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**UINTAH CITY COUNCIL**  
**MONDAY, JANUARY 12th, 2026**

**1:00 p.m.**

**STAFF MEETING**  
**MINUTES**

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**AGENDA ITEMS:**

1. **MEETING CALL TO ORDER:** Mayor Bell called the meeting to order at 1:02 p.m.
2. **This staff meeting is to discuss the day to day operations of the city and items that may be discussed include: Budget, Building Inspections, Cemetery, Garbage, Complaints/Nuisances, CTC, Court, Community Events, Water, Public Works, Emergency Preparedness, Weber Fire, Grants, Meetings, Park, Planning Commission, Roads, Sheriff's Department, Stormwater, and any other miscellaneous items pertaining to city business. There will be no votes taken.**

**Public Works and Maintenance Updates**

- A water pressure spike was resolved last week by replacing a clay valve. All control valves are now standardized to the same brand, improving management.
- Two roof leaks at the fire station around the skylights have been repaired. One leak on the west side is still being monitored.
- Efforts continue to identify and fix a leak along the east wall; a potential screw hole may be the cause.
- A list of upcoming projects for water, streets, and parks is being compiled; staff has been asked to provide input.
- Budget discussions will begin in February.
- Standing water freezing on the asphalt near the "Lake Vernon" area is a safety hazard and could damage the asphalt.
- Pumping water over the railroad tracks was suggested as a temporary solution.
- A long-term solution involves draining water to the west, but a fiber optic line limits trench depth.
- A fleet report review identified several vehicles as eligible for sale based on age and usage algorithms, including two Ford trucks (a dump truck and a work truck) and a plow truck.
- This is an eligibility assessment, not a recommendation for immediate replacement.
- Consideration is being given to replacing the large plow truck with two smaller trucks to reduce maintenance and insurance costs.

**Weber Fire**

- The fire department offered to assist public works with hydrant flushing and testing, including removing caps, applying food-grade oil, and clearing obstructions.
- The fire department offered CPR and AED training for city staff; this will be scheduled as a separate session.

**Parks**

- The grant for the park is nearly ready and will be submitted this week.
- A local landscaping company offered to remove the old playground for free and can repurpose some parts.

## City Admin

- Open Meeting Law training is scheduled next week at 5 PM, including a refresher on Robert's Rules of Order.
- Work is underway to update the city website for improved usability and searchability.
- A goal for the next budget cycle is to implement a paperless system with searchable documents to increase efficiency and reduce physical storage.
- Departmental responsibilities for council members were outlined.

3. **MEETING ADJOURNMENT:** Mayor Bell adjourned the meeting at 1:32 p.m.

Michelle Mortensen  
Michelle Mortensen, Uintah City Recorder

1/13/26  
Date