



2191 East 6550 South – Uintah, Utah 84405

(801)479-4130

Office Hours M-W 9:00-5:00 Thu-Fri 9:00-1:00

Mayor Kristi Bell

Council Members:

Michelle Roberts  
Daniel Combe

Ross Patterson  
Teague Sorenson

UINTAH CITY COUNCIL

TUESDAY, JANUARY 20th, 2026

6:00 p.m.

## AGENDA

Planning –

Building Inspector – Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Slater

Fire Chief – Britt Clark

### AGENDA ITEMS:

#### 1. MEETING CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CONFLICT OF INTEREST:

#### 2. PUBLIC COMMENT (2 minutes per person):

We would like to thank those of you who take the time to comment. We will not be addressing comments, and if it is appropriate, we will have staff investigate those items and get back to you or add them as future agenda items.

#### 3. CONSENT AGENDA: Action Item

- A. Approval of City Council Meeting Minutes – January 6, 2025
- B. Approval of Invoices - None
- C. Financial Reports – None

#### 4. RESOLUTION 26-0120 CLARIFYING STAFF CHECK INS AND COMPLAINECE WITH THE UTAH OPEN AND PUBLIC MEETINGS ACT:

Presenter: Mayor Bell

#### 5. COUNCIL COMMENTS:

#### 6. MEETING ADJOURNMENT:

### \*\*NOTICE\*\*

Uintah City does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provisions of services. If you are planning to attend this public meeting and due to a disability, need assistance in understanding or participating in the meeting, please contact the City Clerk at (801) 479-4130 at least four working days in advance of the meeting and we will try to provide whatever assistance may be required.

\*Agenda items are flexible and may be moved in order, sequence, and time to meet the needs of the Council.

Public meetings will be held in-person at the city offices and electronically via YouTube in accordance with Utah Code Ann. §52-4-202 et. seq., Open and Public Meetings Act. The public may monitor or listen to the meeting in person or electronically by following the link below.

<https://www.youtube.com/live/9nEVL9NChfM?si=Du8J6PBkoMv7L-5P>



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**UINTAH CITY COUNCIL  
TUESDAY, JANUARY 6th, 2026  
6:00 p.m.**

**MINUTES**

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City Council Members Present: Mayor Cutler, Council Member Bell, Council Member Combe, Council Member Patterson

City Staff Present: City Attorney Lauren Thomas, Lt. Slater, City Recorder Michelle Mortensen, Jack Burton, Tim Kendell, Joan Dailey

Attendees: Don & Marilyn Pearson, Darinda Wallis, Matt Bell, Harper Bell, Kason Bell, Teague & Marianne Sorenson, Mark & Chris Stuart, Rick Poulson, Richard & Jalene McConkie, Scott & Julie Dixon, Jason Howe, Ronda Clarke, Jerry & Pam Harper

**AGENDA ITEMS:**

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order at 6:00 p.m. He expressed that it was a bittersweet occasion and he thanked the audience for coming and for their support.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Cutler.

**CONFLICT OF INTEREST:** None

2. **PUBLIC COMMENT:**

None

3. **CONSENT AGENDA:**

- A. Approval of City Council Meeting Minutes – December 16, 2025
- B. Approval of Invoices - None
- C. Financial Reports – None
  - A motion was made by Council Member Bell to approve the consent agenda.
  - Council Member Combe seconded the motion.
  - Mayor Cutler asked if there was any discussion on the motion; there was none.
  - All in favor; the motion carries.

4. **OATH OF OFFICE FOR THE NEWLY ELECTED MAYOR AND CITY COUNCIL MEMBERS:**

Presenter: Mayor Cutler

- Mayor Cutler again expressed his gratefulness for all of the support over the years. He shared his excitement and offered his full support to the new mayor and council. He praised Mayor Bell for her hard work. He reflected on his thirty years of public service, including twenty years on planning commission. He mentioned that it was time for new blood and new ideas. He praised the council's history of mutual respect and friendship despite having differing opinions sometimes. As the mayor, he has welcomed having women on the council and hearing their perspective. He also gave a heartfelt thank you to his wife for her enduring support.
- City Recorder Michelle Mortensen administered the oath of office to the new Mayor Kristi Bell and Council Members Michelle Roberts and Teague Sorenson after which she offered her congratulations.

## **5. COUNCIL COMMENTS:**

- Mayor Bell thanked everyone for coming and their kind words, as well as former Mayor Cutler for his many years of dedicated agenda free service, acknowledging the visible and positive impact that he has had on the city. She expressed that people with no agenda are the greatest blessing for our city. She welcomed Teague and thanked him for being willing to serve and shared that she is looking forward to working with him. She also thanked the present council for their steady leadership, the residents for their community pride and mutual love for Uintah. She went on to thank her family for their love and support and was grateful to have good parents that instilled community pride and the desire to be involved. She is honored for the trust that has been put on her, and she promises to keep the city moving forward and do what is best for Uintah.
- Council Member Sorenson is excited for the opportunity to serve. He had the desire to be more involved, and it evolved into the opportunity to be here. He has learned a lot and one thing he has learned is that there is more that goes into running the city than he thought. He felt that Uintah comes from a rich legacy of leadership that he wishes to continue and that is a sentiment that is near and dear to his heart.
- Council Member Roberts thanked the public for their continued support. She mentioned that it has been a privilege to work with the former Mayor Cutler and she will miss his guidance, support, kindness and level-headed leadership. It was a privilege to serve with him.

## **6. ADJOURNMENT:**

- A motion was made by Council Member Combe to adjourn the city council meeting at 6:18 p.m.
- Council Member Patterson seconded the motion.
- Mayor Bell asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.

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Michelle Mortensen, Uintah City Recorder

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Date

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>10-35-330</b>								
1739	Law Firm of Branden Miles, LLC.	DEC2025	Prosecuter	12/01/2025	260.00	260.00	12/01/2025	
1739	Law Firm of Branden Miles, LLC.	JAN2026	Prosecuter	01/01/2026	250.00	250.00	12/31/2025	
Total 10-35-330:					500.00	500.00		
<b>10-41-330</b>								
1567	Bankcard Center	DEC2025	Jeremiah's waycog breakfast	12/01/2025	192.24	192.24	12/16/2025	
Total 10-41-330:					192.24	192.24		
<b>10-42-240</b>								
1567	Bankcard Center	DEC2025	Amazon , calendar for court	12/01/2025	9.12	9.12	12/16/2025	
1567	Bankcard Center	DEC2025	USPS stamps	12/01/2025	156.00	156.00	12/16/2025	
Total 10-42-240:					165.12	165.12		
<b>10-42-310</b>								
1638	Christopher Allred	DEC2025	Prosecuter	12/01/2025	250.00	250.00	12/01/2025	
1638	Christopher Allred	JAN2026	Prosecuter	01/01/2026	250.00	250.00	12/31/2025	
2143	Ericka Cabrera Anderson	NOV2025	interpreter	12/08/2025	82.00	82.00	12/08/2025	
Total 10-42-310:					582.00	582.00		
<b>10-42-415</b>								
845	Utah State Treasurer	NOV2025	Court Surcharge	12/04/2025	2,577.80	2,577.80	12/08/2025	
Total 10-42-415:					2,577.80	2,577.80		
<b>10-43-210</b>								
1567	Bankcard Center	DEC2025	indeed job posting	12/01/2025	546.98	546.98	12/16/2025	
1567	Bankcard Center	DEC2025	Sam's Club renewal	12/01/2025	118.20	118.20	12/16/2025	
1567	Bankcard Center	DEC2025	indeed job posting	12/01/2025	36.47	36.47	12/16/2025	
1567	Bankcard Center	DEC2025	UMCA membership dues	12/01/2025	125.00	125.00	12/16/2025	
Total 10-43-210:					826.65	826.65		
<b>10-43-235</b>								
2112	Michelle Mortensen	MILEAGE JUL	224 miles reimburse	12/15/2025	156.80	156.80	12/16/2025	
Total 10-43-235:					156.80	156.80		
<b>10-43-240</b>								
1567	Bankcard Center	DEC2025	walgreens retirement invites for m	12/01/2025	10.46	10.46	12/16/2025	
1567	Bankcard Center	DEC2025	Amazon envelopes	12/01/2025	7.27	7.27	12/16/2025	
Total 10-43-240:					17.73	17.73		
<b>10-43-250</b>								
1942	Legacy Pest Control	12564	Pest Control	11/24/2025	178.00	178.00	12/01/2025	

Uintah City		Payment Approval Report - by GL Account Report dates: 12/1/2025-12/31/2025					Page: 2 Jan 15, 2026 10:08AM	
Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 10-43-250:					178.00	178.00		
<b>10-43-270</b>								
390	Enbridge Gas	3650DEC2025	Utilities-New Office acct# 3650676	12/16/2025	164.41	164.41	12/29/2025	
390	Enbridge Gas	3650NOV2025	Utilities-New Office acct# 3650676	11/18/2025	105.38	105.38	12/01/2025	
390	Enbridge Gas	5321DEC2025	Utilities-office acct#5321500000	12/16/2025	145.28	145.28	12/29/2025	
390	Enbridge Gas	5321NOV2025	Utilities-office acct#5321500000	11/18/2025	91.63	91.63	12/01/2025	
390	Enbridge Gas	7721DEC2025	Utilities-shop acct#7721500000	12/16/2025	226.07	226.07	12/29/2025	
390	Enbridge Gas	7721NOV2025	Utilities-shop acct#7721500000	11/18/2025	112.93	112.93	12/01/2025	
1594	Les Olson Company	TEL82042	telecom	12/08/2025	151.86	151.86	12/22/2025	
842	Rocky Mtn Power	0037DEC2025	Office #48068966-0037	12/05/2025	92.46	92.46	12/16/2025	
Total 10-43-270:					1,090.02	1,090.02		
<b>10-43-280</b>								
2138	Verizon	6130019030	hotspot	12/02/2025	43.74	43.74	12/16/2025	
Total 10-43-280:					43.74	43.74		
<b>10-43-310</b>								
2169	American Legal Publishing	47605	Annual Webhosting fee	12/11/2025	500.00	500.00	12/29/2025	
1594	Les Olson Company	MNS62055	Microsoft office 365	12/08/2025	1,284.83	1,284.83	12/22/2025	
1696	Ulrich & Associates, PC	DEC2025	Accounting	12/01/2025	2,000.00	2,000.00	12/01/2025	
Total 10-43-310:					3,784.83	3,784.83		
<b>10-43-320</b>								
2199	Bryan R. Baron	2025-12	LEGAL SERVICES	12/01/2025	2,200.00	2,200.00	12/01/2025	
2199	Bryan R. Baron	2026-1	LEGAL SERVICES	01/01/2026	2,200.00	2,200.00	12/31/2025	
Total 10-43-320:					4,400.00	4,400.00		
<b>10-43-330</b>								
1567	Bankcard Center	DEC2025	Seven brothers recorder's lunch	12/01/2025	37.09	37.09	12/16/2025	
1567	Bankcard Center	DEC2025	Sam's Club recorder's lunch and e	12/01/2025	7.48	7.48	12/16/2025	
1567	Bankcard Center	DEC2025	Seven brothers recorder's lunch	12/01/2025	224.35	224.35	12/16/2025	
Total 10-43-330:					268.92	268.92		
<b>10-43-340</b>								
1696	Ulrich & Associates, PC	JAN2026	Accounting	01/01/2026	2,000.00	2,000.00	12/31/2025	
Total 10-43-340:					2,000.00	2,000.00		
<b>10-43-345</b>								
400	Caselle, Inc	INV-13591	CONTRACT SUPPORT	12/04/2025	1,107.00	1,107.00	12/16/2025	
Total 10-43-345:					1,107.00	1,107.00		
<b>10-43-610</b>								
1567	Bankcard Center	DEC2025	Twisted sugar Mayor's birthday	12/01/2025	32.48	32.48	12/16/2025	
1567	Bankcard Center	DEC2025	floral expressions plant for mayor'	12/01/2025	58.99	58.99	12/16/2025	
1567	Bankcard Center	DEC2025	Sams club uniform allowance	12/01/2025	21.98	21.98	12/16/2025	
1567	Bankcard Center	DEC2025	walmar office supplies drinks, othe	12/01/2025	42.77	42.77	12/16/2025	
1567	Bankcard Center	DEC2025	smoked taco Jack Burton birthday	12/01/2025	25.00	25.00	12/16/2025	
1567	Bankcard Center	DEC2025	Sams club office supplies, paper,	12/01/2025	91.12	91.12	12/16/2025	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1994	Brindy Woodbury	DECREIMBUR	Retirement card for Christie Black	12/22/2025	5.35	5.35	12/29/2025	
					277.69	277.69		
<b>10-43-610:</b>								
2150	Aaron, Stuart	DEC2025	planning comission	12/01/2025	25.00	25.00	12/01/2025	
2214	Benjamin Mitchell	JAN2026	PLANNING COMMISSION	01/01/2026	25.00	25.00	12/31/2025	
1887	Brandon Minster	DEC2025	planning commission	12/01/2025	30.00	30.00	12/01/2025	
1887	Brandon Minster	JAN2026	planning commission	01/01/2026	30.00	30.00	12/31/2025	
2215	Daniel Buckway	JAN2026	PLANNING COMMISSION	01/01/2026	25.00	25.00	12/31/2025	
2151	Glenn, Williams	DEC2025	planning commission	12/01/2025	30.00	30.00	12/01/2025	
2151	Glenn, Williams	JAN2026	planning commission	01/01/2026	30.00	30.00	12/31/2025	
2100	Jake Wayman	DEC2025	PLANNING COMMISSION	12/01/2025	30.00	30.00	12/01/2025	
2100	Jake Wayman	JAN2026	PLANNING COMMISSION	01/01/2026	30.00	30.00	12/31/2025	
1221	Scott Dixon	DEC2025	PC Monthly Salary	12/01/2025	30.00	30.00	12/01/2025	
1221	Scott Dixon	JAN2026	PC Monthly Salary	01/01/2026	30.00	30.00	12/31/2025	
					315.00	315.00		
<b>10-45-110:</b>								
2138	Verizon	6130019030	Building Inspector new tablet	12/02/2025	43.74	43.74	12/16/2025	
					43.74	43.74		
<b>10-47-240:</b>								
2053	Jeff Monroe	DEC2025	inspections	12/31/2025	1,440.00	1,440.00	12/31/2025	
2053	Jeff Monroe	NOV2025	inspections	12/01/2025	1,395.00	1,395.00	12/01/2025	
					2,835.00	2,835.00		
<b>10-47-310:</b>								
2052	Weber County Corporation	71033	elections service fees	12/22/2025	1,681.85	1,681.85	12/31/2025	
					1,681.85	1,681.85		
<b>10-50-370:</b>								
1353	Advanced Fire Services of Utah	21663	fire extinguisher inspection and fir	11/18/2025	519.00	519.00	12/01/2025	
1567	Bankcard Center	DEC2025	the home depot	12/01/2025	59.05	59.05	12/16/2025	
1567	Bankcard Center	DEC2025	home depot lock for office door	12/01/2025	12.11	12.11	12/16/2025	
1567	Bankcard Center	DEC2025	the home depot hose for shop	12/01/2025	6.43	6.43	12/16/2025	
					596.59	596.59		
<b>10-51-250:</b>								
1567	Bankcard Center	DEC2025	south fork hardware bolts for plow	12/01/2025	2.47	2.47	12/16/2025	
1567	Bankcard Center	DEC2025	south fork bolts for snow plow	12/01/2025	2.58	2.58	12/16/2025	
					5.05	5.05		
<b>10-54-260:</b>								
2052	Weber County Corporation	69825	Animal shelter services & bond	12/01/2025	2,362.00	2,362.00	12/08/2025	
2052	Weber County Corporation	69826	Animal control services	12/01/2025	1,285.00	1,285.00	12/08/2025	
					3,647.00	3,647.00		
<b>10-55-310:</b>								
842	Rocky Mtn Power	0011DEC2025	Power 48068966-0011	12/05/2025	221.29	221.29	12/16/2025	



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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
390	Enbridge Gas	7721NOV2025	Utilities-shop acct#7721500000	11/18/2025	40.63	40.63	12/01/2025	
842	Rocky Mtn Power	0037DEC2025	Office #48068966-0037	12/05/2025	33.28	33.28	12/16/2025	
	Total 52-40-270:				155.29	155.29		
<b>52-40-410</b>								
1567	Bankcard Center	DEC2025	waste management recycle	12/01/2025	3,571.97	3,571.97	12/16/2025	
	Total 52-40-410:				3,571.97	3,571.97		
<b>52-40-420</b>								
1567	Bankcard Center	DEC2025	waste management waste	12/01/2025	6,785.13	6,785.13	12/16/2025	
	Total 52-40-420:				6,785.13	6,785.13		
<b>52-40-440</b>								
570	Waste Management	2183329-2682-	dumpster charges uintah clean-up	11/26/2025	376.56	376.56	12/16/2025	
	Total 52-40-440:				376.56	376.56		
<b>53-40-240</b>								
2123	Freedom Mailing Services, Inc.	51812	Utility bill processing	12/06/2025	56.64	56.64	12/22/2025	
2130	Upper Case Printing, Ink	3847	Newsletter	12/08/2025	7.69	7.69	12/22/2025	
	Total 53-40-240:				64.33	64.33		
<b>53-40-310</b>								
220	Jones & Associates	23318	Cemetery mapping	11/30/2025	59.50	59.50	12/31/2025	
2052	Weber County Corporation	69781	escrow - stormwater	12/01/2025	2,800.00	2,800.00	12/31/2025	
	Total 53-40-310:				2,859.50	2,859.50		
Grand Totals:					256,383.40	256,383.40		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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City Recorder: \_\_\_\_\_

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>TAX REVENUE</b>					
10-31-100 CURRENT YEAR PROPERTY TAX-PTIF	75,734.67	85,456.31	103,088.00	17,631.69	82.9
10-31-150 FEE-IN-LIEU MOTOR VEH.-PTIF	360.80	2,403.59	4,000.00	1,596.41	60.1
10-31-200 PRIOR YEAR PROPERTY TAX-PTIF	25.95	298.33	1,000.00	701.67	29.8
10-31-300 SALES AND USE TAX ALLOTMENT	27,564.43	177,711.58	330,000.00	152,288.42	53.9
10-31-400 FRANCHISE TAX (MUNICIPAL ENER)	5,074.11	39,229.05	90,000.00	50,770.95	43.6
10-31-500 TELECOMM. TAX	2,331.71	5,441.03	5,200.00	( 241.03)	104.6
10-31-550 TRANSIENT ROOM TAX	1,158.59	8,538.47	15,000.00	6,461.53	56.9
10-31-600 LOCAL HWY/TRANSIT OPTION TAX	2,615.58	17,071.15	30,000.00	12,928.85	56.9
<b>TOTAL TAX REVENUE</b>	<b>114,865.84</b>	<b>336,149.51</b>	<b>578,288.00</b>	<b>242,138.49</b>	<b>58.1</b>
<b>LICENSE / PERMIT REVENUE</b>					
10-32-100 BUSINESS LICENSES	9,600.00	10,850.00	25,000.00	14,150.00	43.4
10-32-200 CONDITIONAL USE PERMIT	.00	.00	300.00	300.00	.0
10-32-210 BUILDING PERMIT & 1% SURCHARGE	.00	27,827.85	120,000.00	92,172.15	23.2
<b>TOTAL LICENSE / PERMIT REVENUE</b>	<b>9,600.00</b>	<b>38,677.85</b>	<b>145,300.00</b>	<b>106,622.15</b>	<b>26.6</b>
<b>INTERGOVERNMENTAL REVENUE</b>					
10-33-170 CULTURAL-RECREATION-RAMP	.00	.00	5,000.00	5,000.00	.0
10-33-560 CLASS "C" ROAD FUND ALLOTMENT	.00	49,899.15	65,000.00	15,100.85	76.8
10-33-700 LOCAL GRANTS	.00	4,000.00	10,500.00	6,500.00	38.1
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>.00</b>	<b>53,899.15</b>	<b>80,500.00</b>	<b>26,600.85</b>	<b>67.0</b>
<b>REVENUE FOR SERVICES</b>					
10-34-100 IMPACT FEES/OFFICE/PUBLIC SFTY	.00	150.00	.00	( 150.00)	.0
10-34-300 IMPACT FEES/STREETS	.00	4,284.40	.00	( 4,284.40)	.0
10-34-400 FIRE STATION RENT	3,000.00	18,000.00	36,000.00	18,000.00	50.0
10-34-460 ADMIN FEES/ PC PLAN REVIEWS	.00	100.00	1,000.00	900.00	10.0
10-34-475 PARK RENTAL FEES	270.00	2,435.00	3,000.00	565.00	81.2
10-34-700 IMPACT FEES/PARK & REC	60.00	1,781.28	.00	( 1,781.28)	.0
10-34-810 SALE OF CEMETERY LOTS	7,100.00	44,200.00	35,000.00	( 9,200.00)	126.3
10-34-830 BURIAL FEES	.00	300.00	.00	( 300.00)	.0
<b>TOTAL REVENUE FOR SERVICES</b>	<b>10,430.00</b>	<b>71,250.68</b>	<b>75,000.00</b>	<b>3,749.32</b>	<b>95.0</b>
<b>FINES / FORFEITURE REVENUE</b>					
10-35-100 COURT FINES	3,319.42	27,883.04	55,000.00	27,116.96	50.7
10-35-250 TRAFFIC SCHOOL	25.00	335.00	500.00	165.00	67.0
10-35-330 HUNTSVILLE PARKING TICKETS	( 500.00)	( 500.00)	.00	500.00	.0
<b>TOTAL FINES / FORFEITURE REVENUE</b>	<b>2,844.42</b>	<b>27,718.04</b>	<b>55,500.00</b>	<b>27,781.96</b>	<b>49.9</b>

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>GENERAL REVENUE</b>					
10-36-100 EXCESS GEN FUND BAL. BE APPR.	.00	.00	108,562.00	108,562.00	.0
10-36-150 EXCESS CLASS "C" TO BE APPROP.	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL GENERAL REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>118,562.00</b>	<b>118,562.00</b>	<b>.0</b>
<b>MISCELLANEOUS REVENUE</b>					
10-38-100 INTEREST EARNINGS	.00	15,596.02	45,000.00	29,403.98	34.7
10-38-200 SALE OF FIXED ASSETS	.00	17,348.52	.00	( 17,348.52)	.0
10-38-250 MISCELLANEOUS REVENUE-ZIONS	.00	3,500.00	3,000.00	( 500.00)	116.7
10-38-300 EASTER	.00	.00	2,000.00	2,000.00	.0
10-38-360 U-DAY PROCEEDS	.00	.00	4,000.00	4,000.00	.0
10-38-470 SALMON DINNER	.00	.00	4,000.00	4,000.00	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>.00</b>	<b>36,444.54</b>	<b>58,000.00</b>	<b>21,555.46</b>	<b>62.8</b>
<b>TOTAL FUND REVENUE</b>	<b>137,740.26</b>	<b>564,139.77</b>	<b>1,111,150.00</b>	<b>547,010.23</b>	<b>50.8</b>

**UINTAH CITY**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING DECEMBER 31, 2025**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>LEGISLATIVE EXPENSE</b>					
10-41-110 SALARIES - MAYOR AND COUNCIL	1,700.00	10,800.00	29,400.00	18,600.00	36.7
10-41-130 EMPLOYEE BENEFITS	134.85	857.39	2,000.00	1,142.61	42.9
10-41-330 EDUCATION AND TRAINING	192.24	192.24	1,500.00	1,307.76	12.8
<b>TOTAL LEGISLATIVE EXPENSE</b>	<b>2,027.09</b>	<b>11,849.63</b>	<b>32,900.00</b>	<b>21,050.37</b>	<b>36.0</b>
<b>JUSTICE / SAFETY EXPENSE</b>					
10-42-110 SALARIES AND WAGES	4,437.26	27,042.39	62,000.00	34,957.61	43.6
10-42-120 TELEPHONE ALLOWANCE	35.00	210.00	.00	( 210.00)	.0
10-42-130 EMPLOYEE BENEFITS	923.89	5,572.97	10,400.00	4,827.03	53.6
10-42-138 POSTAGE	.00	.00	1,000.00	1,000.00	.0
10-42-230 TRAVEL	.00	206.50	500.00	293.50	41.3
10-42-235 MILEAGE REIMBURSEMENT	.00	508.48	800.00	291.54	63.6
10-42-240 OFFICE SUPPLIES AND EXPENSE	165.12	1,863.52	3,500.00	1,636.48	53.2
10-42-310 PROFESSIONAL & TECHNICAL	582.00	3,431.00	6,000.00	2,569.00	57.2
10-42-330 EDUCATION AND TRAINING	.00	498.14	1,200.00	701.86	41.5
10-42-415 SURCHARGE-UTAH STATE TREASURER	2,577.80	12,199.67	20,000.00	7,800.33	61.0
10-42-420 HUNTSVILLE COURT FINES	.00	2,054.25	6,500.00	4,445.75	31.6
10-42-620 WEBER COUNTY SHERIFF	.00	49,528.00	200,000.00	150,472.00	24.8
10-42-630 WITNESS FEES	.00	37.00	150.00	113.00	24.7
10-42-640 TRAFFIC SCHOOL	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL JUSTICE / SAFETY EXPENSE</b>	<b>8,721.07</b>	<b>103,151.90</b>	<b>313,550.00</b>	<b>210,398.10</b>	<b>32.9</b>
<b>ADMINISTRATIVE EXPENSE</b>					
10-43-110 SALARIES AND WAGES	11,175.56	62,294.90	115,000.00	52,705.10	54.2
10-43-130 EMPLOYEE BENEFITS	3,402.34	19,299.76	38,000.00	18,700.24	50.8
10-43-135 CHRISTMAS	.00	.00	2,000.00	2,000.00	.0
10-43-210 BOOKS, SUBSCRIPTIONS & MEMBERS	826.65	1,441.14	3,000.00	1,568.86	48.0
10-43-220 PUBLIC NOTICES	.00	103.75	500.00	396.25	20.8
10-43-230 TRAVEL	.00	833.48	2,500.00	1,666.52	33.3
10-43-235 MILEAGE REIMBURSEMENT	156.80	256.20	1,800.00	1,543.80	14.2
10-43-240 OFFICE SUPPLIES AND EXPENSE	17.73	225.43	3,700.00	3,474.57	6.1
10-43-250 EQUIPMENT-SUPPLIES & MAINTENAN	178.00	( 659.00)	8,000.00	8,659.00	( 8.2)
10-43-280 N/A	.00	.00	1,000.00	1,000.00	.0
10-43-270 UTILITIES	1,090.02	2,698.89	7,000.00	4,301.11	38.6
10-43-280 TELEPHONE	183.74	1,165.20	2,750.00	1,584.80	42.4
10-43-310 PROFESSIONAL & TECHNICAL SERVI	3,784.83	34,272.43	35,000.00	727.57	97.9
10-43-320 ATTORNEY	4,400.00	15,400.00	26,400.00	11,000.00	58.3
10-43-330 EDUCATION AND TRAINING	268.92	1,015.65	1,700.00	684.35	59.7
10-43-340 TREASURER	2,000.00	2,000.00	24,000.00	22,000.00	8.3
10-43-345 SOFTWARE SUPPORT	1,107.00	1,107.00	13,000.00	11,893.00	8.5
10-43-440 BANK CHARGES	78.88	612.88	1,500.00	887.12	40.9
10-43-450 PAYROLL TAX EXPENSE	27.14	164.59	750.00	585.41	22.0
10-43-480 SPECIAL DEPARTMENT SUPPLIES	.00	863.98	1,500.00	636.02	57.6
10-43-510 INSURANCE AND SURETY BONDS	.00	.00	25,000.00	25,000.00	.0
10-43-610 MISCELLANEOUS SUPPLIES - ZIONS	277.69	2,073.51	3,000.00	926.49	69.1
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>28,976.30</b>	<b>145,169.79</b>	<b>317,100.00</b>	<b>171,930.21</b>	<b>45.8</b>

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>PLANNING COMMISSION EXPENSE</b>					
10-45-110 SALARIES AND WAGES	615.00	2,845.00	5,000.00	2,155.00	56.9
10-45-130 EMPLOYEE BENEFITS	22.95	160.65	350.00	189.35	45.9
10-45-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	750.00	750.00	.0
10-45-320 ATTORNEY/ENGINEER	.00	3,201.50	25,000.00	21,798.50	12.8
<b>TOTAL PLANNING COMMISSION EXPENSE</b>	<b>637.95</b>	<b>6,207.15</b>	<b>31,100.00</b>	<b>24,892.85</b>	<b>20.0</b>
<b>BUILDING INSPECTION EXPENSE</b>					
10-47-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	3,415.64	6,000.00	2,584.36	56.9
10-47-240 OFFICE SUPPLIES AND EXPENSE	43.74	301.38	750.00	448.62	40.2
10-47-310 PROF & TECH	2,835.00	10,206.50	15,000.00	4,793.50	68.0
10-47-330 EDUCATION AND TRAINING	.00	.00	1,200.00	1,200.00	.0
10-47-340 BUILDING PERMITS/FEES	.00	72.60	300.00	227.40	24.2
<b>TOTAL BUILDING INSPECTION EXPENSE</b>	<b>2,878.74</b>	<b>13,996.12</b>	<b>23,250.00</b>	<b>9,253.88</b>	<b>60.2</b>
<b>NON-DEPARTMENTAL EXPENSE</b>					
10-50-370 ELECTIONS	1,681.85	1,681.85	1,250.00	( 431.85)	134.6
<b>TOTAL NON-DEPARTMENTAL EXPENSE</b>	<b>1,681.85</b>	<b>1,681.85</b>	<b>1,250.00</b>	<b>( 431.85)</b>	<b>134.6</b>
<b>GOVERNMENT BUILDINGS EXPENSE</b>					
10-51-110 SALARIES AND WAGES	479.27	2,592.57	6,500.00	3,907.43	39.9
10-51-130 EMPLOYEE BENEFITS	48.02	279.23	1,000.00	720.77	27.9
10-51-250 BUILDING - SUPPLIES & MAINT.	596.59	( 6,306.43)	32,000.00	38,306.43	( 19.7)
10-51-260 GROUNDS - SUPPLIES & MAINT.	.00	10.29	1,500.00	1,489.71	.7
<b>TOTAL GOVERNMENT BUILDINGS EXPENSE</b>	<b>1,123.88</b>	<b>( 3,424.34)</b>	<b>41,000.00</b>	<b>44,424.34</b>	<b>( 8.4)</b>
<b>PUBLIC WORKS EXPENSE</b>					
10-54-110 SALARIES AND WAGES	8,979.63	45,348.75	85,000.00	39,653.25	53.4
10-54-130 EMPLOYEE BENEFITS	2,652.57	14,197.45	30,000.00	15,802.55	47.3
10-54-255 SMALL MACHINERY & TOOLS	.00	4,785.69	10,000.00	5,214.31	47.9
10-54-260 VEHICLE MAINTENANCE	5.05	453.94	5,000.00	4,546.06	9.1
<b>TOTAL PUBLIC WORKS EXPENSE</b>	<b>11,637.25</b>	<b>64,783.83</b>	<b>130,000.00</b>	<b>65,216.17</b>	<b>49.8</b>
<b>ANIMAL CONTROL EXPENSE</b>					
10-55-310 PROFESSIONAL & TECHNICAL	3,647.00	7,294.00	12,000.00	4,706.00	60.8
<b>TOTAL ANIMAL CONTROL EXPENSE</b>	<b>3,647.00</b>	<b>7,294.00</b>	<b>12,000.00</b>	<b>4,706.00</b>	<b>60.8</b>

**UINTAH CITY**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING DECEMBER 31, 2025**

**GENERAL FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>FIRE / PUBLIC SAFETY EXPENSE</b>						
10-57-250	EQUIPMENT SUPPLIES & MAINTENAN	.00	.00	1,000.00	1,000.00	.0
10-57-270	UTILITIES	221.29	1,514.55	2,000.00	486.45	75.7
10-57-280	TELEPHONE	289.07	1,498.06	2,100.00	601.94	71.3
	<b>TOTAL FIRE / PUBLIC SAFETY EXPENSE</b>	<b>490.36</b>	<b>3,012.61</b>	<b>5,100.00</b>	<b>2,087.39</b>	<b>59.1</b>
<b>STREET EXPENSE</b>						
10-60-240	OFFICE SUPPLIES AND EXPENSE	.00	6.00	.00	( 6.00)	.0
10-60-250	EQUIPMENT-SUPPLIES & MAINTENAN	319.00	5,472.22	14,000.00	8,527.78	39.1
10-60-260	VEHICLE MAINTENANCE	.00	853.82	5,000.00	4,146.18	17.1
10-60-275	UTILITIES-STREET LIGHTS	714.86	4,287.37	8,000.00	3,712.63	53.6
10-60-480	RAW MATERIALS	.00	4,310.59	6,000.00	1,689.41	71.8
10-60-490	GASOLINE	.00	718.66	5,000.00	4,281.34	14.4
10-60-630	RAILROAD CROSSING GRANT	680.00	5,359.75	.00	( 5,359.75)	.0
10-60-650	CLASS 'C' ROAD EXPENDITURES	.00	11,100.00	75,000.00	63,900.00	14.8
10-60-740	CAPITAL OUTLAY - EQUIPMENT	.00	10,026.47	.00	( 10,026.47)	.0
	<b>TOTAL STREET EXPENSE</b>	<b>1,693.86</b>	<b>42,134.88</b>	<b>113,000.00</b>	<b>70,865.12</b>	<b>37.3</b>
<b>PARK &amp; RECREATION EXPENSE</b>						
10-70-140	GASOLINE	19.07	116.04	1,000.00	883.96	11.6
10-70-160	EASTER	.00	.00	2,000.00	2,000.00	.0
10-70-250	EQUIPMENT-SUPPLIES & MAINTENAN	.00	354.55	7,000.00	6,645.45	5.1
10-70-270	UTILITIES (OLD TOWN HALL)	104.60	1,245.95	2,400.00	1,154.05	51.9
10-70-280	TRACTOR RENTAL	.00	.00	2,000.00	2,000.00	.0
10-70-350	SALMON DINNER	.00	.00	4,000.00	4,000.00	.0
10-70-360	U DAY / HOLIDAY ACTIVITIES	.00	279.84	4,000.00	3,720.16	7.0
10-70-470	IMPACT FEES / NEW PARK	.00	.00	40,000.00	40,000.00	.0
10-70-700	RAMP TAX	877.50	1,027.75	5,000.00	3,972.25	20.6
	<b>TOTAL PARK &amp; RECREATION EXPENSE</b>	<b>1,001.17</b>	<b>3,024.13</b>	<b>67,400.00</b>	<b>64,375.87</b>	<b>4.5</b>
<b>CEMETERY EXPENSE</b>						
10-77-110	SALARIES AND WAGES	255.50	1,261.05	.00	( 1,261.05)	.0
10-77-120	TELEPHONE ALLOWANCE	35.00	315.00	1,200.00	885.00	26.3
10-77-130	EMPLOYEE BENEFITS	59.83	305.32	.00	( 305.32)	.0
10-77-140	GASOLINE	.00	639.14	1,200.00	560.86	53.3
10-77-250	EQUIPMENT SUPPLIES AND MAINTEN	61.15	237.20	15,000.00	14,762.80	1.6
10-77-270	UTILITIES	13.69	76.71	500.00	423.29	15.3
	<b>TOTAL CEMETERY EXPENSE</b>	<b>425.17</b>	<b>2,834.42</b>	<b>17,900.00</b>	<b>15,065.58</b>	<b>15.8</b>
<b>GENERAL EXPENSE</b>						
10-80-620	WEB-PAGE	.00	5,981.80	5,600.00	( 381.80)	106.8
	<b>TOTAL GENERAL EXPENSE</b>	<b>.00</b>	<b>5,981.80</b>	<b>5,600.00</b>	<b>( 381.80)</b>	<b>106.8</b>

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	64,940.69	407,697.77	1,111,150.00	703,452.23	36.7
NET REVENUE OVER EXPENDITURES	72,799.57	156,442.00	.00	( 156,442.00)	.0

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

WATER ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>GENERAL REVENUE</b>					
51-36-100 EXCESS FUND BAL.BE APPROP.	.00	.00	30,100.00	30,100.00	.0
<b>TOTAL GENERAL REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>30,100.00</b>	<b>30,100.00</b>	<b>.0</b>
<b>WATER REVENUE</b>					
51-37-100 WATER SALES	21,454.00	220,841.12	341,000.00	120,158.88	64.8
51-37-200 CONNECTION FEES-NEW HOUSE	.00	450.00	1,000.00	550.00	45.0
51-37-250 METERS	.00	1,108.00	1,500.00	392.00	73.9
51-37-300 PENALTIES & FORFEITURES	492.00	2,368.00	5,000.00	2,632.00	47.4
<b>TOTAL WATER REVENUE</b>	<b>21,946.00</b>	<b>224,767.12</b>	<b>348,500.00</b>	<b>123,732.88</b>	<b>64.5</b>
<b>MISCELLANEOUS REVENUE</b>					
51-38-100 INTEREST EARNINGS	.00	15,486.09	18,000.00	2,513.91	86.0
51-38-500 IMPACT FEES/WATER	.00	13,266.60	20,000.00	6,733.40	66.3
51-38-505 WEBER BASIN IMPACT FEE	.00	41,664.00	100,000.00	58,336.00	41.7
51-38-900 MISCELLANEOUS	25.00	300.00	.00	( 300.00)	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>25.00</b>	<b>70,716.69</b>	<b>138,000.00</b>	<b>67,283.31</b>	<b>51.2</b>
<b>TOTAL FUND REVENUE</b>	<b>21,971.00</b>	<b>295,483.81</b>	<b>516,600.00</b>	<b>221,116.19</b>	<b>57.2</b>

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

WATER ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>WATER EXPENSE</b>					
51-40-110 SALARIES AND WAGES	3,520.53	17,204.17	100,000.00	82,795.83	17.2
51-40-130 EMPLOYEE BENEFITS	1,036.46	5,401.02	20,000.00	14,598.98	27.0
51-40-210 BOOKS, SUBSCRIPTIONS & MEMBERS	102.00	102.00	2,250.00	2,148.00	4.5
51-40-230 TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-40-235 MILEAGE REIMBURSEMENT	.00	.00	1,650.00	1,650.00	.0
51-40-240 OFFICE SUPPLIES AND EXPENSE	178.73	1,089.08	7,500.00	6,410.92	14.5
51-40-250 EQUIPMENT-SUPPLIES & MAINTENAN	450.00	7,380.42	35,000.00	27,619.58	21.1
51-40-265 VEHICLE MAINTENANCE	52.43	197.53	10,000.00	9,802.47	2.0
51-40-270 UTILITIES	289.29	834.92	3,000.00	2,165.08	27.8
51-40-280 UNIFORM ALLOWANCE	.00	533.75	1,000.00	466.25	53.4
51-40-310 PROFESSIONAL & TECHNICAL SERVI	.00	5,226.78	11,800.00	6,573.22	44.3
51-40-330 EDUCATION AND TRAINING	.00	315.00	2,500.00	2,185.00	12.6
51-40-460 WATER PURCHASES (WEBER BASIN)	209,967.16	208,975.07	190,000.00	( 18,975.07)	110.0
51-40-470 WATER PURCHASES (MOUNTAIN STR)	.00	.00	900.00	900.00	.0
51-40-490 GASOLINE	346.55	1,904.92	2,000.00	95.08	95.3
51-40-630 WATER SAMPLES	299.00	1,208.00	4,000.00	2,792.00	30.2
51-40-640 EMERGENCY	.00	9,712.17	11,000.00	1,287.83	88.3
51-40-650 DEPRECIATION	.00	.00	110,000.00	110,000.00	.0
51-40-800 WATER VAULT MAINTENANCE	218.07	218.07	2,000.00	1,781.93	10.9
51-40-905 IMPACT FEES WEBER BASIN	.00	20,832.00	.00	( 20,832.00)	.0
 TOTAL WATER EXPENSE	 216,460.22	 281,134.90	 516,600.00	 235,465.10	 54.4
 TOTAL FUND EXPENDITURES	 216,460.22	 281,134.90	 516,600.00	 235,465.10	 54.4
 NET REVENUE OVER EXPENDITURES	 ( 194,489.22)	 14,348.91	 .00	 ( 14,348.91)	 .0

**UINTAH CITY**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING DECEMBER 31, 2025**

**GARBAGE ENTERPRISE FND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>GARBAGE REVENUE</b>					
52-37-100 GARBAGE SALES	8,170.85	48,833.98	80,000.00	31,166.02	61.0
52-37-200 RECYCLING SALES	3,648.03	20,854.07	35,000.00	14,145.93	59.6
52-37-250 DUMPSTER SALES	.00	1,440.00	1,200.00	( 240.00)	120.0
<b>TOTAL GARBAGE REVENUE</b>	<b>11,818.88</b>	<b>71,128.05</b>	<b>116,200.00</b>	<b>45,071.95</b>	<b>61.2</b>
<b>MISCELLANEOUS REVENUE</b>					
52-38-100 INTEREST EARNINGS	.00	2,898.45	.00	( 2,898.45)	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>.00</b>	<b>2,898.45</b>	<b>.00</b>	<b>( 2,898.45)</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>11,818.88</b>	<b>74,026.50</b>	<b>116,200.00</b>	<b>42,173.50</b>	<b>63.7</b>

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

GARBAGE ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>GARBAGE EXPENSE</b>					
52-40-110 SALARIES AND WAGES	17.95	49.90	3,000.00	2,950.10	1.7
52-40-130 EMPLOYEE BENEFITS	4.20	11.72	1,000.00	988.28	1.2
52-40-240 OFFICE SUPPLIES AND EXPENSE	114.39	691.29	1,500.00	808.71	46.1
52-40-270 UTILITIES	155.29	424.49	1,500.00	1,075.51	28.3
52-40-410 RECYCLING DISPOSAL (WASTE MNG)	3,571.97	17,833.63	42,000.00	24,166.37	42.5
52-40-420 GARBAGE - DISPOSAL (WASTE MNG)	6,785.13	33,845.61	66,200.00	32,354.39	51.1
52-40-440 DUMPSTER EXPENSE	376.56	1,075.71	1,000.00	( 75.71)	107.6
 TOTAL GARBAGE EXPENSE	 11,025.49	 53,932.35	 116,200.00	 62,267.65	 46.4
 TOTAL FUND EXPENDITURES	 11,025.49	 53,932.35	 116,200.00	 62,267.65	 46.4
 NET REVENUE OVER EXPENDITURES	 793.39	 20,094.15	 .00	 ( 20,094.15)	 .0

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

STORM WATER ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>STORM WATER REVENUE</b>					
53-37-100 STORM WATER UTILITY FEE	1,666.50	9,995.01	19,000.00	9,004.99	52.6
53-37-200 STORM WATER PERMIT	.00	400.00	1,500.00	1,100.00	26.7
<b>TOTAL STORM WATER REVENUE</b>	<b>1,666.50</b>	<b>10,395.01</b>	<b>20,500.00</b>	<b>10,104.99</b>	<b>50.7</b>
<b>MISCELLANEOUS REVENUE</b>					
53-38-100 INTEREST EARNINGS	.00	2,506.88	3,800.00	1,293.12	66.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>.00</b>	<b>2,506.88</b>	<b>3,800.00</b>	<b>1,293.12</b>	<b>66.0</b>
<b>TOTAL FUND REVENUE</b>	<b>1,666.50</b>	<b>12,901.89</b>	<b>24,300.00</b>	<b>11,398.11</b>	<b>53.1</b>

UINTAH CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

STORM WATER ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>STORM WATER EXPENSE</b>					
53-40-110 SALARIES AND WAGES	351.68	1,741.10	3,000.00	1,258.90	58.0
53-40-130 EMPLOYEE BENEFITS	105.91	558.87	1,000.00	441.13	55.9
53-40-240 OFFICE SUPPLIES AND EXPENSE	64.33	379.74	1,000.00	620.26	38.0
53-40-310 PROFESSIONAL & TECHNICAL SERV	2,859.50	4,009.50	7,000.00	2,990.50	57.3
53-40-910 IMPACT FEES	.00	.00	5,200.00	5,200.00	.0
<b>TOTAL STORM WATER EXPENSE</b>	<b>3,381.42</b>	<b>6,689.21</b>	<b>17,200.00</b>	<b>10,510.79</b>	<b>38.9</b>
<b>STORM WATER</b>					
53-50-100 BUDGETED INCREASE IN FUND BALA	.00	.00	7,100.00	7,100.00	.0
<b>TOTAL STORM WATER</b>	<b>.00</b>	<b>.00</b>	<b>7,100.00</b>	<b>7,100.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>3,381.42</b>	<b>6,689.21</b>	<b>24,300.00</b>	<b>17,610.79</b>	<b>27.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1,714.92)</b>	<b>6,212.68</b>	<b>.00</b>	<b>( 6,212.68)</b>	<b>.0</b>

RESOLUTION NO. 26-0120

**A RESOLUTION OF UNTAH CITY, UTAH CLARIFYING STAFF CHECK INS AND COMPLIANCE WITH THE UTAH OPEN AND PUBLIC MEETINGS ACT**

**WHEREAS**, Uintah City is committed to transparency, accountability, and compliance with the Utah Open and Public Meetings Act, Utah Code Title 52, Chapter 4;

**WHEREAS**, the Utah Open and Public Meetings Act defines a “meeting” as a gathering of a public body at which a quorum is present that is convened by an individual with authority to convene the public body, following the process provided by law for convening the public body, for the express purpose of acting as a public body to receive public comment, deliberate, or take action on a relevant matter; and

**WHEREAS**, the Utah Open and Public Meetings Act defines “relevant matter” as a matter within the scope of the public body’s authority, but provides that for a public body with both executive and legislative responsibilities, “relevant matter” does not include a managerial or operational matter; and

**WHEREAS**, Uintah City recognizes the necessity of internal staff coordination and administrative check ins to ensure efficient day-to-day operations; and

**WHEREAS**, in small municipalities, such as Uintah, elected officials may also serve in departmental or administrative roles, creating a need for clear guidance distinguishing staff check ins from meetings of a public body that are subject to the Open and Public Meetings Act (OPMA); and

**NOW THEREFORE, BE IT RESOLVED BY THE UNTAH CITY COUNCIL THAT;**

1. **Purpose.** This resolution establishes guidance distinguishing internal staff check ins from meetings of a public body under the Utah Open and Public Meetings Act.
2. **Definitions.**
  - a. “Public Body” means a body as defined in Utah Code §52-4-103.
  - b. “Staff Check Ins” means an internal administrative gathering convened by the City Recorder, in the City Recorder’s administrative capacity, for the purpose of coordinating day-to-day City operations among staff and department heads.
  - c. “Meeting” means “meeting” as defined in Utah Code § 52-4-103.
3. **Staff Coordination Huddles.** Staff Check Ins are intended to address managerial/operational matters and, while city council members are invited to attend and participate in an administrative capacity, the meetings do not constitute a meeting under OPMA. Any discussion at Staff Huddles that could reasonably be viewed as deliberation toward City Council action will be immediately discontinued and placed on the agenda of a properly noticed City Council meeting.
4. **Recording and Minutes.** Because Staff Check Ins do not constitute a “meeting” under OPMA, the City is not required by OPMA to provide notice, minutes, or a recording for those meetings.
5. **Public Body Meeting.** A meeting shall comply with OPMA when it satisfies the definition of a “meeting” in Utah Code § 52-4-103; when that occurs, the City will comply with OPMA’s notice and recording requirements.
6. **Best Practice.** When uncertainty exists, the City shall err on the side of providing public notice and complying with the provisions of OPMA.

7. **Savings.** This resolution is intended to provide internal guidance and shall be interpreted consistently with applicable law; if a conflict exists between this resolution and state law, state law controls.
8. **Effective Date.** This resolution shall take effect immediately upon adoption.

Passed by the city council of Uintah City, Utah this 20<sup>th</sup> day of January 2026.

MAYOR:

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Kristi Bell

ATTEST:

Approved as to form and for  
Compliance with state law:

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City Recorder Michelle Mortensen

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City Attorney Bryan Baron

VOTE:                    YES                    NO

Mayor Bell	_____	_____
Councilmember Sorenson	_____	_____
Councilmember Combe	_____	_____
Councilmember Roberts	_____	_____
Councilmember Patterson	_____	_____