

Board Meeting Documents
January 14, 2026

MINUTES OF THE BOARD MEETING – DECEMBER 10, 2025

The Board of Education of the Timpanogos School District met in a board meeting on Tuesday, December 10, 2025, at 6:03 PM. The board meeting took place in the Little Theater of Orem High School.

Board members present: President Jennifer Lyman, Vice President Sterling Hilton, Guy Fugal, Grace Rex, David H. Smith, and Michele Sorensen. Not Present: Ada Wilson.

Also present: There were approximately 35 others in attendance.

President Jen Lyman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Maverick Dudson.

INSPIRATIONAL THOUGHT OR REFLECTION

An inspirational thought was given by Chad Blevins.

RECOGNITIONS

Board member Smith recognized and congratulated the Mountain View Boys Cross Country team and coach Mike Strauss for winning the State Championship, marking their fifth consecutive title under his leadership. He also noted that the girls' cross-country team has won twice in the past two years, though not this year.

Board member Rex motioned to close the board meeting and it was seconded by Board member Fugal. The Board voted in favor and the motion passed unanimously. The board meeting adjourned at 6:08 PM.

Board member Fugal motioned to open the board meeting and it was seconded by Board member Sorensen. The Board voted in favor and the motion passed unanimously.

COMMUNITY COMMENTS

John Gadd of Pleasant Grove spoke against using USBA to vet the new Superintendent and Business Administrator for the Timpanogos School District, expressing the view that the organization does not align with the community's values. Mr. Gadd provided examples to support his position and stated he does not believe USBA is the best organization to assist in selecting the district's leadership.

MINUTES

President Lyman recommended the approval of the November meeting minutes. Vice President Hilton made the motion to approve the November meeting minutes, and it was seconded by Board member Rex. The Board voted in favor and the motion passed unanimously.

DISCUSSION/ACTION ITEMS

1. Adoption of Current ASD Policies

President Lyman noted that with the passing of Senate Bill 188, it states that new districts will initially continue following the policies of the districts from which they were formed. She suggested discussing how to update and modify these policies moving forward.

Board member Rex Recommended adopting all ASD policies temporarily and then reviewing them in committees to determine what changes are needed. **President Lyman** agreed with this approach.

Board member Sorensen summarized SB188, noting it addresses benefits and salaries. She believes it provides a solid baseline for other policies, which can then be reviewed and adjusted as needed in committee.

Board member Rex expressed support for the policies but noted she does not have the time to review and revise all of them personally. She appreciates the opportunity to review and make adjustments where necessary.

President Lyman spoke with Joylin Lincoln, who is currently with ASD and the incoming LMSD. Board member Lincoln has an effective system for reviewing and updating policies, as well as tracking changes and setting measurable metrics. She generously offered to train our board members on policy procedures to help establish a robust system moving forward.

Vice President Hilton agreed with Board member Rex; they don't need to review all policies immediately. The current policies can serve as a baseline until they have the opportunity to review and modify them to meet the needs.

President Lyman commented as issues arise, they could address them in real time, particularly once students are able to adapt.

Board member Smith asked what the plan would be if policies change, and how they will ensure compliance with state law.

President Lyman proposed forming a policy committee to manage and track policies. Noting that Board member Rex and Board member Wilson have offered to assist, and any other board members interested in joining are welcome. Under open meeting laws, a committee of three members does not require a public meeting; the committee can meet and then report back to the full board. **Vice President Hilton** volunteered to join the committee. The official committee membership will be finalized at the next meeting when Board member Wilson is present.

Board member Rex motioned to adopt all ASD policies as they stand today, and it was seconded by Board member Smith. The Board voted in favor and the motion passed unanimously.

2. FY26 Budget

President Lyman explained the stipend amount that will be provided until students are enrolled. The full budget will not be available until July 2027. She reviewed the proposed Timpanogos School District budget for the FY26 school year.

Board member Sorensen asked if this includes the first allotment or both allotments. **President Lyman** clarified that it includes only the first allotment.

Board member Fugal motioned to adopt the FY26 budget presented and it was seconded by Board member Sorenson. The Board voted in favor and the motion passed unanimously.

3. Board of Education Compensation

President Lyman announced a change to the compensation structure: a \$250 stipend will be provided in lieu of benefits, which will result in significant savings for the district.

Vice President Hilton asked how often compensation packages are expected to be reviewed, and whether this is guided by policy. **Board member Fugal** noted that there is currently no policy in place. **Jason Sundberg, Business Administrator for the Alpine School District**, explained that if the Board wishes to make changes, a public hearing is required, but there is no set schedule for regular review.

Board member Rex noted that the role requires significantly more time than a part-time position, especially for President Lyman.

President Lyman acknowledged that the role requires more than part-time effort. Without a Superintendent or Business Administrator, the Board is relying on Alpine staff when possible, but much of the work falls on Board members themselves to cover these gaps.

Vice President Hilton stated that the compensation is a fair benefit.

President Lyman noted that the Board reviewed compensation data from across the state. While there is no set formula and much depends on the student population, the proposed amount is considered mid-range. Adjustments were made based on ASD data as a reference.

Vice President Hilton motioned to adopt the alternative Board Compensation presented and it was seconded by Board member Sorenson. The Board voted in favor and the motion passed unanimously.

4. Policy Committee Assignment and Process

President Lyman suggested moving this discussion to the next meeting and asked if there were any objections. **Board member Smith** objected, noting that with the next meeting a month away, it is in the district's best interest to begin the discussion now. **Motion was struck.**

Board member Smith Nominated Board Member Rex as temporary Policy Committee Chair, with Board Member Wilson and Vice President Hilton serving on the committee. The committee can provide an update to Board Member Wilson as Chair at the next meeting.

Board member Rex accepted the nomination and expressed enthusiasm about working with Joylin Lincoln.

President Lyman appointed Board member Rex as temporary Policy Committee Chair, with Board member Wilson & Vice President Hilton serving as committee members.

BOARD MEMBER REPORTS AND INFORMATION

Board member Rex provided an update on the district name survey. Since Monday, over 3,034 responses have been submitted from a mix of community members, staff, parents, and individuals outside the district. The survey will remain open until December 20th. Student suggestions have included names such as Yellow Koala, Unified Unicorns, The Real Cool District, and The Snow District.

Board member Smith thanked Orem High School for allowing the use of their facility, expressed appreciation to Director Draper and the technology team for their support, acknowledged Mrs. Loniero for her administrative assistance, and thanked his fellow board members.

Board member Sorensen confirmed the location of the Timpanogos website, noting that it is accessible via Alpine's website, which then directs users to the Timpanogos site. The BOE webpage provides access to agendas, minutes, and other documents. Additionally, the Kick-Off Committee will meet Friday to finalize plans for the Naming Kick-Off Party, and she expressed excitement about the event.

Board member Rex advised they will review the submitted suggestions, select the top six, and then distribute another survey to gather community feedback.

Vice President Hilton provided an update on the Superintendent hiring committee. The committee has met several times and developed a job brochure, which is now live on the USBA website. A timeline has been established: applications are open until January 6th, after which a committee of community members and educators—nominated by Board members—will review and screen applications. The top 5–6 candidates will be invited for a first round of interviews, followed by a second round for the top 2–3 candidates. The goal is to announce the new Superintendent at the end of January, with a start date in mid-February.

President Lyman provided an update on recent site visits to the Lindon Warehouse, SPED Building, and Sharon Elementary. The goal is to visit every property in the district starting in January, meeting with the principal and possibly the custodian. These visits are intended to familiarize the Board with each property; they are informational only, and no decisions will be made. Additionally, on Saturday, a joint board learning meeting was held with the ASD Superintendent, who provided a Playbook outlining each department's responsibilities and recommendations for moving forward. Expressed gratitude to all Board members and attendees for their participation.

ADJOURNMENT

On motion by Board member Smith and seconded by Board member Fugal, the meeting adjourned into a closed session to discuss personnel, property, and litigation at 6:57 PM. The Board Members who voted in favor were Guy Fugal, Vice President Sterling Hilton, President Jennifer Lyman, Michele Sorensen, David H. Smith, and Grace Rex.

MINUTES OF THE CLOSED SESSION – DECEMBER 10, 2025

The Board of Education of the Timpanogos School District met in a closed session on Wednesday, December 10, 2025 at 7:20 PM. The meeting was held in the administrative conference room at Orem High School.

Board members present: President Jennifer Lyman, Vice President Sterling Hilton, Guy Fugal, Grace Rex, David H. Smith, Michele Sorensen, and Ada Wilson.

The purpose of the closed session was to discuss personnel, property, and litigation.

ADJORNMENT

On motion by Board member Smith and seconded by Board member Wilson, the meeting adjourned at 8:28 PM.

MINUTES OF THE STUDY SESSION – DECEMBER 17, 2025

The Board of Education of the Timpanogos School District met in a study session on Wednesday, December 17, 2025, at 2:04 PM. The study session took place in the meeting room at the Alpine School District SPED office in Lindon, UT.

Board members present: President Jennifer Lyman, Vice President Sterling Hilton, Guy Fugal, Grace Rex, Michele Sorensen. Arrived Late: David H. Smith and Ada Wilson. Board member Guy Fugal stepped out for a portion of the meeting and then came back.

Also present: There were approximately 12 others in attendance.

SPED Presentation

Director of Physical Facilities, Frank Pulley, presented information on the creation and construction of a specialty school in the South, based on needs identified by the current ASD Special Education Department. Mr. Pulley also reviewed briefly information on a District Office as well. They reviewed existing properties, construction required, financing options, and discussed alternative options. Mr. Pulley fielded questions from the Board of Education.

Director of Special Education, Dr. Royd Darrington, along with some of his staff, were present to field questions from the Board of Education regarding logistics, ideas, and recommendations.

Superintendent Search Update

Vice President Sterling provided an update on the status of the Superintendent search. The Board briefly discussed the communication to be sent to the desired hiring committee participants, the preferred process and timeline for the interviews, as well as procedures for securely storing applications.

Business Administrator Search Discussion

The Board discussed opening the Business Administrator search, the benefits of posting the position prior to the holidays, as well as the potential timeline for closing the application period.

Negotiation Discussion

The Board discussed the upcoming negotiations among the three new districts, noting that the Board Presidents have already begun preliminary conversations. President Lyman advised that discussions held both during and outside of meetings may impact the negotiations and emphasized the importance of maintaining good will throughout the process.

School Assignments

The Board reviewed all of the school sites within the district and issued school assignments.

The meeting adjourned at 5:08 PM.

MINUTES OF THE STUDY SESSION – JANUARY 5, 2026

The Board of Education of the Timpanogos School District met in a study session on Monday, January 5, 2026, at 9:30 am. The study session took place in the conference room at the Ruth and Nathan Theater in Pleasant Grove, UT.

Board members present: President Jennifer Lyman, Vice President Sterling Hilton, Guy Fugal, Grace Rex, David H. Smith, Michele Sorensen, and Ada Wilson.

Board member Guy Fugal left the meeting at 9:45am and returned at 10:25pm. He then left the meeting early at 1:45pm.

Also present: There were approximately 1 other in attendance.

Selection of District Name

Board member Michelle Sorensen, Chair of the District Naming Committee, provided an update on the progress of naming the South District. She reported that the committee received a significant amount of community feedback and is working to narrow the list of potential names before distributing a follow-up survey. The committee also reviewed plans and timelines for the upcoming Kickoff Event, which will include the official name reveal.

Hiring Superintendent

President Lyman provided an update on the Superintendent search, noting that the application period closes on January 6. She indicated that she will contact Richard Stowell of USBE to discuss next steps. The Board discussed the upcoming screening timeline and interview process.

Hiring Business Administrator

The Board reviewed and discussed a proposed timeline for the Business Administrator search and noted that the recruitment brochure has been compiled and requires Board review. The Board also discussed details related to the Business Administrator contract, potential start dates, and the possibility of part-time service for the South District.

Plan for Balancing the Budget

The Board reviewed the financial presentation previously provided by ASD Business Administrator Jason Sundberg. Members discussed the materials, identified necessary actions, and began developing a plan for the following fiscal year's budget.

Developing District Vision and Values

The Board discussed their aspirations and vision for the new district, building on ideas from previous meetings as they began developing the district's vision and core values. The Board intends to finalize the vision and values statements and present them at a future board meeting for formal adoption.

Establishing Board Norms, Protocols, and Policies

The Board reviewed Board Handbooks from other districts as a reference point to discuss and develop the new district's board norms, protocols, and policies. The Board will continue working collaboratively to define how they would like the Board to conduct business in the future.

The meeting adjourned at 1:59 PM.

Cutoff Date:

Account				Account Description	Budget	Encumbrance	Expenditures	Available
26.12.099.9000.2311.0110.000000.00				Board Of Education				
Beginning Balance:					\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries								
Date	Reference	Batch	Description					
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN		42,000.00			
Total Budget Entries:					\$42,000.00			
Payroll								
Date	Reference	Batch	Description					
12/18/2025	123125D1	26005519	Account Distri				-1,000.00	
12/31/2025	123125C1	26005638	2D - Dec CU1				1,000.00	
12/31/2025	123125A1	26005487	2B - Decemb				8,000.00	
Total Payroll:							\$8,000.00	
Ending Balance:					\$42,000.00	\$0.00	\$8,000.00	\$34,000.00

Expenditure Detail

Income Statement by Program

ALPINE SCHOOL DISTRICT

Report Description: 1.0 Income Stmt by Program

Account Year: 26

Account Periods: 00 - 13

Dates: 07/01/2025 - 06/30/2026

Cutoff Date:

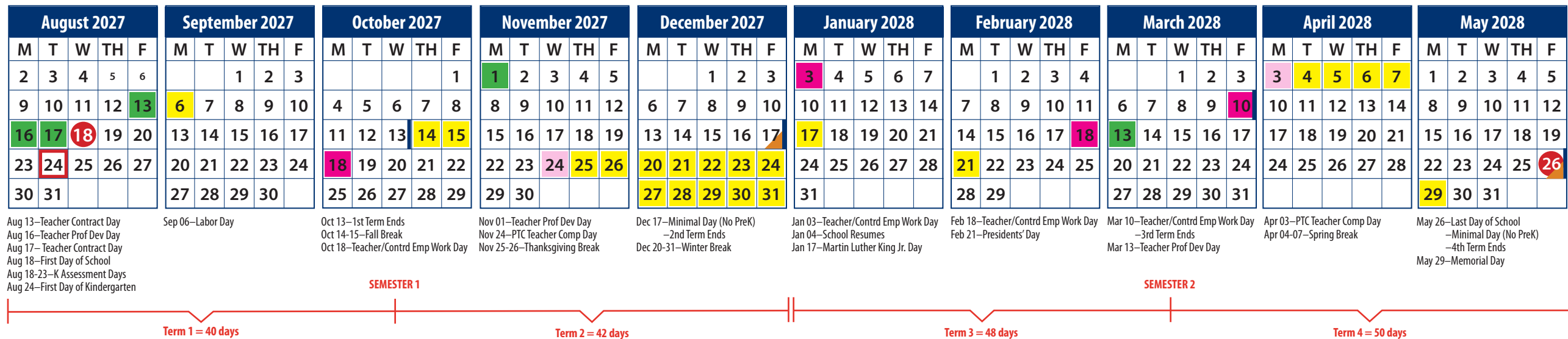
Account				Account Description	Budget	Encumbrance	Expenditures	Available
26.12.099.9000.2311.0220.000000.00				Social Security				
Budget Entries					Beginning Balance:	\$0.00	\$0.00	\$0.00
Date	Reference	Batch	Description					
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN		3,213.00			
					Total Budget Entries:	\$3,213.00		
Payroll								
Date	Reference	Batch	Description					
12/18/2025	123125D1	26005519	Account Distri				-76.50	
12/31/2025	123125C1	26005638	2D - Dec CU1				76.52	
12/31/2025	123125A1	26005487	2B - Decemb				611.74	
					Total Payroll:		\$611.76	
					Ending Balance:	\$3,213.00	\$0.00	\$2,601.24
26.12.099.9000.2311.0230.000000.00				Industrial Insurance				
Budget Entries					Beginning Balance:	\$0.00	\$0.00	\$0.00
Date	Reference	Batch	Description					
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN		105.00			
					Total Budget Entries:	\$105.00		
Payroll								
Date	Reference	Batch	Description					
12/18/2025	123125D1	26005519	Account Distri				-2.50	
12/31/2025	123125C1	26005638	2D - Dec CU1				1.89	
12/31/2025	123125A1	26005487	2B - Decemb				17.50	
					Total Payroll:		\$16.89	
					Ending Balance:	\$105.00	\$0.00	\$88.11
26.12.099.9000.2311.0240.000000.00				Health & Accident Ins.				
Budget Entries					Beginning Balance:	\$0.00	\$0.00	\$0.00
Date	Reference	Batch	Description					
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN		87,500.00			
					Total Budget Entries:	\$87,500.00		
					Ending Balance:	\$87,500.00	\$0.00	\$87,500.00
26.12.099.9000.2311.0270.000000.00				Disab, Life, Dep Life Ins				
Budget Entries					Beginning Balance:	\$0.00	\$0.00	\$0.00
Date	Reference	Batch	Description					
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN		882.00			
					Total Budget Entries:	\$882.00		
					Ending Balance:	\$882.00	\$0.00	\$882.00
1-92 Payroll Expenditures						\$133,700.00	\$0.00	\$8,628.65
								\$125,071.35

Report Description: 1.0 Income Stmt by Program				Account Year: 26		Account Periods: 00 - 13		Dates: 07/01/2025 - 06/30/2026		Cutoff Date:			
Account				Account Description				Budget		Encumbrance	Expenditures	Available	
26.12.099.9000.2316.0332.000000.00				Auditor Services				Beginning Balance:		\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries													
Date	Reference	Batch	Description							75,000.00			
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN					Total Budget Entries:		\$75,000.00			
								Ending Balance:		\$75,000.00	\$0.00	\$0.00	\$75,000.00
26.12.099.9000.2317.0333.000000.00				Legal Fees				Beginning Balance:		\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries													
Date	Reference	Batch	Description							75,000.00			
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN					Total Budget Entries:		\$75,000.00			
								Ending Balance:		\$75,000.00	\$0.00	\$0.00	\$75,000.00
26.12.099.9000.2311.0580.000000.00				Mileage-Travel				Beginning Balance:		\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries													
Date	Reference	Batch	Description							8,500.00			
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN					Total Budget Entries:		\$8,500.00			
								Ending Balance:		\$8,500.00	\$0.00	\$0.00	\$8,500.00
26.12.099.9000.2311.0581.000000.00				Professional Development				Beginning Balance:		\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries													
Date	Reference	Batch	Description							33,000.00			
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN					Total Budget Entries:		\$33,000.00			
Payments													
Date	Check/Claim PO		Invoice	Batch	Vendor	Vendor Name	Description						
12/11/2025	5100319988		12082025	26005081	87466	UTAH SCHOOL BOARDS A	USBA 2026 CONFERENCE REGISTRA.TIMPANOGOS				4,170.00		
								Total Payments:					\$4,170.00
								Ending Balance:		\$33,000.00	\$0.00	\$4,170.00	\$28,830.00

Report Description: 1.0 Income Stmt by Program				Account Year: 26	Account Periods: 00 - 13	Dates: 07/01/2025 - 06/30/2026	Cutoff Date:			
Account				Account Description		Budget	Encumbrance	Expenditures	Available	
26.12.099.9000.2311.0610.000000.00				Materials And Supplies						
						Beginning Balance:	\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries										
Date	Reference	Batch	Description				12,000.00			
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN			Total Budget Entries:	\$12,000.00			
						Ending Balance:	\$12,000.00	\$0.00	\$0.00	\$12,000.00
26.12.099.9000.2311.0610.000000.27				Unallocated Funding						
						Beginning Balance:	\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries										
Date	Reference	Batch	Description				999,920.00			
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN			Total Budget Entries:	\$999,920.00			
						Ending Balance:	\$999,920.00	\$0.00	\$0.00	\$999,920.00
26.12.099.9000.2311.0616.000000.00				Printing						
						Beginning Balance:	\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries										
Date	Reference	Batch	Description				2,500.00			
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN			Total Budget Entries:	\$2,500.00			
						Ending Balance:	\$2,500.00	\$0.00	\$0.00	\$2,500.00
26.12.099.9000.2311.0810.000000.00				Professional Dues						
						Beginning Balance:	\$0.00	\$0.00	\$0.00	\$0.00
Budget Entries										
Date	Reference	Batch	Description				60,000.00			
12/05/2025	12998	26005023	SOUTH BOARD BUDGET TRFR TO FUN			Total Budget Entries:	\$60,000.00			
						Ending Balance:	\$60,000.00	\$0.00	\$0.00	\$60,000.00
2-91 Nonpayroll Expenditures							\$1,265,920.00	\$0.00	\$4,170.00	\$1,261,750.00
2-EXP Total Expenditures & Other Uses							\$1,399,620.00	\$0.00	\$12,798.65	\$1,386,821.35
Net (Income)/Loss							\$1,399,620.00	\$0.00	\$12,798.65	\$1,386,821.35

2027-2028

DRAFT



Counts toward 180

Doesn't Count

185 day

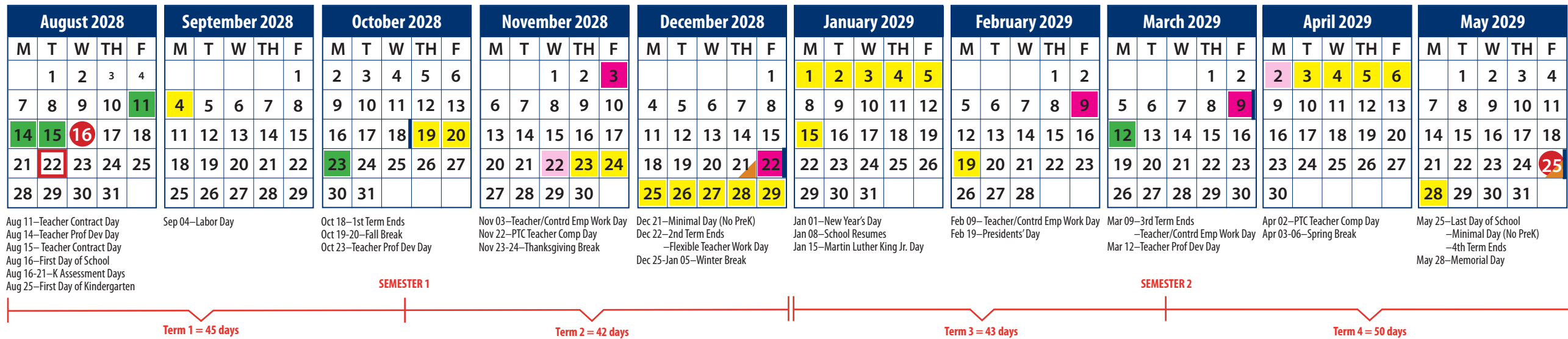
First & Last day of school

End of Term

Minimal Day

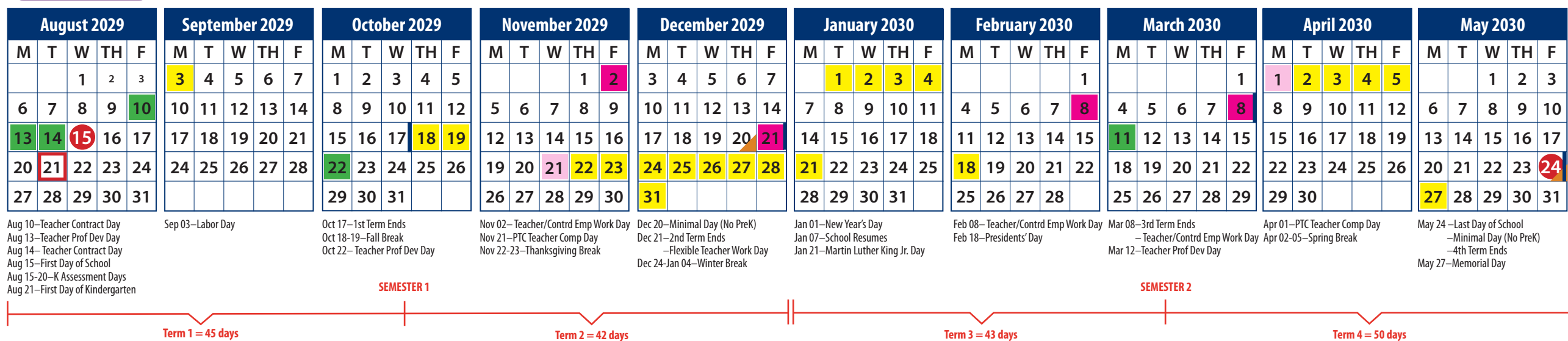
2028-2029

DRAFT



2029-2030

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Calendaring Committee 2025

Essentials for School Calendar for Employees

Students are in school for 180 days:

- By law, two compensation days can be counted for Parent Teacher Conferences and Back to School activities (typically used the day before Thanksgiving and the first day of Spring Break).
- The law also allows for up to four (4) teacher work days without students to be counted.

We use a 185 day Teacher Contract

- Three (3) Professional Development days: one before school begins and two days during the school calendar year (Fall and Spring); and two additional days before school begins. These days are not counted as part of the 180-day count.

Best to avoid a five day first week of school

The 1st Term ends before Fall Break

The 2nd Term ends before Winter Break

For retirement purposes, it is better to end by May 31st.

Key Findings from [Comprehensive Calendar Survey \(1/8/25-1/22/25\)](#)

In order of weighting from the survey results:

- Extended Winter Break (three weekends)
- End school before Memorial Day
- Full week for Spring Break
- Start school as late as possible in August
- Have terms/semester as equal in length as possible

Calendar Committee Rationale for Future Calendar Recommendations

- Winter Break placement - the number one request from the survey of parents, teachers, and students is that the Winter Break should be two full weeks with three weekends. The placement of the break for 2028-29 and 2029-30 school years is challenging; however, the committee overwhelmingly felt the need to follow the survey recommendation. In the 2023-24 school year, students returned on January 8. When the calendar was presented, we heard concerns that there should be more vacation days prior to Christmas with school resuming earlier in January. Following the break, feedback showed that returning later in January was preferable. January is a difficult month for many, and fewer school days in the month were beneficial.
- Placement of Teacher/Contracted Employee Work Days (Teacher Work Day) - ASD has utilized all four days provided by statute to support teachers/contracted employees with the workload. We also have used more work days in the second semester to better balance the number of instructional days between the semesters without starting school earlier in August.

October - In the 2027-28 school year, we made the Monday following Fall Break a Teacher Work day instead of the traditional PD day because much of the PD is teacher led and a pending presentation distracts from Fall Break. By making it a Teacher Work day, it allows teachers the ability to either take a personal no dock day without a sub or to use the day to complete needed work. The PD day is scheduled for November 1 to give some reprieve in the week following Halloween. In the 2028-29 and 2029-30 school years, the Teacher Work day flip-flops with the professional development day to still extend fall break for families and to provide some reprieve to the week that contains Halloween. The days were flipped because Fridays are very challenging days for PD days especially for secondary schools.

December/January - In the 2027-28 school year, the first day back from Winter Break is a Teacher Work day (number one teacher request with regard to teacher work day placement). With the placement of the break in the 2028-29 and 2029-30 school years, the decision was made to place a minimal day and last day for students on the Thursday prior to the break, and a flexible Teacher Work day on the Friday prior to the break. The intent would be for the December 22, 2028 and December 21, 2029 Teacher Work days, teachers/contracted employees may work with their principals/supervisors to determine when and where they complete their contract time. Consideration was given to placing the work day after the break, but that would delay the return of students even further and would create two back to back four day weeks. The committee felt that having a little more preparation time before the Winter Break was a preferable choice given the flexible Teacher Work day option.

February - Teacher Work day in the week of Elementary Parent Teacher Conferences (when possible to extend the President's Day weekend). For 2028-29 and 2029-30 school years, the work day shifts forward a week when PTC is adjusted for Valentines Day. Students were very supportive of multiple three day weekends.

March - Teacher Work day placed at the end of Term 3 and combined with the PD makes a longer weekend for families and students. The PD day is placed as the first day after Daylight Saving Time.