

NORTH SUMMIT SCHOOL DISTRICT  
BOARD OF EDUCATION  
65 S. Main Street  
Coalville, Utah 84017

North Summit School District Office  
Wednesday, December 3, 2025  
6:30 P.M. Regular Meeting

**REGULAR MEETING AGENDA-----Wednesday, December 3, 2025**

6:30 P.M.

- A. Administrative:
  - 1. Open Regular Meeting
  - 2. Pledge of Allegiance
  - 3. Approval of Meeting Minutes
- B. Financial:
  - 1. Ratification of Payments and Financial Statement
- C. Citizen's Participation:
- D. Information Items:
- E. Action Items:
  - 1. Policies DG,DN,DGBB,DDCA,DCAA,DFEA,DDAAA,DBCA,DBCB 2<sup>nd</sup> Reading
  - 2. Policies ECBB, ECC, ECF, EAAA, ECJ, EGF, EDA, EEE, EEEB, EH, EHD 1<sup>st</sup> Reading
  - 3. District Construction
  - 4. Personnel
    - a. New personnel
    - b. Employee Contracts
- F. Future Agenda Items
- H. Adjournment:

The next regularly scheduled Board Meeting will be held Wednesday, January 14, 2026, at 6:30 P.M. in the North Summit School District Office. Pursuant to Utah Code Ann § 52-4-202 (3), (4), notice is hereby given to members of the North Summit School District Board of Education and to the public that the North Summit School District Board of Education will hold a meeting in public to conduct routine district business. Portions of the meeting may be held in executive session, which will not be open to the public, pursuant to Utah Code Ann. § 52-4-204, 52-4-205, and 52-4-206.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, (including auxiliary communicative aids and services) during this meeting should notify the district office at 65 South Main, 336-5654, at least three working days prior to the meeting.

NORTH SUMMIT SCHOOL DISTRICT  
Regular Board Meeting – December 3, 2025  
Board of Education 6:30 P.M.  
Coalville, Utah  
Vern Williams- Board President  
Susan F. Richins – Vice President  
Kevin Orgill – Member  
Waylon Bond – Member  
Maggie Judi – Member  
Wade Murdock– Superintendent  
Marci Sargent- Business Administrator

**A. ADMINISTRATIVE:**

1. President Williams called the meeting to order at 6:30PM
2. President Williams led the pledge of allegiance.
3. Approval of the November 12, 2025, regular meeting. Mr. Orgill made the motion to approve November 12, 2025, Regular Meeting. Mrs. Judi Seconded: Motion Passed 5-0

**FINANCIAL:**

1. Ratification of Payments and Financial Information. Vice President Richins made the motion to approve Payments and Financial Information from the previous month. Mr. Bond Seconded: Motion 5-0

**C. CITIZEN'S PARTICIPATION:**

No citizens wished to participate.

**D. INFORMATION ITEMS:**

1. No Information items

**E. ACTION ITEMS:**

1. Policies BDG, DN, DGBB, DCAA, DFEA, DDAAA, DBCA, DBCB 2<sup>nd</sup> Reading  
After discussion Mr. Bond made the motion to approve Policies BDG, DN, DGBB, DCAA, DFEA, DDAAA, DBCA, DBCB 2<sup>nd</sup> reading Reading Mr. Orgill seconded. Motion Passed 5-0
2. Policies ECBB, ECC, ECF, EAAA, ECJ, EGF, EDE, EEE, EEEB, EH 1<sup>st</sup> Reading  
After discussion Mrs. Judi made the motion to approve the Policies ECBB, ECC, ECF, EAAA, ECJ, EGF, EDE, EEE, EEEB, EH 1<sup>st</sup> Reading Vice President Richins seconded.. Motion passed 5-0
3. District Construction- Nothing was discussed this board meeting.
4. Personnel
  - a. New Personnel  
Adilyn Sargent- substitute teacher Mr. Bond made the motion to approve Adilyn Sargent as sub teacher. Mrs. Judi seconded. Motion passed 4-0-1 with Vice President Richins abstaining due to conflict of interest.  
  
Gloria Sandoval- Special Education Teacher  
Laura Hill- Sub teacher  
Alice Jessen- sub teacher

Mr. Orgill made the motion to approve the above personnel. Vice President Richins seconded. Motion Passed. 5-

- b. Employee Contracts  
The admin would like to review Employee contracts PTO etc. Vice President Richins made the motion to approve the admin to investigate changing employee contracts requirements. Mr. Orgill seconded. Motion passed 5-0

**F. FUTURE AGENDA ITEMS:**

N/A

**G. ADJOURNMENT:**

Mr. Bond made the motion to adjourn at 6:392PM. Mrs. Judi seconded. Motion Passed. 5-0

"These minutes have not yet been formally approved by the Board of Education and until such formal approval are subject to change." Utah Code §52-4-203(4)(c) (2024)