



WEST HAVEN SPECIAL SERVICE DISTRICT

BOARD MEMBERS

Chairman Dale Allen
Clarence Kelley
Mayor Rob Vanderwood
Councilmember Ryan Swapp
Planning Member James Jenson

41850 S 3900 W West Haven, UT 84401
Phone: 801-731-5819 Fax: 801-731-1002

WEST HAVEN SPECIAL SERVICE DISTRICT BOARD MEETING NOTICE AND AGENDA JANUARY 12, 2026

Notice is hereby given that the West Haven Special Service District will hold the monthly board meeting on January 12, 2026 beginning @ 6:30 pm at West Haven City Hall. Join us digitally via Zoom <https://us06web.zoom.us/j/82350162553> or watch us live on YouTube at <http://www.youtube.com/@cityofwesthavenutah4030>

1. **MEETING TO ORDER**- Dale Allen
2. **OPENING CEREMONIES**
 - A. Pledge of Allegiance- James Jenson
 - B. Prayer/Moment of silence- Ryan Swapp
3. **PUBLIC PRESENTATIONS** (no action may be taken, allotted for issues not listed on the agenda)
4. **ACTION ITEMS**
 - A. Elect Board Chairman 2026
 - B. Elect Board Vice Chairman 2026
5. **ACTION ON RESOLUTION 01-2026** to declare a 1991 Onan Genset as Surplus and authorize its sale
6. **STAFF REPORT AND PROJECT UPDATES**
 - A. John Wallace
 - B. Ed Mignone
7. **CENTRAL WEBER UPDATE**- Mayor Robert Vanderwood
8. **CONSENT AGENDA**
 - A. Action on minutes (December 16, 2025)
 - B. Billing adjustments (December 2025)
 - C. Monthly accounts payable (January 2026)
 - D. West Haven City- \$55,632.15 (Invoice 01202601 Administrative Services for December 2025)
 - E. Gardner Engineering- \$7,526.20 (Invoice 5521 2700 W Lift Station)
 - F. Central Weber Sewer Improvement District- \$169,513.00 (4th Quarter Impact Fees)
 - G. Upper Case Prinking, Ink- \$7,932.00 (Invoice 3864 Utility Bill Processing Supplies)
 - H. Nearmap US, Inc- \$5,940.50 (Invoice 01774870 Nearmap Software)
 - I. Xylem Water Solutions- \$106,161.54 (Invoice 3556E03951 4450 Lift Station Pumps)
 - J. Xylem Water Solutions- \$63,143.69 (Invoice 3556E05243 4450 Lift Station Pump parts)
9. **ADJOURNMENT**

Charis Sully

CHARIS SULLY, WHSSD RECORDER

BOARD MEMBERS MAY TAKE FINAL ACTION ON ANY ITEM LISTED ON THIS AGENDA

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, including auxiliary communicative aid and services during the meeting, should notify the Board Clerk at (801)731-5819 at least 48 hours in advance.

RESOLUTION NO. 01-2026

RESOLUTION OF THE WEST HAVEN SPECIAL SERVICE DISTRICT, DECLARING A CERTAIN 1991 ONAN 60EN L GENSET AS SURPLUS TO THE DISTRICT'S NEEDS; AUTHORIZING THE CHAIRMAN TO SIGN THIS RESOLUTION AND SIGN ALL DOCUMENTS NECESSARY TO EFFECTUATE THE DISPOSAL OF THE PROPERTY; AND, PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1 - RECITALS

WHEREAS, West Haven Special Service District Board of Directors (herein "District Board") finds that the District is a Local District created as a Service Area, a body politic and subdivision of the State of Utah, that provides sewer services to the owners of certain real property and has distinct boundaries; and,

WHEREAS, the District Board finds that certain sections of Utah Code Annotated 1953, as amended, authorizes public bodies, including the District, to exercise all administrative and legislative powers by resolution; and,

WHEREAS, the Board of Directors finds that it owns a 1991 Onan 60EN L GenSet; and,

WHEREAS, the Board of Directors finds that declaring a 1991 Onan 60EN L GenSet as surplus to the District's needs is in the best interest of the District; and,

WHEREAS, the Board of Directors finds that selling this generator via advertisement for sale, auction, or transferring it to another governmental agency, under terms favorable to the District is in the best interest of the District; and,

WHEREAS, the District Board of Directors finds that the public convenience and necessity, public safety, health, and welfare is at issue and requires administrative action by the District as noted above;

NOW, THEREFORE, BE IT RESOLVED by the West Haven Special Service District:

1. The District declares the District's 1991 Onan 60EN L GenSet as surplus to the District's needs.
2. The District directs that this generator be sold via advertisement for sale, auction, or transferred to another governmental agency, under terms favorable to the District.
3. The District authorizes the City Manager to sign all contracts, agreements, or other documents necessary to complete this property disposition and authorizes the District Recorder to sign any documents as required, attesting to the City Manager having been duly authorized to enter into such arrangements for the District.
4. The District authorizes the District Chairman to sign this resolution.

BE IT FURTHER RESOLVED the foregoing recitals are incorporated herein and this Resolution shall become effective immediately upon its passage.

SECTION 3 - PRIOR RESOLUTIONS

The body and substance of all prior Resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

SECTION 4 - REPEALER OF CONFLICTING ENACTMENTS

All orders, and Resolutions regarding the changes enacted and adopted which have heretofore been adopted by the district, or parts thereof, which conflict with any of this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

SECTION 5 - SAVINGS CLAUSE

If any provision of this Resolution shall be held or deemed to be or shall be invalid, inoperative, or unenforceable for any reason, such reason shall not render any other provision or provisions invalid, inoperative, or unenforceable to any extent whatever, this Resolution being deemed to be the separate independent and severable act of West Haven Special Service District.

SECTION 6 - DATE OF EFFECT:

This Resolution shall be effective on this 12 day of January, 2026, and after publication or posting as required by law.

PASSED AND ADOPTED BY THE DISTRICT BOARD OF DIRECTORS OF WEST HAVEN SPECIAL SERVICE DISTRICT, STATE OF UTAH, on this 12 day of January, 2026.

WEST HAVEN SPECIAL SERVICE DISTRICT

Dale Allen
District Board Chairman

ATTEST:

Charis Sully
District Recorder

5100 Manhole project update/progress

Attached is an image of the most southern Manhole on 5100 W that is being worked on to stop H₂S (Hydrogen Sulfide) gases from eating the concrete structure of the manhole.

Southern Manhole: Image #1



Crews have sandblasted the walls of the Manhole to remove any loose debris from the manhole walls, to stop any further infiltration from ground water entering into the sewer system crews are in the process of inserting hydraulic concrete sealer into any voids before lining the walls, you can also see that the gasses have deteriorated the walls of the manhole right down to the rebar structure (top portion of the image) of the manhole.

Southern Manhole: Image #2



In this image you can see that the hydraulic sealer has been added to the manhole walls to stop the infiltration from entering into the sewer system, also to add new structure to the manhole for restoration before being lined.

Southern Manhole: Image #3



In this image you can see that the crews are in the process of lining the manhole with NSF 61 (High density polyurethane) liner.

Southern Manhole: Image #4



In this image you can see that the crews have finished the restoration and lining process from the very top of the manhole all the way down to the water line of the manhole, this is the final product of the restoration process.

Southern Manhole: Image #5





WEST HAVEN SPECIAL SERVICE DISTRICT
Monday, December 15, 2025 6:30 pm
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

BOARD MEMBERS

Chairman Dale Allen
Vice Chairman James Jenson
Clarence Kelley
Alisha Marigoni

Mayor Rob Vanderwood
Councilmember Ryan Swapp
Planning Member Melinda Stimpson

MEETING MINUTES OF DECEMBER 15, 2025

1. MEETING CALLED TO ORDER

- A. Chairman Dale Allen
Dale Allen called the meeting to order at 6:30 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance – Clarence Kelley
B. Invocation – Alisha Marigoni
Alisha held a moment of silence

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. STAFF REPORT

- A. John Wallace
John updated the board on the 2700 W Lift Station, letting them know that concrete has been poured. He told the board that the generator on 4700 has been installed and now we are waiting on a new panel to be installed that will work with the SCADA. The manhole relining project is still on track to be done during Christmas break and should take about 3 days. They will have traffic control set up
- B. Ed Mignone
Ed was not present

5. CENTRAL WEBER UPDATE- Mayor Vanderwood

Mayor Vanderwood updated the board on the 1900 W project, letting them know that it is moving slow but they have completed about 2 million dollars of the 20 million dollar budget. It is planned to be completed in the Fall of 2026. They made some changes on their procurement policy; they raised the limit from \$50,000 to \$100,000.

6. ACTION ON RESOLUTION 14-2025 Approving the annual Board Meeting Schedule

Clarence Kelley made a motion to approve Resolution 14-2025, Approving the annual Board Meeting Schedule. **James Jenson** seconded the motion.

AYES: Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Ryan Swapp, Clarence Kelley, Dale Allen
NAYS:
ABSENT:

7. ACTION ON RESOLUTION 15-2025 Lease of Sewer District Real Property at approximately 3100 W 3300 S

There was a discussion about the cost of the lease and Rob Vanderwood explained that they use the state calculations to get the cost.

Melinda Stimpson made a motion to approve Resolution 15-2025 Lease of Sewer District Real Property at approximately 3100 W 3300 S. **James Jenson** seconded the motion.

AYES: Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Ryan Swapp, Clarence Kelley, Dale Allen
NAYS:
ABSENT:

8. **ACTION ON RESOLUTION** 16-2025 Appointing a Chief Administrative Officer and a Records Officer

Alisha Marigoni made a motion to approve Resolution 16-2025 Appointing a Chief Administrative Officer and a Records Officer. **Clarence Kelley** seconded the motion.

AYES: Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Ryan Swapp, Clarence Kelley, Dale Allen
NAYS:
ABSENT:

9. **ACTION ON RESOLUTION** 17-2025 Adopting a temporary commemorative logo

James Jenon_ made a motion to approve Resolution 17-2025 Adopting a temporary commemorative logo. **Melinda Stimpson** seconded the motion.

AYES: Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Ryan Swapp, Clarence Kelley, Dale Allen
NAYS:
ABSENT:

10. **CONSENT AGENDA**

- A. Action on minutes (November 17, 2025)
- B. Billing adjustments (November 2025)
- C. Monthly accounts payable (December 2025)
- D. West Haven City- \$55,632.15 (Invoice 11202519 Administrative Services for November)
- E. Central Weber Sewer Improvement District- \$444,607.00 (Quarterly Fees)

Rob Vanderwood made a motion to approve items A-E. **Ryan Swapp** seconded the motion.

AYES: Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Ryan Swapp, Clarence Kelley, Dale Allen
NAYS:
ABSENT:

11. **ADJOURNMENT**

James Jenson made a motion to adjourn at 6:48 PM. **Melinda Stimpson** seconded the motion.

AYES: Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Ryan Swapp, Clarence Kelley, Clarence Kelley, Dale Allen
NAYS:
ABSENT:

Dated this 12th day of January 2026

Charis Sully, District Recorder

Report Criteria:

Selected types: Billing Adjustment, Payment Adjustment, Transfer, Write Off

Type	Description	Amount	Service
Billing Adjustment			
12/01/2025			
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Billing Adjustment	XBP Fee Invalid Bank Acco	7.00	Misc. - 11
Billing Adjustment	Backbilled to 11/01/2025	1,472.00	Multiple
Total 12/01/2025:		1,493.00	
12/02/2025			
Billing Adjustment	Back billed to 11/25/2025	7.20	Multiple
Billing Adjustment	Back billed to 11/20/2025	13.20	Multiple
Billing Adjustment	Sold Home as of 05/05/202	-342.70	Multiple
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Total 12/02/2025:		-208.30	
12/03/2025			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	WM has not serviced can fo	-14.46	Garbage - 4
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Backbilled to 11/25/2025	7.20	Multiple
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Total 12/03/2025:		106.74	
12/04/2025			
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Billing Adjustment	XBP Fee Invalid Bank Acco	7.00	Misc. - 11
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Total 12/04/2025:		99.00	
12/08/2025			
Billing Adjustment	Only \$60.00 was drafted fro	.10	Garbage - 4
Total 12/08/2025:		.10	
12/10/2025			
Billing Adjustment	Billing under tenant as of 10	-48.00	Multiple
Billing Adjustment	Waived Late Fee	-5.00	L FEE - 19
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 11/24/2025	14.00	Multiple
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Total 12/10/2025:		75.00	
12/11/2025			

Type	Description	Amount	Service
Billing Adjustment	Waived Late Fee	-20.00	L FEE - 19
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Total 12/11/2025:		<u>-6.00</u>	
12/15/2025			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 05/05/2025	345.99	Multiple
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Total 12/15/2025:		<u>509.99</u>	
12/16/2025			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Total 12/16/2025:		<u>50.00</u>	
12/17/2025			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Total 12/17/2025:		<u>50.00</u>	
12/18/2025			
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Total 12/18/2025:		<u>28.00</u>	
12/22/2025			
Billing Adjustment	Waived Late Fees	-10.00	L FEE - 19
Total 12/22/2025:		<u>-10.00</u>	
12/26/2025			
Billing Adjustment	XBP Fee for Closed Accoun	14.00	Misc. - 11
Total 12/26/2025:		<u>14.00</u>	
12/29/2025			
Billing Adjustment	Waived Late Fees on final bi	-10.00	L FEE - 19
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	XBP for Invalid Bank Accou	7.00	Misc. - 11
Total 12/29/2025:		<u>147.00</u>	
12/30/2025			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Sold Home	-109.00	Multiple
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Total 12/30/2025:		<u>-45.00</u>	

Type	Description	Amount	Service
Total Billing Adjustment:		<u>2,303.53</u>	

Type	Description	Amount	Service
Payment Adjustment			
12/15/2025			
Payment Adjustment	Refund overpayment	292.55	Multiple
Payment Adjustment	Refund overpayment	63.57	Sewer - 1
Total 12/15/2025:		356.12	
12/31/2025			
Payment Adjustment	Refund overpayment for 20	136.30	Sewer - 1
Total 12/31/2025:		136.30	
Total Payment Adjustment:		492.42	

Type	Description	Amount	Service
Transfer			
12/10/2025			
Transfer	Transferred from 11060.01	-5.00	Sewer - 1
Transfer	Transferred to 16311.01	5.00	Sewer - 1
Total 12/10/2025:		-	
Total Transfer:		-	
Grand Totals:		2,795.95	

Report Criteria:

Selected types: Billing Adjustment, Payment Adjustment, Transfer, Write Off

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Bona Vista								
115	Bona Vista	0108202605	Account 43.2723.1	12/22/2025	33.49	.00		
Total Bona Vista:					33.49	.00		
BURT BROTHERS TIRE AND SERVICE								
340	BURT BROTHERS TIRE AND SE	34098152337	2024 Silverado Oil Change	01/06/2026	122.71	.00		
Total BURT BROTHERS TIRE AND SERVICE:					122.71	.00		
Caselle Inc.								
121	Caselle Inc.	15073	software support	01/05/2026	978.00	.00		
Total Caselle Inc.:					978.00	.00		
Centra Com								
344	Centra Com	0112202604	Fiber for Lift Stations	01/01/2026	541.00	.00		
Total Centra Com:					541.00	.00		
CENTRAL WEBER SEWER DISTRICT								
123	CENTRAL WEBER SEWER DIST	0112202601	4th quarter impact fees-2025	12/31/2025	169,513.00	.00		
Total CENTRAL WEBER SEWER DISTRICT:					169,513.00	.00		
Charis Sully								
324	Charis Sully	0112202606	Mileage Reimbursement July-Dec	01/08/2026	138.60	.00		
324	Charis Sully	0112202608	Cell Phone Reimbursement	01/01/2026	40.00	.00		
Total Charis Sully:					178.60	.00		
Child-Richards								
125	Child-Richards	157416	Accounting Services	12/31/2025	951.50	.00		
Total Child-Richards:					951.50	.00		
CINTAS								
333	CINTAS	5310151903	CABINET REFILL	12/29/2025	69.10	.00		
333	CINTAS	9353377523	AED Maintenance	12/31/2025	126.00	.00		
Total CINTAS:					195.10	.00		
Clarence Kelley								
355	Clarence Kelley	1012	Directors Fees	01/04/2026	291.00	.00		
355	Clarence Kelley	1012				.00		
355	Clarence Kelley	1012				.00		
355	Clarence Kelley	1012				.00		
Total Clarence Kelley:					168.73	.00		
Dale Allen								
287	Dale Allen	1044	Directors Fees	01/01/2026	416.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
287	Dale Allen	1044				.00		
287	Dale Allen	1044				.00		
Total Dale Allen:					384.17	.00		
Dallas Green Farm & Home								
138	Dallas Green Farm & Home	10944	supplies	11/28/2025	17.98	.00		
138	Dallas Green Farm & Home	11054	supplies	12/15/2025	.34	.00		
Total Dallas Green Farm & Home:					18.32	.00		
Gardner Engineering								
157	Gardner Engineering	5511	4700 W Lift Station Generator	12/01/2025	170.00	.00		
157	Gardner Engineering	5512	New Office site Boundary Adjustm	12/01/2025	230.00	.00		
157	Gardner Engineering	5521	2700 W Lift Station Engineering	12/01/2025	7,526.20	.00		
Total Gardner Engineering:					7,926.20	.00		
HOOPER WATER								
177	HOOPER WATER	0112202602	18500.1	12/31/2025	33.97	.00		
177	HOOPER WATER	0112202603	52199.1	12/31/2025	30.73	.00		
Total HOOPER WATER:					64.70	.00		
Industrial Supply								
182	Industrial Supply	20992960	Marking Paint	12/09/2025	64.08	.00		
Total Industrial Supply:					64.08	.00		
Intermountain Testing Services								
183	Intermountain Testing Services	2053	2700 lift station	12/20/2025	279.20	.00		
Total Intermountain Testing Services:					279.20	.00		
James Jenson								
302	James Jenson	1036	Directors Fees	01/04/2026	291.00	.00		
302	James Jenson	1036				.00		
302	James Jenson	1036				.00		
Total James Jenson:					268.73	.00		
Nearmap US Inc								
206	Nearmap US Inc	01774870	Nearmap Renewal	12/19/2025	5,940.50	.00		
Total Nearmap US Inc:					5,940.50	.00		
Ready Technologies								
227	Ready Technologies	263290	Local Area Network Backups	12/16/2025	105.00	.00		
227	Ready Technologies	263336	web cam	01/02/2026	34.49	.00		
Total Ready Technologies:					139.49	.00		
Twin D, Inc.								
259	Twin D, Inc.	813330	Straight Street Camera	12/20/2025	937.50	.00		
259	Twin D, Inc.	814550	2200 Backup	12/30/2025	1,177.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Twin D, Inc.:					2,115.00	.00		
UMCA								
295	UMCA	0112202607	UMAC Membership Dues	01/08/2026	125.00	.00		
Total UMCA:					125.00	.00		
Upper Case Printing, Ink								
351	Upper Case Printing, Ink	3864	Annual Billing Supplies	12/12/2025	7,932.00	.00		
Total Upper Case Printing, Ink:					7,932.00	.00		
WEST HAVEN CITY								
275	WEST HAVEN CITY	01202601	Administrative Services for Dece	01/05/2026	55,632.15	.00		
Total WEST HAVEN CITY:					55,632.15	.00		
Xylem								
349	Xylem	3556E03951	4450 Lift Station pump	12/18/2025	106,161.54	.00		
349	Xylem	3556E05243	4450 Lift Station pump	12/30/2025	63,143.69	.00		
349	Xylem	3556E05710	4450 Lift Station pump	01/08/2026	4,000.00	.00		
Total Xylem:					173,305.23	.00		
Grand Totals:					426,876.90	.00		

Dated: _____

Board Chairman: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

INVOICE



INVOICE #01202601
DATE: JANUARY 5, 2026

TO:
WEST HAVEN SPECIAL SERVICE DISTRICT

FOR:
ADMINISTRATIVE SERVICES INCLUDING OFFICE
SPACE, UTILITIES AND PERSONNEL FOR
DECEMBER 2025

DESCRIPTION	AMOUNT
Administrative Services including office space, utilities and personnel for December 2025	\$55,632.15
TOTAL	\$55,632.15

Make all checks payable to:
West Haven City
4150 S. 3900 W.
West Haven, UT 84401
801-731-4519



INVOICE

Bill To

West Haven Special Service District

4150 South 3900 West

West Haven, UT 84401

Inv. # 5521

Date 12-01-2025

Period 11-01-2025 - 11-30-2025

Due 12-01-2025

Project 23-175 - West Haven Special Service District - 2700 W
Lift Station (2700)

SERVICES

Amount **\$7,526.20**

Budget Complete - inf% | This period - inf%

Please Send Payment To

Gardner Engineering

1580 W. 2100 S.

West Haven, UT 84401

Invoice Total **\$7,526.20**

AMOUNT DUE **\$7,526.20**

TIMESHEET REPORT

Task 1 - Engineering & Survey Work

DATE	EMPLOYEE	HOURS	NOTES
11-03-2025	Riker Porter	3.5	Meeting Prep Meeting Call Nate Notes Discussion Recap Email
11-05-2025	Riker Porter	0.5	Filing Reports and Pics
11-06-2025	Riker Porter	0.75	Email Review Email Brett Review of Emails Call John
11-07-2025	Riker Porter	0.5	Email Review Email Brett, Submittals Save Submittals Update Excel Email Wade Email Review Email Brett, Pay App
11-10-2025	Riker Porter	1	Meeting Meeting Prep Meeting Recap
11-11-2025	Riker Porter	1.5	WCO1 Email Brett, WCO1 Pay App 1 Review Tabulation Dsicussion Ryan
11-12-2025	Riker Porter	1.5	EMail Review File Document Email Brett Update Bid Binder Email Review Email Joseph Submittal Access to Aqua RFI Organization Inspection Organization
11-13-2025	Riker Porter	2.5	Pay App 2 Tab Review Email Brett Discussion Ryan, Pay App 2 Email Review File Document Review Pay App 2 Certification Email John/Charis Payment
11-14-2025	Riker Porter	0.5	Email Review Updating Excel
11-17-2025	Riker Porter	1	Weekly Meeting Waterproofing Discussion Geotech Review Form Discussion By Pass Discussion Meeting Recap Email
11-18-2025	Ryan Christensen	0.5	meeting
11-19-2025	Riker Porter	0.75	Email Brett Email Joseph File Report File Pics Discussion Ryan
11-20-2025	Riker Porter	1.25	Email Joseph, Submittal, Email Brett ,Submittal Review Excel File Submittal Email Review Email Team Discussion Ryan, Pipe Email Team, Alternatives
11-24-2025	Riker Porter	1.5	Meeting PRep Meeting with Group Notes Email Group Recap Discussion Nate Submittal Review

EXPENSE REPORT

Expenses

DATE	VENDOR	QTY	COST	TOTAL	NOTES
11-1-2025	Natalie Schietzelt	1	\$6,052.45	\$6,052.45	AQUA Engineering - Inv#: 31723 - \$6052.45



INVOICE

Subconsultant Invoices

Subconsultant	Invoice Number	Amount
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There are no subconsultant invoices.

Invoice

533 W 2600 S, Suite 275, Bountiful, UT 84010
Phone 801.299.1327 Fax 801.299.0153

November 24, 2025

Project No: 002668.C

Invoice No: 31723

Ryan Christensen
Gardner Engineering
natalie@gecivil.com
pam@gecivil.com
1580 W. 2100 S.
West Haven, UT 84401

Project Manager Wade Stinson
Principal Bradly Rasmussen

23-175

Project 002668.C West Haven 2700 West Lift Station
Gardner PO #23775

Professional Services Through October 31, 2025

Project Phase 001 West Haven 2700 West Lift Station

Professional Personnel

		Hours	Rate	Amount
Allcott, Kevin	10/21/2025	1.50	170.00	255.00
Evaluate reinforcing Steel and Water Stop issues w/JS, look at downstream work, Prep JS for Site Visit w/team				
Allcott, Kevin	10/22/2025	1.00	170.00	170.00
Rebar and Waterstop				
Allcott, Kevin	10/23/2025	1.50	170.00	255.00
Evaluate reinforcing Steel and Water Stop issues				
Allcott, Kevin	10/27/2025	1.00	170.00	170.00
Review Field Status				
Barth, Henry	10/22/2025	1.00	165.00	165.00
Coordinating wet well wall rebar issues with Construction manager				
Barth, Henry	10/23/2025	3.00	165.00	495.00
Site visit for Wet Well walls				
Barth, Henry	10/31/2025	1.00	165.00	165.00
Detailing additional bars around pipe opening				
Lister, Brady	10/10/2025	3.00	140.00	420.00
1st Concrete wetwell pour				
Smith, Joseph	10/7/2025	4.00	140.00	560.00
Site visit and travel - Rebar inspection - well footer. Discussions with James T (Corrio) and Wade S. (AQUA). Visited Gardner Engineering office to meet Riker.				
Smith, Joseph	10/8/2025	1.00	140.00	140.00
Inspection report drafting and one drive onboarding. Concrete mix design review.				
Smith, Joseph	10/13/2025	.75	140.00	105.00
Weekly Coordination Meeting				
Smith, Joseph	10/20/2025	3.00	140.00	420.00
Weekly coordination meeting Site visit - rebar inspection well walls				
Smith, Joseph	10/21/2025	1.25	140.00	175.00
Rebar inspection discussion w. Kevin A.				
Smith, Joseph	10/22/2025	1.00	140.00	140.00
Rebar inspection issue coordination. Follow up conversations w/ Henry B., James T.				

11

Project	002668.C	West Haven 2700 West Lift Station	Invoice	31723
	Smith, Joseph	10/23/2025	3.00	140.00
	Onsite meeting rebar rework discussion and instructions.			420.00
	Smith, Joseph	10/24/2025	1.00	140.00
	Rebar inspection report drafting and submission			
	Stinson, Wade	10/2/2025	.50	185.00
	Submittal Coordination			92.50
	Stinson, Wade	10/7/2025	2.00	185.00
	Project Site Visit and Coordination			370.00
	Stinson, Wade	10/8/2025	.50	185.00
	Concrete Coordination			92.50
	Stinson, Wade	10/20/2025	.50	185.00
	Weekly CM Meeting			92.50
	Stinson, Wade	10/23/2025	2.50	185.00
	Site Rebar Coordination Meeting			462.50
	Stinson, Wade	10/27/2025	1.00	185.00
	Project Coordination			185.00
	Stinson, Wade	10/29/2025	1.00	185.00
	Rebar Coordination			185.00
	Tiapa, Juan	10/2/2025	1.00	165.00
	Submittal review. Waterstop			165.00
	Totals		37.00	5,840.00
	Total Labor			5,840.00
Reimbursable Expenses				
	Stinson, Wade			
	10/7/2025	Stinson, Wade	Rebar Inspection	43.40
	Lister, Brady			
	10/31/2025	Lister, Brady	Mileage West Haven	45.78
	Smith, Joseph			
	10/7/2025	Smith, Joseph	Site Visit - Rebar Inspection	14.42
	10/7/2025	Smith, Joseph	Site Visit - Rebar Inspection	21.77
	10/20/2025	Smith, Joseph	RT Office to West Haven	43.54
	10/23/2025	Smith, Joseph	RT Office to West Haven	43.54
	Total Reimbursables			212.45
			Total this Phase	\$6,052.45
			TOTAL THIS INVOICE	\$6,052.45

	Current	Prior	Total
Project Billed to Date	6,052.45	126,740.38	132,792.83

Our preferred method of payment is via Electronic Transfer of Funds.
Please send your payment to the following:

Routing Number – 124000054
Account Number – 985352186

Send remittance information to melanie.checketts@aquaeng.com to ensure your payment is applied correctly.

Report Criteria:

Types selected: Billings, Contract billings
Manual Billings Only
Selected Services
Customer Cycle = 1

Name	Customer Number	Previous Balance	CW	Total	Account Balance
Alpine Construction Management LLC	16381.01	-	12228.00	12,228.00	-
Brandon Malmberg	16401.01	-	3575.00	3,575.00	-
Castle Creek Homes	16404.01	-	3575.00	3,575.00	4,925.00
Castle Creek Homes	16405.01	-	3575.00	3,575.00	4,925.00
Chadwick, Wayne and Kara	16380.01	-	3575.00	3,575.00	-
Dalton Construction	16383.01	-	3575.00	3,575.00	-
Daslton Construction	16382.01	-	3575.00	3,575.00	-
Dixon Homes	16385.01	-	3575.00	3,575.00	-
Farr Built Homes	16378.01	-	17875.00	17,875.00	-
Farr Built Homes	16379.01	-	17875.00	17,875.00	-
Holiday Landing Bldg 1	16384.01	-	4825.00	4,825.00	-
JPS Homes	16394.01	-	3575.00	3,575.00	-
Leisure Villas	16407.01	-	3575.00	3,575.00	4,925.00
Meritage Homes	16386.01	-	3575.00	3,575.00	-
Meritage Homes	16387.01	-	3575.00	3,575.00	-
Meritage Homes	16388.01	-	3575.00	3,575.00	-
Meritage Homes	16389.01	-	3575.00	3,575.00	-
Meritage Homes	16390.01	-	3575.00	3,575.00	-
Meritage Homes	16391.01	-	3575.00	3,575.00	-
Meritage Homes	16392.01	-	3575.00	3,575.00	-
Ovation Homes	16399.01	-	3575.00	3,575.00	-
Six Star Management	16375.01	-	3575.00	3,575.00	-
WalMart 4349	16403.01	-	47591.00	47,591.00	-
WalMart Fuel Station	16402.01	-	4769.00	4,769.00	-
Grand Totals:		-	169,513.00	169,513.00	14,775.00
			24	24	
			24		



Upper Case Printing, Ink

459 w center st
Orem, UT 84057

Invoice

Date	Invoice #
12/12/2025	3864

Phone #	Fax #
(801) 373-0507	(801) 373-0508
E-mail	
ucp_ink@yahoo.com	

Bill To

West Haven Special Service District
4150 S. 3900 W.
West Haven, Utah 84401

P.O. No.	Terms

Quantity	Description	Rate	Amount
60,000	Utility Bills	0.0485	2,910.00
60,000	#9 envelopes	0.0395	2,370.00
60,000	#10 window envelopes	0.0442	2,652.00
Delivered to Freedom Mailing Services		Total	\$7,932.00



Nearmap US, Inc
Suite 500, 1850 W
Ashton Blvd
Lehi UT 84043
United States

Invoice
#INV01774870
19-Dec-2025

Bill To

West Haven SSD
Charis Sully
4150 South 3900 West
West Haven UT 84401
United States

Ship To

West Haven SSD
Charis Sully
4150 South 3900 West
West Haven UT 84401
United States

TOTAL

\$5,940.50

Due Date: 18-Jan-2026

Customer Number	PO#	Terms	Due Date	Currency	Account Balance	Amount Due
A00005128		Net 30	18-Jan-2026	USD	\$5,940.50	\$5,940.50

Quantity	Item	Unit Price	Amount
25	Nearmap Oblique for Government		\$5,940.50

This subscription will automatically renew at the end date of the subscription term outlined on your order form, unless otherwise agreed by Nearmap. Any discounts applicable to your current term will not apply to any renewal of your subscription, unless otherwise agreed by Nearmap. The master subscription agreement between Nearmap and the Customer supersedes all other terms, conditions or provision of any purchase order.

Subtotal	\$5,940.50
Tax Total (%)	\$0.00
Total	\$5,940.50

**** Please refer to payment details and W9 Form Below/Next Page ****

[Pay Now](#)

[Click here to set up Auto-Pay or update payment details](#)

[Pay Multi Invoice](#)

If your account is set up for auto payment, no payment action is required. The amount outstanding quoted above will be automatically debited on the Due Date.

** Please detach this stub and mail with check payment **

Remittance Statement

PLEASE RETURN THIS STUB WITH PAYMENT

Make Check Payable to:

Nearmap US Inc.

Invoice Number: INV01774870

Customer Number: A00005128

Total Amount Due: \$5,940.50

Amount enclosed: \$ _____

Payment Details

Wire/ACH Payment

Please specify Customer Number and Customer Name in the transfer field

Bank Account Name: NEARMAP US INC.
Bank Account Number: 825159590
Bank Routing Number: 124001545

Check Payment

Please send check payment to:

NEARMAP US INC
PO BOX 736837
DALLAS, TX 75373-6837

Please mail invoice stub along with check payment to PO box address listed above.

Xylem Water Solutions U.S.A., Inc.

2464 WEST 1500 SOUTH
SALT LAKE CTY UT 84104
385-347-3105 Fax:(xxx)xxx-xxxx



26717 Network Place
Chicago, IL 60673-1267

INVOICE			YOUR PURCHASE ORDER 4450 LIFT	
INVOICE NO. 3556E03951		FUS NO. F21365		DATE SHIPPED 12/18/25
INVOICE DATE 12/18/25		TRN P1	WHS 084	PAYMENT TERMS 100% N30 FROM INVOICE

Sold To:

Customer No.	214696
Global No.	10050351

Ship To:

WEST HVN SPEC SVC DIST

4150 S 3900 W

WEST HAVEN

UT 84401-9501

WEST HVN SPEC SVC DIST

4150 S 3900 W

WEST HAVEN

UT 84401-9501

FREIGHT TERMS Jobsite		DELIVERY TERMS NOT APPLICABLE THIS		ORDER PROCESSED BY XYLEM-SALT LAKE CITY, UT	
SHIP VIA PER CONTRACT		ORDER TEXT 4450 W LS		CUSTOMER TEXT DEBORAH KENNY P2 F21349	
LINE	ITEM/DESCRIPTION	QUANTITY SHIPPED UM	UNIT PRICE DISCOUNT/CHARGE	NET PRICE	EXTENDED AMOUNT
001	1400000699976H FLYGT EQUIPMENT DELIVERY MILESTONE-TAXABLE DELIVERY OF PUMP	1 + EA	89,043.00	89,043.000	89,043.00
002	1400000699976H FLYGT EQUIPMENT DELIVERY MILESTONE-TAXABLE DELIVERY OF HATCHES	1 + EA	9,582.54	9,582.540	9,582.54
003	1400000699830N SHIPPING AND HANDLING-NO FREIGHT	1 TAX EA	7,536.00	7,536.000	7,536.00
NET AMOUNT BEFORE TAXES USD					106,161.54
ORDER TOTAL USD					106,161.54

IMPORTANT - This invoice is governed by and subject to TERMS AND CONDITIONS OF SALE - XYLEM AMERICAS. Different terms are hereby rejected unless expressly assented to in writing. Terms are accessible at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx>. Please contact Xylem at the number listed on this invoice within 72 hours should you have any issues or concerns pertaining to this invoice.

Xylem Water Solutions U.S.A., Inc.

2464 WEST 1500 SOUTH
SALT LAKE CTY UT 84104
385-347-3105 Fax:(xxx)xxx-xxxx



26717 Network Place
Chicago, IL 60673-1267

INVOICE				YOUR PURCHASE ORDER 4450 LIFT	
INVOICE NO. 3556E05243		FUS NO. F21365		DATE SHIPPED 12/30/25	DELIVERY NOTE K38602
INVOICE DATE 12/30/25		TRN P1	WHS 084	PAYMENT TERMS 100% N30 FROM INVOICE	

Sold To:

Customer No.	214696
Global No.	10050351

Ship To:

WEST HVN SPEC SVC DIST

4150 S 3900 W

WEST HAVEN

UT 84401-9501

WEST HVN SPEC SVC DIST

4150 S 3900 W

WEST HAVEN

UT 84401-9501

FREIGHT TERMS Jobsite		DELIVERY TERMS NOT APPLICABLE THIS		ORDER PROCESSED BY XYLEM-SALT LAKE CITY, UT	
SHIP VIA PER CONTRACT		ORDER TEXT 4450 W LS		CUSTOMER TEXT DEBORAH KENNY P2 F21349	
LINE	ITEM/DESCRIPTION	QUANTITY SHIPPED UM	UNIT PRICE DISCOUNT/CHARGE	NET PRICE	EXTENDED AMOUNT
001	1400000699976H FLYGT EQUIPMENT DELIVERY MILESTONE-TAXABLE DELIVERY OF PANEL	1 + EA	35,516.69	35,516.690	35,516.69
002	1400000699976H FLYGT EQUIPMENT DELIVERY MILESTONE-TAXABLE DELIVERY OF ACCESSORIES	1 + EA	27,627.00	27,627.000	27,627.00
NET AMOUNT BEFORE TAXES USD					63,143.69
ORDER TOTAL USD					63,143.69

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