

CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:05 PM POLICY SESSION
December 9, 2025

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Chairman Tim Roper

PRESENT: Director Mark Shepherd, Director Nike Peterson, Director Karece Thompson, Director Tim Roper, Director Megan Ratchford, Director Dakota Wurth

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager & Economic Development Director Spencer Brimley, City Attorney Stuart Williams, Police Chief Kelly Bennett, Community Services Director Eric Howes, Public Works Director Adam Favero, Community Development Director Stacy Millgate, City Recorder Nancy Dean, Deputy Recorder Chersty Titensor, Communications Manager Shaundra Rushton

Chair Roper called the meeting to order at 7:33 p.m.

APPROVAL OF MINUTES

June 24, 2025 – work meeting
July 8, 2025 – policy meeting

Chair Roper called for a review of the minutes and any necessary amendments before a motion to approve.

Director Wurth moved to approve the June 24, 2025 work meeting and July 8, 2025 policy meeting minutes, seconded by Director Peterson.

RESULT: Passed [5 TO 0]

YES: Director Shepherd, Director Peterson, Director Thompson, Director Ratchford, Director Wurth

NO: None

Director Shepherd moved to adjourn the CDRA policy meeting and reconvene as the City Council in a work meeting at 7:34 p.m., seconded by Director Wurth.

RESULT: Passed [5 TO 0]

YES: Director Shepherd, Director Peterson, Director Thompson, Director Ratchford, Director Wurth

NO: None

APPROVED AND ADOPTED
This 13th day of January 2026

/s/ Tim Roper, Chairman

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, December 09, 2025.

/s/ Nancy R. Dean, City Recorder