



BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Detailed Agenda

**Wednesday, January 14, 2026**

ILSC Building, 960 South Main, Brigham City,  
Utah 84302

"Always consider the effects  
on our students."

**A. If ADA accessibility is needed to attend this meeting, please contact the District Office at 435-734-4800 before 4:00 p.m. the day prior to the meeting.**

**B. Work Session - 5:00 p.m.**

**1. MGT Demographic Report**

**C. Administrative - 6:30 p.m.**

**1. Call to Order**

Tiffani Summers, Board President

**2. Reverence**

Wade Hyde, Board Member

**3. Flag Salute/Pledge of Allegiance**

Julie Taylor, Board Member

**4. Recognitions**

Jamie Kent, Public Information Officer

**a. ILSC Staff**

**b. SEE Award Recipients:**

S - Shamra Shaffer, Special Education Teacher at BRHS

E - Aubree Chase, Counselor at McKinley

E - Jennifer Winward, Principal Secretary at BRMS

**D. Approval of Agenda - 6:45 p.m.**

**E. Public Comment - 6:50 p.m.**

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

**F. First Public Comment on School Fees - 7:20 p.m.**

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning

2026-27 Proposed Fee Schedule

**G. Action Items - 7:30 p.m.**

**1. Declare Surplus Property**

Neil Stevens, Business Administrator

**2. Approve the Superintendent, Business Administrator and Real Estate Agent to Engage in Negotiations Over Property Exchange**

Neil Stevens, Business Administrator

**H. Information Items - 7:35 p.m.**

**1. Audit Report**

Matt Geddes, Squire Co.

**2. Lease Revenue Bond**

Ryan Bjerke, Attorney

**3. BESD Foundation Report**

Matt Nelson, Foundation Board President

**4. Construction Update**

Corey Thompson, Facilities Director

**5. Video and Recruitment**

Jamie Kent, Director of Public Relations and Coerina Fife, Executive Director of Human Resources  
 BESD Career Fair Video

**6. New Grading Policy Data from 1st Trimester, Comparing 2024 vs 2025**

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning

**7. Monthly Financial Report**

Neil Stevens, Business Administrator

**8. Board Committee Reports**

a. **Student Board Member Report**

**9. December Employee Appreciation**

December	Teacher	Support
BRHS	Michelle Alexander	Dallin Kestner
BRMS	Cathe Runyan	Meghan Thornley
ACHI	Jason Warner	Lindsey Manscill
BEHS	Kris Harding	Alicia Barr
BEMS	Rebekah Spencer	Denyehl Jones
ACYI	Jake Hanes	Melissia Cook
Sunrise	Leslie Fridal	Heidi Pugsley
Century	Heidi Johnson	Lori Nelson
Discovery	Heather Morrey	Mindy Anderson
Fielding	Lonni Tilley	Gale Brown
Garland	Suzy Lish	Brynn Bullinger
Golden Spike	Starla Johnson	Colby Andersen
Lake View	Jamie Pickering	Steven Simpson
McKinley	Chrissy Nelson	Monica Roberts
North Park	Bobbi Fessler	Hyrum Gilbert
Three Mile Creek	Rachel Post	Olivia Rose
Willard	Sandy Warner	Shay Bair
Western	Hallie Kunzler	McKenzie Richins

**I. Policy Review - 8:15 p.m.**

**1. Changes from Approved Negotiations (for information only)**

a. Policy 3125 Certificated: Sickness, Absences and Leaves

**2. First Reading**

a. Policy 2005 Program Accounting

b. Policy 2060 Deducted Absences (One reading only)

c. Policy 3010 Employee Bullying and Hazing

d. Policy 5005 Safe Schools - Student Discipline/Behavior

e. Policy 5009 Admissions and Attendance: Kindergarten

f. Policy 5274 Participation in Sex-Designated Athletic Activities, Programs, and Events

g. Policy 5305 Student Use of Electronic Devices

h. Policy 5380 Notification Received from Juvenile Courts

i. Policy 6023 School Climate Surveys

**3. Second Reading**

a. Policy 1222 Naming of Facilities

b. Policy 2217 Transportation - Requests for Field Trips/Activity

c. Policy 3023 Educator Induction, Mentoring, and professional Learning

d. Policy 3098 Employee Surveys

e. Policy 3208 ESP: Fringe Benefits and Leave of Absence

f. Policy 4066 Curriculum: Religious Neutrality

g. Policy 4102 Grading: Grades K-7

- h. Policy 4104 Grading: Packet Credit
- i. Policy 4105 Sex Education
- j. Policy 4107 Testing Procedures and Standards
- k. Policy 4108 Testing Procedures and Standards - Exclusion from Testing
- l. Policy 4115 Grading: Course Grade Replacement
- m. Policy 4140 School Volunteers/Resource Persons
- n. Policy 6000 Public Records Access and Management
- o. Policy 6050 Community Use of School Facilities
- p. Policy 6060 Conduct on School Premises

**J. Board Discussion Items - 8:25 p.m.**

**1. Review of Policies:**

- 1034 Board of Education Code of Conduct
- 1035 Board Member Ethics
- 1036 Conflict of Interest (and complete Conflict of Interest Form)

**2. USBA Conference Report**

**3. Hotline Training Requirement**

Steve Carlsen, Superintendent

Required Hotline Training/USBE

**K. Consent Items - 8:40 p.m.**

- 1. Minutes
- 2. Claims
- 3. Personnel
- 4. Clubs
- 5. Elementary PE Budget
- 6. LEA Specific Licenses

**L. Suggestions for Future Board Meetings - 8:45 p.m.**

**M. Upcoming Events**

- 1. USBA Day on the Hill - January 30, 2026, 8:30 am

**N. Board Handbook**

**O. Closed Session to Discuss Sale or Lease of Real Property - 8:50 p.m.**

**P. Closed Session to Discuss Professional Competence of an Individual - 9:00 p.m.**

**Q. Adjournment - 9:30 p.m.**

The next meeting of the Board of Education will be held on Wednesday, February 11, 2026, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.