



COLLEGE BOARD OF TRUSTEES
Thursday, November 13, 2025
11:00 am – 11:30 am
Tooele Tech Board Room
88 South Tooele Blvd.
Tooele, UT 84074

MINUTES for Executive Committee Meeting

Staff Present: Kent Thygerson, Tera Porter

Present Virtually: Lori Haines-Little – Chair, Lynn Jeffers – Vice-chair

ACTION ITEMS

Instruction & Student Services

Chair Haines-Little asked Kent Thygerson to explain the necessary changes in the check signing and purchasing processes, given President Hacking's retirement and Kent's appointment as Interim President, effective November 16, 2025.

Kent stated that, due to a potential conflict of interest and to ensure compliance with the proper separation of duties, it is proposed that the Board approve an exception to policy. This exception would allow Tricia Walker, VP of Student Services and Marketing, to take on the assignment of approving purchases exceeding \$5,000 and serving as a signer on the Zions Bank accounts. The only exception to this authorization would be for bookstore sales items, as bookstore purchases are considered inventory; therefore, the authorization limit does not apply.

Lynn Jeffers moved to approve this change as explained until a new college president is in place, seconded by Lori Haines-Little. **The motion passed unanimously.**

The meeting was adjourned by Lori Haines-Little at 11:14 am.