

Jefferson Academy

Board of Directors Meeting

Date: January 12, 2026

Location: 290 N Flint Street, Kaysville, UT 84037

In Attendance: Natalie Allman, Alana Wilson, Paul Smith, Katie Browning

Excused Board Members: Keith Facer

Others Present: Hannah Dorius, Heidi Bauerle, Ken Jeppesen



MINUTES

CALL TO ORDER

Alana Wilson called the meeting to order at 7:09PM.

AUDIT PRESENTATION & TRAINING

Ken Jeppesen presented the audit presentation & training. The audit conducted was concluded with a fully clean opinion. Each of the financial analyses were presented to the board with important line items explained at length. The compliance requirements tested this year were budgetary compliance, fraud risk assessment, crime insurance for public treasurers, internal control systems, and public education programs.

Ken Jeppesen left the meeting at 7:36PM.

CONSENT ITEMS

- 11.10.2025 Board Meeting and Closed Session Minutes

Alana Wilson made a motion to approve the 11.10.2025 Board Meeting and Closed Session Minutes. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

REPORTS

- Policy Governance
- Director's Report

Nicole Jones presented the Director's Report. Parent Teacher conferences were wrapped up in November. The friendship and service crew was implemented before Winter Break. Food drive, 2nd year of the angel tree to support the Kaysville Gives. Had the holiday open houses and shares student work and learning. The parents seemed to enjoy it and find value in it. Middle of year testing is underway as of this week. The literacy scores are above state average.

VOTING AND DISCUSSION ITEMS

- Teacher Computers
Nicole Jones spoke to the board about the need for teacher computers to be

purchased. The current computers that the teachers are using are 6 years old and need to be replaced. Teachers use their computers daily for instruction and incur a lot of wear and tear over the years.

Alana Wilson made a motion to approve the Teacher Computers up to \$20,000. Paul Smith seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

- Dishwasher Purchase

Nicole Jones spoke to the board about the need to purchase a new dishwasher. The recommended company includes removal of the old dishwasher, install of the new dishwasher, and the price of the equipment. The board recommends to approve the Bargreen quote.

Alana Wilson made a motion to approve the Dishwasher Purchase quote through Bargreen up to \$23,000. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

- RFP for IT Services

Nicole Jones spoke to the board about the RFP for IT Services. The IT company's proposal was reviewed and scored. Nicole Jones recommended that ETS be approved as the IT Service Provider for Jefferson Academy.

Alana Wilson made a motion to award the RFP for IT Services to ETS. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

- 2026-2027 School Year Calendar

Nicole Jones presented the 2026-2027 School Year Calendar. This calendar is very similar to Davis School District and the Jefferson Academy 2025-2026 School Year Calendar. This calendar was made after a survey was sent. Survey answers were heavily considered.

Alana Wilson made a motion to approve the 2026-2027 School Year Calendar. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

CALENDARING

- Next Board Meeting March 16, 2026, at 7:00pm at Jefferson Academy Library.

ADJOURN

At 8:11PM Alana Wilson made a motion to adjourn. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.