



NOTICE OF COTTONWOOD HEIGHTS JOINT PLANNING COMMISSION / CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, January 20, 2026**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. **Part of the Work Session will be conducted jointly with the city's Planning Commission as shown below.** The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Gay Lynn Bennion*
 2. **CITY COUNCIL REVIEW OF BUSINESS MEETING AGENDA**
Mayor Gay Lynn Bennion (10-15 min.)
 3. **STAFF REPORT TO CITY COUNCIL AND PLANNING COMMISSION**
(Staff will provide information to the city council and the planning commission, respond to questions and facilitate discussion concerning this agenda item).
 - a. Utah Renewable Communities Discussion.
Planner III Sheldon Howa (30 min.)
 - b. General Plan Presentation and Discussion with City Council and Planning Commission.
Community and Economic Development Director Jim Spung (100 min.)
 - c. Excuse Planning Commission
 - d. City Council Board Committee Assignments Discussion
Mayor Gay Lynn Bennion (15 min.)
 - e. Discussion of UDOT's Concurrence Request Concerning Temporary Closure of the Big Cottonwood Canyon Trail Underpass During Construction of UDOT's Planned Mobility Hub.
Mayor Gay Lynn Bennion (10 min.)
 4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Lunar New Year Celebration – Saturday, February 7, 2026, from 10:00 a.m. to 12-noon at City Hall
 - b. Cozy Paint Night – Friday, February 20, 2026, from 6:00 p.m. to 8:00 p.m. at City Hall

- c. The Jazz Ambassadors of The United States Army Field Band – Thursday, March 19, 2026, from 7:00 p.m. to 8:30 p.m. at Butler Middle School (Tickets Required, Free Event, See City Website for additional information)

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*

- 5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION; REAL PROPERTY PURCHASE OR LEASE; THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; AND/OR ANOTHER PERMITTED PURPOSE UNDER UCA 52-2-205**
- 6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BUSINESS MEETING AGENDA

Notice is hereby given that the Cottonwood Heights Community Development and Renewal Agency will hold a **Business Meeting** beginning at or about **6:45 p.m. on Tuesday, January 20, 2026**, in the Cottonwood Heights **City Council Work Room** located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to the city's YouTube channel: <https://www.youtube.com/@CottonwoodHeights/streams>.

1.0 **WELCOME** – *CEO Jared Gerber*

2.0 **ACTION ITEMS**

- 2.1 Consideration of **Resolution 2026-01** Electing Officers and Appointing Staff.
(By this resolution the board will elect officers and appoint staff for the CDRA due to recent changes in the city's elected officers).

3.0 **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PURCHASE OR LEASE OF REAL PROPERTY, THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, OR ANY OTHER PERMITTED PURPOSE FOR CLOSED MEETINGS UNDER UTAH CODE ANN. 52-4-205 OR OTHER APPLICABLE LAW.**

4.0 **APPROVAL OF MINUTES**

The minutes of this meeting will be approved through the following process: The Agency's secretary promptly will circulate a draft copy of the minutes to the Board members, who then will have three business days to provide any proposed corrections to the secretary. The secretary will then circulate a revised draft of the minutes to the Board members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.

5.0 **ADJOURN**

On Wednesday, January 14, 2026, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agenda was also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 14th day of January 2026

Tiffany Janzen, Agency Secretary

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with

disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711.



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, January 20, 2026**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

7:00 p.m. 1.0 **WELCOME** – *Mayor Gay Lynn Bennion*

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITIZEN COMMENTS**

During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before Noon. on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

4.0 **RECOGNITION**

4.1 *CHPD Promotions – CHPD Chief Robby Russo*

5.0 **ACTION ITEMS**

5.1 Consideration of **Resolution 2026-07** Awarding a Retiring Police Officer His Badge and Approving His Purchase of a Police Firearm.

(Sgt. Dan Morzelewski is retiring from CHPD after 32 years of public service, including 17 with CHPD. As is customary and as authorized by city code, by this resolution the council will award Sgt. Morzelewski his badge and approve his purchase of his sidearm).

5.2 Consideration of **Resolution 2026-08** Ratifying Committee Assignments.

(By this resolution the council will ratify the assignments made by the mayor for liaison coverage of various “outside” and “inside” committees and boards, as contemplated by the council’s internal policies and procedures).

5.3 Consideration of **Resolution 2026-09** Approving a Temporary Occupancy Concurrence Request by UDOT.

(UDOT has informed the city that the underpass from the Big Cottonwood Canyon Trail to UDOT’s planned mobility hub on the east side of Wasatch Blvd. must be temporarily closed during construction of the proposed bus-only transitway from the mobility hub to Big Cottonwood Canyon Road, and requested the city’s written concurrence that such project meets the criteria for application of the temporary occupancy standards under 23 CODE OF FEDERAL REGULATIONS Section 774.13(d)). This resolution will provide that concurrence).

6.0 **CONSENT CALENDAR**

6.1 Approval of the minutes for the City Council Work Session and Business Meetings of January 6, 2026.

7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period of five (5) minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, shall stand, request the microphone, state their name, state if they are a resident of Cottonwood Heights and either provide their address or Council district; and then address the City Council. Any person wishing to comment shall limit their comments to three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to designate a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or discussion. The Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Wednesday, January 14, 2026, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agendas were also posted on the City’s website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 14th day of January 2026

Tiffany Janzen, City Recorder

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711.