PARK CITY COUNCIL MEETING MINUTES
445 MARSAC AVENUE
PARK CITY, UTAH 84060

December 11, 2025

The Council of Park City, Summit County, Utah, met in open meeting on December 11, 2025, at 3:00 p.m. in the Council Chambers.

Council Member Ciraco moved to close the meeting to discuss property and litigation at 3:02 p.m. Council Member Rubell seconded the motion.

RESULT: APPROVED
AYES: Council Members Ciraco, Dickey, and Rubell
EXCUSED: Council Members Parigian and Toly

Council Member Parigian arrived at 3:04 p.m.

CLOSED SESSION

Council Member Ciraco moved to adjourn from Closed Meeting at 4:16 p.m. Council Member Dickey seconded the motion.

RESULT: APPROVED
AYES: Council Members Ciraco, Dickey, Parigian, and Rubell
EXCUSED: Council Member Toly

WORK SESSION

Discuss Golf Capital Improvements:
Vaughn Robinson, Golf Manager, and Jessica Morgan, Budget Analyst, presented this item. Robinson reviewed the improvements made to the golf course over the years. He recommended phasing in future improvements, including a new irrigation system, bunker renovation, tee leveling and resurfacing, green renovation, fairway contouring, re-seeding fairways, selective cart path repairs, and an above ground fuel storage tank. He indicated some improvement projects had already been budgeted for the next couple of years.

Robinson stated they would be issuing an RSOQ for an irrigation system replacement, green complexes, which included soil treatment and the replacement of the greens, bunker renovation and select fairway contouring.

Morgan indicated the Golf Fund was healthy and had a balance of $3 million. She noted if all the consultants' recommendations were enacted simultaneously, there would be a funding gap. She recommended purchasing the golf carts with General Fund money. Mayor Worel asked if any of the work could be done simultaneously, to which Robinson affirmed. Council Member Ciraco asked when the City had invested in the course infrastructure previously. Robinson indicated the City gave some funding to the Golf Fund in the early 2000s, but he didn't know the details. Council Member Ciraco asked why the irrigation system replacement was proposed for Year Three. Robinson stated that was the consultants' timeline. Council Member Ciraco asked if some of the manicured areas could be changed to reduce irrigation needs. Robinson stated it was difficult to get water to some areas, but they could add that to the scope in the RSOQ.

Council Member Parigian asked if there would be changes to the layout of the holes, to which Robinson stated those would remain in their current locations. Council Member Parigian asked if Robinson received complaints about the course. Robinson stated he heard complaints about the sand traps and pace of play. Getting tee times was also a big complaint. Council Member Parigian noted the golfcarts were replaced every four to five years, to which Robinson affirmed and noted it was because the batteries would wear out by that time. Council Member Parigian asked Robinson to get feedback from residents on the road crossings.

Council Member Dickey asked what was envisioned in the RSOQ. Robinson asserted he wanted to get a qualified landscape architect to help him determine needs and they would try to get better pricing for the work. Then they could get bids to do the work. Council Member Dickey stated they had the 123-page report and wondered what the City would get out of issuing the RSOQ. Ken Fisher, Recreation Director, stated they would look at the RSOQ to get an accurate price with the design they wanted. Then they could determine what could be done within their budget. Council Member Dickey asked how much it would cost to hire the landscape architect, to which Fisher stated they would find a qualified person through the RSOQ and then negotiate a contract.

Council Member Rubell stated they were having this conversation because the Golf Department was an Enterprise Fund and was treated differently than the other recreation facilities. He didn't think that Golf was treated fairly and indicated he didn't think there would be less demand in the future. The project costs were not that much compared to the costs of other programs. He wanted visitors to have a good experience because their fees kept costs low for residents. He didn't know if the RSOQ was needed but staff could ask the consultants if they had preferred vendors. If the cost came back different from the estimate, then they could put it out to bid. He supported tearing up the course and doing everything at the same time and suggested using low-water grass seed.

Council Member Ciraco thought the consultant's cost estimates had merit, and he felt the City should use them. If their actual estimate was more, then the City could take the bid to the market. He stated resident play was most of the play at the course and he wanted to give these golfers a better experience. He supported doing all the improvements at once.

Council Member Parigian stated the golf course was already awesome. He didn't want to close it to make improvements and suggested improving half the course at a time. He didn't want the fees to increase. Robinson indicated the contractor who would do the work would give pros and cons for closing the course versus leaving it open during the improvements.

Council Members Rubell, Dickey, Parigian, and Ciraco supported working with the consultants to find contractors that would meet their estimates. They supported an RSOQ for a landscape architect for the design of the irrigation system.

REGULAR MEETING

I. ROLL CALL

Attendee Name	Status
Mayor Nann Mayor Worel Council Member Bill Ciraco Council Member Ryan Dickey Council Member Ed Parigian Council Member Jeremy Rubell Jodi Emery, Acting City Manager Margaret Plane, City Attorney Michelle Kellogg, City Recorder	**Present**
Council Member Tana Toly	**Excused**

II. PRESENTATIONS

1. K9 Officer Swearing-In Ceremony:
Captain Darwin Little thanked the Council for launching the Police K-9 program. He introduced Officer Bruno, a chocolate labrador retriever. He noted that this week, Officers Henderson and Bruno graduated from Explosives Training from the Police Officer Standards Training program. Mayor Worel swore in Officer Bruno.

2. Consideration to Approve Resolution 28-2025, a Resolution Naming the New Community Center "The Mine at City Park":
Jessica Moran, Recreation Department Division Manager, presented this item and reviewed the process for naming the community center. She stated "The Mine" was part of the City's history and it honored Miner's Hospital. The word "Mine" also referred to Move Inspire Nurture Engage.

Council Member Parigian moved to approve Resolution 28-2025, a resolution naming the new community center "The Mine at City Park". Council Member Dickey seconded the motion.

RESULT: APPROVED
AYES: Council Members Ciraco, Dickey, Parigian, and Rubell
EXCUSED: Council Member Toly

III. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Council Questions and Comments:

Council Member Parigian thought the skiing was nice. He wished everyone happy holidays. He noted next week there would be action on the Clark Ranch conservation easement. Council Member Ciraco thanked Council Member Rubell for leading the City in getting a Police K-9. He asked if Council supported a discussion on code for advertising affordable housing. The Council agreed to have that discussion. Council Member Ciraco asked if Council supported having IT develop a system to archive historical documents and the document history. Council Member Dickey stated finding things on the website should be addressed. Jodi Emery, Acting City Manager, indicated the website was being redone.

Council Member Rubell summarized the work session that staff would put out an RSOQ to select a landscape architect and they would reach out to the consultants who published the report. He felt it was unclear if the scope would include the recommendations in totality or just the irrigation. He preferred that all items in the table were addressed. The Council agreed all the items should be considered simultaneously.

Mayor Worel explained the process for candidates applying to fill the Council vacancy since Council Member Dickey would become mayor on January 5, 2026.

Staff Communications Reports:

1. Re-create 248 Update:

2. September 2025 Sales Tax and October Budget Monitoring Report:

IV. PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Mayor Worel opened the meeting for any who wished to speak or submit comments on items not on the agenda.

Jeff Iannaccone 84060 Keep Clark Ranch Wild, stated he was pleased to see the Clark Ranch conservation easement was on the agenda for next week. The intent of the easement was clear and he supported it. He was informed by the Alexander Company that they entered into a new exclusive negotiation agreement (ENA) with the City.

Bailey Quinn 84060 indicated she lived in PC Heights Townhomes and some fire suppression units in the affordable townhomes had burst, which was very expensive. They found that there was no glycol in the fire suppression units, just water. Now the HOA said they didn't have any funds to replace those units. She hoped the City could help out with repairs.

Mayor Worel closed the public input portion of the meeting.

V. CONSIDERATION OF MINUTES

1. Consideration to Approve the City Council Meeting Minutes from November 6, 2025:

Council Member Ciraco moved to approve the City Council meeting minutes from November 6, 2025. Council Member Dickey seconded the motion.

RESULT: APPROVED
AYES: Council Members Ciraco, Dickey, Parigian, and Rubell
EXCUSED: Council Member Toly

VI. CONSENT AGENDA

1. Request to Approve an Amendment to the Interlocal Agreement between Park City School District and Park City Municipal Corporation Regarding School Resource Officers:

2. Request to Approve Resolution 29-2025, a Resolution Adopting the General Retention and Classification Schedules of Park City Municipal Corporation Pursuant to the Utah Government Records Access and Management Act (GRAMA) and Replacing Resolution 37-11 in its Entirety:

Council Member Dickey moved to approve the Consent Agenda. Council Member Ciraco seconded the motion.

RESULT: APPROVED
AYES: Council Members Ciraco, Dickey, Parigian, and Rubell
EXCUSED: Council Member Toly

VII. OLD BUSINESS

1. Consideration to Authorize the City Manager to Execute a Design Professional Services Agreement with Methods Consulting, in a Form Approved by the City

Attorney's Office, Not to Exceed $1,638,760, to Provide Design Services for the Construction of a Pedestrian Underpass across SR-248 by Snow Creek Drive Access Point:

Steven Dennis, Project Manager, presented this item and reviewed the Council discussion last March on this project. He indicated the location of the tunnel was close to the entrance of Snow Creek Plaza. Dennis stated UDOT did not support a temporary crossing solution for less than five years, such as a HAWK signal. He spoke with three affected property owners, and they were interested in learning more about this project. The Double Tree (Yarrow) Hotel was for sale and the potential owners were contacted about this project. They were more interested in a remodel of the hotel instead of a redevelopment project, so there was not much of an opportunity for the City to collaborate on site design. He would have the design contractor look at a no-build option (HAWK crossing) in the event that the cost to buy right-of-way from property owners was not feasible. The contractor would identify the best below-grade crossing, flush out impacts with property owners, and prepare construction documents.

Council Member Rubell asked if this contract would include an enhanced design, to which Dennis affirmed there would be 60%-90% of the design element. John Robertson, City Engineer, noted they would come back to Council with the cost estimates for both options next spring. Council Member Dickey clarified there would be a funding gap for this project. Robertson stated the estimate given in March was the 90-degree project and if the tunnel was slanted, it could be more.

Council Member Parigian asked if the HAWK signal would be acceptable to UDOT if it was there for five years, to which Dennis agreed. Council Member Rubell reviewed the HAWK was considered by Council to be an interim safety solution while the tunnel project was in progress. Dennis stated the first step of the contract would be to see the impacts of the design on the properties. He noted the City would only pay for work performed.

Council Member Ciraco indicated his concern was that this was a dangerous area and he wanted to separate out the current status of the area and do something more immediate. He asked if Dennis could ask UDOT again for the temporary installation of the HAWK while this project was being pursued. Dennis stated if UDOT was agreeable, there would need to be right-of-way acquisition and other steps in the process, and the installation would probably occur a year from now.

Council Member Parigian requested that priority be given to finding out the requirements for the HAWK. Dennis stated if the direction was to move forward with the HAWK they would devote all their attention to that. If direction was to learn more on both options, they would do that and come back with that information. Council Member Parigian noted there was time to do the tunnel so he wasn't worried about that. Mayor Worel indicated the funding from Snyderville Water Reclamation District was not in the financial table and asked if that was no longer available. Dennis stated that was soft funding so it was not included in the table, but it would be used to reconstruct their infrastructure there.

Mayor Worel opened public input.

Alex Butwinski supported this contract and indicated the longer the City waited to construct the tunnel, the more expensive the project would be.

Mayor Worel closed public input.

Council Member Ciraco noted the Double Tree (Yarrow) Hotel had sold and they could reach out to the new owners about the project. Council Member Rubell stated this was a great report and it embodied how the tunnel would be a better solution so people would use it. Council Members Dickey and Ciraco wanted to move the tunnel forward.

Council Member Rubell moved to authorize the City Manager to execute a design professional services agreement with Methods Consulting, in a form approved by the City Attorney's Office, not to exceed $1,638,760, to provide design services for the construction of a pedestrian underpass across SR-248 by Snow Creek Drive access point. Council Member Ciraco seconded the motion.

RESULT: APPROVED
AYES: Council Members Ciraco, Dickey, and Rubell
NAY: Council Member Parigian
EXCUSED: Council Member Toly

VIII. NEW BUSINESS

1. Consideration to Approve the 2026 Sundance Film Festival Supplemental Plan and Level Five Special Event Permit for the 2026 Sundance Film Festival, in a Form Approved by the City Attorney:
Chris Phinney, Special Events Manager, presented this item and noted some changes to the plan. The Double Tree Hotel would be a theatre and no screenings would be held at the Egyptian Theatre. There would be changes to the screening schedules. There were also changes in sponsors and there would be an activation from Hulu on Main Street.

Phinney explained that Main Street would be pedestrian only from January 22-26 from 11:00 a.m.-3:00 p.m. There would be some drop and load zones. Park Avenue would be a one-way street going north. Residents, emergency vehicles, and Transit could go in both directions. Council Member Dickey asked when regular park and rides would resume, to which Phinney stated on Tuesday.

Mayor Worel opened the public hearing. No comments were given. Mayor Worel closed the public hearing.

Council Member Dickey moved to approve the 2026 Sundance Film Festival Supplemental Plan and Level Five Special Event Permit for the 2026 Sundance Film Festival, in a form approved by the City Attorney. Council Member Ciraco seconded the motion.

RESULT: APPROVED
AYES: Council Members Ciraco, Dickey, Parigian, and Rubell
EXCUSED: Council Member Toly

2. Consideration to Approve Ordinance No. 2025-23 Amending the Land Management Code Sections 15-1-8 Review Procedure Under the Code, 15-1-12 Notice, 15-1-21 Notice Matrix, 15-15-1 Definitions and Chapters 15-8 Annexation and 15-10 Board of Adjustment to Comply with Changes to State Code, and Section 15-1-12.5 Continuations:
Nan Larsen and Virgil Lund, Planning Department, and Bill Johnson and John Frontero, Planning Commissioners, presented this item. Larsen stated these code amendments came about from House Bill 368 regarding scheduling public hearings, clarifying definitions, etc. She explained an amendment on continuing a land use item with the Planning Commission. Noticing requirements were simplified. The State Code reorganized the Annexation section and the City's code needed to update those sections. She summarized the definitions as well. Mayor Worel asked if there were penalties for not complying with continuation requests. Johnson stated this language would add a little accountability.

Mayor Worel opened the public hearing. No comments were given. Mayor Worel closed the public hearing.

Council Member Rubell supported strengthening or implementing penalties for continuations.

Council Member Dickey moved to approve Ordinance No. 2025-23 amending the Land Management Code Sections 15-1-8 Review Procedure Under the Code, 15-1-12 Notice, 15-1-21 Notice Matrix, 15-15-1 Definitions and Chapters 15-8 Annexation and 15-10 Board of Adjustment to Comply with Changes to State Code, and Section 15-1-12.5 Continuations. Council Member Ciraco seconded the motion.

RESULT: APPROVED
AYES: Council Members Ciraco, Dickey, Parigian, and Rubell
EXCUSED: Council Member Toly

IX. ADJOURNMENT
With no further business, the meeting was adjourned.

Michelle Kellogg, City Recorder

Park City Golf Club

Golf Capital Improvements

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Background

- In 1964 the golf course was built. It was 9 holes (back nine), with the original #1 tee box near the base of the ski resort. In 1976 the golf course was purchased by the City, and 9 additional holes (front nine) were built with a Federal Recreation Grant establishing the current 18-hole golf course.

- Following Council direction an RFP for a golf course consultant was put out to bid in March. TCS Solutions was awarded the contract. The primary focus of this RFP was on long term Capital Improvement and Capital Replacement. In October, their analysis was presented to Council.

- In FY 2012 the golf course fund balance was $76 k. At the end of FY 2025 the fund balance was at $3 million.

Background

- Since 2023 the golf course has invested over $525 k in capital replacement (3-greens mowers, mounds mower, rough mower, tee mower, approach mower, truck and trailer, 2 workman's, grinder, and sod cutter).

- Since 2024 the golf course has invested over $225 k in capital improvements (sand, on-course restrooms, storage bins, cart path work, nursery green, leveling tee boxes, and beautification work).

- In 2024 a new full-time assistant was added to the maintenance department.

TCS Phased Recommendations

Item	Year 1	Year 2	Year 3	Year 4	Total
1. New Irrigation System			$ 2,600,000		$ 2,600,000
2. Bunker Renovation	$ 450,000				$ 450,000
3. Tee Leveling & Resurfacing	$ 395,000				$ 395,000
4. Green Renovation			$ 1,575,000		$ 1,575,000
5. Select Fairway Contouring	$ 20,000	$ 20,000			$ 40,000
6. Re-seed Fairways				$ 315,000	$ 315,000
7. Selective Cart Path Repair	$ 30,000	$ 20,000	$ 20,000		$ 70,000
8. Above Ground Fuel Storage Tank	$ 80,000				$ 80,000
Total	**$ 975,000**	**$ 40,000**	**$ 4,195,000**	**$ 315,000**	**$ 5,525,000**

Staff Actively Working On

Maintenance Equipment - $287,000 budget, should be up to date FY 27

Cart Path Repair - Overlayed 50 % of paths in Fall 2025, Budget request to finish Fall 2026

Tee Leveling/Resurfacing – Estimated $395,000. We leveled 9 tee boxes in 2025

Road Crossings - Signs placed by #1 tee, other crossings reevaluated before next season

Equipment Lift - Pros/Cons being evaluated by Maintenance, could be purchased with the existing replacement budget

Footbridges - Two bridges in question will be evaluated for safety standards in Spring 2026

Greenwaste Hauling - Current practice consistent with other municipal entities

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Anticipated RSOQ

Irrigation System Replacement: (High Priority)

- TCS estimates $2.6 million.
- Mainlines were installed in the early 90s. Average life span is 15-30 years. Currently working on RSOQ to establish the scope of work needed, cost estimate, and timeline.

Green Complexes: (Medium to Low Priority)

- TCS estimates $1.575 million.
- Implemented soil treatment program 18 months ago. Greens came out of the winter healthy this past season.
- If greens were to be replaced, it would create consistent grass throughout and a more uniform bent grass surface. It would also be less susceptible to disease. Over time, POA grasses would return to the greens, which are more prone to snow mold than bent grass.

Anticipated RSOQ

Bunker Renovation: (Low Priority)

- TCS estimates $450,000.
- Green side bunkers had roughly 352 tons of sand added in 2024. Currently, no drainage issues. Fairway bunkers are scheduled to have sand added this spring.
- A benefit of renovating bunkers is that, over time, sand is hit out of the bunkers, changing their shape. A renovation would enable the bunkers to match the original design or be updated pending the architect’s recommendations.

Select Fairway Contouring: (Low Priority)

- TCS estimates $20,000 per yr.
- Currently there are three holes where this would enhance the playability of the course. The work would need to be contracted out. Additional evaluation is needed to determine potential areas and the full scope of work.

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Future Considerations

Reseeding Fairways: (Low to Medium Priority)

- TCS estimated $315,000.
- Once a tractor is purchased in FY 27, we would be able to add this to our yearly spring preparation. Estimate a yearly budget request of $15-20k for seed.
- *If Council desires reseeding, TCS recommends that it be done all at once during the irrigation system replacement.*

Above Ground Fuel Tank: (Low Priority)

- TCS estimated $80,000.
- Currently have a dual cell tank in the bed of a 1-ton truck. There is a cement pad near the maintenance building that could house a new tank.

Golf Fund Balance

Financial Health: The Golf Fund is projected to end FY25 with $3 million cash balance. The fund can support operational costs and maintenance capital, but it cannot cover all TCS capital recommendations.

Capital Gap: If Council decides to pursue all TCS recommended improvements, the total cost is $ 5.5 million. After maintaining the target reserve, $2.5 million of fund balance is available, leaving an unfunded gap of approximately $3 million.

Golf Fund	FY2025 Actuals	FY2026 Projection	FY 2027 Projection	FY 2028 Projection	FY 2029 Projection
Revenue	$ 2,829,807	$ 2,841,291	$ 2,972,935	$ 3,043,388	$ 3,115,195
- Operating Expenses	$ (2,062,154)	$ (2,124,018)	$ (2,187,739)	$ (2,253,371)	$ (2,320,972)
- Water Fee	$ (19,250)	$ (259,129)	$ (270,789)	$ (282,975)	$ (291,464)
- Capital	$ (175,566)	$ (287,000)	$ (287,000)	$ (287,000)	$ (287,000)
Net Income	**$ 572,838**	**$ 171,144**	**$ 227,407**	**$ 220,042**	**$ 215,759**
Ending Cash Balance	**$ 3,007,834**	**$ 3,178,978**	**$ 3,406,385**	**$ 3,626,427**	**$ 3,842,186**

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Council Direction Requested

- **Does Council agree with Staff's prioritizations of future capital projects?**
  - The following are underway or already planned:
    1. Cart path improvements
    2. Tee Box Leveling
  - For future projects, Staff would prioritize them in this order:
    1. Irrigation Renovation
    2. Greens Renovation
    3. Bunker Renovation
    4. Fairway Contouring
    5. Reseeding Fairways
    6. Fuel Tank

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Council Direction Requested

- **Does Council support issuing an RSOQ to hire a landscape architect?**
  - The anticipated scope of work would include the irrigation system, green complexes, bunker renovation, and select fairway contouring.
  - A landscape architect would enable the golf course to better understand the scope, cost and design options for the foregoing capital projects. Once those are determined, a funding discussion can occur regarding these projects and potential future projects.

Naming the New Community Center

Our Naming Process

- Sub-Committee of staff, RAB representatives
- Grounded in our mission:

  Enriching the lives in our community through exceptional people, programs, and facilities.
- Asked: What do we want people to feel when they walk in?

  Community · Inclusion · Accessibility · Creativity · Energy
- Feature **City Park** in the name:

  Highlights the building's location, distinguishes it from other "Park City" facilities
- Considered ideas from:

  Recreation Team · AI · Public Submissions · Subcommittee input
- Group voting to identify top choices

  The Mine · City Park Commons · Miner's Hub · City Park BASE · City Park Community Center

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Enriching the lives in our community through exceptional people, programs & facilities.

"A warm hug"

Community - Creativity

Inclusive - Included - Inspiring

Accessible - Meet, play, study, exercise

Engaged

Active

Multi-purpose

~~Miner's CAMP~~

— City Park Common (CPC)

-The Commons

~~The PARC~~

~~promoting activity, recreation and community~~

— The MINE at City Park

City Park Community Center

Miner's Hub

City Park BASE

belonging, activity, support, enrichment

City Park

MOVE · INSPIRE · NURTURE · ENGAGE

MEET · INTERACT · NEIGHBORHOOD · ENRICH

MOTIVATE · IMAGINE · · EMPOWER

· EVOLVE

4.

The Spaces vs.

The Building

the MINE &

the MARC

THE MINE

at City Park

The Short List

- Avoided overlap with other public spaces:
  Junction Commons · Woodward Hub · Resort Base
- Wanted something distinct and memorable
  Park City Christian Center · Park City Senior Center · Eccles Center · Visitors Center
- Included City Park to make it immediately recognizable and place-based
  No confusion on the location and associated with familiar community spaces people already enjoy.
- The name is appealing to kids and adults
  Our HS mascot is a miner, we celebrate Miner's Day. It's historically appealing and has never had a negative connotation in our community.

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THE MINE
at City Park

- Park City's mining history is a point of pride in our community.
- The name honors the legacy of Miner's Hospital.
- Reflects the energy and creativity of the new facility.
- The MARC & The Mine is a strong, balanced pair.
- Captures our mission through a bacronym, which could be used in marketing or messaging:

***M**ove* ***I**nspire* ***N**urture* ***E**ngage*

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RAB Support

- Unanimous support from the Youth Recreation Advisory Board
- Recreation Advisory Board voted 7-0 in favor, with one member abstaining

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Questions & Comments

SNOW CREEK TUNNEL

DESIGN CONTRACT APPROVAL

MARCH RECAP

What we heard:

1. Coordinate with UDOT on a temporary, at-grade, or HAWK crossing in the near term.

2. Coordinate with property owners regarding impacts and collaboration opportunities.

3. Unanimous support for the “pretty” tunnel.

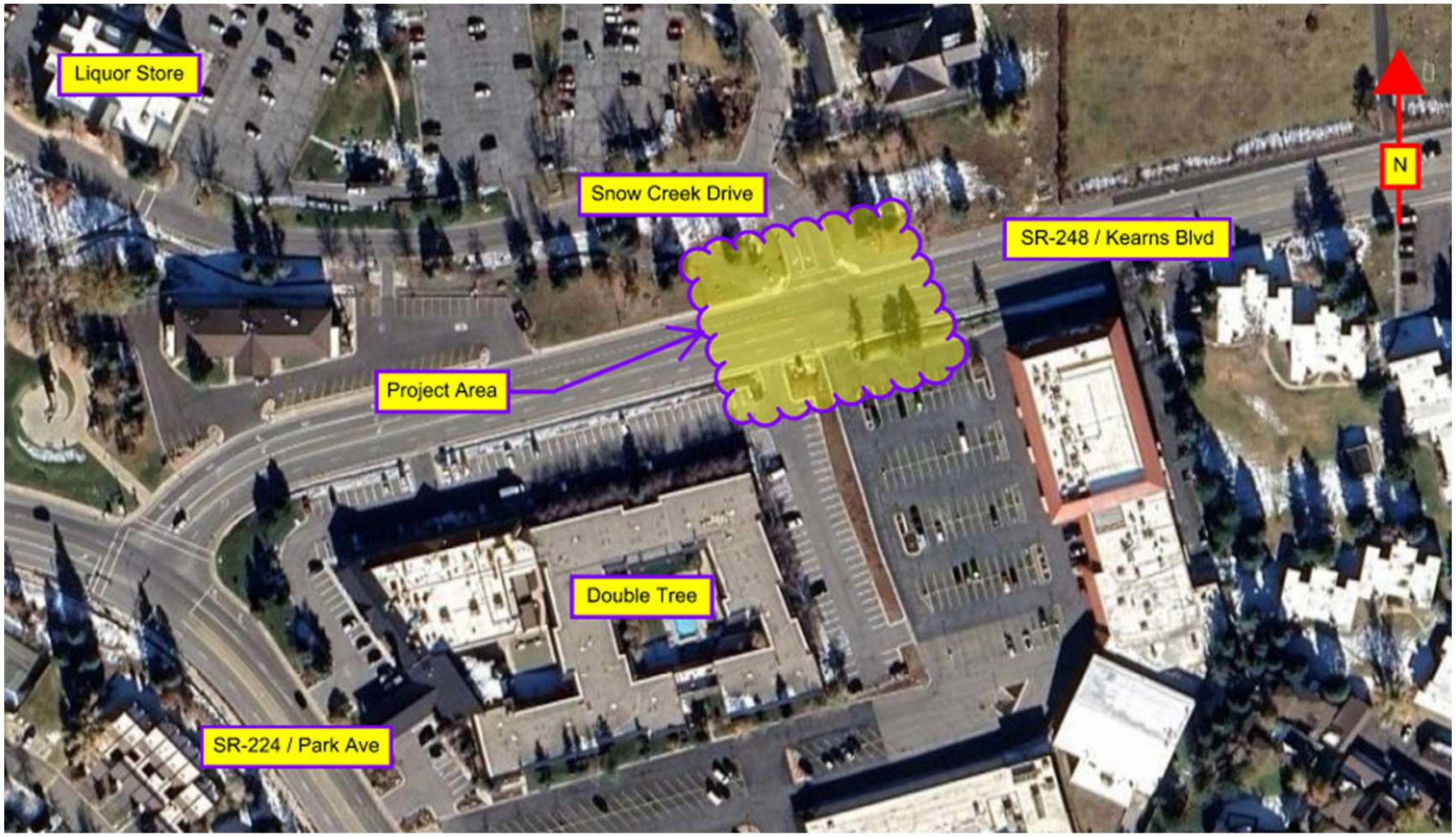
OVERVIEW

Today's Discussion:

1. Progress we have made since March 13, 2025.

2. Council Discussion

PROJECT AREA



PROGRESS UPDATE

Temporary, At-grade Crossing

- UDOT does not support a temporary crossing.
- Preliminary layout indicated right-of-way acquisition is required.

PROGRESS UPDATE

Property Owner Coordination:

- 3 of 4 property owners support the project concept and goals.

- The remaining property is for sale, and we will follow up once the sale closes.

- Property owners have asked for greater detail about impacts.

PROGRESS UPDATE

Procurement:

- We conducted a qualifications-based procurement to find a consultant with pedestrian underpass experience in the area.

- We have negotiated a ~$1.7M design contract to provide:
  - Evaluation of two below-grade options.
  - Full design and construction level documents.

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NEXT STEPS

Discussion:

- We recommend Council approve the proposed $1,638,760 design professional services contract.

- Contract approval will:
  - Identify the best option for a below-grade crossing.
  - Flush out impacts for further discussion with property owners.
  - Prepare construction documents to procure a contractor.

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LAND MANAGEMENT CODE
HB 368 & Continuations Amendments
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LMC Amendments

PROPOSED AMENDMENTS WILL

- Respect Commission Time & Reduce Land Use Application Delays
- Align and Comply with State Code
- Clarify & Improve Efficiency
- Distinguish Between Definitions

HOUSE BILL (HB) 368 MODIFIED

- State Mandated Noticing
- Reorganize and Renumber Annexation Section
- No Public Hearings for Variance Requests or Land Use Appeals

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Continuations

CURRENT LMC

- Staff can approve an applicant's request for continuation.
  - Up to **5 days** before public hearing
  - Up to **2 times**

PROPOSED

- Staff can approve an applicant's request for continuation.
  - Up to **7 days** before public hearing
  - Up to **2 Times**
  - After 7 Days there must be **"Reasonable Cause"**

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Public Notice

CURRENT LMC

- 15-1-12 States All Notices of Public Hearing Must Comply with this Section of the LMC

PROPOSED

- All Applications Types Must Comply with this Section of the LMC

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Public Notice

STATE CODE

- Created Ministerial Notice Requirements

PROPOSED

- LMC § 15-1-21 Add Ministerial Notice Requirements
- Organize Applications by Class that Follows State Code
- Simplify Matrix

Annexation Citations

STATE CODE

- Reorganized and Renumbered the Annexation Section.

PROPOSED

- <u>15-8</u> Annexation Citations Updated to Reflect Renumbered State Code.

- <u>No Other Modifications Proposed to this Section.</u>

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Board of Adjustment Meeting Type

STATE CODE

- Prohibits Public Hearings for Variance Request or Land Use Appeals

PROPOSED

- 15-10-9 Update to Clarify the Public Meetings are Open for Public Attendance

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Definitions

CURRENT LMC

- 15-15-1 Defines **"Application"** to Include both **Land Use and Building Permit** Applications

PROPOSED

- **Distinguish and Separate** Land Use Applications from Building Permits.
- Create **Complete Building Permit Submittal** Definition, Defined by State Code

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