

**SANTA CLARA CITY COUNCIL  
SPECIAL MEETING  
WEDNESDAY, JANUARY 5, 2026  
MEETING MINUTES**

THE CITY COUNCIL FOR SANTA CLARA CITY, WASHINGTON, UTAH, met for a Special Meeting on Monday, January 5, 2026, at 5:00 p.m. in the Council Chambers located at 2603 Santa Clara Drive, Santa Clara, Utah. The meeting will be broadcasted on our city website at <https://santaclarautah.gov>.

Present: Mayor Rosenberg  
Councilman Jarett Waite  
Councilman Dave Pond  
Councilwoman Christa Hinton  
Councilwoman Janene Burton  
Councilman Ben Shakespeare

Staff Present: Brock Jacobsen, City Manager  
Selena Nez, City Recorder  
Matt Ence, City Attorney  
Jim McNulty, Planning Director  
Cody Mitchell, Building Official  
Dan Cazier, Fire Chief  
Dustin Mouritsen, Public Works Director  
Gary Hall, Power Director  
Ryan VonCannon, Parks Director  
Lance Haynie, Government Affairs Director  
Jaron Studly, Police Chief

## **1. Call to Order**

Mayor Rosenberg called the special meeting to order at 5:01 p.m. The mayor welcomed everyone and noted that a full council was present: Councilman Ben Shakespeare, Councilwoman Janene Burton, Councilwoman Christa Hinton, Councilman Dave Pond, and Councilman and Mayor-elect Jarett Waite.

## **2. Working Agenda**

### **1. Discussion and action to approve Resolution No. 2026-01R, Establishing Procedures to fill the 2026 City Council set midterm vacancy. Presented by Brock Jacobsen, City Manager and Matt Ence, City Attorney.**

City Attorney Matt Ence presented Resolution No. 2026-01R, which outlined the procedures for filling the upcoming City Council vacancy that would occur when Mayor-elect Waite takes office. Ence highlighted two key aspects of the resolution:

First, the questioning process for candidates was designed to preserve flexibility while providing structure. Candidates would draw numbers to determine their order, and each Council member would have the opportunity to ask questions until they run out. Once all candidates have answered initial questions, follow-up questions could be asked, followed by 3-minute closing statements from each candidate in reverse order. The Mayor would have discretion to set time limits for responses based on the number of candidates.

Second, Ence explained the resolution's approach to handling potential tie votes. Since there are conflicting statutory provisions regarding who can vote in tiebreaker situations, the resolution takes a hybrid approach: the Mayor would vote with the Council, but the City Recorder would first tally only Council votes to determine if a majority exists. The Mayor's vote would only be counted if needed to break a tie or create a majority.

Councilman Pond sought clarification about majority requirements, confirming that three votes would constitute a majority. Ence explained how the process would handle multiple candidates with tied votes, emphasizing that this approach would avoid the need for coin flips.

City Manager Brock Jacobsen noted a discrepancy in the application deadline, requesting it be changed from January 21 to January 16 at noon. Councilwoman Burton questioned whether time limits would be set for Council questioning, with Ence confirming this would be at the Mayor's discretion. Councilwoman Hinton requested that the resolution specify applications must be submitted in person, which Ence agreed to add.

*Motion: Councilman Pond moved to APPROVE Resolution No. 2026-01R, Establishing Procedure to fill the 2026 City Council seat midterm vacancy. Councilwoman Burton seconded the motion. Roll call vote: Waite - Aye, Pond - Aye, Hinton - Aye, Burton - Aye, Shakespeare - Aye. Motion passed unanimously.*

## **2. Presentation of Service Recognition for the Mayor Rosenberg and Councilman Shakespeare.**

City Manager Brock Jacobsen presented service recognition gifts to Mayor Rosenberg and Councilman Shakespeare, thanking them for their dedication to the city and acknowledging their families' sacrifices. Mayor Rosenberg received a personalized street sign, while Councilman Shakespeare received a belt buckle with his birthstone, acknowledging his cowboy attire at city functions.

Mayor Rosenberg expressed his appreciation for the community and how it had blessed his life, noting that he would remain available if needed. Councilman Shakespeare echoed these sentiments, praising the city staff as "the best staff" who could run the city even if the Council were absent. He expressed love for the community, appreciation for the turnout, and special thanks to his wife for her support.

## **3. Swearing in of Candidates.**

The newly elected officials were sworn in by City Recorder Selena Nez, with Jarett Waite taking the oath as Mayor first, followed by Mark Hendrickson and Christa Hinton as Council members.

Mark Hendrickson, noting it was his birthday, expressed his gratitude for the opportunity to serve and his eagerness to "get to work." He agreed with Councilman Shakespeare's assessment that Santa Clara has "the best staff in the state."

Councilwoman Hinton thanked the citizens for re-electing her and expressed her commitment to working with and for the residents over the next four years to maintain Santa Clara as an "amazing place" to live and raise families.

Mayor Waite expressed that it was a "true honor" to serve in his new position and committed to serving "with fidelity." He reassured everyone that no big changes were coming and that Mayor Rosenberg was leaving the city in an "amazing position." He mentioned they had a few "fun projects" to work on while continuing to move the city forward.

## **3. Adjournment**

*Motion: Councilman Hendrickson moved to adjourn. Councilwoman Hinton seconded the motion. All in favor. Motion passed unanimously.*

The City Council meeting was adjourned at 5:24 p.m.

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Selena Nez  
City Recorder

Approved: \_\_\_\_\_ January 14, 2026