



WEST HAVEN CITY COUNCIL MEETING MINUTES

December 17, 2025 6:00 P.M.

City Council Chambers
4150 South 3900 West, West Haven, UT 84401

Present:	
Rob Vanderwood	Mayor
Carrie Call	Councilmember
Ryan Saunders	Councilmember
Kim Dixon	Councilmember
Nina Morse	Councilmember
Ryan Swapp	Councilmember
Shawn Warnke	City Manager
Emily Green	City Recorder
Amy Hugie	City Attorney
Edward Mignone	City Engineer
Stephen Nelson	Community Development Director
Excused:	

5:00 Work Session – In City Council Chambers

NO ACTION CAN OR WILL BE TAKEN ON ANY CITY COUNCIL MEETING AGENDA ITEMS DISCUSSED DURING PRE-COUNCIL WORKSHOP - DISCUSSION OF SUCH ITEMS IS FOR CLARIFICATION OF AGENDA ITEMS.

MEETING TO ORDER: MAYOR VANDERWOOD

REPORTS AND DISCUSSION AS FOLLOWS:

1. Discussion-Elected Officials and City Manager Updates

Shawn Warnke said there have been safety concerns for our crossing guard on 4700 W and 4000 S near Quest Academy. He said they met with Utah Department of Transportation to help. He said we are planning on setting up another crossing guard on this intersection.

Edward Mignone said that Utah Department of Transportation did acknowledge there is a software issue with the lights.

Mayor Vanderwood said that the City had a meeting with speaker Schultz to discuss the population estimate results we received and how to rectify the issues with it.

2. Discussion-Parks, Storm Drain, and Transportation Impact Fee IFFP & IFA

Joe Parrin said they did a mini master plan for the transportation plan.

3. Presentation-Giving Box-Leslie Saunders

Leslie Saunders gave a presentation on doing a giving box in the city.

City Council asked her to create a plan for a Giving Box.

6:00 Regular City Council Meeting

1. MEETING BROUGHT TO ORDER:

The Council met at their regularly scheduled meeting held in the Council Chambers.

Mayor Vanderwood brought the meeting to order at 6:03 PM and welcomed those in attendance.

2. OPENING CEREMONIES

A. PLEDGE OF ALLEGIANCE

Councilmember Swapp

B. PRAYER/MOMENT OF SILENCE

Councilmember Dixon

3. PUBLIC PRESENTATION: Resident(s) attending this meeting will be allotted 2 minutes to express a concern or ask a question about any issue that IS NOT ON THE AGENDA. No action can or will be taken on any issue(s) presented.

No one came up at this time.

4.	<u>UPCOMING EVENTS</u>		
	Music Circle-The Barn	December 22, 2025	7:00 PM
	Special Swearing In Ceremony Meeting	January 5, 2026	6:30 PM
	Music Circle-The Barn	January 26, 2026	7:00 PM
	Senior Lunch Bunch	January 28, 2026	11:30 AM

Councilmember Call said the Art's Council will be doing oil painting classes January 12, 2026 at 6:00 PM.

5. **COUNCIL UPDATES**

Mayor Vanderwood said there was a wonderful Senior Lunch Bunch today where Department Heads and the City Manager attended.

*****AGENDA ACTION ITEMS*****

6. **ACTION ON CONSENT AGENDA**

A. CITY COUNCIL MINUTES

MEETING HELD

December 3, 2025

Councilmember Call made a motion to approve the consent agenda. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

7. **ADVICE & CONSENT OF: ONE (1) PLANNING COMMISSION MEMBER APPOINTMENT-Submitted by Mayor Vanderwood** To fill one, 4-year term. The term will be from January 1, 2026 thru December 31, 2029

Mayor Vanderwood presented Jennifer Streker.

Councilmember Morse made a motion to give advice and consent to appoint Jennifer Streker to Planning Commission. **Councilmember Call** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

8. **ADVICE & CONSENT OF: ONE (1) HISTORIC PRESERVATION COMMITTEE MEMBER APPOINTMENT-Submitted by Mayor Vanderwood** To fill one, 3-year term. The term will be from January 1, 2026 thru December 31, 2028

Mayor Vanderwood presented Richards Watkins.

Councilmember Saunders made a motion to give advice and consent to appoint Richard Watkins to the Historic Preservation Committee. **Councilmember Dixon** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

9. **ADVICE & CONSENT OF: ONE (1) PARKS AND TRAILS COMMITTEE MEMBER APPOINTMENT-Submitted by Mayor Vanderwood** To fill one, 3-year term. The term will be from January 1, 2026 thru December 31, 2028

Mayor Vanderwood presented Lindsey Sorrentino.

Councilmember Dixon made a motion to give advice and consent to appoint Lindsey Sorrentino to the Parks and Trails Committee. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

10. **ADVICE & CONSENT OF: ONE (1) ARTS COUNCIL COMMITTEE MEMBER APPOINTMENT-Submitted by Mayor Vanderwood** To fill one, 2-year term. The term will be from January 1, 2026 thru December 31, 2027

Mayor Vanderwood presented Mike Gardiner.

Councilmember Morse made a motion to give advice and consent to appoint Mike Gardiner to the Arts Council.
Councilmember Call seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

11. **ADVICE & CONSENT OF: SIX (6) COMMUNITY EVENTS COMMITTEE MEMBER APPOINTMENT-Submitted by Mayor Vanderwood** To fill six, 3-year term. The term will be from January 1, 2026 thru December 31, 2028

Mayor Vanderwood presented Vadawn Kelley, Clarence Kelley, Jeff Reed, Cira Price, Adam Price, and James Jenson.

Councilmember Call made a motion to give advice and consent to appoint Vadawn Kelley, Clarence Kelley, Jeff Reed, Cira Price, Adam Price, and James Jenson. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

12. **ADVICE & CONSENT OF: ONE (1) BEAUTIFICATION COMMITTEE MEMBER APPOINTMENT-Submitted by Mayor Vanderwood** To fill the remainder of one, 3-year term. The term will be from December 17, 2025 thru December 31, 2027

Mayor Vanderwood presented Randy Hightower.

Councilmember Dixon made a motion to give advice and consent to appoint Randy Hightower to the Beautification Committee. **Councilmember Saunders** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

13. **ADVICE & CONSENT OF: ONE (1) YOUTH COUNCIL ADVISOR APPOINTMENT-Submitted by Mayor Vanderwood** To fill one, 3-year term. The term will be from January 1, 2026 thru December 31, 2028

Mayor Vanderwood presented Crystal Yemane.

Councilmember Morse made a motion to give advice and consent to appoint Crystal Yemane as a Youth Council Advisor.
Councilmember Dixon seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

14. **ADVICE & CONSENT OF: ONE (1) WEST HAVEN SPECIAL SERVICE DISTRICT BOARD MEMBER APPOINTMENT-Submitted by Mayor Vanderwood** To fill the remainder of one, 4-year term. The term will be from January 1, 2026 thru December 31, 2028

Mayor Vanderwood presented James Jenson as the Planning Commission representative.

Councilmember Saunders made a motion to give advice and consent to appoint James Jenson to the West Haven Special Service District board member. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

15. ACTION ON PLANNING COMMISSION MEETING RECOMMENDATION(S)

A. ACTION ON ORDINANCE 13-2025-REZONE FROM A-1 AND A-2 TO R-2-2700 W 2800 S (PARCEL #150960020 AND PART OF 150960021)-PAUL DONALDSON

Jared Payne said it is a 40 acre site with a lot of wetlands in it. He said there is an elevated side about 12 feet above the rest that they are going to use for development. He said the water is mostly channeled and they are looking to get a safe ingress and egress to help with traffic concerns.

Councilmember Call asked why they presented a concept plan that is outside the ordinance.

Mr. Payne said they control both properties and there is an egress to the north and on the north side there is an egress out to the west where they can come back across for the second access. He said in the spring time they will go through the mitigation process and find out what is for sure wetlands. He said that they do allow you to use a quarter acre to develop and they may use that for the access depending on the mitigation process.

Mayor Vanderwood asked if there is a trail that runs along the canal. He expressed concern that there are too many homes and that would not allow for buffering.

Stephen Nelson said there is a trail along the backside of the property.

Mr. Payne said they plan on doing 17000 square feet for buffering.

Councilmember Saunders asked if they are going back across the wetlands for the road.

Mr. Payne said yes and they will disrupt it as little as possible.

Councilmember Morse made a motion to adopt ordinance 13-2025 the Donaldson Rezone Application, Parcels: #150960020 and a portion of 150960021, within the provided legal description, located at 2700 W 2800 S, West Haven, finding the applications request to rezone from A-2 and A-1 to R-2 conforms with the General Plan, conditions upon the applicant recording a boundary adjustment to match the proposed zoning boundary. **Councilmember Dixon** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	Councilmember Call
RECUSED:	

B. FINAL SITE PLAN APPROVAL-GRAND HAVEN ASSISTED LIVING FACILITY-3448 S 3500 W (PARCEL #08-029-0078)-JUSTIN NIELSEN, STILLWATER CONSTRUCTION

Councilmember Saunders asked how much larger the facility is than before.

Stephen Nelson said it is 7000 square feet more.

Councilmember Dixon asked how many units.

Mr. Nielsen said there are 82 units.

Mayor Vanderwood asked what the plans are for the other portion of the property.

Mr. Nielsen said they may in the future ask for independent living and memory care centers, but it is really dependent on the need in the industry.

Councilmember Saunders made a motion to give final site plan approval for the Grand Haven Assisted Living project at approximately 3448 South 3500 West, finding that the design of the proposed site and buildings are compliant with the applicable code when the following conditions of approval are applied: The sign depicted on the site plan shall be corrected so that it is no larger than 32 square feet and no taller than 6 feet before the issuance of any construction permits.

Councilmember Morse seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

16. **ACTION ON RESOLUTION 59-2025-ESTABLISHING THE ANNUAL MEETING SCHEDULE FOR CITY COUNCIL FOR 2026**

Councilmember Dixon made a motion to adopt resolution 59-2025. **Councilmember Swapp** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

17. **ACTION ON RESOLUTION 60-2025-APPOINTING A CERTIFIED RECORDS OFFICER**

Councilmember Call made a motion to adopt resolution 60-2025. **Councilmember Morse** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

18. **PRESENTATION AND DISCUSSION-AT THE MAYOR AND CITY COUNCIL'S ELECTION CONTINUATION OF ANY AGENDA ITEM FROM THE 5:00 WORK SESSION**

There were no items at this time.

19. **ADJOURNMENT**

Councilmember Morse made a motion to adjourn at 6:48 PM. **Councilmember Saunders** seconded the motion.

AYES:	Councilmember Dixon, Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Swapp
NAYS:	
RECUSED:	

Emily Green

City Recorder

Date Approved: 1/7/26