

NORTH UTAH COUNTY WATER CONSERVANCY DISTRICT
BOARD MEETING MINUTES
Held at American Fork City Office
January 16, 2025

1. Confirmation of public notice

2. Roll Call

- a. **Present Board Members:** Ernie John, Mike Chambers, Greg Allred, Richard Mecham, Rod Mann, Sid Smart, Neal Winterton, Brent Wallace, Julie Gillman., Don Wadley
- b. **Others in Attendance:** Ron Stewart (District Treasurer), John Jacobs (District Secretary) Alan Jenkins (District Dam Tender)
- c. **Visitors:** Lorin Powell, (Lehi City)
- d. **Excused:**

3. Minutes of the previous meeting:

- a. Meeting minutes for December 19, 2024
 - i. Motion to approve December 19, 2024 meeting, by Rod Mann seconded by Richard Mecham, motion passed.

4. Dry Creek

- a. Project Status.
 - i. Bridge was completed at Dry Creek.
- b. Fencing at Dry Creek
 - i. Nothing to report this month.
- c. Lehi Cooperative Agreement
 - i. Nothing to report this month.
 - ii. If they bring in a third party, it will need to be addressed in the cooperative agreement.
- d. Update on Lehi's plan.
 - i. Lehi is moving forward with improvements at Dry Creek. More Details will be coming. Will be using tourism tax funds.
 - ii. Motion to approve to allow John Jacobs and Alan Jenkins to negotiate with third parties to provide onsite processing of the material at the basin. And allow Mike Chambers and Ernie John to sign the agreement. By Ernie John, seconded by Rod Mann, motion passed.
 - iii.

5. Silver lake Flat Dam

- a. Status

6. Tibble Fork

- a. Status
 - i. Video of the outlet pipe will be done in the spring.

7. Grove Creek

- a. Status

8. Battle Creek

- a. Status

9. Dam tender – Alan Jenkins

- a.

10. Financial report

- a. Investments
 - i. Bank of American fork: \$ 277,007.35
 - ii. PTIF 1185: \$ 1,412,329
 - iii. PTIF 1187: \$ 35,744.85
- b. Audit
 - i. It is in process – will be done

11. Invoices

- a. Invoices

12. Other Business

- a. Increase in fees for accounting services \$425.00
 - i. Ron will provide a proposal for an increase in fees.
- b. Conflict of interest disclosures
- c. Certificates for Ethical Conduct
- d. RFQ for Safety and Security Evaluations
 - i. One contractor had a question, and the board authorized John to respond.
- e. Committee Assignments
 - i. Made additional assignments
- f. EAP consolidation
 - i. Will be done by next month.
- g. Winter Dinner 1/16/2025
- h. Policies and procedures.
- i. Other Business

13. Action Items

14. Closed Session.

- a. **Motion to move into closed session**

15. Motion to adjourn. Passed.

- a. **Motion to adjourn, motion passed**

16. Committee Assignments

- a. Grove Creek/Battle Creek
 - i. Lynn Walker, Don Wadley, Julie Gillman, Mike Chambers
- b. Dry Creek:
 - i. Hunt Willoughby, Larry Mendenhall, Sid Smart
- c. Silver Lake, Tibble Fork
 - i. Ernie John, Richard Mecham
- d. Staffing
 - i. Don Wadley, Julie Gillman, Larry Mendenhall.
- e. Capital Improvements/ Finance/Audit
 - i. Richard Mecham, Ernie John, Rod Mann,
- f. Engineering
 - i. Hunt Willoughby, Mike Chambers

Date Approved: February 20, 2025

Signature: *Ron Stewart*
Ron Stewart, CPA Treasurer.