

Pinion Forest Special Service District Budget Hearing Meeting Held Monday, December 08, 2025, at
Duchesne County Administration Building, 734 North Center Street, Duchesne, UT 84021

The meeting was called to order at 5:30 p.m.

Present – PFSSD Chairperson Melissa Hughes, PFSSD Vice Chairperson Connie Sweat, Duchesne County Commissioner Greg Miles, PFSSD Water Operator Clyde Watkins, PFSSD Board member Corey Biesinger and PFSSD Secretary Theresa Welborn

Absent – PFSSD Water Operator Clyde Watkins

Discussion of the following Budgetary Item;

PFSSD Chairperson Melissa Hughes presents the 2026 budget for public discussion as listed below. No public comments were had.

Local and Special Service Districts Adopted Budget			Name			Pinon Forest SSD								
						Fiscal Year 1, 2026 to December 31								
<i>Form: SB-BM02-1-2012</i>														
Part I General and Enterprise Fund														
			General Fund			Enterprise Fund								
			Actual Expenses			Actual Expenses								
			Prior Year	Current Year	Budget	Prior Year	Current Year	Budget						
			(b)	(c)	(d)	(e)	(f)	(g)						
Revenues														
1.1	Taxes: Property Tax					35507	35507	36006						
1.2	Other:													
1.3	Fee in Lieu of Taxes													
1.4	Charges for Services				35000	45497	54500							
1.5	Interest Income													
1.6														
1.7														
1.8														
Other Financing Sources:														
1.9	Transfers from Other Funds					10393	10393	194						
1.10	Contribution from Fund Balance													
1.11	Grant					299000								
1.12	Loan Proceeds													
Total Revenues			0	0	0	379900	31397	90700						
Expenses														
2.1	Salaries and Benefits					12000	16276.25	20000						
	Mileage					4000	6988.31	7500						
	Office Supplies					7000	17169.53	10000						
	Chlorine					12100	2000	2500						
	Legal													
	Dues & Subscriptions					7000	7597.74	7700						
	Water Testing					1800	1241.04	3000						
	Utilities					5000	5738.17	7000						
2.2	Other Operating Expenses					854.98								
2.3	Depreciation													
2.4	Capital Outlay					299000								
2.5	Debt Service					31145.02	32770.01	33000						
2.6														
2.7														
2.8														
Other Financing Uses:														
2.9	Transfers to Other Funds													
2.10	Contribution to Fund Balance													
2.11														
2.12														
Total Expenditures / Expenses			0	0	0	379900	89781.05	90700						
Net Income / (Loss)														
						0	1615.95	0						

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Adjourn Meeting -

PFSSD Vice Chairperson Connie Sweat made a motion to adjourn the public hearing meeting at 5:36 p.m. The motion passes uncontested with no opposing votes.

Read and approved this on the 13th day of January 2026.

Melissa Hughes

Chairperson

Minutes of the meeting prepared by *PFSSD Secretary Theresa Welborn*

Connie Sweat

Vice Chairman