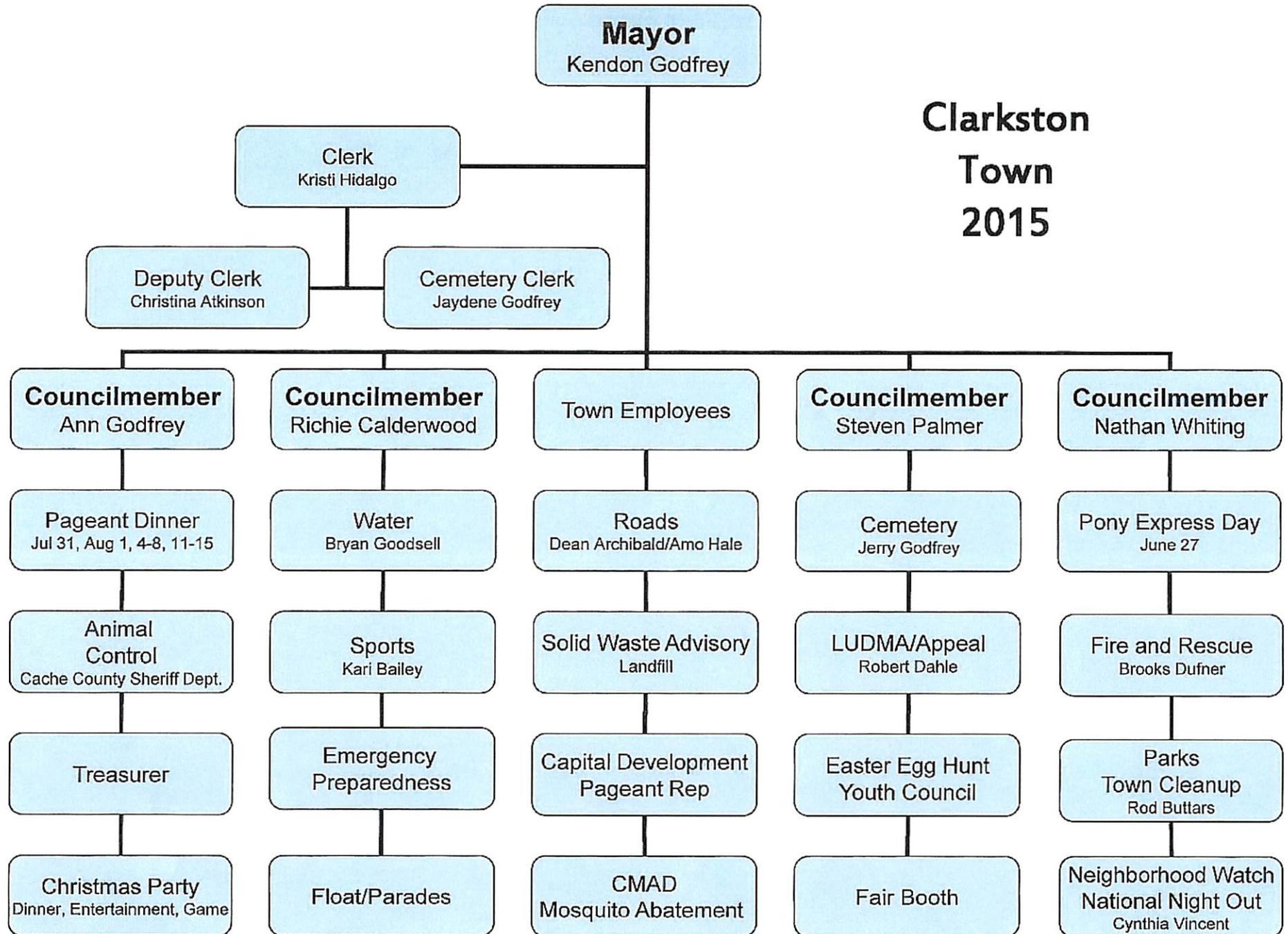


Attachment A

Clarkston Town 2015



RESOLUTION 15-01

A RESOLUTION ESTABLISHING A TIME AND PLACE FOR HOLDING REGULAR COUNCIL MEETINGS.

NOW THEREFORE BE IT RESOLVED by the governing body of the municipality of Clarkston Town that regular meetings will be held as follows:

The governing body shall conduct regular council meetings which shall be held on the First Tuesday of each month at the

CLARKSTON TOWN HALL
50 South Main
Clarkston, Utah

in which meetings shall begin promptly at 7:00 p.m. If the meeting date is a legal holiday, the meeting shall be held at the same time and place above described on the next Tuesday following that is not a legal holiday.

A copy of the Annual Meeting Schedule for the Clarkston Town Council is attached and labeled as "Exhibit A".

The Clarkston Town Hall will be closed from December 23, 2015, through January 3, 2016.

Dated this 6 day of January, 2015.

Handwritten signature of Gordon Godfrey
MAYOR



ATTEST:

Handwritten signature of Kristi Hidalgo
CLERK

Table with 4 columns: Name, Aye, No, Abstain. Rows include Mayor Godfrey and five Councilmembers, all with 'Aye' checked.

“EXHIBIT A”

SCHEDULE OF REGULAR COUNCIL MEETINGS
FOR THE
CLARKSTON TOWN COUNCIL

COUNCIL MEETINGS

JANUARY 6, 2015
FEBRUARY 3, 2015
MARCH 3, 2015
APRIL 7, 2015
MAY 5, 2015
JUNE 2, 2015
JULY 7, 2015
AUGUST 3, 2015
SEPTEMBER 1, 2015
OCTOBER 6, 2015
NOVEMBER 10, 2015
DECEMBER 1, 2015

WORK SESSIONS

JANUARY 20, 2015
FEBRUARY 17, 2015
MARCH 17, 2015
APRIL 21, 2015
MAY 19, 2015
JUNE - PONY EXPRESS
JULY - NO WORK SESSION
AUGUST 18, 2015
SEPTEMBER 15, 2015
OCTOBER 20, 2015
NOVEMBER - HOLIDAY
DECEMBER – HOLIDAY

RESOLUTION 15-02

A RESOLUTION AMENDING THE LAND USE & DEVELOPMENT ACT (LUDMA) RULES OF PROCEDURE FOR CONDUCT OF MEETINGS AND RECORD KEEPING

WHEREAS, the Town of Clarkston, has determined the need to amend the Clarkston Town LUDMA Rules of Procedure for conduct of meetings and record keeping.

NOW THEREFORE BE IT RESOLVED by the Council of the Town of Clarkston, State of Utah, that the Clarkston Town LUDMA Rules of Procedure for conduct of meetings and record keeping shall be amended as follows;

See Attachment A

Adopted and effective this day by motion from Councilmember A. Godfrey and seconded by Councilmember S. Palmer and all approved.

Dated this 6th day of January, 2015.

Roll Call Vote:

Mayor Godfrey [checked] Aye ___ No ___ Abstain ___ Absent
Councilmember R. Calderwood [checked] Aye ___ No ___ Abstain ___ Absent
Councilmember A. Godfrey [checked] Aye ___ No ___ Abstain ___ Absent
Councilmember S. Palmer [checked] Aye ___ No ___ Abstain ___ Absent
Councilmember N. Whiting [checked] Aye ___ No ___ Abstain ___ Absent

CLARKSTON TOWN, a Utah Municipal Corp.

[Signature of Gordon Godfrey]
MAYOR

ATTEST:

[Signature of Krusti Hidalgo]
TOWN CLERK





**CLARKSTON TOWN LAND USE & DEVELOPMENT
MANAGEMENT ACT**

**RULES OF PROCEDURE FOR
CONDUCT OF MEETINGS AND RECORD KEEPING**

SECTION 1. ORGANIZATION.

- 1.1. **Officers.** The officers of the Commission shall be a Chairperson and a Vice Chairperson. Officers shall be selected by vote by the Commission. In the absence or the disability of both the Chairperson and the Vice Chairperson, the members present at such meeting may elect a temporary Chair. The terms of office for the Chairperson and Vice Chairperson shall be one year, from January 1 to December 31, and for the Chairperson pro tem only for the meeting at which he/she is appointed or until relieved of the Chair by the Chairperson or Vice Chairperson. The Chairperson and Vice Chairperson may serve multiple consecutive terms as Chairperson or Vice Chairperson.
- 1.2. **Terms.** Members of the Commission shall be appointed by the governing body following recommendations from the Commission members. Terms for members shall be set in accordance with Clarkston Town Code, Section 10-3-2.
- 1.3. **Duties of the Chair.**
 - 1.3.1. To preside at all meetings of the Commission and shall provide general direction for the meetings.
 - 1.3.2. To call the Commission to order on the day and the hour scheduled and proceed with the order of business.
 - 1.3.3. To announce the business before the Commission in the order in which it is to be acted upon.
 - 1.3.4. To receive and submit in the proper manner, all motions and propositions presented by the members of the Commission.
 - 1.3.5. To put to vote all questions which are properly moved, or necessarily arise in the course of proceedings and to announce the results of motions.
 - 1.3.6. To inform the Commission, when necessary, on any point of order or practice. In the course of discharge of this duty, the Chair shall have the right to call upon legal counsel for advice.
 - 1.3.7. To authenticate by signature, when necessary, on any point of order or practice. In the course of discharge of this duty, the Chair shall have the right to call upon legal counsel for advice.
 - 1.3.8. To maintain order at the meetings of the Commission.
 - 1.3.9. To move the agenda along, hold down redundancy by limiting time allowed for comments if necessary, set guidelines for public input, and reference handouts and procedures during meetings.
 - 1.3.10. Recognize speakers and Commissioners prior to receiving comments and presentations.

- 1.3.11. The Chair will be a voting member of the Commission.
- 1.4. Duties of the Vice Chair. The Vice Chair, during the absence of the Chair, shall have and perform all the duties and functions of the Chair.
- 1.5. Duties of the Temporary Chair. The Temporary Chair, in the absence of both the Chair and the Vice Chair, shall have all the powers and perform the functions and duties assigned to the Chair of the Commission.
- 1.6. Commission Secretary. A secretary to the Commission shall be selected by the Commission and appointed by the governing body.
- 1.7. Duties of the Secretary.
 - 1.7.1. To post public notices of regular and special Planning Commission meetings, consisting of a quorum, at least 24 hours prior to the meeting.
 - 1.7.2. To attend every session of the Commission, to take and record the roll, to read any communications, resolutions or other papers which may be ordered to be read by the Chair of the meeting and to receive and bring to the attention of the Commission all message and other communications from other sources.
 - 1.7.3. To keep the minutes of the proceedings of the Commission and to record them.
 - 1.7.4. To keep and maintain a permanent record file of all documents and papers pertaining to the work of the Commission.
 - 1.7.5. To ensure Commissioners receive materials pertinent to regularly scheduled Commission meetings seven days prior to the Planning Commission meetings.
 - 1.7.6. To perform such other duties as may be required.

SECTION 2. MEETINGS.

- 2.1. Time and Place of Meetings. The regular meetings of the Commission shall be held on the first Wednesday of every month at 7:00 p.m. All meetings of the Commission shall be held at the Clarkston Town Hall, 50 South Main, Clarkston. At the discretion of the Chair, field trips or work sessions may be held as long as proper notification of time and place is provided and posted.
- 2.2. Special Meetings. The secretary shall give notice of the time and purpose of every special meeting of the Commission at least 24 hours prior to such meetings. Such notice shall be delivered to each member of the Commission personally, or by telephone. Such notice may also be given by the United State Mail, directed to the member of the Commission so to be notified at the member's residence and mailed no less than five days prior to the time fixed for such special meeting. It is specifically provided, however, that any member may, in writing, waive prior notice of the meeting.
- 2.3. Meetings, Matters Considered. Other business items pertaining to the affairs of the Clarkston Town Planning Commission and falling within the authority and jurisdiction of the Commission may be considered and acted upon at any regular meeting of the Commission as long as items are included on Commission agenda and posting and noticing requirements have been met.
- 2.4. Quorum. Three members of the Commission shall constitute a quorum for the transaction of business. Any member disqualified because of conflict of interest shall not be considered when determining whether a quorum is constituted. Members

abstaining from a vote, however, shall count toward consideration of a quorum. A minimum of three (3) “yes” or “aye” votes shall be required for the Planning Commission to take any action or to transact any business before the Commission.

SECTION 3. PUBLIC NOTICE OF REGULAR AND SPECIAL MEETINGS

- 3.1. All regular or special meetings shall be open to the public unless closed as provided for by the Utah Open a Public Meetings Act, Title 52, Chapter 4, Utah Code.
- 3.2. Notice to the public shall comply with requirements of Land Use Development and Management Act, Title 10 [17], Section 10-9-103 (2) [17-27-103(2)]; and the Open and Public Meetings Act, Section 52-4-6, Utah Code.

SECTION 4. AGENDA FOR REGULAR AND SPECIAL MEETINGS

- 4.1. Agenda. The Secretary, with the assistance of the Chair, shall prepare a written agenda for each meeting. A copy of the agenda shall be provided to each member at least two (2) days prior to the date of the meeting at which such agenda is to be considered.
- 4.2. Agenda Deadline. Requests for Planning Commission consideration must be properly presented (i.e., applications and petitions filed) to the Planning Commission a minimum of two (2) days prior to the date requested for Planning Commission consideration. This does not guarantee all requests will be scheduled with the Planning Commission within the two (2) days, but requests may not be heard in less than the two (2) day allotment.
 - 4.2.1. Applications and petitions, must be filed with the Town Clerk a minimum of two (2) days prior to the date requested for Planning Commission consideration.
- 4.3. Agenda Items. No subject matters shall be placed on the agenda for any given meeting, nor shall any such meeting consider any of the following subject matters, which are not formally filed with the Secretary of the Planning Commission in the manner provided by law or which were not initiated by motion of the Planning Commission more than four working days prior to the date of the Planning Commission meeting at which such matters are to be considered.

SECTION 5. RIGHTS AND DUTIES OF MEMBERS

- 5.1. Meeting Attendance. Every member of the Commission shall attend the sessions of the Commission unless, duly excused or unless, unable to attend because of extenuating circumstances. Any member desiring to be excused shall notify the secretary. The secretary shall inform the Chair of the excused absences.
- 5.2. Conflict of Interest. A Planning Commission member may declare a conflict of interest from specific agenda items. Members of the Planning Commission who feel they or any other member of the Commission may have an actual, apparent, or reasonably foreseeable conflict of interest on any matter that is on the Commission agenda shall explain the apparent conflict to the Commission. The Commission may then vote to decide whether the requested disqualification is justified. After declaring a conflict of interest, a Planning Commission member shall not participate in the discussion and vote

of that matter, nor attempt to use his/her influence with other Commissioners either before, during or after the meeting. Below are some guidelines for conduct:

- 5.2.1. There may be a conflict of interest if there are personal, family, or financial ties between a Planning Commissioner and proponent/opponent of any item of business.
- 5.2.2. A Planning Commissioner may appear before the Commission through his/her employment as an advocate or agent for a proponent only after the Commissioner's disqualification on the subject matter.
- 5.2.3. A Planning Commissioner must not sell or offer to sell services or solicit prospective clients or employment by stating an ability to influence Planning Commission decisions.
- 5.2.4. A Planning Commissioner must not use the power of office to seek or obtain a special advantage that is not in the public interest nor any special advantage that is not matter of public knowledge.
- 5.3. Explaining the Vote. After the vote is taken, any member of the Commission desiring to explain his/her vote shall be allowed an opportunity to do so.
- 5.4. Not to Vote Unless Present. No member of the Commission shall be permitted to vote on any question unless the member shall be present when the vote is taken and when the result is announced. No member shall give his/her proxy to any other person.

SECTION 6. PROCEDURE – ORDER OF BUSINESS

- 6.1. Order of Business. The order of business shall be as follows:
 - 6.1.1. Field Trip
 - 6.1.2. Roll taken by secretary
 - 6.1.3. Approval of minutes
 - 6.1.4. Consideration of agenda items
 - 6.1.5. Other business at the discretion of the Chair
- 6.2. Field Trips. On those occasions when site inspections are deemed advisable, field trips shall be held prior to the Planning Commission meetings, the time of the field trip to be posted on the agenda. The public shall be allowed at the sites of the field trip but encouraged to present their case at the Planning Commission meeting, not during the field trip. Field trips shall be for the purpose of gathering information, not for discussion decision.
- 6.3. Staff Report. All major issues presented to the Planning Commission for their consideration will be accompanied by a staff report detailing the overview, background, analysis and staff recommendation(s) which shall include findings of fact and conditions for approval. Staff reports shall address the portion of the Zoning Ordinance affected by petitioner's request and how it fits within the guidelines of the ordinance and the applicable master plan(s). Staff reports shall be as concise as possible while allowing for adequate coverage of the subject matter and shall be made available to anyone requesting a copy of the staff report. Copies of staff reports and other pertinent materials shall be made available to the Planning Commission members two (2) days prior to regularly scheduled Planning Commission meetings.
- 6.4. Submission of Written Materials. Applications or interested parties should submit written materials two (2) days prior to the agenda meeting to allow the Planning

Commission adequate time to review the materials. (This does not review to applications and petitions previously covered in these regulations).

- 6.5. Notification of Public Hearings. Notices of all items scheduled for Planning Commission informal hearings shall be mailed to the appropriate parties within fourteen (14) days of the Planning Commission meeting.

SECTION 7. PROCEDURE – ORDER AND DECORUM

- 7.1. Order of Consideration of Items. The following procedure will normally be observed, however, it may be rearranged by the Chair for individual items if necessary for the expeditious conduct of business.
- 7.1.1. Item introduction by Chair.
 - 7.1.2. Staff presentation and recommendation.
 - 7.1.3. Petitioner/Developer presentation of proposal.
 - 7.1.4. Opening of the public portion of hearings.
 - 7.1.5. Community Council presentation/response.
 - 7.1.6. Opponents/Proponents comments.
 - 7.1.7. Public hearing closed
 - 7.1.8. Planning Commission discussion and vote. The discussion is closed to staff, the petitioner and public unless the Planning Commission requests additional information of the staff. Chair outlines possible actions: approval, denial, continuation or approval with conditions. If additional information is required, the public portion of the meeting may be reopened by a majority vote.
 - 7.1.9. A five minute recess will be taken every 90 minutes of public hearings.

SECTION 8. PROCEDURE - MOTIONS

- 8.1. Making Motions. Any Planning Commissioner, but the Chair, may make or second a motion.
- 8.1.1. Motions should state findings for approval or denial within the motion:
 - 8.1.1.1. Motions should state findings at the beginning of the motion followed by the recommendation to the appropriate body, if any, and should be concluded with the conditions of approval. The motion may refer to the staff report for the detail of the findings of fact and conditions for approval if the author of the motion finds them acceptable.
 - 8.1.1.2. The staff summary should be sufficient in detail to assist the Commission in stating findings.
 - 8.1.1.3. Motions may be repeated for clarification following discussion and prior to the vote of the request of any Commissioner.
 - 8.1.1.4. Planning Commissioners may request legal advice from the Town Attorney in the preparation, discussion and deliberation of motions.
 - 8.1.2. Second Required. Each motion of the Commission must be seconded with the exception of motions to amend a motion and motions to adjourn the Planning Commission meeting.

- 8.1.3. Withdrawing a Motion. After a motion is stated, the motion shall be the possession of the Commission but may be withdrawn by the author of the motion prior to the vote. Withdrawal of a second is not necessary.
- 8.1.4. Motion to Table. A motion to table an agenda item for further study should be accompanied by specific reasons for continuing the matter and whenever possible, a specific date to rehear the matter should be scheduled.
- 8.1.5. Amending Motions. When a motion is pending before the Commission, any member may suggest an amendment, or amend an amendment, without a second, at any time prior to the Chair putting the motion to a vote. The amendment must be accepted by the author and the second of the motion in order for it to amend the stated motion. The author and the second may choose not to accept the amendment.
- 8.1.6. Substitute Motions. A substitute motion, which shall replace the original, may be made prior to a vote on the original motion.
- 8.1.7. To Rescind a Motion. A motion to rescind or make void the results of a prior motion may take place when the applicant and other persons directly affected by the motion have not materially changed their position in reliance on the Commission's action on the motion.
- 8.1.8. To Reconsider a Motion. To recall a previous motion for further evaluation and/or action, a motion for reconsideration may be made by a Commissioner who voted with the majority. The motion to reconsider must pass with a majority vote. If it is determined that the motion should stand as previously approved, no formal vote is necessary. If the former motion is to be amended or made void, the motion shall be put to a formal vote of the Commission. Motions to reconsider a previous motion must take place during the same meeting the motion was made or when the minutes containing the particular item are approved.
- 8.1.9. Motion to Open and Close Informal Hearings. A motion shall be made to open and close the public portion of each informal hearing prior to Planning Commission discussion and vote on the matter.
- 8.1.10. Motion to Recess. A motion shall be made to break for a specific purpose while also stipulating a specific time to reconvene the meeting. The time to reconvene must be during the same day as the meeting in which the motion to recess was made.
- 8.1.11. Motion to Adjourn. A motion to adjourn the meeting shall be made at the end of each Planning Commission meeting. No second is required to the motion to adjourn.

SECTION 9. PROCEDURES – DEBATE

- 9.1. Interruptions and Questions. No member of the Commission shall interrupt or question another member in debate without obtaining the Commissioner's consent, and to obtain such consent, shall first address the Chair.
- 9.2. Changing a Vote. No member shall be permitted to change his/her vote after the decision is announced by the Chair.

SECTION 10. PROCEDURES – VOTING

- 10.1. Conflict of Interest/Disqualification. Any member declaring a conflict of interest shall be disqualified and shall leave the table and not participate in the discussion and vote pertaining to that particular matter.
- 10.2. Abstention. Any member abstaining from a vote may remain seated at the table and participate in the discussion. Reasons for abstention must be stated at the time of the abstention and such reason shall not be considered a conflict of interest.

SECTION 11. PROCEDURES – SUSPENSION OF RULES

- 11.1. Suspension or Alteration of Rules. No standing rules of the Commission shall be altered, amended, suspended or rescinded without the vote of a majority of all the members of the Commission.

SECTION 12. AMENDMENT OF RULES OF PROCEDURES

- 12.1. These rules of procedure may be amended at any meeting of the Commission held after not less than fourteen days written notice of the proposal to amend the rules, upon a majority vote of all of the members of the Planning Commission.
- 12.2. The public shall have the opportunity to review and respond to the Rules of Procedure prior to adoption by the Planning Commission.

SECTION 13. RECORDING OF RULES

- 13.1. These rules and all subsequent amendments shall be recorded by the secretary in the Planning Commissioner's Handbook and copies shall be furnished to each member of the Commission.

Signature of Chair
Clarkston Town Planning Commission

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount
10-42-220	GENERAL FUND - COURT - PROSECUTOR						
	553	JACOB GORDON	COURT-LEGAL WORK	121514		12/05/2014	300.00
Total COURT							300.00
10-44-210	GENERAL FUND - ADMINISTRATION - INSURANCE						
	215	UTAH LOCAL GOVERNMENTS TI	ANNUAL FEE - WORKERS COMP	1493820		12/16/2014	1,268.49
10-44-220	GENERAL FUND - ADMINISTRATION - Mileage						
	440	KRISTI HIDALGO	Mileage	122214		12/22/2014	65.48
10-44-240	GENERAL FUND - ADMINISTRATION - OFFICE SUPPLIES & EXPENSE						
	196	SAM'S CLUB MC/SYNCB	OFFICE SUPPLIES	1215142		11/07/2014	95.45
	206	STAPLES CREDIT PLAN	supplies	122214		11/12/2014	32.76
							128.21 *
10-44-270	GENERAL FUND - ADMINISTRATION - UTILITIES						
	189	QUESTAR GAS	UTILITIES	121514		11/13/2014	45.10
	219	ROCKY MOUNTAIN POWER	UTILITIES	122214		12/12/2014	134.27
	246	COMCAST	INTERNET	122214		12/11/2014	123.72
	578	CENTURYLINK	PHONE	121514		12/04/2014	135.20
							438.29 *
10-44-280	GENERAL FUND - ADMINISTRATION - PLANNING & ZONING						
	260	CACHE COUNTY CORPORATION	CPDO Assessment Fee	4077		11/20/2014	509.25
10-44-320	GENERAL FUND - ADMINISTRATION - E911 FEES						
	124	CITY OF LOGAN	911	121514		11/20/2014	666.00
10-44-330	GENERAL FUND - ADMINISTRATION - SANITATION COLLECTION FEES						
	124	CITY OF LOGAN	SANITATION	1215141		11/20/2014	3,565.95
	686	ALYSSA COLE	UTILITY REIMBURSEMENT	121514		11/25/2014	15.82
							3,581.77 *
10-44-850	GENERAL FUND - ADMINISTRATION - MAYOR - MISCELLANEOUS						
	168	LEE'S MARKET PLACE	VETERANS DAY PROGRAM	276277		12/04/2014	66.15
Total ADMINISTRATION							6,723.64
10-53-240	GENERAL FUND - FIRE & RESCUE - FIRE SUPPLIES & EXPENSE						
	656	DR. SPRINKLER	SPRINKLER BLOWOUTS-FIRE DEI	2397572		12/01/2014	40.00
10-53-250	GENERAL FUND - FIRE & RESCUE - FIRE & RESCUE EQUIPMENT						
	110	BADGER SCREEN PRINTING	FIRE DEPT. SHIRTS	44671		12/17/2014	762.80
	196	SAM'S CLUB MC/SYNCB	FIRE & RESCUE EQUIPMENT AND	1215144		11/02/2014	676.22
							1,439.02 *
10-53-270	GENERAL FUND - FIRE & RESCUE - FUEL/OIL & UTILITIES						
	189	QUESTAR GAS	UTILITIES	1215142		11/13/2014	118.23
	219	ROCKY MOUNTAIN POWER	UTILITIES	1222144		12/12/2014	255.67
	494	DIGIS	FIRE DEPT. INTERNET/PHONE	122214		12/25/2014	76.33
							450.23 *
10-53-550	GENERAL FUND - FIRE & RESCUE - VENDING						
	185	PEPSI OF LOGAN	VENDING MACHINE POP	34808		11/11/2014	54.00
	185	PEPSI OF LOGAN	VENDING MACHINE POP	34871		11/18/2014	168.00
	196	SAM'S CLUB MC/SYNCB	VENDING SUPPLIES	1215145		11/26/2014	60.40
	624	SWIRE COCA-COLA, USA	VENDING MACHINE POP	12700350155		11/10/2014	120.43

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount
							402.83 *
Total FIRE & RESCUE							2,332.08
10-60-250	GENERAL FUND - ROADS & STREETS DEPARTMENT - EQUIPMENT - SUPPLY/MAINT						
	302 ITTY BITTY EQUIPMENT		SNOW PLOW MAINTENANCE	19587		11/18/2014	1,477.66
10-60-255	GENERAL FUND - ROADS & STREETS DEPARTMENT - FUEL & OIL						
	189 QUESTAR GAS		UTILITIES	1215143		11/13/2014	7.18
10-60-420	GENERAL FUND - ROADS & STREETS DEPARTMENT - ROAD UTILITIES/STREET LIGHTS						
	219 ROCKY MOUNTAIN POWER		UTILITIES	1222143		12/12/2014	534.05
Total ROADS & STREETS DEPARTMENT							2,018.89
10-70-250	GENERAL FUND - PARKS & RECREATION - PARK GENERAL						
	219 ROCKY MOUNTAIN POWER		UTILITIES	1222141		12/12/2014	12.94
	656 DR. SPRINKLER		SPRINKLER BLOWOUTS-PARK	2397571		12/01/2014	90.00
							102.94 *
10-70-730	GENERAL FUND - PARKS & RECREATION - CAPITAL OUTLAY - PARK IMPROVE						
	120 BRENT WEBB EXCAVATING, INC		STORM DRAIN PROJECT	979		12/02/2014	4,106.40
10-70-820	GENERAL FUND - PARKS & RECREATION - CIVIC CENTER UTILITIES						
	219 ROCKY MOUNTAIN POWER		UTILITIES	1222145		12/12/2014	37.07
10-70-840	GENERAL FUND - PARKS & RECREATION - CIVIC CENTER SUPPLIES/MAINT						
	189 QUESTAR GAS		UTILITIES	1215141		11/13/2014	36.55
Total PARKS & RECREATION							4,282.96
Total GENERAL FUND							15,657.57
51-81-240	WATER UTILITY FUND - WATER DEPARTMENT - OFFICE SUPPLIES & EXPENSE						
	196 SAM'S CLUB MC/SYNCB		CERT MAILINGS	1215143		11/28/2014	30.00
51-81-270	WATER UTILITY FUND - WATER DEPARTMENT - UTILITIES						
	219 ROCKY MOUNTAIN POWER		UTILITIES	1222142		12/12/2014	123.71
51-81-370	WATER UTILITY FUND - WATER DEPARTMENT - WATER SAMPLING						
	114 BEAR RIVER HEALTH DEPT.		WATER SAMPLING	121514		12/04/2014	20.00
51-81-800	WATER UTILITY FUND - WATER DEPARTMENT - Loan Payment (water tank)						
	388 UTAH STATE DIVISION OF FINAN		WATER TANK LOAN #3S098	121514		12/15/2014	46,576.80
Total WATER DEPARTMENT							46,750.51
Total WATER UTILITY FUND							46,750.51

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount
71-40-610		CEMETERY PERPETUAL CARE FUND - PERPETUAL CARE DEPARTMENT - BURIAL FEES					
	140	DOUBLE C CONSTRUCTION	BURIALS	1180		10/22/2014	760.00
71-40-710		CEMETERY PERPETUAL CARE FUND - PERPETUAL CARE DEPARTMENT - MAINTENANCE					
	196	SAM'S CLUB MC/SYNCB	CEMETERY BINDERS	121514		11/06/2014	115.15
	420	JERRY GODFREY	MILEAGE	122214		12/22/2014	15.52
	656	DR. SPRINKLER	SPRINKLER BLOWOUTS-CEMETE	239757		01/21/2014	120.00
							250.67 *
Total PERPETUAL CARE DEPARTMENT							1,010.67
Total CEMETERY PERPETUAL CARE FUND							1,010.67
Grand Total:							63,418.75

Dated: Jan 6 2015
 Mayor: [Signature]
 City Council: [Signature]
[Signature]
[Signature]

City Recorder: Krista Hidalgo
 City Treasurer: Annal J. Godfrey