

**Rockville Town Council
Regular Meeting
Rockville Town Hall
December 10, 2025 – 6:00 pm**

1. **CALL TO ORDER-ROLL CALL:** Mayor Leach called the meeting to order at 6:00 p.m. The following Town Council members were present: Michael Evenson, Robin Smith, Megan Honer-Orton, Jeff Ballard and Mayor Pam Leach. Clerk Cox was recording the meeting.
2. **PLEDGE OF ALLEGIANCE:** Mayor Leach led the Pledge of Allegiance.
3. **APPROVAL OF THE AGENDA:** Jeff Ballard **MOVED** to approve the agenda. Robin Smith **SECONDED** the motion.

VOTE on Motion:

Michael Evenson: Aye
Robin Smith: Aye
Megan Honer-Orton: Aye
Mayor Leach: Aye
Jeff Ballard: Aye

Motion **PASSED** unanimously.

4. **DECLARATION OF CONFLICT OF INTEREST WITH AN AGENDA ITEM.** No conflicts were declared.

PUBLIC COMMENT: Mayor Leach asked if there were any public comments. None were made.

DISCUSSION/INFORMATION/NON-ACTION ITEMS

5. **REPORT ON HURRICANE VALLEY FIRE SPECIAL SERVICE DISTRICT – CHIEF TYLER AMES**

Chief Tyler Ames reported the call numbers for last month for Fire and Ambulance were 12 incidents in Springdale, 3 in Rockville, and 7 incidents inside the park. He said it is slowing down in this area a little bit, but the rest of the district's still staying just about the same. He said last month District wide had roughly 500 calls, which is typically.

Chief Ames reported that the fire station at Sand Hollow, is still in the design stages and the District is working with the architect to get what is needed in the design phase. He said this new station is located by Sand Hollow State Park and will also hold the new administration building, which is currently located at 202 East State Street in Hurricane. The District will still use the 202 East station; however the administration offices will be moved to the new building at Sand Hollow once completed. The Fire Marshall will also move to the new location. He said once they get the construction started on the new station at Sand Hollow, the plan is to get a station in Toquerville started. Chief Ames said the property for the station in Toquerville was actually donated by a developer in that area out near the new interchange development at I-15. He is unsure of the exact spot, but they will begin working on that station once construction has begun on the Sand Hollow Station. He said there is so much new development in or near the new road bypassing Toquerville and when you get those homes outside of a five-mile radius of a fire station it effects insurance rates.

Chief Ames stated he understood Chief Harmon had spoken with the Town Office and is planning on attending next month's meeting to update you regarding the wildland urban interface. He is over that portion of the District and can answer questions the Town may have as he is an expert on that subject and has a lot of knowledge as he has been doing the wildland fire side of things for over 20 years. Mayor Leach thanked Chief Ames for the update.

6. **REPORT ON RECOMMENDATIONS OF THE PLANNING COMMISSION – CHAIR RYBKIEWICZ:**

Chair Ken Rybkiewicz updated the Council on last night's Planning Commission meeting. He said there were many attendees from the public, which was really nice to have public involvement. Before the public comment period, there was a motion presented by one of our Commissioners to remove agenda item #4, which was consideration and action for a building permit for Jacob Anderson for South Mesa, which had been returned to the Planning Commission from the Council. There was quite a discussion about why this individual felt the need to remove it

from the night's agenda. A vote was held and it was removed from our agenda. Afterwards we opened up to public comments. There were a few public comments which you will be considering in the future. Next on the agenda was a grading/excavation permit for a septic tank on parcel #R-1308-1 for Mr. Jacob Anderson, which was approved. Then consideration and action for a home occupation business license at 268 Grafton Road for Easton Gormican to operate an online tech support, which was approved. Next was consideration and action for a special event permit for Vacation Races presented by Mr. Jessup. This is the race that extends from Virgin to Zion Park. Mayor Leach asked when the race is being held. Chair Rybkiewicz said it is scheduled for February 28th. This permit was also approved conditional upon their providing proof of insurance and a UDOT permit. He said this has been a longstanding event, and there haven't been any issues in the past. The next item on the agenda was consideration and action for a building permit at 196 West Grafton Road for Casey Jennings. Chair Rybkiewicz said it was also approved with some small conditions of correcting the submitted plans to show the correct building square footage and some missing elevations on the home height. He said this is a one-story home with a future addition planned. Next on the agenda was consideration and action for a building permit for 59 East Main for Phil and Lynn Barnage. They were requesting a storage shed in the back of the old store next to the Community Center. This was approved as they met the Land Use Code and even the Fire Marshal approved it despite having minimum setbacks and tight clearances to the property line and shed from the adjoining neighbors near the property line, but both are unoccupied structures. The Planning Commission moved on to next agenda item, which was the consideration and action on an excavation stream alteration permit at 449 West Main Street for Doyle Timmons. He said this has been a continuation for a number of months while the applicant had a hydrologic study conducted at the request of the neighboring parcels. Chair Rybkiewicz said Tim Arnold had asked all the neighbors be consulted and come to some understanding and agreement on the project. Mr. Timmons had resubmitted his plans to the various State Agencies, Federal Emergency Management in terms of the floodplain, Division of Water Resources, and the Army Corps of Engineers, which granted approval to conduct the project as amended. The Commission also approved this application and had requested Tim Arnold to visit during the project to ensure that they were sticking to the plan as presented.

He asked if anyone had any questions? Michael Evenson asked when you say an item has been removed, does that mean it's been postponed? Does it mean it's going to be dealt with at a later date? What does removed mean? Chair Rybkiewicz said the Attorney was present and the stance by 4 out of the 5 voting commissioners was that we had already approved that permit with conditions. And the collective group decided that it was not the venue to ensure that the conditions had been met. He said they felt it was more of an administrative action to be conducted at the Town Office. They agreed that multiple Planning Commissioners would review the conditions to ensure they had been met before the permit was issued. Mayor Leach said having it on the agenda was not their typical procedure after somebody's building permit had been approved. Typically even with conditions it went to the Office. The procedure would be an applicant once approval has a certain amount of time to meet those conditions and provide needed documentation to the Office to proceed. Then if they don't meet the conditions within that time frame their building permit will be denied/voided. Chair Rybkiewicz said for this application for Mr. Andersen we will be given a time frame as per the Land Use Code with a letter sent regarding the conditions that must be satisfied in order to proceed with his building permit. Mayor Leach said it's not a dead matter, it's just procedural. She said she would like to extend our thanks for all the hard work the Planning Commission does every month, every year. Mayor Leach reminded the Council that Andy Efstratis, who has been serving on the Planning Commission, will be a Council member at the beginning of January and his position on the Planning Commission will need to be filled. Chair Rybkiewicz said this month he had given each Commissioner the task of reviewing an application and preparing information regarding that application. Thus everyone was involved.

7. **CONSIDERATION AND ACTION ON A FRANCHISE AGREEMENT WITH SOUTH CENTRAL COMMUNICATIONS INC. DBA SC BROADBAND-TERRENCE MITCHELL:** Mayor Leach stated Terrence Mitchell was here to represent South Central Broadband. She said since we are getting fiber optic cable connected to the

Town Office and to our meeting Hall and South Central is also going to be allowing residents throughout the community to connect for service this agreement is needed to proceed with this service in the Community. Terrence Mitchell from South Central Broadband updated the Council on the Office connection. He said with all the splicing and installing fiber lines the actual connection to the Office should be done next week. He said they are super confident it will be completed by the end of the year. He went on to explain the franchise agreement. He said the way it works is typically our Company sends out a template to the Town or City. Their legal counsel reviews and makes recommended changes and then sends it back to South Central. The Company then reviews the suggested changes and either supports the changes or makes other changes and sends it back. This continues until a Franchise Agreement has been drafted that both parties agree on. All this has been done, and the Franchise Agreement here tonight is ready to be adopted or denied. He said further work cannot be done nor services offered to the residents until an agreement is reached and approved. Terrance Mitchell said he is the director of business development for South Central Broadband. He is employed to research different places that we can provide our services or to identify additional services that we could offer in existing service areas. He said in this case, we're currently connecting within Springdale, as you guys probably know already, as a fiber-to-the-home provider there. So naturally, when looking at the next places to serve with that same fiber service, Rockville and Virgin came up. This additional extension of services was put into the budget for 2026 by South Central Broadband. He said due to the Winter weather this area is perfect for Winter work. The plan is to install Rockville between January and April of 2026. In the Summer months the crews will be in cooler places. If this agreement is approved tonight, the budget is in place, our workers are there, our equipment and materials are here so we could start this project very early in 2026, like the first week of January. Terrance Mitchell said the Company will do the entire project throughout the Town, at no cost to the Town or the customers. We have all of our team down here doing the work, if we catch the installation at that point, there's no installation fee. And for additional incentive we also reduce the first year of service from \$65 to \$45 a month. In the second year, you pay \$65 for a one gig service. He said there are higher plans that can be discussed at the time of installation up to 8 gigs if a customer thinks they need that.

Terrence Mithcell asked if he could express a couple concerns to the Council. He said the Company is aware there are water lines in the ground. He said the question is always asked what happens if you hit a water line? He said we fix it. He said it's super rare that we go into an entire community and build it out without something happening. He said he is the organization's single point of contact. If something happens you reach out to me, we research it, and we take care of it. He said those are just things that might come up from citizens. They may call and say they dug here and before the process there was gravel there, and now the gravel doesn't look like it used to. This is when you contact him. And we address it. So that's a big thing we hang our hat on is that you all have a point of contact in him to deal with until the project's done. Then you are handed off to other people within the organization that you can call in the future. If something is hit, we absolutely will fix it.

Mayor Leach said each Council member had the franchise agreement in their packet. It has been vetted by our attorney, and he made some changes, then went back to South Central. They approved it while adding a couple other basic things, what she considers boilerplate things. She asked if there were any questions regarding this Franchise Agreement. No questions were asked.

Michael Evenson **MOVED** to approve the franchise agreement with South Central Communications as presented. Mayor Leach **SECONDED** the motion.

VOTE on Motion:

Michael Evenson: Aye
Robin Smith: Aye
Megan Honer-Orton: Aye
Mayor Leach: Aye
Jeff Ballard: Aye

The motion **PASSED** unanimously.

8. **CONSIDERATION AND ACTION ON POSSIBLE ADOPTION OF ORDINANCE #2025-1210-1 FOR A FRANCHISE AGREEMENT WITH SOUTH CENTRAL COMMUNICATIONS INC. DBA SC BROADBAND TO PROVIDE COMMUNICATION SERVICE TO ROCKVILLE RESIDENTS-** Mayor Leach explained the prior approval was for the Franchise Agreement itself. This Ordinance adopts the Franchise Agreement as stated and binds the Town to the agreement and allows South Central to use certain public right-of-way, severability, and providing an effective date. Terrence Mitchell said this Ordinance, if adopted will allow certain things within the services that South Central provides that they can collect funds and send them to the State, which then the State disperses back to the Towns. But the Town can't participate unless you have an ordinance. By adopting this ordinance it gives South Central Broadband a vehicle to say, someone in Rockville had this service, so it's just basically setting that price.

Robin Smith **MOVED** to approve the Ordinance #2025-1210-1 for the Franchise Agreement with South Central Communications, doing business as South Central Broadband. Jeff Ballard **SECONDED** the motion.

VOTE on Motion:

Michael Evenson: Aye
Robin Smith: Aye
Megan Honer-Orton: Aye
Mayor Leach: Aye
Jeff Ballard: Aye

The motion **PASSED** unanimously.

Mayor Leach said the paperwork will be signed and sent to Terrance Mitchell to get the needed signatures from South Central Broadband and then return an executed copy to the Town.

9. **CONSIDERATION AND ACTION ON POSSIBLE ADOPTION OF RESOLUTION #2025-1210-1-R SETTING THE MEETING DATES AND TIMES FOR THE PLANNING COMMISSION AND THE TOWN COUNCIL FOR 2026** Mayor Leach said the meeting dates are included in the packets for the Council to review. They are the same days and times as they have been. Planning Commission the second Tuesday of the month at 6:00 pm and Town Council the second Wednesday of the month following the second Tuesday at 6:00 pm. The Council had reviewed them and although it seemed like too many meetings there are only 12 months listed. The dates have been double checked and cross-referenced

Jeff Ballard **MOVED** approve resolution #2025-1210-1-R setting the meeting dates and times for the Planning Commission and the Town Council for 2026. Michael Evenson **SECONDED** the motion.

VOTE on Motion:

Michael Evenson: Aye
Robin Smith: Aye
Megan Honer-Orton: Aye
Mayor Leach: Aye
Jeff Ballard: Aye

The motion **PASSED** unanimously.

10. **APPROVAL OF THE MINUTES FOR NOVEMBER 12, 2025, MEETING:** Mayor Leach asked if there were any corrections to the minutes for last month's meeting. Megan Honer-Orton suggested in last month's minutes in the discussion with Chief Ames from the Fire District he mentions WUWA. She asked that this be spelled out to show what it actually stands for. This change will be done.

Jeff Ballard **MOVED** to approve the minutes from the November 12, 2025 meeting with the changes noted for WUWA. Mayor Leach **SECONDED** the motion.

VOTE on Motion:

Michael Evenson: Aye
Robin Smith: Aye
Megan Honer-Orton: Aye
Mayor Leach: Aye
Jeff Ballard: Aye

The motion **PASSED** unanimously.

11. **APPROVAL OF EXPENDITURES FOR THE MONTH OF NOVEMBER 2025.** Mayor Leach asked if there were any questions on the expenditures for November. Megan Honer-Orton asked why there were two (2) checks for Washington County Solid Waste, and both had the same number. Clerk Cox reported there were two (2) invoices for last month as the previous month had not been billed, both invoices show but only one (1) check was cut for that vendor.

Megan Honer-Orton **MOVED** to approve the expenditures for the month of November 2025. Michael Evenson **SECONDED** the motion.

VOTE on Motion:

Michael Evenson: Aye
Robin Smith: Aye
Megan Honer-Orton: Aye
Mayor Leach: Aye
Jeff Ballard: Aye

The motion **PASSED** unanimously.

12. **APPROVAL OF THE NOVEMBER 2025 FINANCIAL STATEMENTS.** Mayor Leach asked if there were questions. No questions were asked.

Megan Honer-Orton **MOVED** to approve the financial statements for November 2026. Mayor Leach **SECONDED** the motion

VOTE on Motion:

Michael Evenson: Aye
Robin Smith: Aye
Megan Honer-Orton: Aye
Mayor Leach: Aye
Jeff Ballard: Aye

The motion **PASSED** unanimously.

ADMINISTRATIVE NON-ACTION ITEMS

REPORTS OF MAYOR AND COUNCIL MEMBERS

Mayor Pam Leach reported the Town Christmas party was held on December 6, 2025 and had been well

attended. She said the orchestra is improving each year and was delightful. She thanked those who helped decorate the Community Center Hall for that party.

Mayor Pam Leach reported the wreaths for the Veterans graves had been received. They will be placed on the Veterans graves at the Rockville Cemetery on December 20, 2025 at 11:30 am. Springdale will be holding their ceremony the same day at 10:00 am so Rockville's will be slightly later.

Mayor Pam Leach thanked the Council for all the service they rendered during the year. She said Andy Efstratis will be joining the Council in January. She thanked Michael Evenson for his years on Town Council and encouraged him to relax and enjoy.

Mayor Pam Leach stated the annual required training for Council and Planning Commission members is scheduled for February 18, 2026. 10:00 am-1:00 pm. More details will be given later.

Michael Evenson reported that the Mosquito District is trying to purchase a new building for office space, as they have outgrown the current offices.

Michael Evenson thanked the Council for working with him for the last few years.

Robin Smith had nothing to report.

Megan Honer-Orton reported she is still working to contact people that expressed interest in CERT at the preparedness event held in October.

Jeff Ballard thanked those that had helped put up the Christmas lights, both at the Community Center and the Rockville Bridge. He said some of the lights on the bridge needed attention and they worked on those yesterday.

Jeff Ballard said the Cemetery had been sprayed for weeds and it looks like it is working pretty well. Hopefully this will help prevent weeds in the Spring.

Staff Report as needed. There was nothing to report.

Adjournment

Mayor Leach **MOVED** to adjourn the final meeting of 2025 at 6:40 pm. Michael Evenson **SECONDED** the motion.

VOTE on Motion:

Michael Evenson: Aye

Robin Smith: Aye

Megan Honer-Orton: Aye

Mayor Leach: Aye

Jeff Ballard: Aye

The motion PASSED unanimously.

Minutes prepared by

Shelley D. Cox

Town Clerk

APPROVED:



Pam Leach, Mayor

Attest: 

Shelley D. Cox-Town Clerk