

DASA Governing Board Minutes
January 15, 2026
5:30 PM - 6:30 PM
DaVinci Academy Board Room - Room 209
2033 Grant Ave. Ogden, UT 84401
[Zoom Link for board meeting](#)

Attendees/Invitees			
	Alex Crowley - President - Parent Member		Gail Niklason, Community Member
	Holly Okuhara -Vice President - Parent Member		Oscar Mata, Community Member
	Catherine Clark - Treasurer - Parent Member		Naomi Anson, Director of Secondary
	Kerry Roberts, Parent Member		Simon Post, Executive Administrator
	Natalie Wilson, Community Member		Brian Cates, Business Manager
	Paul Goggi and Mattison Whitlock, Faculty Reps.		Xanti Cabrera, Student Body President (or designate)

*Not in attendance

**On Zoom Link

AGENDA TOPICS

1.	Welcome Guests	Alex Crowley	1 Min
2	Public Comment	Alex Crowley	1-5 Min
3.	Student Report	Student Gov't	1-5 Min
4.	Review and approve Minutes November 20, 2025 (Proposed)	Alex Crowley	1-5 Min
5.	Review FY26 Budget Financial Duties • Budget Summary • Budget Detail	Catherine Clark	5 Min
6.	Open Secretary Positions - nomination and vote	Alex Crowley	5 Min
7.	Curriculum Committee Approvals • Library Recommendations	Simon Post	5 - 10 Min
8.	Policy Updates - Revisions • 306 - Wellness Policy - Rewrite • 119 - Service Animal Policy	Simon Post	10 Min
9.	School Fee Proposal FY27 Discussion #1 • FY27 Fee Schedule (Proposed)	Simon Post	10 Min
10.	Corrective Action Plan - Land Trust • Updates to the election process (approval needed)	Simon Post	5 Min
11.	Site License Approval - M Newton	Simon Post	5 Min
12.	Strategic Plan Update	Simon Post	10 Min
13.	Brief Discussion on February Meeting Time	Simon Post	3 Min

14.	Good Times: DaVinci Academy: Elementary: Flex: Secondary:	Mattison, Paul, Naomi	
15.	Training - Reminders on Training Requirement and to update Bio's for the website as we clean that up - Require all current and new members to complete by September 1 – Board Training Link Board Member Training: Board Governance: ☐ Board Checklist ☐ Charter ☐ Bylaws ☐ Board Policy ☐ Communication Chart ☐ Employee Management ☐ School Vision and Goals ☐ Executive Admin Expectations Board organization: ☐ The Google Board Folder, website, and calendar ☐ emails ☐ UCAP ☐ Background checks Board Calendaring: ☐ Board Calendar Reviewed and approved each August Required trainings: ☐ August ethics training--Annual board commitment to abide by ethical behavior ☐ Open and Public Meeting Training ☐ Land trust Training ☐ Video--Land Trust Responsibilities-	Simon	5 Min

	○ Video--Data-driven decisions ○ handouts-- ■ Local Board Guidelines ■ Appropriate Expenditures ☐ Fraud Training ☐ Audit Training ☐ Committee Training Finance Training: ☐ Financial PowerPoint–State Created ☐ Budget Review ☐ Budget Detail Video Finance Policies and Processes: ☐ Cash handling process at the schools ☐ finance committee ☐ Restricted funds and tracking ☐ School fees and tracking and policy and calendar ☐ Financial, Debt, Risk Management, and Disclosure Policy ☐ Financial Policy and Procedures ☐ Procurement Policy ☐ Fraud hotline and define fraud Third Party Vendor Policy and Process: ☐ Vendor Policy and Contracts and Vendor Training and Checklist Please sign these forms by clicking on here: ☐ Acceptable Use Form ☐ Code of Conduct ☐ Confidentiality Agreement Form		
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Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
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1.	Background checks done and board training	All need to do it before next meeting
2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.