

BRIGHTON TOWN COUNCIL MEETING AGENDA

Tuesday, January 13th, 2026, at 6:30 pm

NOTICE is hereby given that the Brighton Town Council will meet on Tuesday, January 13th, 2026, for its regular meeting at 6:30pm, in a hybrid format. In person at Fire Station 108, 7688 S Big Cottonwood Canyon Road, and electronically via Zoom.

TO JOIN THE ZOOM MEETING

<https://us02web.zoom.us/j/88068700393>

Meeting ID: 880 6870 0393

Passcode: 119511

One tap mobile

(719)359-4580

1. CALL TO ORDER AT 6:30 PM.

2. ANNOUNCEMENTS

3. **PUBLIC INPUT** You can email your comment to townclerk@brighton.utah.gov ahead of time to be read during the public input section. You may also use the raise hand feature and wait to be called to speak at this time. All comments during the meeting shall be held until section 10.

4. **MINUTES** Approval of Town Council Minutes for December 9th, 2025. Packet1 pages 4-15.

5. **UPD** Detective Anna Walker

6. **UFA** Chief Craig Ellingson

7. SKI RESORTS

Solitude

Brighton

8. PUBLIC HEARING

- a. **Hold Public Hearing on Ordinance 2026-O-01-1 adopting a compensation schedule for elective and statutory officers for the Town of Brighton.**

ACTION: Consider Ordinance 2026-O-01-1 adopting a compensation schedule for elective and statutory officers for the Town of Brighton. For discussion and possible action.

9. BUSINESS

- a. Review Construction Mitigation Plan. For discussion. Packet1 pages 16-17.
- b. Continue discussion about paying for plowing on town roads. For discussion.

- c. Appointments for Committee Liaisons with resolutions as needed: BCCA, CWC, UFA, UPD, COG, MSD, WFWRD, Mosquito Abatement, Animal Services, STR Subcommittee, Special Events Subcommittee, H.B.48 Citizen Committee. For discussion and possible action.
- d. Appointment for Mayor Pro Tempore. For discussion and appointment.
- e. Designate Signers to Zion's Account. For discussion and possible action.
- f. Training on Ethics and Conflict of Interest Statements and answer any questions related to Open Public Meeting Act requirements. Presented by Polly McLean. Informational.
- g. Town Council Statement on Big Cottonwood Canyon Environmental Assessment. For discussion and possible action. Packet1 pages 18-20.

10. PUBLIC INPUT Please use the raise hand feature and wait to be called to speak at this time.

11. REPORTS

- a. Mayor's Report
- b. Council Members' Reports
- c. Emergency Management Report
- d. BCCA Report
- e. Communications Report, See Newsletter Archive Link: [Town of Brighton](#)
- f. MSD Standard Financial Report: for the period from July 1 to November 30, 2025 (41.67% of Fiscal Year 2026). Informational. Packet1 pages 21-23.

12. PROPOSALS FOR FUTURE AGENDA ITEMS

- a. Updates from February 2026 Special Events subcommittee meeting and potential code revisions.
- b. Transportation funding and shuttle concept for canyon communities. Presented by Nate Rockwood. Informational

13. CLOSED SESSION

- a. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))
- b. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(f))
- c. Discuss the character, professional competence, or physical or mental health of an individual (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))
- d. Discuss pending or reasonably imminent litigation (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

14. ADJOURN

TOWN OF BRIGHTON – RULES OF CONDUCT AT PUBLIC MEETINGS

IN PERSON:

- 1. Speakers will be called to the podium by the Mayor or Mayor Pro Temp.
- 2. Each speaker, before talking, shall give his or her name and address.

3. All comments should be directed to the Council, not to the staff or to members of the audience. There should be no back and forth dialogue between the speaker and Council. If a question arises, the Mayor/Council can request staff to answer it and report back.
4. For items where there are several people wishing to speak, the Mayor may impose a time limit, usually 3 minutes per person, or 5 minutes for a group spokesperson. If a time limit is imposed on any member or spokesperson of the public, then the same time limit is imposed on other members or spokespersons of the public, respectively.
5. Unless otherwise allowed by the Mayor, no questions shall be asked by the speaker.
6. Only one speaker is permitted before the Council at a time.
7. The discussion must be confined to essential points about the agenda item.
8. The Mayor may cease any presentation or information that has already been presented and acknowledge that it has been noted in the public record.
9. No derogatory or personal attacks shall be permitted, and such action shall be sufficient cause for stopping the speaker from proceeding.
10. No applause or public outbursts shall be permitted.
11. The Mayor or supporting agency staff may request police support to remove offending individuals who refuse to abide by these rules.
12. After the public comment portion of a meeting or hearing has concluded, the discussion will be limited to the Council and Staff.

ON ZOOM

1. All attendees must give their actual name. No spoof names will be permitted and that person will be removed from the meeting.
2. Attendees shall be muted unless called on to speak.
3. Be respectful and polite and respect the opinions of others. Any disrespectful, personal attacks, disruptive speech or behavior, shocking imagery or profanity will be cause the attendee to be removed from the video conference immediately.
4. All conduct for in person listed above apply to online attendees.
5. These rules apply to comments if the comment/chat function is enabled.

BRIGHTON TOWN COUNCIL MEETING MINUTES

Tuesday, December 9th, 2025, at 6:30 pm

ATTENDANCE

Council: Dan Knopp (Mayor and meeting chair)

Council Members: Keith Zuspan, Lise Brunhart, Jeff Bossard, Carolyn Keigley

Staff: Polly McLean, Cameron Platt, Nate Rockwood, Jane Martain, Kara John, Laura Bossard

Partners: UPD- Anna Walker, Justin Hoyal, Ed Twohill, Jason Mazuran, Tyler Ackerman, UFA- Craig Ellingson, Brighton Resort- Mike Doyle, Solitude Resort- Amber Broadaway, BCCA- Barbara Cameron, UDOT- Devan, Forest Service- Lance Kovel, and Chelsea Phillippe, Interstate- Gareth Lloyd, Harley Miller, Ryan Tyler

Public: Don Despain, Claudia Wiese, Gray, Zoom user, Jonathan Owens, Mark Brinton, Chad Smith, Wendy Smith, Bob Cameron, Scotty John

ANNOUNCEMENTS. Recording 0:0:47.

In honor of Mayor Dan Knopp's last town council meeting as mayor, he was presented with an award and thanked for the dedicated time and effort he's given.

PUBLIC INPUT. RECORDING 0:2:55.

- 1) **Chad Smith**, Willow Loop Road, gave cheers to the outgoing mayor and appreciates everything he's done. Chad acknowledged the outgoing and social nature of our mayor, and we'll rely on him to still be around.
- 2) **Dusty Dern** thanked Dan for his work on the UFA board and for staying so engaged and supportive, which means a lot to the firefighters in the stations. Dusty highlighted the things that have been done during Dan's tenure: there is now a 4th crew member on duty, a dedicated ambulance to respond during ski season, they've put several heavy apparatus' in service, and the board approved building for 6 stations. Dan has understood that the UFA board needs to take care of the people that take care of people. Dusty thanked Dan for taking care of the firefighters so they can continue great service.
- 3) **Wendy Smith** thanked Dan for his service as mayor. Public meetings can be intimidating, and she's impressed with how he handles it. There have been exciting, charged, controversial subjects, and Dan will address the public letting them know what is being discussed, he wants to hear from people and find fair solutions. He's efficient, directs staff and follows up with the citizens to see if they felt heard. It's meaningful to Wendy that he's put his heart into this town. She noticed agendas had been coming out sooner, and thanked Dan for that.

MINUTES. RECORDING 0:7:22.

Lise Brunhart moved to approve the minutes for the Town Council Meeting on November 11th, 2025, and the Board of Canvassers minutes for November 18th, 2025. Jeff Bossard seconded the motion. The minutes were approved unanimously.

UPD. RECORDING 0:8:13.

Dispatch 801-840-4000

Property checks 385-468-9920

Detective Anna Walker reported 129 documented police interactions in November. Most notably, 1 search and rescue, 9 reports of suspicious persons or incidents, and 4 traffic accidents. There were 29 proactive, suspicious, or motorist assists. They performed over 50 traffic stops with an emphasis on the areas with reports of speeding and reckless driving. Officers investigated 16 watershed complaints, 3 new reports of reckless driving and 6 parking complaints.

Mayor Dan asked if people are being ticketed for their tires when they're pulled out of snowbanks. Anna explained they do inspect tires and move forward with charges when weather permits. During a storm when a stuck car is blocking traffic, they just pull them out and move on.

UFA. RECORDING 0:9:48.

Chief Craig Ellingson noted that building key cards have been disabled, so if anyone has trouble getting in let him know and he'll make sure to get it reactivated.

Medic-ambulance 216, located at station 116, is now in service and shared between the two Cottonwood Canyons during peak times: Friday-Sunday and holidays from 7am-7pm. This is a busy time of year for crews to respond to calls at the resort clinics. They appreciate the partnership with the resorts while responding to these transports. He thanked the resorts for their great work in maintaining ambulance access to the clinics by removing snow and ice, and making sure the area is clear of busses, shuttles, and vehicles. He encouraged their continued efforts because it helps tremendously to have easy access when time is of the essence for very sick or injured patients. The safety message from UFA was already shared in the newsletter and social media.

SKI RESORTS. RECORDING 0:12:18

Solitude

Amber Broadway congratulated and thanked Dan for his service. She thanked the community for support in the World Cup last weekend; it was a phenomenal event. It was a pleasure and an honor for Solitude to host the first International Ski Mountaineering Federation, World Cup. She loved seeing the young athletes from the Silver Fork Skimo team, including young residents of the town, competing on home turf. The American team won a spot for the inaugural debut of the sport in the Olympics this February in Italy. Amber thanked the community for their patience this summer while they upgraded the snowmaking pipeline along the SolBright trail. These improvements were critical for it to be possible to host the competition. Apex is now open, and they've moved the snow guns to Eagle. When mother nature cooperates again, they will get Eagle going.

Parking reservations began last weekend and went well. The storm over the weekend brought very slick roads, requiring the first traction event, and Amber encouraged everyone to get the

UDOT snow tire stickers to help traffic flow at the mouth. Solitude is checking tires and giving stickers in their parking lot.

Kids ski free through December 12th. Then they will begin the 12 Days of Holiday Cheer with programs in the village. There will be a tree lighting event in the village at 5pm on Friday, and a holiday market with over 30 vendors this weekend. To celebrate the 25th anniversary of Ron Howard's The Grinch, starring Jim Carrey, they'll be showing the film at 4pm on December 20th at Moonbeam. It was filmed in part at Solitude. The Squirrel will have karaoke, music, and parties for football and hockey. On the 24th is a Christmas Eve dinner at St. Bernards. The Nordic Center will open on Friday with limited options.

Brighton

Mike Doyle reported it's been slow going and a rough opener for the season. They make snow whenever they get the opportunity. Currently, Explorer, Majestic, and Crest lifts are open. The Holiday House at the Wasatch Mountain Lodge is decorated and visited by Santa Friday-Sundays, through Christmas Eve. It is free to the public. Night skiing will begin this Friday on Explorer, Majestic and Crest. They may have to open Crest on the weekends only depending on how well the cat drivers can put it back together every night after 12 hours of skiing. Mike thanked Dan for everything he'd done as mayor.

PUBLIC HEARING

Possible adjustments to the Fiscal Year 2026 Budget beginning July 1, 2025, and ending June 30, 2026, including possible changes to compensation for elective officers. RECORDING 17:27.
Dan Knopp opened public hearing.

PUBLIC COMMENT

None

BUSINESS

a. Update on the Big Cottonwood Canyon Environmental Study. Presented by the UDOT project study team. Informational. RECORDING 0:18:28.

Devan Weder, UDOT and Lance Kovel, Forest Service, presented the BCC Environmental Assessment that was released on December 3rd. They've completed pre-scoping and scoping and are now in the public comment period of the assessment which lasts until January 12th, 2026. Comments will be considered with revisions to the analysis as appropriate prior to issuing the decision document in the spring of 2026. Action on the decision will be dependent on funding. There is \$200M to be shared by both Cottonwood Canyons. The money is not locked up in the LCC EIS lawsuit, so when the legislature releases the money, BCC design can begin if approved.

Unlike the LCC study with a litany of alternatives, the BCC study has 2 alternatives: No Action, or Proposed Action. No action is a baseline to describe the environment and transportation system in 2050 if UDOT does nothing. There would be no tolling or improvements, and bus service would stay the same. Although No Action includes a plan for a mobility hub at the gravel pit on Wasatch Blvd., it would not service BCC. This hub was designed during the LCC study so doing nothing wouldn't include BCC in plans for the hub.

The Proposed Action is for enhanced bus service, tolling, an enhanced mobility hub that is slightly larger than the LCC EIS hub, improved resort bus stops, and mid canyon bus stops Cardiff, Silver Fork, Spruces and Silver Lake. A designated bus lane would be included for the first half of the loop.

It is uncertain whether UTA, UDOT, or a third party will operate the bus service. It is also unknown if there will be an express bus straight to the resorts and another bus for the mid canyon stops or if all buses will make all stops. The assessment does not include summer buses. The Forest Service plan is supportive of public transit in general, but there are concerns about increased usage if a bus load of people were dropped at a trailhead. Further study of the environmental impacts would be in a separate study since the roadway is less congested in the summer. Summer visitation sees just as many vehicles, but there aren't peak arrival and departure times, or weather conditions like in the winter.

The UDOT specialists worked with the resorts and Forest Service in designing the resort hubs. Wasatch Boulevard will have a new interchange to enter the gravel pit for parking. The buses will have a road from the gravel pit to the current parking lot at the mouth of the canyon so they can head straight up the canyon and avoid the stoplight on Ft. Union.

The goal of the proposed action is to decrease mobility during peak periods by implementing tolling and increasing transit services. The No Action alternative calculates travel times by 2050 to be 56 minutes in the morning and 44 minutes in the afternoon. Proposed action would reduce these times to 29 minutes in the morning and 28 minutes in the evening for private vehicles, and 24 and 27 minutes for buses. These numbers are only slightly better than current travel times, but the proposed action maintains the carrying capacity of the road. The road operates well at maximum of 1,000 cars per hour traveling up or down. Not limiting the number of cars would slow the flow of traffic and further challenge the full parking lots. The intent is to keep the flow of traffic while adding tolling, which could be done by cameras with a license plate reader that would send a bill to the registered owner. Frequent users could create an account with their credit card number for more automated payments. Residents would be exempt from tolling.

Regarding transit, the No Action plan would assume UTA service would keep buses at 30-minute intervals for the next 30 years. The proposed action is for 5-to-10-minute service by 2032. The infrastructure to park cars at the gravel pit would impact 28 acres. In the canyon, 5.6 acres would be impacted including portions of the highway, parking lots, and temporary impact to wetland habitat near the creek. Some of the land is Forest Service land at Solitude, but no homes are impacted. There are a few areas where driveways could be affected by the bus lane; all efforts are being made to contact property owners that could be impacted by the proposal. Devan encouraged anyone to contact him with concerns. The enhanced bus service will improve incrementally. The transit hub and resort bus stops will need to be built first. It takes time to change the public's behavior, so an initial fleet of additional busses will be ordered, and drivers hired. They will continue to add service based on demand to reach 10-minute service by 2050, which will require six times as many buses as UTA currently operates.

The study is waiting for final comments from the Forest Service before it goes to Federal Highways.

To address the council's questions, it is unlikely that residents can use the bus lane to bypass skier traffic around the loop because it signals tourists to use the lanes. There may also be a

curb separating the bus lane. It is expected that toilets at Cardiff will remain pit toilets unless they are able to work through water and heating. Dan noted the new underground powerlines and option to connect to the sewer. If water cannot be taken from the creek for flushing, he recommended hauling a water tank up to the toilets as a more cost effective and safer way than hauling waste away from pit toilets.

The mobility hub at the mouth of the canyon would have 1,750 parking spaces and would serve Big and Little Cottonwood Canyons until 2042 when LCC has a planned mobility hub closer to them. The plan gives the environmental clearance to start purchasing property. The structure would include indoor facilities.

The resort bus stops would be adjacent to the highway rather than in the resort parking lots. Each building will be unique to match the resort character. Solitude would be accessed by a bridge across the creek. The town could help maintain the bathrooms. UDOT would be the party responsible for the special use permits from the Forest Service.

Tolling would begin right before Solitude entry one. It would be in effect during peak times of the winter only at a rate where 1,000 cars an hour can move through the canyon. Employees, residents and an undetermined number of resident guests would be exempt from tolling.

The estimated cost for BCC is \$144M, LCC was previously projected at \$114M, so it was around \$250M total. The public comment period goes until January 12th for input on the analysis, proposed mitigation, and proposed action.

Forest Service has been working closely with UDOT to analyze the environmental impacts. The FS will make a separate decision to approve the proposed action on the 2.3 acres of Forest Service land. The bus stops fall on a watershed protection management prescription, which restricts development. They would have to make amendments to the current plan to allow construction. The FS works through the NEPA process and will have their own comment period closing on Jan. 9th. Any comments UDOT receives regarding the FS will be considered. After the draft decision is issued, comments that object the FS decision must be received in the 45-day time frame. They can make changes to the decision and begin another 45-day comment period. If approved, the planning, construction, and 2-3 year wait for buses means the project could be implemented by 2028 or 2029. It's a manageable place to start making improvements, and other projects can be considered in the future.

RECORDING 1:11:54

UPD Chief Mazuran, Chief Hoyal, and Lieutenant Ackerman took a moment to thank Mayor Knopp for his service to the community, and his support of UPD. They appreciate everything he's done, the advice, partnership and friendship over the years.

b. Updates on parking in the canyon. Presented by Interstate. Informational.

RECORDING 1:13:59.

Interstate Parking Management: Gareth Lloyd, Harley Miller, and Ryan Tyler informed the council that they've been operating in the canyon for six seasons beginning with Solitude. Then they started at Alta including reservations, which caught on in this canyon for both resorts and the roadside. The goal is to increase the average vehicle occupancy. It was around 1.4 people

per vehicle when they began with Solitude, but it is now 3.6 across their portfolio. The past weekend tested the efficacy of the program because there hadn't been much snow until then. There were over 50% carpool reservations at Solitude. Brighton's numbers are skewed because season pass holders get season reservations. They now have license plate recognition cameras at both resorts that give on demand data analytics on where cars park, how long they're staying, vehicle occupancy, and it can account for traction control stickers.

The programs for the three parking areas are well aligned with some variations. Reservations are required Friday- Sunday and holidays at all locations. Solitude requires reservations from 7am-11 and paid parking until 1pm. Brighton requires reservations and payment 7am-noon. Both resorts offer free parking for 4 passengers or more. Costs are Solitude \$35, Brighton \$25, and roadside \$10.

Last weekend, the number of parking spaces was capped at 70, and they sold out on Saturday and had 69 on Sunday. The roadside capacity changes on storm days depending on how much snow is cleared. On a blue bird day, the capacity is closer to 150. There can be good turnover on the road, so last season there were up to 220 cars parked throughout a peak day.

Forest Service: Chelsea Philippe updated the council on the fee use areas. Cardiff requires fees year-round, and they now have an automated fee machine where visitors can buy 3-day and 7-day passes. Spruces is a recreation fee site, but no automated machine. All locations have a QR code on a sign for paying the fee. Beginning this year in LCC, White Pine is requiring a fee. The national parks pass covers the fee and is now being sold online; however it's encouraged to buy the pass in person locally because the money for the pass stays in the area it was purchased. If purchased in person, it comes with a physical pass for the dashboard which is how they check for compliance.

c. Consideration of Ordinance 2025-O-12-2. Possible adjustments to the Fiscal Year 2026 Budget beginning July 1, 2025, and ending June 30, 2026, including possible changes to compensation for elective officers. Presented by Nate Rockwood. For discussion and possible action. RECORDING 1:25:41.

Nate Rockwood presented the budget adjustments. At any time in the fiscal year, the council can make changes to the budget by posting public notice 10 days prior to the meeting and holding a public hearing; these were done.

In the last six months, the county enacted a transportation tax on the fifth quarter. It has been available but was not in effect until now. There is a formula for the tax to be collected by the county and redistributed to the transit areas. Brighton will receive \$34,000 for the year, and it must be spent on county level transportation. This adjustment is shown in the general fund at the specific line item and the total. This is a sales tax and as inflation goes up, sales tax tends to go up. Transportation refers to roads, bridges, trails, and transit refer to buses and shuttles. The state legislature has different ways to fund transit. Nate will continue researching these and report back to the council.

The second budget adjustment was recommended by Councilmember Zuspan to increase the stipend for mayor and councilmembers since this hasn't changed since the town was incorporated. After reviewing the Wasatch Comp Group results, Nate evaluated the clerk's

compensation and recommended increasing that to meet the benchmark. The total budget increase for the mayor, council, and clerk is \$28,500.

Carolyn Keigley moved to recommend council adopt Resolution 2025-R-12-1, a resolution adopting the amended budget for the Town of Brighton, State of Utah, for the fiscal year, 2026, beginning July 1, 2025, and ending June 30th, 2026. Jeff Bossard seconded the motion. No further discussion was needed. The motion passed unanimously.

Carolyn Keigley: Aye

Jeff Bossard: Aye

Lise Brunhart: Aye

Dan Knopp: Aye

Keith Zuspan: Aye

d. Resolution designating ambulance service required by S.B. 215. Presented by Polly McLean. For discussion and possible action. RECORDING 1:37:48.

Polly McLean presented the resolution as a housekeeping item to comply with state law. It designates who we already use: UFA provides ambulance service, and Gold Cross provides hospital transfers.

Jeff Bossard moved to adopt 2025-R-12-2, the resolution designating 911, and inter facility transfer annual services for Town of Brighton, and Lise Brunhart seconded the motion. The motion passed unanimously.

Carolyn Keigley: Aye

Jeff Bossard: Aye

Lise Brunhart: Aye

Dan Knopp: Aye

Keith Zuspan: Aye

e. Update on H.B. 48 Wildland Urban Interface Modifications (the Town has met all the requirements). Presented by Polly McLean. Informational. RECORDING 1:40:04.

Polly McLean provided a summary in the packet and reported that we've met all the requirements. It was clarified that the action item stated was completed by Barbara Cameron back in September when she ensured that our Community Wildfire Preparedness Plan was updated. It is current through 2030. The council agreed that the Emergency Manager, Jane Martain, is the natural choice for the staff member in the role of making annual updates.

f. Consideration to form an H.B.48 Citizen Committee to represent the town. For discussion and possible action. RECORDING 1:43:01.

Carolyn Keigley had an idea and reached out to community members that may be well qualified to represent the town on a citizen committee regarding H.B.48. Brian Reynolds has a background in international insurance. Daniel Schlehuter is an interested citizen who has already written a letter and who has legislative and lobbyist contacts. Barbara Cameron has also

showed support as a community member. The efforts of the committee will be to identify talking points that express what changes we want to the bill, and then to share those with the legislators.

Polly McLean recommended forming a subcommittee with a council member to draft a resolution that could be presented to the council in January. Nate also recommended that if the committee puts a recommendation for the council, then the council can direct them to meet with our lobbyist for direction.

Barbara Cameron added one of the priorities is for insurance companies to not only use the WUI map, but they should be allowed to use the UWRAP map, or their private insurance maps so that there isn't government oversight of proprietary procedures.

With the change requiring private properties to get risk assessments, Jeff is uncomfortable with insurance companies having access to that data. Barbara noted that is one of the talking points; we don't want assessments because it seems like they're unprepared to do assessments on 80,000 homes in UT. The bill includes a fee, that is more like a tax because it's permanent, but the citizen group doesn't think it's needed. It's a worthy bill directed at encouraging wildfire mitigation, and it could be improved.

Lise Brunhart volunteered to be the council member on the committee.

Keith Zuspan offered thoughts on how to actively address the bill. The purpose of the bill is for property owners to do fire mitigation on their properties and MSD code enforcement could issue citations for homes that have overgrown brush and hazards. With a subpoena, we could bill property owners and have fees assessed to their taxes if they don't pay. Keith also recommended a grant program to help property owners pay for defensible space work. It was recommended to wait for a discussion with the lobbyist before organizing the subcommittee. Nate will follow up with Lise after that conversation. Jeff Bossard would like the council to provide a list of priorities for the lobbyist to work on, and he would like a report on what the lobbyist is doing on our behalf.

g. Ordinance 2025-O-12-1, An Ordinance Amending the Regular Brighton Town Council Meetings Schedule. For discussion and possible action. RECORDING 2:00:23.

The council discussed meeting dates, and the preference was to continue the same schedule on the second Tuesday of the month at 6:30pm.

Kieth Zuspan moved to adopt Ordinance 2025-O-12-1, an ordinance amending the regular town meeting schedule for calendar year 2026. Jeff Bossard seconded the motion which passed unanimously.

Keith Zuspan: Aye

Jeff Bossard: Aye

Dan Knopp: Aye

Lise Brunhart: Aye

Carolyn Keigley: Aye

h. Discuss time and location of meeting for swearing in elected officials. For discussion and possible action. RECORDING 2:02:22.

Polly McLean explained under state law, the transition happens on the first Monday of the year, which is the 5th, at noon. It was decided to have a Swearing in Ceremony for the newly elected mayor and two council members on Tuesday, January 6th at 6pm at the Silver Fork Lodge.

i. Ordinance to enact an information privacy policy. Presented by Cameron Platt. For discussion and possible action. RECORDING 2:06:14.

Polly McLean explained we are already in compliance with our privacy policy and adopting it by ordinance will ensure we meet all of state code. Lise Brunhart moved to adopt ordinance 2025-O-12-2, An Ordinance to Initiate the Establishment of the Town Of Brighton Data Privacy Program; Designate Chief Administrative and Authorized Records Officers; Require Records for Proof of Officer and Employee Privacy Training; Prepare Website Data Privacy Notice; Endorse the State of Utah's Data Privacy Policy; and Complete the Internal Data Privacy Program Report. Keith Zuspan seconded the motion, and it passed unanimously.

Lise Brunhart: Aye

Keith Zuspan: Aye

Dan Knopp: Aye

Jeff Bossard: Aye

Carolyn Keigley: Aye

PUBLIC INPUT

NONE

REPORTS

Mayor's Report. RECORDING 2:08:52.

Mayor Dan Knopp reported he had the UFA board meeting this morning. In another meeting today, he learned the pavement consultants with the MSD want to do a pavement study. He informed them that our roads will be repaved through the RMP project. They are still interested in doing an analysis of our roads. The principal of their firm reported UDOT is changing the matrix for speed limit designations. He will share the email with Kara to distribute to the council because they will no longer rely solely on the 85th percentile approach. It is likely they'll consider our resolution to reduce the speed limit on the highway in the town. Daniel Torres from the MSD was also in the meeting and confirmed they've begun geolocating the conduit and they'll prepare as-builts to send to the consultant working on the fiber plan. We still need as-builts from the contractor and Dan expects those before they ask for payment.

SenaWave has been putting fiber in some of the conduits. They received a cease and desist letter and denied installation, but a resident reported fiber on their property that they wanted removed. The as-builts will determine what is viable and the consultants will plan around that and create an RFP to install fiber. Once installed, the consultant will negotiate contracts with the providers on our behalf. They will also negotiate a break-contract for someone to fix the infrastructure if lines are ever hit during construction.

The third meeting Dan had today was a roundtable with all 4 ski areas, SLC Public Utilities, and CWC to discuss the CWNCRRA. Dan has been saying for six years that he will support it when the map doesn't extend into the town boundaries. They've said it is easy to change the map, but they have not done so. The ski areas are ambivalent. There is a push to regain momentum, so they will meet again in January for another roundtable.

Council Members' Reports. RECORDING 2:16:36.

Carolyn Keigley reported the SLVLESA board passed the tentative budget. The Sheriff was not happy with it but was outvoted. The final budget will be voted on at the end of December. If approved, SLVLESA will stay viable for one more year. The state legislature previously passed a law requiring unincorporated areas that are islands to be annexed. This will take place this year, which leaves less than 1,000 people living in the remaining unincorporated areas of SL County. This will require less of the budget for the sheriff to manage the unincorporated areas, which makes SLVLESA even more viable. She expects things will become more normal now that things are resolving from the sheriff's office and UPD separation.

Jeff Bossard thanked Dan for being mayor. He noted Dan's mention about being apprehensive to about getting involved, but Jeff thinks he did a fantastic job, and it was an honor to serve with him. He wished Dan luck in the next chapter.

Mosquito Abatement had a public hearing last night about the tax increase.

New board appointment will need to be made on the next agenda, and Jeff is willing to take Dan's place on the UFA board, so they will need to meet and relay everything.

Jeff may be unable to attend the Road Meeting next week and would like UDOT to address why they didn't plow Guardsman Pass Road in the last storm.

Lise Brunhart thanked Mayor Dan for his service and commented he is the most generous mayor and cares about all of us. He doesn't complain and recognizes it as how he's supposed to do his job.

Last month Lise continued to maintain social media, and she attended the newsletter meeting. She attended the quarterly Council of Governments meeting where Wayne Niederhauser reported on homelessness. There are 3 homeless people per 10,000 in Mississippi, 30 homeless per 10,000 in Utah, and 45 homeless per 10,000 in California. In the northwest portion of Salt Lake, they're working on a 1,300 homeless campus which focuses on rehabilitation rather than housing. Ryan Anderson reported SL County will be updating their general plan next year to consider the impact developments have on water resources. They plan to: 1. reduce water demand in new and extant developments, 2. modify local government operations to improve conservation of water and implement effective practices, 3. support coordination of conservation efforts, 4. develop new and utilize existing land preserves, and 5. protect water resources and the Great Salt Lake water quality.

Keith Zuspan reported the Zion's bank has \$78,105, which includes \$3,700 in distributions from the state. The PTIF account has \$6.785M. In November, we collected \$22,969 in interest. For the 2025 calendar year, we collected \$246,586 in total. This compares to \$239,146 in 2024.

Keith will meet with the MSD tomorrow to discuss the Justice court services since they will continue to handle the past cases while we move forward with Holladay taking new cases. WFWRD had miscommunication between drivers and management during the last storm. They don't come up for regular service when the traction law is in effect, but as soon as the road is clear they continue service.

Emergency Management Report

Jane Martain noted there isn't snow in the forecast, but as soon as there is, she'll be sending out messages about road conditions and closures.

She's been updating contact information and helping to get a mailing list together for the mailers to notify people about the housing grant programs.

She appreciates Dan for the good communication they've had over the past 5 years and everything he's done for her while she's worked for the town.

Communications. Newsletter Archive link: [Town of Brighton](#)

BCCA Report

Barbara Cameron thanked Mayor Dan for the support of BCCA and BI. They appreciate everything he's done for our community. BCCA doesn't meet in December, so not a formal report, but she's received many encouraging emails from people regarding the UDOT EA. Barbara continues to attend ACCT, Association of Community Councils. They will be hearing from SL County about senior services. We relate to other community councils, and they will get on board with us regarding H.B.48. Chad Smith is another community person that could support us with the legislature. Barbara and Jane will send the signed copy of the CWPP to Kara for the website and newsletter.

FINANCIAL REPORT

MSD Standard Financial Report: for the period from July 1, 2025, to October 31, 2025 (33.33% of the fiscal year has expired). Informational. See packet pages:

No discussion.

PROPOSALS FOR FUTURE AGENDA ITEMS

- a. Transportation funding and shuttle concept for canyon communities. Presented by Nate Rockwood. Informational.
- b. Continue discussion about paying for plowing on town roads.
- c. Updates after February 2026 Special Events subcommittee meeting and potential code revisions.
- d. January: Report from lobbyist, and discussion on council priorities.
- e. January: Appointments for Committee Liaisons
- f. January: Appoint Mayor Pro Tempore.

CLOSED SESSION

None

ADJOURN

Keith Zuspan moved to adjourn the meeting and Jeff Bossard seconded the motion. The meeting was adjourned at 9:08pm.

Submitted by Kara John, Town Clerk

Draft

Construction Mitigation Plan

A copy of this Acknowledgement along with the Building Permit, Approved Stamped Plans (construction and site plans), and Contact List shall be posted on the property in a location that is visible from the adjacent street and be available at all times when work is underway.

Permit # _____ Parcel Area: _____ Area of Disturbance: _____

Project Address: _____ Contractor: _____

1. **HOURS OF CONSTRUCTION** - Work is limited to 7:00am to 10:00pm Monday through Saturday and 9:00am to 9:00pm on Sundays. *SLCo Health Regulation 21-4.7.2*
2. **ADJOINING PROPERTIES** -All work shall be contained within the limits of disturbance identified on the site plan per Brighton 19.38.160
3. **PROJECT FENCING** - All building/development envelopes and/or limits of disturbance shall be staked on the ground prior to any construction activity and maintained for the duration of the project. Brighton 19.38.160
4. **NATURAL ENVIRONMENT** - The project construction shall minimize impacts to all aspects of the natural environment. Any necessary construction measure shall be installed prior to any construction activity and maintained for the duration of the project. *Brighton 19.38.110.E*
5. **NOXIOUS WEED CONTROL** - Project will take all necessary measures to control the growth & spread of noxious weeds in accordance with the SL County Noxious Weeds Act, Utah Code Annotated 4-17-112
6. **CONSTRUCTION PARKING MANAGEMENT** - On-site parking locations (off-street parking), unless otherwise identified on the site plan, shall be designated and made continually available for all project personnel. The contractor shall maintain continuous emergency vehicle access, on and around the project site, including, but not limited to, police, fire, ambulance, and snowplow services. *Brighton Code 11.20*
7. **STAGING AREAS** - All staging must occur within the approved limits of disturbance, unless identified on the site plan. *Brighton 19.38.160*
8. **WASHOUT FACILITIES** - Washout Facilities shall be available, clearly marked, and maintained. *Brighton Code 17.22.150*
9. **TRAFFIC CONTROL** - There shall be no impact to vehicular or pedestrian traffic. If a public lane/road closure becomes necessary, the contractor shall apply for & receive a permit through Cityworks prior to the closure.
10. **SEDIMENT AND EROSION CONTROL** - A stormwater pollution prevention plan & erosion control plan (if necessary) shall be implemented prior to any construction activity and maintained for the duration of the project. *Brighton Code 17.22.150*
11. **SANITARY FACILITIES** - Portable toilets shall be provided during construction. Toilets will be located outside adjacent road rights-of-way and secured to prevent tipping.
12. **FUGITIVE DUST CONTROL** – If the project degrades air quality or creates a nuisance for adjacent properties and roadways as a result of blowing dust, the project representative will take immediate action to eliminate the nuisance. *DAQ-2018-012121*
13. **NOISE CONTROL** – All construction equipment and activities shall be adequately muffled and maintained to minimize project noise. *SL County Health 4.7.2*

14. **SNOW STORAGE** – All snow accumulated within the project will be stored within property boundaries, unless otherwise identified on the site plan.
15. **BUILDING INSPECTIONS** – Inspection requests shall be made Online through the Cityworks portal or by calling 385-468-6690 at least one working day in advance of the actual inspection.
16. **FAILED INSPECTIONS** - Failure to correct all deficiencies noted on previous inspections will result in a failed inspection and the assessment of a re-inspection fee. Re-inspection fees are a **minimum** of \$50.00.
17. **PREREQUISITE INSPECTIONS** – Footings, Foundation, Framing & Shear Wall, 4-Way Rough, Insulation, Drywall and Final. Engineering inspections have prerequisites that must be completed before the subsequent inspection can be scheduled. Please plan accordingly to avoid any delays.
18. **CERTIFIED SITE PLAN** – shall be stamped and signed by a licensed Surveyor, Architect, Landscape Architect, or Engineer for all new construction projects.
19. **CERTIFICATE OF SURVEY/ELEVATION INSPECTION** – is required whenever a certified site plan has been required.
20. **OUTDOOR LIGHTING** – shall meet all outdoor lighting requirements. *Brighton Code 19.54*

It is the responsibility of the Property Owner/Contractor/Applicant to comply with the statements listed above. By signing you acknowledge that you have read and understand said statements. However, failure to sign this acknowledgment by any responsible party as defined in does not waive a responsible party's need to comply with any of the above statements as required in the Brighton Code.

Signature: _____ Date: _____



January 7, 2026

Via Email

BIG COTTONWOOD CANYON ENVIRONMENTAL STUDY

c/o HDR

2825 E. Cottonwood Parkway, Suite 200

Cottonwood Heights, UT 84121

bccstudy@utah.gov

Adam Shaw

UINTA-WASATCH-CACHE ALL UNITS

857 West South Jordan Parkway, South Jordan, UT 84095

adam.shaw@usda.gov

Subject: City of Cottonwood Heights Public Comments – Big Cottonwood Canyon Environmental Assessment

Dear Project Team Members and Leadership:

On behalf of the Mayor and City Council, please accept this letter as official public comment from the city of Cottonwood Heights (the “City”) regarding the Big Cottonwood Canyon Environmental Assessment (“EA”) published on December 3, 2025. The City appreciates UDOT’s continued efforts to evaluate multimodal strategies to address congestion, safety, and reliability in the Wasatch Canyons.

As with Little Cottonwood Canyon, Big Cottonwood Canyon is a critical transportation, recreation, and emergency access corridor that directly affects the daily quality of life, safety, and mobility of the City’s residents. As the “City Between Canyons,” Cottonwood Heights has consistently emphasized that transportation solutions must be comprehensive, coordinated between both canyons and the arterial roadways leading to and from them, and implemented in a manner that meaningfully shifts travel behavior rather than simply relocating congestion.

Appropriate Level of Canyon Visitation

In the near term, the City welcomes increased public transit service to both canyons. For longer-term planning, the City encourages UDOT to ensure that future transit capacity expansion is informed by updated studies that establish an appropriate level of visitor use—one that avoids degradation of the visitor experience and protects the long-term viability of publicly owned forest lands and critical water resources.

2277 East Bengal Blvd. Cottonwood Heights, Utah 84121

City Hall: (801) 944-7000

www.cottonwoodheights.utah.gov

Coordinated Canyon Strategy to Incentivize High-Occupancy Vehicle Use

The City strongly emphasizes that major transportation demand management strategies should be planned and implemented simultaneously in both Big Cottonwood Canyon and Little Cottonwood Canyon.

1. A coordinated, systemwide approach across both canyons is essential to:
 - Avoid traffic diversion between canyons;
 - Provide consistent expectations for canyon users; and
 - Prevent increased congestion, safety concerns, and neighborhood impacts along Wasatch Boulevard and in surrounding residential areas.
 2. To achieve meaningful mode shift away from single-occupancy vehicles, both canyons must include a combination of tolling, enhanced bus service, and dedicated or prioritized bus lanes in strategic locations.
 3. To reduce congestion in a cost-effective manner, UDOT should consider additional strategies to incentivize high-occupancy vehicle use beyond increasing bus service, such as incentives for carpools and private or public shuttle services.
-

Transit First: Enhanced Bus Service and Bus Priority

The City supports enhanced bus service as a foundational element of any canyon access strategy. Improvements to the rider experience should include:

1. Increased frequency, reliability, and capacity, along with bus priority treatments such as queue jumps, managed lanes, or dedicated bus lanes in constrained locations where feasible;
 2. Implementation of bus enhancements prior to or concurrently with any tolling program to ensure transit is a viable and attractive alternative before pricing mechanisms are introduced;
 3. Priority treatment for buses and high-occupancy vehicles to incentivize use and reduce single-occupancy vehicle trips;
 4. Specific plans to connect canyon transit hubs with other regional hubs through rapid bus service, shuttles, TRAX, ride-hailing services, and bicycle facilities to reduce parking demand at canyon entrances;
 5. Deployment of smart technology to provide real-time information on park-and-ride capacity and rider demand at bus stops;
 6. Establishment of a public transit rider stakeholder group to provide ongoing feedback on rider experience and help track and monitor ridership demand (e.g., safety improvements such as enhanced ski equipment storage and handholds for standing passengers); and
 7. Express bus service to and from major resorts and trailheads to reduce travel time.
-

Tolling Principles and Conditions

The City conditionally supports tolling as a transportation demand management tool only if the following principles are met:

1. Tolling must not be implemented until adequate bus capacity exists to accommodate riders shifting from single-occupancy vehicles.
-

2277 East Bengal Blvd. Cottonwood Heights, Utah 84121

City Hall: (801) 944-7000

www.cottonwoodheights.utah.gov

2. As presented to the City, the primary purpose of tolling must be to incentivize public transit use—not to generate revenue. Pricing should be designed to manage demand and encourage mode shift, with tolling activated only when congestion exceeds defined thresholds so it does not create an undue barrier during less congested periods.
 3. Tolling should incentivize high-occupancy vehicles, including discounts for vehicles with three or more occupants.
 4. When feasible, tolling should be implemented concurrently in both Big and Little Cottonwood Canyons to prevent diversion and ensure equitable, predictable outcomes for residents, commuters, employees, and visitors.
 5. Toll revenues should be maintained in a separate account and dedicated to improvements that enhance bus and high-occupancy vehicle ridership, as identified by the public transit rider stakeholder group.
-

Local Impacts and Implementation Considerations

Any recommended strategy must carefully consider impacts to local neighborhoods, emergency access, and Wasatch Boulevard operations. The City emphasizes the importance of:

1. Protecting neighborhood access and safety;
 2. Avoiding traffic diversion through residential areas;
 3. Phased implementation with clear performance metrics;
 4. Ongoing coordination with local governments;
 5. Aligning the project with the Utah Trail Network by improving safety and access for active transportation, including greater separation between vehicles, cyclists, and pedestrians; and
 6. Ensuring coordination with the future Bonneville Shoreline Trail alignment, consistent with the Cottonwood Heights adopted Bonneville Shoreline Trail Master Plan.
-

Conclusion

The city of Cottonwood Heights supports a balanced, transit-focused approach to canyon access that prioritizes safety, reliability, and community livability while addressing regional recreation demands. Tolling (only when transit capacity is sufficient to serve additional riders), enhanced bus service, and bus priority infrastructure must function as an integrated system, implemented together in both Big and Little Cottonwood Canyons.

The City looks forward to continued collaboration with UDOT and regional partners as the Big Cottonwood Canyon Study advances and appreciates the opportunity to provide input at this stage of the process.

Sincerely,



Gay Lynn Bennion

Mayor, city of Cottonwood Heights

2277 East Bengal Blvd. Cottonwood Heights, Utah 84121

City Hall: (801) 944-7000

www.cottonwoodheights.utah.gov

Greater Salt Lake Municipal Services District**Standard Financial Report****20 Town of Brighton - 07/01/2025 to 11/30/2025****41.67% of the fiscal year has expired**

	2025 Year-End Actual	2026 YTD Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents	277,527.16	349,594.18
Receivables	35,841.29	106,627.66
Other current assets	1,826.80	0.00
Total Current Assets	315,195.25	456,221.84
Non-Current Assets		
Restricted assets	2,640.00	2,640.00
Total Non-Current Assets	2,640.00	2,640.00
Total Assets:	317,835.25	458,861.84
Liabilites and Fund Equity:		
Liabilities:		
Current liabilities	87,396.20	8,438.71
Total Liabilities:	87,396.20	8,438.71
Equity - Fund Balance	230,439.05	450,423.13
Total Liabilites and Fund Equity:	317,835.25	458,861.84
Total Net Position	0.00	0.00

Greater Salt Lake Municipal Services District

Standard Financial Report

20 Town of Brighton - 07/01/2025 to 11/30/2025

41.67% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
Sales Taxes	709,460.20	152,464.69	850,000.00	697,535.31	17.94%
SB 136 Sales Tax	71,148.99	15,076.98	85,000.00	69,923.02	17.74%
Total Taxes	780,609.19	167,541.67	935,000.00	767,458.33	17.92%
Intergovernmental revenue					
Road Funds	22,778.40	12,188.32	20,000.00	7,811.68	60.94%
Total Intergovernmental revenue	22,778.40	12,188.32	20,000.00	7,811.68	60.94%
Licenses and permits					
Business licenses	44,948.50	17,645.50	40,000.00	22,354.50	44.11%
Building permits	121,094.05	41,251.25	100,000.00	58,748.75	41.25%
Total Licenses and permits	166,042.55	58,896.75	140,000.00	81,103.25	42.07%
Charges for services					
Charges other	15,221.67	7,610.00	50,000.00	42,390.00	15.22%
Total Charges for services	15,221.67	7,610.00	50,000.00	42,390.00	15.22%
Fines and forfeitures					
Justice court fines/forfeitures	3,144.17	887.69	4,000.00	3,112.31	22.19%
Total Fines and forfeitures	3,144.17	887.69	4,000.00	3,112.31	22.19%
Miscellaneous revenue					
Interest	14,402.41	7,156.32	6,000.00	(1,156.32)	119.27%
Miscellaneous other	47,962.50	47,115.13	50,000.00	2,884.87	94.23%
Total Miscellaneous revenue	62,364.91	54,271.45	56,000.00	1,728.55	96.91%
Contributions and transfers	472,024.00	551,209.00	799,368.00	248,159.00	68.96%
Total Revenue:	1,522,184.89	852,604.88	2,004,368.00	1,151,763.12	42.54%
Expenditures:					
Administration	489,742.33	330,874.92	799,368.00	468,493.08	41.39%
Transfers	1,050,162.71	301,745.88	1,205,000.00	903,254.12	25.04%
Total Expenditures:	1,539,905.04	632,620.80	2,004,368.00	1,371,747.20	31.56%
Total Change In Net Position	(17,720.15)	219,984.08	0.00	(219,984.08)	0.00%

Greater Salt Lake Municipal Services District
Standard Financial Report
22 Brighton Beer Tax Special Fund - 07/01/2025 to 11/30/2025
41.67% of the fiscal year has expired

	<u>2025 Year-End Actual</u>	<u>2026 YTD Actual</u>	<u>2026 Budget</u>	<u>Unearned/ Unused Budget</u>	<u>% Earned/ Used</u>
Change In Net Position					
Revenue:					
Intergovernmental revenue					
State liquor fund	6,869.81	0.00	5,000.00	5,000.00	0.00%
Total Intergovernmental revenue	6,869.81	0.00	5,000.00	5,000.00	0.00%
Total Revenue:	6,869.81	0.00	5,000.00	5,000.00	0.00%
Expenditures:					
Administration	6,869.81	0.00	5,000.00	5,000.00	0.00%
Total Expenditures:	6,869.81	0.00	5,000.00	5,000.00	0.00%
Total Change In Net Position	0.00	0.00	0.00	0.00	0.00%