NORTH UTAH COUNTY WATER CONSERVANCY DISTRICT
BOARD MEETING MINUTES
Held at American Fork City Office
March 20, 2025

1. **Confirmation of public notice**
2. **Roll Call**
    a. **Present Board Members**: Ernie John, Mike Chambers, Greg Allred, Rod Mann, Sid Smart, Neal Winterton, Brent Wallace, Richard Mecham , Don Wadley,
    b. **Others in Attendance:** Ron Stewart (District Treasurer), John Jacobs (District Secretary) Alan Jenkins (District Dam Tender)
    c. **Visitors:**
    d. **Excused:** Julie Gillman, Landon Wallace
3. **Minutes of the previous meeting:**
    a. Meeting minutes for January 16, 2025
        i. Motion to approve January 16, 2025, meeting, by Richard Mecham seconded by Rod Mann, motion passed.
4. **Dry Creek**
    a. Project Status.
        i. Turn material into flagpole.
        ii. Screen underneath the log boom. The cost would be around $28,000.00 to purchase and deliver.
            1. Motion to approve the purchase of the log boom screens up to $28,000.00 by Ernie John, seconded by Landon Wallace, motion passed.
    b. Fencing at Dry Creek
        i. Need to determine if the District is going to fence the property around Dry Creek.
        ii. Alan to provide pricing for fencing at Dry Creek.
        iii. Encroachment on property at Dry Creek
            1. Alan will review to see how far they have encroached.
    c. Lehi Cooperative Agreement
        i. Waiting for Lorin Powell for updated plans.
    d. Update on Lehi's plan.
    e. Status
    f. Homeowner Fence on District property.
5. **Tibble Fork**
    a. Status
        i. Water is slowly coming up
6. **Silver Creek**
    a. Status
7. **Grove Creek**
    a. Status
    b. One Source Materials estimate.
        i. Reviewing the contract to remove material.
        ii. Looking to start in the middle of April

8. Battle Creek

a. Status
   i. Bid received to move material from battle creek. $35,600.00
   ii. Alan is looking for an additional bid.
   iii. PG City may be able to use material as they are expanding their parking lot.

9. Dam tender – Alan Jenkins

a.

10. Financial report

a. Investments
   i. Bank of American fork: $ 92,662.90
   ii. PTIF 1185: $ 1,593,400.08
   iii. PTIF 1187: $ 102,545.17
   iv. Board

b. Board authorized John to provide financial information to Capital Community Bank for evaluation of banking services

11. Invoices

a. Invoices
   i. Motion to approve AE25 for safety and security contract with a not to exceed $55,000.00 by Richard Mecham, seconded by Brent Wallace, motion passed.

12. Other Business

a. Approve scope, budget, and agreement with AE25 for safety and security evaluation.
b. EAP consolidation
c. Policies and procedures.
d. Other Business
   i. RFQ responses
      1. Reviewed qualifications and AE2S was awarded the bid. Motion to approve AE2S as a safety and communication advisor. By Neal Winterton, seconded by Rod Mann, motion passed.
      2. They will be reviewing the sites in April

13. Action Items

14. Closed Session.

a. Motion to move into closed session

15. Motion to adjourn. Passed.

a. Motion to adjourn, motion passed

16. **Committee Assignments**

a. Grove Creek/Battle Creek
   i. Mike Chambers, Neal Winterton, Julie Gilman
b. Dry Creek:
   i. Brent Wallace, Landon Wallace, Greg Allred, Rod Mann

c. Silver Lake, Tibble Fork
    i. Ernie John, Don Wadley, Sid Smart, Richard Mecham
d. Staffing
    i. Landon Wallace, Julie Gilman, Sid Smart
e. Capital Improvements/ Finance/Audit
    i. Ernie John, Richard Mecham, Rod Mann, Don Wadley
f. Engineering
    i. Neal Winterton, Greg Allred, Brent Wallace

Date Approved: April 17, 2025

Signature: Ron Stewart
Ron Stewart, CPA Treasurer.