



UINTAH CITY COUNCIL
MONDAY, JANUARY 12th, 2026

1:00 p.m.

STAFF MEETING
MINUTES

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Mayor Bell called the meeting to order at 1:02 p.m.
2. **This staff meeting is to discuss the day to day operations of the city and items that may be discussed include: Budget, Building Inspections, Cemetery, Garbage, Complaints/Nuisances, CTC, Court, Community Events, Water, Public Works, Emergency Preparedness, Weber Fire, Grants, Meetings, Park, Planning Commission, Roads, Sheriff's Department, Stormwater, and any other miscellaneous items pertaining to city business.** There will be no votes taken.

Public Works and Maintenance Updates

- A water pressure spike was resolved last week by replacing a clay valve. All control valves are now standardized to the same brand, improving management.
- Two roof leaks at the fire station around the skylights have been repaired. One leak on the west side is still being monitored.
- Efforts continue to identify and fix a leak along the east wall; a potential screw hole may be the cause.
- A list of upcoming projects for water, streets, and parks is being compiled; staff has been asked to provide input.
- Budget discussions will begin in February.
- Standing water freezing on the asphalt near the "Lake Vernon" area is a safety hazard and could damage the asphalt.
- Pumping water over the railroad tracks was suggested as a temporary solution.
- A long-term solution involves draining water to the west, but a fiber optic line limits trench depth.
- A fleet report review identified several vehicles as eligible for sale based on age and usage algorithms, including two Ford trucks (a dump truck and a work truck) and a plow truck.
- This is an eligibility assessment, not a recommendation for immediate replacement.
- Consideration is being given to replacing the large plow truck with two smaller trucks to reduce maintenance and insurance costs.

Weber Fire

- The fire department offered to assist public works with hydrant flushing and testing, including removing caps, applying food-grade oil, and clearing obstructions.
- The fire department offered CPR and AED training for city staff; this will be scheduled as a separate session.

Parks

- The grant for the park is nearly ready and will be submitted this week.
- A local landscaping company offered to remove the old playground for free and can repurpose some parts.

City Admin

- Open Meeting Law training is scheduled next week at 5 PM, including a refresher on Robert's Rules of Order.
- Work is underway to update the city website for improved usability and searchability.
- A goal for the next budget cycle is to implement a paperless system with searchable documents to increase efficiency and reduce physical storage.
- Departmental responsibilities for council members were outlined.

3. **MEETING ADJOURNMENT:** Mayor Bell adjourned the meeting at 1:32 p.m.

Michelle Mortensen
Michelle Mortensen, Uintah City Recorder

1/13/26
Date