minutes from December 23, 2025 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Recess for the MBA Meeting at 9:55 am. Back From recess at 10:43 am.

Issue Updates

RDA and MBA: Projects are all moving forward.

Affordable Workforce Housing: The Self Help Housing Program is progressing nicely. We are looking for more participants for the next round. There was some discussion in regards to the property to be used and if it needed to be grouped together or could it be separated out within the valley. They would like to get a list together of properties that could be used.

EMS/EMT, Sheriff's Office Updates, Airports, Code Enforcement: No updates at this time.

Airports: There is a meeting scheduled for The Dutch John Airport but there was nothing new to report.

Clinic: Windows will be here on the 8th of January.

Roads: The roads out by Brown's Park have some damage and may need to have some signs stating awareness of the damage.

Tourism: Time was given to Jordynn Hewitt. They have a Burbot Bash meeting tomorrow at 10:00 am. There is a safety meeting for this event as well on the 15th. There are 58 teams registered.

Citizen Comment: There were no citizen comments.

Legislation: Commissioner Lytle stated he will be going down and will work on sharing information with us. It was encouraged that the county officials follow what is going on as it could affect us.

Conner Haus was welcomed. There was some discussion in regards to the Secure Rural Schools (SRS).

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated January 2, 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated January 5, 2026 in the amount of \$36,195.45 for the County. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice RDA Register: The Open Invoice RDA Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated January 5, 2026 in the amount of \$36,195.45 for the Commission and \$56,000.00 for the RDA. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Disbursement Listing as being reviewed from December 18, 2025 to January 5, 2025 for Daggett

County Zion's Checking in the amount of \$124,459.31 with no void amount. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Reimbursement Register dated December 7, 2025 to December 20, 2025 in the amount of \$332.20. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Purchase Request: There were no purchase requests at this time.

Calendar /Correspondence: Commissioner Lytle did speak with Commissioner John Laursen of Uintah County, regarding the tv system and the cost. Uintah County paid the installation and wanted Daggett County to pay the monthly bill, which is \$350.00 equaling \$4200.00 a year. In the conversation, it was discussed that it should be split 50/50 (including the installation fee). There was some discussion. Commissioner Tippets stated that he believed this sounded fair and was supportive. Commissioner Lytle stated that he would follow up with Kent Snider and Keri Pallesen.

Burbot Bash Planning meeting tomorrow at 10:00 am. CIB Meeting on the 8th of January. January 27, 2026 Commissioner Lytle will be unavailable for Commission Meeting. March 17, is the Republican Party Caucus.

POLICY AND LEGISLATION

Discussion Of Setting the Daggett County Commission, RDA and MBA Meeting

Schedule for 2026: There was a lot of discussion. Attorney Kent Snider will do some research in regards to a workshop time and if it will need to be on the record. This will be discussed further.

Commissioner Lytle motioned to go into closed session for the purpose of lease, purchase or exchange of real property. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Went into Closed session 11:47 am.

Commissioner Lytle motioned to go back into open session. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Session returned at 12:35 pm.

With nothing further to discuss, Commissioner Tippets motioned to adjourn the meeting at 12:37 pm.

/s/Matt Tippets
Commissioner/Matt Tippets

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Commissioner/Randy Asay

/s/Jack Lytle
Commissioner/Jack Lytle